



English Learner Advisory Committee (ELAC) #1

Quarter 1: Meeting Agenda | 2026-2027

Caliber Changemakers Academy

Principal Alison Ford LS

Principal Stephani Olson US

EVERY VOICE. EVERY LANGUAGE. A BRIGHTER TOMORROW.



July
17

MEETING INFORMATION

Date & Time	Location / Format	Virtual Access
Tuesday, October 20, 2026 5:00pm-6:00pm	[School / Virtual / Room]- Virtual Google Meet	ELAC Meeting #1 at CMA Tuesday, October 20 · 5:00 – 6:00pm Time zone: America/Los_Angeles Google Meet joining info Video call link: https://meet.google.com/ayz-hwdq-ntm Or dial: (US) +1 585-491-8212 PIN: 408 727 038# More phone numbers: https://tel.meet/ayz-hwdq-ntm?pin=8170896126333



IMPORTANT MEETING

All parents, guardians, and community members are welcome. ELAC advises school leadership on programs and services for English Learners, student needs, attendance, and school improvement priorities.



ELAC MEMBERS & STAKEHOLDERS

Role	Name	Role	Name
Chair	Julie O' Halloran	Co-Chair	Maria Medina
Secretary	Rosemary Abrego	Director of ELD	Dr. Joanne Garcia
Attendance Guest	Johnette Adams	Translator	Gerardo Browne
ELD Teacher – LS	Stephanie Bandtlow- Phusommai	ELD Teacher – US	Vannee Chand



MEETING AGENDA | 60 MINUTES

Time	Topic	Description	Facilitator
5:00–5:05	Welcome & Introductions	Welcome families, officers, and staff; review purpose.	ELAC Chair: Julie O' Halloran
5:05–5:13	ELAC Governance	Bylaws, membership/elections, and training.	ELAC Officers & Dr. Garcia
5:13–5:23	ELD & Achievement	ELD services, ELPI/ELPAC, i-Ready, reclassification.	ELD Team: Stephanie Bandtlow-Phusommai and Vannee Chand
5:23–5:30	Attendance Matters	Attendance trends and family supports.	Johnette Adams
5:30–5:40	School Plans & Resources	LCAP, SPSA, EL Master Plan, Title III.	Dr. Garcia
5:40–5:53	Family Voice & Public Comment	Needs assessment and family recommendations.	Julie O' Halloran
5:53–5:58	Action Items & Next Steps	Record owners, due dates, and follow-up.	Chair / Director
5:58–6:00	Closing & Adjournment	Summary and formal close.	Julie O' Halloran



QUARTERLY FOCUS • FAMILY VOICE • NEXT STEPS

Quarterly Focus	Family Discussion Questions	Next Steps
☐ Review LCAP/SPSA & data ☐ Review ELAC bylaws & training ☐ Review EL Master Plan / Title III ☐ Discuss ELPI, ELPAC & attendance ☐ Gather schoolwide needs input	1. What is working well for your child? 2. What additional support is needed? 3. How can we improve family communication? 4. What should ELAC discuss next?	☐ Share meeting materials ☐ Record family recommendations ☐ Assign action owners ☐ Confirm training and next meeting

Thank you for being part of our journey — Climb Higher!

MEETING NOTES & ACTION TRACKER

Recommendation / Decision	Owner	Due Date / Status
[Enter family input or decision]	[Name]	[Date / Status]
[Enter action item]	[Name]	[Date / Status]

Next meeting: [Date] • Adjourned: [Time] • Minutes prepared by: [Name]