

GRANDVIEW HIGH SCHOOL

Administrative Responsibilities 2026 - 2027 School Year

LISA ROBERTS	JENNA CHIPMAN	ANNE KOCH	JAMEE ULITZKY
<i>Principal</i>	<i>Assistant Principal</i>	<i>Assistant Principal</i>	<i>Assistant Principal</i>
ALT	A-De Administrator	Lb-Mo Administrator	Rf-Z Administrator
Budget/Bookkeeping	ACCESS testing	Assessment Coordinator	504 Coordinator
Celebrations	Advanced Placement	BID Meetings - SAS Students	8th to 9th Grade Placement
Evaluation Process/SLO	AVID	COALT	Back-to-School Night
GAIT/Voices of Color/PTCO	Concurrent Enrollment	College & Career Readiness Day	Calendars (Beg.ofYr, Blue/Blk, etc)
Gifted and Talented	GIST - Interventions	Manifestation Determinations	Career & Tech Ed.
GILT	Inclusive Excellence	New Student Tours	Course Guide & Registration
New Teacher Training	Interventions/SSC/GAP-Plato	One Pack 101	Early Graduation
RAiSE/Prof. Development	SAIP	READ Plans/STAR Testing	GHS Hall of Fame
Staffing	Teacher Evaluations	SAT/PSAT/CMAS	Grad. Requirements, Work Keys
Teacher Evaluations	Title IX Decision Maker	Student Teachers	Master Schedule
UIP	Voices of Color	Teacher Evaluations	October Count
WOW Celebrations	Wellness Surveys	UIP	Registrar's Office
Textbooks		Veterans Day	School of Choice/Transfer Students
			School Store
			Teacher Evaluations
			Underclassmen Awards
Supervises:	Supervises:	Supervises:	Supervises:
Administration	Mental Health	English	Business
Library/Technology	Social Studies	SAS/ILC/DHH	Counseling
World Languages	ELS		Math

TREVOR WATROUS	ANNA BERGERON	WES SMOCK	MTSS Teams & Resources
<i>Assistant Principal</i>	<i>Student Activities Administrator</i>	<i>Student Athletics Administrator</i>	<i>MTSS Teams</i>
Df-La Administrator	9th Grade Orientation/Link Crew	Athletics Signings	A - De: Des Davis, Lisa Wiltsee, Cady Hobbs, Luke Leopold, Jenna Chipman
Attendance	Academic Letter	Facilities/Custodial/Work Orders	Df - La: Julie Machakos, Ainsley Echeverria, Mike McCorry, Mark Fisher, Trevor Watrous
BID Meetings - Non-IEP Students	Advisory Lead	Food Services	Lb - Re: Heather Bureau, Alix McGlothlan, Carrie Phillips, Jill Horan, Anne Koch
Compliance Officer	Building/Facility Rental/Usage	Fundraising-Athletics	Rf - Z: Robb Steven, Amber Newcomb, Brooke Tepe, Noah Harris, Jamee Ulitzky
Discipline	Class Meetings	Grounds	
Expulsion Hearings	Fundraising-Activities	NCAA Clearinghouse	
Field Trips	GHS Gazette	NFHS/Broadcasting	
Foreign Exchange Students	Graduation	Seal of Biliteracy	
GIST - Safety	Master Calendar	Spirit Wear/BSN	
Safety	PTCO-Executive Board	Teacher Evaluations	<i>Counseling Alpha Breakdown</i>
School Fees & Fines	Senior Awards	Transportation	A - Be = Hobbs / Bf - De = Leopold
Student Check-in/Check-out	Senior Tax Offset Program	Unified Athletics	Df - Ha = McCorry / Hb - La = Fisher
Student Success Liaison	Student Handbook		Lb - Mo = Phillips / Mp - Re = Horan
Teacher Evaluations	Student Publications/Broadcasting		Rf - S = Tepe / T - Z = Harris
Title IX Coordinator	Teacher Evaluations		
	Welcome Night-8th Grade		<i>Counseling Alpha Breakdown</i>
Supervises:	Supervises:	Supervises:	A - De = Wiltsee
Deans	Performing Arts	Computer Science/Applied Tech.	Df - La = Echeverria
Science	PE/Health	FACS	Lb - Re = McGlothlan
Security/Nurses		Visual Arts	Rf - Z = Newcomb

DEANS / STUDENT SUPPORT ADMINISTRATORS			
Desmond Davis: A-De	Julie Machakos: Df-La	Heather Bureau: Lb-Re	Robb Steven: Rf-Z
Upper Office: 2207	Upper Office: 2207	Lower Office: 1625	Lower Office: 1625
~MTSS Attendance/Discipline~	~MTSS Attendance/Discipline~	~MTSS Attendance/Discipline~	~MTSS Attendance/Discipline~
New Student Check-In	New Student Check-In	New Student Check-In	New Student Check-In
Teacher Evaluations	Teacher Evaluations	Teacher Evaluations	Teacher Evaluations
CMAS Testing	After School Detention/Sat. School	Vape Detectors	Attendance Lead
Discipline Lead	One Pack/Class Meetings - Secondary	Parent-Teacher Conferences	Parent-Teacher Conferences
Department: Social Studies	Department: Math	Department: Science	Department: English

**as of 8/6/2026*