

**MEIGS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA
To be held at the
CENTRAL OFFICE BUILDING
Wednesday, September 23, 2026, at 6:30 P.M.**

1. CALL TO ORDER: Mrs. Hawley, Board President

Time: 6:31 P.M.

2. ROLL CALL: Ms. Ashley Miller, Treasurer/CFO

Mrs. Heather Hawley Yes, Mrs. Barbara Musser Yes, Mr. Zachary Hendrix Yes,
Mrs. April Burnem Yes, and Mr. Josh Williams Yes.

3. Pledge of Allegiance led by Mrs. Hawley.

4. Invocation led by Silent.

5. Mrs. Musser moved, seconded by Mr. Hendrix that we approve the minutes of the September 9, 2026, Regular Meeting as submitted.

333-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

6. Additions to the Agenda:

N/A

7. Student Achievement Liaison:

Student of the Month will be held at Meigs Middle School during the October 28, 2026, BOE meeting.

8. Superintendent's Report / Principals' Report / Supervisors' Report:

Principals Reports:

Mike Chancey, High School Principal

Principal Chancey stated Senior enrollment totals 124, or 116 excluding Eastern and Southern students; 14 seniors have IEPs and 21 are at risk for alternate pathways. The district offers 40 in-house College Credit Plus hours, with additional history courses planned as Mr. Morahan completes credentials. Duplicate enrollment in externally offered courses remains a concern. Career Tech is shifting toward one-period introductory courses for freshmen and sophomores in automotive, welding, public safety, and healthcare. Additional pathways would help meet the eight-ten program requirement for CTPD funding. Principal Chancey concluded with discussing upcoming events.

Vickie Jones, MMS Principal

The Board received a middle school report addressing attendance, enrollment, academic performance, and student activities. Attendance is slightly above 95%, with 41 students having missed two or more of the

first 16 school days. Mr. Dean has implemented an attendance tracking and notification system, and five attendance letters have been issued. Enrollment has increased from the previous year, with particularly large sixth- and eighth-grade classes.

The middle school earned an overall four-star state report card rating, including five stars in Progress and four stars in Gap Closing. Staff are completing STAR math and reading assessments and reviewing data to guide instruction and interventions. Concerns were shared regarding reduced math instructional time following staffing reductions and anticipated math intervention requirements. Language arts block scheduling has been maintained to support students with reading improvement plans.

Volleyball and football seasons are underway, and archery registration will begin in October. The band program is expected to serve approximately 73 students, including 31 incoming sixth graders. Health Recovery Services is providing eighth-grade social-emotional and high-risk behavior education, while Washington State Community College's Talent Search program currently serves 22 students and continues recruitment. Student of the Month recognition will begin next month, and School Smiles is scheduled to provide dental services on October 1).

David Deam, Asst. MMS Principal

The Board received a copy of a new visual handbook clarifies dress code and attendance expectations. Staff should submit dress code referrals to preserve positive student relationships. Educational Talent Search and School Smiles services are active or upcoming.

Jody Howard, MIS Principal

Principal Howard reported Intermediate School enrollment is down approximately 32 students. Attendance has improved slightly; chronic absenteeism is 18.3%, above the 14% target, but has declined over four years.

Tiffany Rife Oman, MPS Principal

Principal Rife Oman stated M-class results show 13% of kindergarteners on track in reading, with growth in first and second grades. Reading interventions continue, with increased emphasis on letter sounds. Staff questioned whether second-grade literacy gains are fully reflected in state report cards when students move between buildings with different IRNs.

Shawn Bush, MLSD Superintendent

Superintendent Bush discussed recent storm damage which included an air-conditioning motherboard, a rooftop unit, and possible damage to a kitchen freezer and elementary chiller. Lastly, he reviewed a proposed athletic awards policy.

9. Communication:

A. Written Communication

An email was sent to Coach Yates from a referee stating how polite the football team was and how they are coaching/raising good young men.

B. Public Participation

N/A

10. Old Business:

Slavin/Arnott Press box – waiting on quote.

11. New Business:

N/A

12. Treasurer's Reports and Recommendations:

- A. Mr. Williams moved, seconded by Mrs. Musser that we approve the Fiscal Pre-Cautious Written Plan and Corresponding Narrative as required under Ohio Revised Code 5705.391 and Ohio Administrative Code 3301-92-04.

334-26 Vote: Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; and Mrs. Hawley Yes. Motion carried.

- B. Mr. Williams moved, seconded by Mrs. Musser that we approve the updated Financial Forecast accompanying the Written Plan as presented by the Treasurer.

335-26 Vote: Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; and Mrs. Hawley Yes. Motion carried.

- C. Mr. Williams moved, seconded by Mrs. Musser that we approve the following Then and Now Purchase Orders:

- Bonefish Systems, 07/01/2026, \$4,142.00
- Ohio Department of Job and Family Services, Unemployment Charges, 09/08/2026, \$4391.51
- Columbus Building Services, Heating Water Pump Repair, 06/13/2026
- Front Paige Outfitters, Custodial/Maintenance Clothing allowance, \$8,880.80

336-26 Vote: Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion carried.

- D. Mr. Williams moved, seconded by Mrs. Musser that we approve the following donations:
- American Electric Power, Athletic Department Donation, \$500.00, 300-1821-9200

337-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

- E. Mr. Williams moved, seconded by Mrs. Musser that we approve the Staffing Agreement/Liability Waiver Agreement between Meigs Local School District, Athens-Meigs Educational Service Center (AMESC), and Helping Hands Home Healthcare Agency, LLC, for the provision of Behavior/Medical Aide Services and transportation support for a student, effective retroactively from September 16, 2026, through May 27, 2027. Services shall initially be provided for three (3) hours per week, consisting of one and one-half (1.5) hours per day, two (2) days per week, and may increase, based upon student need and team determination, to a maximum of five (5) hours per week. Helping Hands Home Healthcare Agency, LLC will also provide transportation for the student to and from school. The cost of services shall be \$28.60 per hour, not to exceed five (5) hours per week, in addition to mileage reimbursement at the current federal IRS mileage rate. Either party may terminate the agreement upon thirty (30) days' written notice to the other party.

338-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ;
and Mrs. Hawley Yes . Motion carried.

13. Superintendent's Reports and Recommendations:

A. Personnel

- 1) Mrs. Burnem moved, seconded by Mr. Hendrix that we accept the resignation of Scott Brinker, Meigs High School Teacher, for retirement purposes, effective September 30, 2026.

339-26 Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ;
and Mrs. Hawley Yes . Motion carried.

- 2) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire Dawn Kopec as a substitute secretary for Meigs Local School District, for the 2026-2027 school year, pending completion of all administrative requirements.

340-26 Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;
and Mrs. Hawley Yes . Motion carried.

- 3) Mrs. Burnem moved, seconded by Mr. Hendrix that we approve the Intermittent FMLA leave request from Stacie Roach, Meigs Middle School Guidance Counselor.

341-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ;
and Mrs. Hawley Yes . Motion carried.

- 4) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire Naylan Yates as Assistant Varsity Football Coach for the 2026 season, retroactive to September 6, 2026, pending completion of all administrative requirements.

342-26 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ;
and Mrs. Hawley Yes . Motion carried.

14. Board Items:

- A. Mrs. Burnem moved, seconded by Mr. Hendrix that we approve the Athletic Training Student Aide Program Handbook as submitted by Mr. Mike Chancey, Meigs High School Principal, and Miss Allison Hanstine, Athletic Trainer.

343-26 Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ;
and Mrs. Hawley Yes . Motion carried.

- B. Mrs. Burnem moved, seconded by Mr. Hendrix that we approve Zane Matson to participate in a job shadowing/observation experience with the District Athletic Trainer during the 2026-2027 school year. This experience is observational in nature and the student will not provide athletic training services, treatment, evaluation, or other direct care to students or student-athletes.

344-26 Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- C. Mrs. Burnem moved, seconded by Mr. Hendrix that we approve a Memorandum of Understanding (MOU) between Meigs Local School District and Future Plans to establish a partnership through which Meigs Local School District will receive funding to support a Career Navigator, effective September 23, 2026, through June 30, 2027. Future Plans will provide \$20,000 annually to support the Career Navigator position, with funds to be paid in three (3) equal installments. Amy Perrin shall serve as the District's Career Navigator pursuant to the terms and conditions of the MOU.

345-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

15. Mrs. Musser moved, seconded by Mrs. Burnem that we convene to Executive Session at 8:45 P.M. for the purpose of:

- ☒ A. Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, or student
- ☐ B. Investigation of charges or complaints against a public employee, official, licensee, or student
- ☐ C. Consideration of the purchase of property or sale of property at competitive bidding,
- ☐ D. Discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action,
- ☐ E. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- ☐ F. Matters required being confidential by Federal law or rules or State statutes
- ☐ G. Specialized details of security arrangements where disclosure might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of law

Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.

16. Mrs. Burnem moved, seconded by Mr. Hendrix that we reconvene from Executive Session at 8:57 P.M. with 5 members present.

Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

17. Mr. Hendrix moved, seconded by Mr. Williams that we set Wednesday, October 14, 2026,
Week Day and Date
Board Office, at 6:30 P.M., for the next regular meeting of the Meigs Local Board of Education.
Location Time

Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

18. Mr. Williams moved, seconded by Mrs. Musser to adjourn this meeting at 8:58 P.M.

Vote: Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; and Mrs. Hawley Yes. Motion carried.

ATTESTED

Heather B. Hawley, President

Ashley N. Miller, Treasurer