



Lauren Leone, CPPB Purchasing Agent, 632 South Bedford Road, Bedford, NY 10506, 914-241-6194. lleone2551@bcsdny.org

TO: All Proposers

FROM: Board of Education, Bedford Central School District

DATE: October 14, 2026

RE: Bedford Central School District RFP 26-27-R01 Internal Audit Services
Proposals must be submitted by: Thursday, October 22, 2026 at 2PM EST

ADDENDUM # 2

Attached please find Addendum No. 2 for your review and use.

PLEASE REPLY TO THIS EMAIL AS CONFIRMATION OF RECEIPT.



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**BOARD OF EDUCATION
BEDFORD CENTRAL SCHOOL DISTRICT**

**RFP 26-27-R01
Internal Audit Services
ADDENDUM NO. 2**

This Addendum contains clarifications and/or changes to the requirements of the contract and/or proposal specifications. Such clarifications/changes shall be incorporated into the contract/proposal documents and shall apply with the same meaning and force as if they had been included in the original documents. Wherever this Addendum modifies a portion of a paragraph of the contract or any portion of the proposal documents, the remainder of the paragraph affected shall remain in force.

Q1. When was the District's most recent internal risk assessment completed, and can the District provide that assessment, or an executive summary, along with the internal audit plans and reports issued during the prior two years?

A1. See attached

Q2. Are there any open recommendations or corrective action items from prior internal audits, external audits, or regulatory examinations that the selected firm will be expected to follow up on?

A2. See attached

Q3. What annual level of effort should proposers assume for pricing purposes, including the expected number and type of audits or reviews and approximate hours?

A3. This is completely dependent upon each firms own methodology for a Public School District in New York State based on size, enrollment, budget, grants etc.

Q4. What types of services will be treated as additional work billable at the proposed hourly rates?

A4. If the district requests an additional focus audit for the year

Q5. How many Audit Committee meetings and Board meetings or presentations should the selected firm expect to attend annually?

A5. Audit Committee meetings - 3 or 4

Q6. Are there emerging risks, strategic priorities, or operational challenges that the District would like the selected firm to consider in the initial risk assessment and future audit plans?



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A6. No

Q7. Beyond the IT programs and controls referenced in the RFP, are there other systems or applications (e.g., payroll, student information, purchasing, or extra-classroom systems) that require focused internal audit attention? If so, what are these systems?

A7. N/A

Q8. Please provide a budget vs actual as of June 30 for the 2024-25, 2025-26 school years exported from NVision.

A8. See attached report

Q9. Please provide a budget for the school years 2024-25, 2025-26 exported from NVision.

A9. See attached report

Q10. Please provide the most recent internal audit risk assessment.

A10. See attached report

Q11. Please provide the most recent internal audit report.

A11. See attached.

Q12. Please provide the most recent 12 months of audit committee meeting minutes.

A12. Not available

Q13. Please provide an internal audit plan if available.

A13. Not available

Please sign below to confirm receipt and include a copy of this in your bid proposal:

Signature

Print Name