



Cache County School District

Policy Series 6000: Finance and Operations

Policy No. 6100 P1

School Fees Definitions

Definitions applicable to this policy are intended to be consistent with relevant state statutes and rules. In the case of a discrepancy, the Utah Code shall prevail.

- 1) “Action plan” means a written agreement between a principal and a student that outlines specific, reasonable steps the student will take to contribute to the school or community in exchange for a fee waiver for a second school trip.
- 2) “Common education expense” means an expense the district or school incurs that is related to the delivery of instruction for all courses, unrelated to a specific course, program, or activity. This includes the employment of educators and staff, the provision of capital facilities, and operation and maintenance costs.
- 3) “Course” means an activity, a course, or a program that the school:
 - a) intends to deliver instruction;
 - b) provides, sponsors, or supports; and
 - c) conducts primarily during school hours.
- 4) “Discretionary project” means a project that a student completed in lieu of or in addition to a required classroom project.
- 5) “Elementary school” means a school that provides instruction to students in grades kindergarten, 1, 2, 3, 4, or 5.
- 6) “Elementary school student” means a student enrolled in an elementary school and does not include a secondary school student.
- 7) “Extracurricular activity” means an activity, or a program that:
 - a) is not a course; and
 - b) the school provides, sponsors, or supports.
- 8) “Fee” means a charge, expense, deposit, rental, or payment:
 - a) regardless of how the charge, expense, deposit, rental, or payment is termed, described, requested, or required directly or indirectly;
 - b) in the form of money, goods, or services; and
 - c) that is a condition to a student’s full participation in an activity, course, or program provided, sponsored, or supported by a school.
 - d) “Fee” includes:
 - i) payments to a third party that provides a part of a school activity, class, or program; and
 - ii) a fine other than a fine described in the section below.
 - e) “Fee” does not include:
 - i) a student fine specifically approved by the board for failing to return school property; losing, wasting, or damaging private or school property through intentional, careless, or irresponsible behavior, or improper use of school property, including a parking violation;
 - ii) a payment for school breakfast or lunch;

- iii) a deposit that is a pledge securing the return of school property that is refunded upon the return of the school property;
 - iv) a charge for insurance, unless the insurance is required for a student to participate in an activity, course, or program; or
 - v) money or another item of monetary value raised by a student or the student's family through fundraising.
- 9) "Fee course" means a course that is not a non-fee course.
- 10) "Fundraising" means an activity or event provided, sponsored, or supported by a school that uses students to generate funds or raise money to:
 - a) provide financial support to a school or a school's class, group, team, or program; or
 - b) benefit a particular charity or for other charitable purposes.
 - c) "Fundraising" does not include an alternative method of raising revenue without students.
- 11) "Group fundraiser" or "group fundraising" means a fundraising activity where the money raised is used for the mutual benefit of the group, team, or organization and is included in the maximum fee.
- 12) "Individual fundraiser" or "individual fundraising" means a fundraising activity where money is raised by an individual student to pay the individual student's fees.
- 13) "Instructional equipment" means an activity, course, or program-related tool that:
 - a) a student is required to use as part of an activity, course, or program in a secondary school; and
 - b) becomes the property of the student upon exiting the activity, course, or program.
 - c) "Instructional equipment" does not include school equipment, an instructional supply, or a personal student supply for a secondary student.
- 14) "Instructional supply" means a non-reusable or a consumable material or supply that is necessary to use, expend, or deplete as a component or element of an activity, course, or program in a secondary school. This does not include a personal student supply for a secondary student.
- 15) "Noncurricular club" is a student-initiated group that may be authorized and allowed to use school facilities use during non-instructional time in secondary schools. A noncurricular club's meetings, ideas, and activities are not sponsored or endorsed in any way by the board, the school, or by school or district employees.
- 16) "Non-fee course" means a course that results in course credit or a course grade within the state core standards and other statutory requirements for:
 - a) English language arts;
 - b) health education;
 - c) mathematics;
 - d) science; and
 - e) social studies.
- 17) "Non-waivable charge" means a cost, payment, or expenditure that:
 - a) is a personal discretionary charge or purchase, including:
 - i) a charge for insurance, unless the insurance is required for a student to participate in an activity, class, or program;
 - ii) a charge for college credit related to the successful completion of a concurrent enrollment class or advanced placement examination; or

- b) except when required by a school, a charge for a personal consumable item such as a yearbook, class ring, letterman jacket or sweater, or another similar item;
 - c) is subject to sales tax;
 - d) is designated not to be a fee, including:
 - i) a school uniform;
 - ii) a school lunch; or
 - iii) a charge for replacement for damaged or lost school equipment or supplies.
- 18) “Personal student supply” means, for a secondary student, an object, tool, material, or supply that:
- a) is the personal property of the student;
 - b) regardless of the use of the supply in the instructional process, individuals not enrolled in the course or activity also commonly purchase and use;
 - c) has a high probability of regular use in activities other than school-sponsored activities; and
 - d) includes pencils, papers, notebooks, crayons, scissors, and basic clothing.
- 19) “Provided, sponsored, or supported by a school” means an activity, class, program, club, camp clinic, or other event that:
- a) is authorized by the district according to board policy; or
 - b) satisfies at least one of the following conditions:
 - i) the activity, class, program, club, camp, clinic, or other event is managed or supervised by a district school or school employee.
 - ii) the activity, class, program, club, camp, clinic, or other event uses, more than inconsequentially, the district’s facilities, equipment, or other school resources.
 - iii) the activity, class, program, club, camp, clinic, or other event is supported or subsidized, more than inconsequentially, by public funds, including the school’s activity funds or minimum school program dollars.
 - c) “Provided, sponsored, or supported by a school” does not include an activity, class, or program that meets the criteria of a noncurricular club.
- 20) “Provision in-lieu of fee” means an alternative to fee payment and may include a plan under which fees are paid in installments or under some other delayed payment arrangement or a service in lieu of fee payment agreement.
- 21) “Regular school day” has the same meaning as the term “school day” described in State Rule R277-419-2.
- 22) “Requested or required as a condition to a student’s participation” means something of monetary value that is implied, or explicitly mandated, or necessary for a student, parent, or family to provide so that a student may:
- a) fully participate in school or in a school activity, class, or program;
 - b) successfully complete a school class for the highest grade; or
 - c) avoid a direct or indirect limitation on full participation in a school activity, class, or program, including limitations created by:
 - i) peer pressure, shaming, stigmatizing, bullying, or the like; or
 - ii) withholding or curtailing any privilege that is otherwise provided to any other student.
- 23) “School activity clothing” means special shoes or items of clothing:
- a) that meet specific requirements, including requesting a specific brand, fabric, or imprint;

- b) that a school requires a student to provide and to wear for an activity, course, or program-related activity; and
 - c) the student rents while participating in the activity, or that becomes the property of the student upon exiting the activity, course, or program.
 - d) “School activity clothing” does not include a school uniform or clothing that is commonly found in students’ homes.
- 24) “School equipment” means a machine, equipment, facility, or tool that:
- a) is durable;
 - b) is reusable;
 - c) is owned by a secondary school; and
 - d) a student uses as part of an activity, course, or program in a secondary school.
- 25) “School uniform” means special shoes or an item of clothing that:
- a) meets specific requirements, including a requested specific color, style, fabric, or imprint; and
 - b) that a school requires a student to provide and wear during school attendance; and
 - c) is the property of the student.
 - d) “School uniform” does not include school activity clothing.
- 26) “Secondary school” means a school that provides instruction to students in grades 7, 8, 9, 10, 11, or 12.
- 27) “Secondary school student” means a student enrolled in a secondary school and includes a student in grade 6 if the student attends a secondary school.
- 28) “Something of monetary value” means a charge, expense, deposit, rental, fine, or payment, regardless of how the payment is termed, described, requested, or required directly or indirectly, in the form of money, goods or services. “Something of monetary value” includes:
- a) charges or expenditures for a school field trip or activity trip, including related transportation, food, lodging, and admission charges;
 - b) payments made to a third party that provide a part of a school activity, class, or program;
 - c) classroom supplies or materials; or
 - d) a fine, except for a student fine specifically approved by the board for:
 - i) failing to return school property;
 - ii) losing, wasting, or damaging private or school property through intentional, careless, or irresponsible behavior; or
 - iii) improper use of school property, including a parking violation.
- “Something of monetary value” does not include a payment or charge for damages, which may reasonably be attributed to normal wear and tear.
- 29) “Textbook” means instructional material necessary for participation in an activity, course, or program, regardless of the format of the material.
- a) “textbook” includes:
 - i) a hard copy book or printed pages of instructional material, including a consumable workbook; or
 - ii) computer hardware, software, or digital content
- “Textbook” does not include school equipment, instructional equipment, or instructional supplies.

- 30) “Trip” means a school sponsored travel activity of two or more nights that requires a student to pay a fee for participation in the activity.
- a) “Trip” does not include a travel activity of two or more nights related to an in-state activity sponsored by an association as defined in 53G-7-801.
- 31) “Waiver” means a full release from a requirement to pay a fee and from any provision in-lieu of fee payment.

Legal References:

Utah Code 53G-7-5, 53G-7-8
Utah Administrative Rule R277-407

Updated: June 18, 2026