SAUK CENTRE PUBLIC SCHOOLS (ISD #0743) 903 State Road, Sauk Centre, MN 56378-1698 (320) 352-2258

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Sauk Centre Public Schools
E-Learning Plan
2026-27

According to Minnesota Statutes, an "E-learning day" means a school day where a school offers full access to on-line instruction provided by students' individual teachers due to inclement weather. A school district that chooses to have e-learning days may have up to five e-learning days in one school year.

Sauk Centre Public School will implement an E-learning Plan for the 2026-27 school year. This document is intended to provide background information as well as inform how the district's E-learning plan will work.

If the decision is made to close school and conduct an E-Learning day, it will be made prior to 6:15 a.m. of the morning the E-Learning day is scheduled. This decision will be communicated to you via television, radio, ParentSquare and the SchoolMessenger alert system.

The following information describes the E-Learning day:

1. Assignments/activities for each class will be sent to families via ParentSquare or posted to teacher's Canvas pages by 9:00 a.m.

2. Teachers will be available during normal school hours by phone, email, or Google Meet for questions that students or families may have. Please check the teacher's individual Canvas page for your teacher's direct contact information.

3. The E-Learning day is considered a student contact day that requires attendance. Students and teachers are expected to participate in the E-learning day.

4. Attendance will be determined by the following:
   - Grades K-4: By students/parents sending their teacher a message or photo on ParentSquare prior to 3:00 p.m.
   - Grades 5-12: By students logging into Canvas to check for their assignments/activities for each class period prior to 3:00 p.m.

5. Students who choose not to participate without an excused absence will receive an unexcused absence.

6. The proposed guidelines for <u>total</u> amount of work time per student grade levels are listed below:

   <u>Elementary (Kindergarten – 4th Grade)</u>
   1 – 2 hours

   <u>Secondary (5th – 12th Grades)</u>
   30 minutes per class

7. If you do not have access to the internet, please contact your individual teacher(s) via ParentSquare for your assignments.

8. Student and teacher expectations are specifically outlined in the attached E-Learning Day Expectations document.

**Should you have any questions about the E-learning procedures, please feel free to contact your child's teacher(s) and/or your respective building principal.