NORTHERN LEHIGH SCHOOL DISTRICT

Central Administration Office
1201 Shadow Oaks Lane
Slatington, PA 18080

#18-26/27

POSTING DATE: **October 14, 2026**

EXPIRATION DATE: **Until Filled**

TO: All Employees
FROM: Dr. Matthew J. Link, Superintendent
SUBJECT: Posting of Anticipated Position

The following position is anticipated for the 2026-2027 school year:

Instructional Paraprofessional

- English Language Development Program (ELDP)
- Willing to work with multilingual learners (K-12)
- Personal qualities must include patience, flexibility, and reliability.
- Must be Highly Qualified Paraprofessional or willing to obtain credentials to become Highly Qualified
- Provide instructional support to multilingual learners (MLLs) (K–12) under the direction of the Federal Programs Director and Principals and in collaboration with English as a Second Language (ESL) teachers.
- Assist students through push-in and pull-out instructional support services, reinforcing language development and classroom learning.
- Support family engagement by assisting with communication and outreach to the families of MLLs, as appropriate.
- Assist with the administration of the annual WIDA assessment and other program-related activities as assigned.
- Demonstrate patience, flexibility, dependability, strong interpersonal skills, and a commitment to supporting the success of MLLs.
- Demonstrates basic computer and technology skills, including the ability to use email, Google Workspace and/or Microsoft Office applications, web-based educational platforms, and other district technology systems to support students and fulfill assigned responsibilities.

- Bilingual skills are preferred but not required. Spanish is the preferred language. However, proficiency in other languages will also be considered.
- Must meet Pennsylvania Highly Qualified Paraprofessional requirements or be willing to obtain the required credentials.
- $18.74 per hour
- 5¾ hours per day, 5 days per week (10-month position)

Interested and qualified people should submit a letter of interest, resume, and copies of clearances to the **Human Resources Department**, Northern Lehigh School District, 1201 Shadow Oaks Lane, Slatington, PA 18080. Only application materials received by the Human Resource Department will be considered. Applicants can also submit all application materials electronically to hr@nlsd.org.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION/TITLE IX EMPLOYER

MJL: aj