Parent and Family Engagement Policy
LEAs and Schools need to ensure they meet the needs of their community.

2026-2027	**Parent and Family Engagement (PFE) Program Policy**
*If you require help translating this document, please call 713-696-271 or send an email to avazquez@houstonisd.org. *Si necesita ayuda para traducir este documento, por favor llame al 713-696-271(o envíe un correo electrónico a avazquez@houstonisd.org.	
What is it?	Scarborough Elementary School is committed to meaningful partnerships with parents and families to support student achievement, attendance, well-being, and school success. Through our Parent and Family Engagement (PFE) program, families receive information, opportunities for two-way communication, and ways to participate in decisions about their children's education.
Funding	Title I, Part A parent and family engagement funds, when allocated, support activities and resources that strengthen school-family partnerships. Families will have opportunities to provide input on priorities and the use of applicable PFE funds.
Review	The campus will review this policy and its parent engagement activities annually with family input, including feedback gathered at Coffee & Conversation and through campus committees or surveys. Suggestions will inform revisions and improvement planning.
Family Meetings	Coffee & Conversation with Principal Miriam Medina during the school year. Morning Meetings are held at 8:30 a.m. on 9/16, 10/20, 11/17, 12/10, 1/13, 2/10, 3/17, 4/14, & 5/5 for the 2026-2027 school year. Families are invited to discuss school goals, student learning, upcoming events, concerns, and ideas. Evening meetings for Coffee & Conversation will be held the following week at 3:30 p.m. on 9/23, 10/27, 11/19, 12/16, 1/20, 2/17, 3/24, 4/21, 5/12 for the 2026-2027 school year. Meeting location will be held in the school library. Families may also participate in annual Title I meetings and other scheduled conferences.
How to Be Involved	Attend Coffee & Conversation, parent-teacher conferences, school events, and academic family sessions; participate in the Shared Decision-Making Committee (SDMC) when opportunities are available; share feedback; communicate with teachers; read with your child at home; and inquire about campus volunteer opportunities and requirements.

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Family Trainings/Activities	Scarborough Elementary seeks to offer accessible family learning opportunities that connect school instruction with learning at home. Activities may include: ? Monthly Coffee & Conversation: first Tuesday of each month; discussion of campus priorities, family questions, student *achievement, attendance, and school programs.* ? Family Literacy Night and hands-on literacy experiences: reading together, vocabulary, comprehension, and engaging literacy activities for families. October 7, 2026 5:00 p.m. - 6:30 p.m. and March 2027 ? Parent-teacher conferences: discussion of individual academic progress, learning goals, and strategies families can use at home. ? Academic family workshops: understanding grade-level expectations, reading and mathematics strategies, assessment results, and ways to monitor student progress. ? Family engagement and campus events: opportunities for families to connect with staff, learn about campus resources, and support school initiatives. ? SDMC and other family feedback opportunities: review campus priorities and offer recommendations about student and family needs. Specific dates, times, locations, language supports, and any schedule changes will be communicated through school notices and established campus communication channels. Families may request information or reasonable support for participation through the school office.

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Curriculum	Scarborough Elementary teaches the Texas Essential Knowledge and Skills (TEKS) using Houston ISD-adopted curriculum and instructional resources. Families may contact teachers for grade-level learning information.
Forms of Academic Assessments	Teachers use classroom assignments, checks for understanding, demonstrations of learning (DOLs), unit assessments, and district assessments to monitor progress. Applicable grade levels also participate in state assessments such as STAAR; early literacy screening may be used as *appropriate.*
Expected Achievement Levels on Academic Assessments	Students are expected to make progress toward grade-level TEKS and applicable state performance standards. Teachers share individual goals, assessment results, and intervention or enrichment needs with families. STAAR performance levels include Did Not Meet, Approaches, Meets, and Masters Grade Level.
Ways to Request Regular Meetings	Parents and guardians may request a conference with their child's teacher, principal, or campus staff by contacting the school office or communicating with the teacher. Families are encouraged to share questions at monthly Coffee & Conversation meetings and may request additional meetings to discuss educational decisions.
School-Parent Compact (See separate School-Parent Compact template for guidance)	SCHOOL RESPONSIBILITIES Provide high-quality, standards-aligned instruction; maintain a safe and welcoming environment; communicate student progress regularly; offer conferences and meaningful opportunities for family participation; and respond to parent concerns. PARENT/GUARDIAN RESPONSIBILITIES Support regular attendance and punctuality; communicate with school staff; encourage reading, homework, and positive study habits; monitor academic progress; and participate in conferences or engagement opportunities when possible. STUDENT RESPONSIBILITIES Attend school ready to learn; participate actively; complete assigned learning tasks; ask for help; and show respect for others and school expectations. ONGOING COMMUNICATION School and families will maintain two-way communication through conferences, campus notices, teacher contact, progress updates, and Coffee & Conversation. The separate School-Parent Compact should be reviewed with families and finalized through the campus's required process.