

SALEM SCHOOL DISTRICT
Salem, Connecticut

BY LAWS OF THE BOARD

AGENDA CONSTRUCTION/MEETING MATERIALS

The Superintendent, in cooperation with the Chairperson of the Board of Education, shall prepare an agenda for each regular meeting. Any Board member who wishes to have an item included on the agenda should notify the Superintendent or Board Chairperson no later than 72 hours prior to the legally required posting of the agenda for the Superintendent to review the request with the Board Chairperson for his/her decision on agenda placement. Any business not included on the filed agenda for a regular meeting may be added to the agenda, considered, and acted upon if there is an affirmative vote of 2/3 of the members of the Board present and voting.

Posting of the Agenda:

At least 24 hours prior to the time of the regular meeting, the agenda shall be filed with the Town Clerk's office, posted on the District's website (www.salemschools.org), posted in the school in a place readily available to parents, teachers and the general public, and shall be filed in the Superintendent's Office. The same requirements shall be met for special meetings of the Board.

In addition to posting Board of Education meeting agendas on its website 24 hours prior to the meeting, any associated documents that may be reviewed by members of the Board at such meeting will be made available on the Board's website prior to the meeting.

Legal Reference: Connecticut General Statutes: 1-225 Meetings of government agencies to be public. (as amended by PA 07-213), PA 23-160 An Act Concerning Education Mandate Relief and Other Technical and Assorted Revisions to the Education and Early Childhood Education Statutes

1st Reading: March 26, 1996

Policy Adopted: April 9, 1996

Revised Policy Adopted: March 5, 2007

Revised Policy 1st Reading: January 5, 2009

Revised Policy Adopted: January 20, 2009

Revised Policy 1st Reading: September 14, 2026

Revised Policy Adopted: October 5, 2026