Hillview Middle School PTO
Executive Board Meeting
May 29, 2026

Executive Board Members Present: Josie Cheung, Barbara Nguyen Vu, Katherine Bicer, Andrea Henry, Si Wilber, Aimee Mathenia, Lisa Rakowski, Danielle OBrien, Melitta Stevens, Julie Hartstein, Rachel Maclay, Jen Baskin (non-voting), Joyce Wong Kanemitsu
Executive Board Members Absent: Katie Rottier, Allison Jagtiani, Danielle Zienka, Lindsay Nalevenko (non-voting)
Guests Present: Kathy Cronin, Jory MacDonald, Christina Vitale, Michelle Eakin, Tosin Falasinnu, Mick Johnson

8:33am - Call to Order - Melitta

- Will spend half the meeting to connect with counterparts for next year, transition
- Thank you note writing to staff

8:34am - ASB 2026 Successes presentation

- ASB = Associated Student leadership program at Hillview
- Talent Show
    - Fun way to show off talents, make friends, spend time with students
- Family events
    - Movie night, spring carnival, bingo night
    - Goal was to make events fun and inclusive
- School assemblies
    - Goals:
        - Cultivate school spirit & encourage student involvement
        - Bring community together and promote unity across grades
    - Feature engaging activities designed for everyone
        - Ex: Teacher masked singer
- Spirit Weeks
    - Held 4 total spirit weeks during the school year
    - Total participation has grown
    - Spirit weeks helped 6th graders feel like they belong
- Dances
    - 3 dances per year
        - 7th grade pirate themed
        - 8th grade cactus themed
        - 6th grade hollywood sets theme
    - Engaging and fun way for students to party and dance safely
    - Fun activities, decorations, snacks
- Lunch activities
    - Spelling bee
    - Trivia blast

    - March madness ping pong
    - St Patricks Day scavenger hunt - way to learn about the holiday while having fun
    - Teaching dances to students on the stage
- Had events to support DEI incl
    - Global Bites - students learn about different foods over a week then taste them on the last day
    - Dream catchers - taught students origin of dream catchers; opportunity to make your own
    - Goal is to have fun and include all groups
- Student Council
    - 1 rep from each first period class - would share info that they'd take back to their classes
    - Also an effective way to get input from other students on what they'd like to see in the school
- April Fools Committee
    - Pranks throughout the day
- Teacher Appreciation Week
    - Give out snacks to teachers; make them feel valued
- Kindness Week
    - Made big poster, sold Kindness grams
- OCC Rally
    - Held signs and cheered during carline
- Halloween - sold concessions

8:47 Presidents Report - Melitta

- Thank you's
- Engaging families:
    - Trimester Elective Celebrations
    - 5th Grade Families
        - Welcome email
        - Counselor coffee talks at elementary schools; great turnout
        - Hillview tour - 1 tour, over 30 attendees
        - Course catalog videos for 6th grade classes - in partnership with broadcast class
- Supporting extra curriculars
    - Sports - trying to streamline and create better system - lots of work for Joyce, Barbara, Nick, President
    - ASB
        - PTO reps will connect with them at the beginning of the year so we're even more connected
        - PTO Staff leads haven't been compensated for their extra time; introducing staff stipends for extra time
    - Counselor events and swag - will continue this next year

8:55am: Vote to approve April PTO Notes (Lisa)

- Motion - Melitta
- Second - Danielle
- 7 votes; 5 abstentions

8:57 - Treasurer's Report - Barbara

- On track
- At 95% budget
    - 81% academic support
    - 94% program support
- EOY teacher gift - $16,000 donations so far
- Dylan Taylor Grant - $15,125 to be distributed for learning enrichment grant

8:59 - Principal's Report (Danielle)

- Almost fully staffed for next year
- Retirees newsletter is coming this weekend
- Looking for site council members
- Huge thank you to PTO for 3 murals
    - Latest graffiti mural - Kids participated w/ spray painting, colors, etc. Artist came and did final touches. Artist here for 2 days.
        - Joseph Lopez - artist - first time working with Middle Schoolers and thought it went really well - doing more projetcs with Middle Schoolers
- Promotion Ceremony - June 12 5pm, then grad night party
    - Looking to change this for next year b/c hard to get here at 5pm
    - Possibly doing grad Thursday afternoon next year, then grad night party the same afternoon or a different day.
    - Want to make our ceremony accessible to all staff in the district
    - Principals from the district will meet and make sure it aligns with clap outs and other local school graduations and events

9:05 - Meeting closed (Melitta)

PTO Executive Board Members 2025-2026

Co-Presidents	Melitta Stevens & OPEN	Volunteer Coordinator	Maria Lehmkuhl
Co-Vice Presidents	Andrea Henry & Katie Rottier	Parent Engagement Coordinator	Si Wilber
Treasurer	Neelu Akkannapragada	Student Community Coordinator	Allison Jagtiani
Vice Treasurer	Barbara Nguyen-Vu	After-School Athletics Coordinator	Joyce Wong Kanemitsu
Financial Secretary/ Data Tracker	Rachel Maclay	Parliamentarian	Katherine Bicer
Recording Secretary	Lisa Rakowski	Staff Appreciation Coordinator	Danielle Zienka
Communications Chair	Julie Hartstein	Teacher Representative	Aimee Mathenia Heiko Ritter
Auditor	Josie Cheung	Principal	Danielle O'Brien
MPCSD Board Member Liaison (non-voting)	Jed Scolnick	MPAEF Liaisons (non-voting)	Jen Baskin Lindsay Nalevanko

Bylaws:
https://resources.finalsite.net/images/v1731451023/districtmpcsdorg/yssysb323aznlvxos63h/REVISED_2024-2025HillviewPTOBylaws.pdf