



Mission Statement: To support and challenge all students to achieve personal and academic excellence in a student-centered environment.

BERLIN-BOYLSTON REGIONAL SCHOOL COMMITTEE

Tuesday, September 8, 2026 | 5:00 pm

Tahanto Regional Middle/High School

Multi-Purpose Room

*** REVISED ***

Stream link <https://www.youtube.com/@bbrsdlive2893/streams>

This meeting may be recorded, and your image or voice may be broadcast.

Present: School Committee: Mr. Michael Totman, Chair; Mrs. Elisabeth Mancini, Vice Chair; Mrs. Jessica Degliaberti, Mrs. Meagan Grill, Mrs. Jackelyn Hoffses, Mrs. Lisa. Mair

Administration: Dr. Brent Conway, Superintendent; Ms. Jennifer Fortune, Executive Assistant to the Superintendent; Ms. Lisa Sequeira, Director of Curriculum & Grants; Mr. Robert Pelzarski, Boylston Elementary Principal; Mr. Richard Cameron, Tahanto Regional Middle/High School Principal; Mr. Christopher Terzigni, Berlin Memorial Principal; Mr. Joseph Sposato, Director of Technology

I. Call to Order Mr. Totman called the meeting to order at 5:01pm.

II. Pledge of Allegiance

III. Public Comment

IV. Consent Agenda - A motion to approve the consent agenda was made by Mrs. Mair and seconded by Mrs. Mancini. - VOTE 6-0, all in favor. Motion passes.

- Warrants
- 07/07/2026 - Meeting Minutes
- 08/20/2026 - Meeting Minutes
- Accept the grant awarded to the district in the amount of \$15K for Innovation Career Pathways Planning - MA DESE

V. School Committee Chair Report - Mr. Michael Totman

- Mr. Totman announced that there will be a Candidate Night 2026 hosted by 19 Carter on September 22, 2026 at 7:00pm. If you can not attend in person but have a question you would like asked, you may send the question to the District Clerk at jfortune@bbrsd.org.

- Facility Use
 - Mrs. Hoffses wants the wording looked at regarding the Building use forms especially the portion regarding the custodian fee.

VI. Marco Rodrigues

- New Superintendent Induction Program (NSIP)
 - Dr. Marco Rodrigues, is Dr. Conway's coach during the New Superintendent Induction Program. This is a 3 year program that the School Committee had wanted Dr. Conway to be a part of. Dr. Conway is a part of the 17th cohort. Dr. Conway attends meetings to be able to build support from his peers as well as Dr. Rodrigues comes into the District to do walkthroughs with Dr. Conway and the principals.

VII. Student Liaison -

- Introducing the Student Liaison for FY27, Lauren Arakelian
 - Miss Lauren Arakelian was announced as the Student Liaison for the FY27 school year. Miss Arakelian gave a run through of opening day at Tahanto. The Student Council did a lot of things to welcome the new grade 6th class into the school this year. Senior sunrise will take place on 09/18/2026. The Homecoming theme was announced today, Mama Mia!

VIII. Superintendent of Schools Report - Dr. Brent Conway

- Opening day
 - Dr. Conway gave a brief overview of the opening day at each of the buildings.
- Superintendent's Entry Plan
 - Dr. Conway's Entry Plan was reviewed.
- Enrollment update
 - Enrollment at the schools/District wide were presented. The School Committee asked if they could have several years back as well.
- Personnel Report
 - A personnel report was presented, there might be some errors, etc. as many different documents were looked at to gather this information. The School Committee feels that this document will be helpful and useful come budget time.
- Other updates

IX. AP Score Presentation - Ms. Lisa Sequeira

- Ms. Sequeira gave a presentation regarding the AP Score for the District.
77 AP students were enrolled, 137 AP exams were administered, 67 qualifying scores (3+)

X. Finance Update - Dr. Brent Conway

- Dr. Conway gave an update regarding the Finances of the BBRSD. Ms. Whittemore, the new Director of Finance will be joining the District on October 1, 2026 and should be attending the October meeting.
- Finalized End of Year Report audit - FY25
- Update of the FY25 Audit
 - The Audit firm we have has been sold and they will be doing audits through AI, we will be looking for a new auditor; however, auditors are very few to choose from.

- Update FY26 Closeout
 - FY26 is closed out, all bills have been paid.
- Update FY27 Start
 - FY27 has been busy, the finance department has been working on getting FY27 open.
- Capital Purchases update
 - We already are starting to look at Capital purchases for FY28. There is an extensive list for capital purchases.

XI. Second Public Comment

XII. Future Agenda Items

XIII. Business Items

A. Presentation of the finalized Strategic Plan - A motion to approve the strategic plan was made by Mrs. Hoffses and seconded by Mrs. Mancini. - VOTE 6-0, all in favor. Motion passes.

B. Cell Phone Policy Update - 2nd Read - A motion to approve the cell phone was made by Mrs. Hoffses and seconded by Mrs. Mair.

An amendment was made by Mrs. Degliaberti and seconded by Mrs. Mancini stating to add the sentence from the High school 3 bulleted points

- 1. Be silenced**
- 2. Remain out of sight unless authorized by a teacher**
- 3. Not interfere with instruction, learning, or student engagement**

Be added into the policy under the high school (grade 9-12) portion. VOTE 6-0, all in favor. Amendment passes.

VOTE 5-1. Motion passes with amendment.

C. Reallocation of student club stipends - A motion to approve the reallocation of student stipends was made by Mrs. Hoffses and seconded by Mrs. Mancini. - VOTE 6-0, all in favor. Motion passes.

XIV. Upcoming Meeting

- Tuesday, October 13, 2026

XV. Adjournment A motion to adjourn the meeting was made by Mrs. Hoffses and seconded by Mrs. Mancini at 6:40pm. - VOTE 6-0, all in favor. Motion passes.

The listing of items is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

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