

Chatham PTO Meeting October 13, 2026

Meeting Minutes

Attendance: Rebecca Hobek, Jen Kelly, Laura Edwards

1. Principal Appreciation Month
 - a. Jen Kelly was presented with a gift on behalf of the PTO including a gift card to a local nail salon.
 - b. Students at CES were asked to write a note to Dr. Kelly thanking her for what she does and letters were given to Dr. Kelly.
2. Housekeeping Items
 - a. PTO purchased approximately \$83 in supplies for our STEM teacher, Ms. Gifford. She sent the PTO a sweet thank you note.
 - b. Ice Cream social was a great success as well as the book swap. The social cost the PTO \$81.66 for paper goods.
 - c. Jenn Coffey filed the taxes for the PTO
3. Fudge Fundraiser
 - a. Order will be taken this week and next.
 - b. Delivery will be 11/9 and we are looking for a few volunteers to come sort the order and assist with pickup.
4. Clothing Swap - 10/27 & 10/29
 - a. Katie Ferrulo and Jenn Coffey will handle set up and swap on 10/27
 - b. Rebecca Hobek and ? will hand set up and swap on 10/29
 - c. All items at the end of the swap will be offered to nurse Heidi for school use. Any items that she does not want will be donated locally.
5. Build It Night - 10/22
 - a. Supplies ordered in total of \$151.18
 - b. We currently have 5 family registered
 - c. The night will consist of a 15 minutes explanation, 1 hour to build, and end with 15 minutes for families to walk around and see what else has been built.
6. Teacher Luncheon - 10/28

- a. This year we have decided to spread out Teacher Appreciation Week over the course of the year. We hosted a Welcome Back Teacher Lunch for the staff on their first day of school.
 - b. Our second event will be a lunch provided on the Wednesday of teacher conference week.
 - i. Lunch will be Soups and Salads
 - 1. Clam Chowder
 - 2. Butternut Bisque
 - 3. Tomato & Red Pepper (Gluten Free)
 - 4. Salads x 2
 - 5. Bread
 - 6. Drinks and possible dessert
 - ii. We will be sending out a sign up for the lunch
7. Halloween Parade - 10/30
- a. Parade will begin promptly at 4:00 pm at the Community Center
 - b. This event is open to Chatham Elementary Students, Families, & Friends
 - c. Rebecca Hobek will connect with the Merchants regarding the date
 - d. Jenn Coffey spoke to Officer Joe to ask for police assistance at the rotary for safety
 - e. Jenn Coffey reached out to Beth, Key Club advisor, to ask for student volunteers to help with the many road crossings throughout the parade