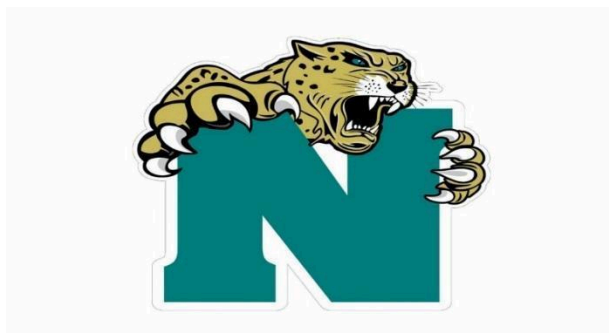


Northampton Collegiate & Technical High School Student Handbook



Northampton Jaguars

Home of the Mighty Jaguars

152 Hurricane Dr. • Gaston, North Carolina 27832

Office - 252.537.1910 Fax – 252.537.9028

Administration/Office Staff

Dr. John F. Williams	School Executive
Mrs. Sherita Wade	Asst. School Executive
Mr. Corey Williams	Asst. School Executive
Mrs. Chisity Wilkins	School Counselor

Mr. Rodney Easter

Dean of Students

Mr. Joe Baisly

PS Data Manager

Mrs. Kaynetta Taylor

Bookkeeper

Mrs. Letitia D. Kee

Administrative Asst

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FOREWORD

The Northampton Collegiate & Technical High School Parent/Student Handbook is published to provide parents and students with a reference guide containing information about school programs and services, policies, and procedures. It notes that, although the information contained is carefully collected, it does not take the place of talking with individuals with the right answers. Administrators, teachers, school counselors, and the NCHS staff members are here to ensure that your experience at our school is a rewarding one. Do not hesitate to utilize our service and assistance.

The school makes this handbook available to each student and his/her parents. It is, however, the responsibility of the parents and students to become aware of its content and to adhere to the rules and regulations. Ignorance of a policy or regulation is not considered an excuse for failure to observe it. This handbook is also distributed to faculty and staff.

NORTHAMPTON COUNTY SCHOOLS

PURPOSE OF EDUCATION

The purpose of education in Northampton County Schools is to provide a challenging and productive environment that will prepare each child for post-secondary studies and the world of work which will enable each child to think, react, and function successfully in society.

VISION STATEMENT

Vision of Northampton Collegiate & Technical High School is to have a safe, orderly and an effective school that provides a wholesome learning environment for strong, competitive learners.

MISSION STATEMENT

The Mission of Northampton Collegiate & Technical High School is to work in partnership with families and communities using a holistic approach to empower students to become responsible and engaged citizens.

MASCOT AND COLORS

The official mascot of Northampton Collegiate & Technical High School is the Jaguars. Our school colors are Navy Blue, Teal and White. In order for any school to thrive, the students, educators, parents, and communities must possess a strong sense of school pride and must demonstrate that spirit in all that they do.

SCHOOL SPIRIT MAY BE DIVIDED INTO FIVE CATEGORIES:

ACADEMICS - acceptance of responsibility for one's own behavior and achievements

COURTESY – toward teachers, fellow students, parents, and visitors to the campus

PRIDE – in everything that our school endeavors to accomplish and has accomplished in the past

SPORTSMANSHIP – the ability to win and lose gracefully, demonstrated by players and spectators

RESPONSIBILITY – A loyal Jaguar sponsors his or her school and does the utmost to maintain his or her scholastic and activity standards at the highest possible level. The loyal Jaguar also takes responsibility for maintaining a safe, clean and inviting school facility.



Report Cards & Progress Reports

END OF REPORTING PERIOD

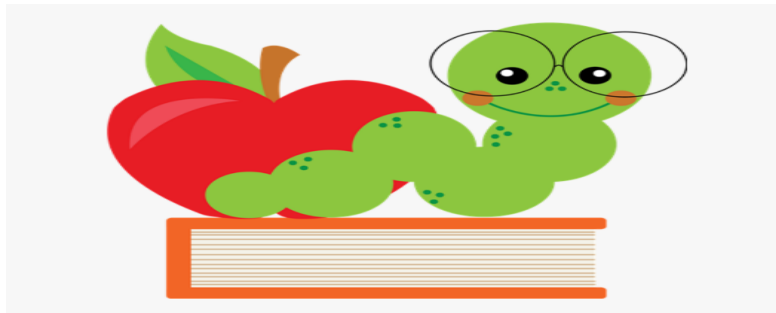
1 st Nine Weeks	Thursday, October 22, 2026
2 nd Nine Weeks	Friday, January 15, 2027
3 rd Nine Weeks	Thursday, March 24, 2027
4 th Nine Weeks	Friday, June 11, 2027

DISTRIBUTION OF INTERIM PROGRESS REPORTS

1 st Nine Weeks	Wednesday, September 23, 2026
2 nd Nine Weeks	Wednesday, December 1, 2026
3 rd Nine Weeks	Thursday, February 25, 2027
4 th Nine Weeks	Thursday, May 28, 2027

DISTRIBUTION OF REPORT CARDS

1 st Quarter	Friday, November 6, 2026
2 nd Quarter	Friday, January 29, 2027
3 rd Quarter	Friday, April 14, 2027
4 th Quarter	Monday, June 21, 2027



2026-2027 Northampton Collegiate & Technical High School Bell Schedules

NCHS DAILY SCHEDULE

7:30	TEACHER ARRIVAL	
7:40-7:55	BREAKFAST	25 Minutes
8:00-9:25	1st Block	85 Minutes
9:30-10:00	Jag Time	30 Minutes
10:05- 11:25	2nd Block	85 Minutes
11:30-11:55 12:00 - 1:25 pm	A - LUNCH 3rd Block	25 Minutes 85 Minutes
11:30-12:05 12:10 - 12:35pm 12: 40-1:30pm	3rd Block B-Lunch 3rd Block	35 Minutes 25 Minutes 50 Minutes
1:35-3:00	4th Block	85 Minutes
3:30	TEACHER DISMISSAL	
Instructional Time: 370 Minutes x 162 days / 60 minutes = 999 Hours In case of inclement weather: January 3, February 10, March 10		

NCHS EARLY RELEASE SCHEDULE

7:30	TEACHER ARRIVAL	
7:40-7:55	BREAKFAST	
8:00-8:55	1st Block	50 Minutes
9:00-9:55	2nd Block	50 Minutes
10:00-10:55	3rd Block	50 Minutes
11:00-12:00	4th Block	55 Minutes
12:00	LUNCH	Grab & Go
Instructional Time: 225 Minutes x 4 days / 60 minutes = 15 hours In case of inclement weather: January 3, February 10, March 10		

NCHS 2 PM EARLY RELEASE SCHEDULE

7:30	TEACHER ARRIVAL	
7:40-7:55	BREAKFAST	
8:00- 9:20	1st Block	80 Minutes
9:25 - 10:45	2nd Block	80 Minutes
10:50 - 11:15	A-LUNCH	25 Minutes
11:20- 12:35	3rd Block	75 Minutes
10:50 - 12:05	3rd Block	75 Minutes
12:10 - 12:35	B-Lunch	25 Minutes
12:40-2:00	4th Block	80 Minutes

Instructional Time: 315 Minutes x 4 days / 60 minutes = 21 hours

In case of inclement weather:

January 3, February 10, March 10

NCHS ONE HOUR DELAY SCHEDULE

8:30	TEACHER ARRIVAL	
8:40-8:55	BREAKFAST	15 Minutes
9:00-10:20	1st Block	80 Minutes
10:25-11:45	2nd Block	80 Minutes
11:50-12:15 12:20-1:45	A- LUNCH 3rd Block	25 Minutes 85 Minutes
11:50 - 12:30 12:35 - 1:00 1:05 - 1:45	3rd Block B-LUNCH 3rd Block	40 Minutes 25 Minutes 40 Minutes
1:50-3:00	4th Block	70 Minutes

Instructional Time: 310 Minutes (5.16 Hours Daily)

In case of inclement weather:

January 3, February 10, March 10

NCHS TWO HOUR DELAY SCHEDULE

9:30	TEACHER ARRIVAL	
9:40 - 9:55	Unloading of Buses (no breakfast)	
10:00-11:00	1st Block	60 Minutes
11:05-11:30	A-LUNCH	25 Minutes
11:35 - 12:40	3rd Block	65 Minutes
11:05-12:10	3rd Block	65 Minutes
12:15-12:40	B-LUNCH	25 Minutes
12:45-1:45	2nd Block	60 Minutes
1:50-3:00	4th Block	70 Minutes
Instructional Time: 255 Minutes (4.25 Hours Daily) In case of inclement weather: January 3, February 10, March 10		

NCHS THREE HOUR DELAY SCHEDULE

10:30	TEACHER ARRIVAL	
10:40 - 10:55	Unloading of Buses (no breakfast)	
11:00-11:50	1st Block	50 Minutes
12:00-12:25	A-LUNCH	25 Minutes
12:30 - 1:10	3rd Block	40 Minutes
12:00 - 12:40	3rd Block	40 Minutes
12:45-1:10	B-LUNCH	25 Minutes
1:15-2:05	2nd Block1	50 Minutes
2:10-3:00	4th Block	50 Minutes
Instructional Time: 200 Minutes (3.33 Hours Daily) In case of inclement weather: January 3, February 10, March 10		

STUDENT ATTENDANCE

The faculty and the staff of Northampton Collegiate & Technical High School believe that every day in class is a meaningful instructional day for students. Therefore, any absence from class is harmful to the student's academic welfare. A student who misses more than 10-days per semester will not receive credit according to the North Carolina Compulsory Attendance Law. However, the principal reserves the right to excuse or waive excessive class period absences due to illnesses, family emergencies or hospitalization. Students will be required to present parental/guardian notes and notification from their family doctors and appear before a waiver committee before days are waived. The maximum number of days that will be waived will be 7 unless there are extenuating circumstances.

STUDENTS RETURNING FROM ABSENCE

Following an absence, students are to bring a written excuse signed by a parent or guardian. The note should include:

- student's full name
- date(s) absent
- specific reason for the absence
- parent or guardians' signature
- telephone number where the parent or guardian may be reached to confirm the note.

If the student has a doctors' note or a court subpoena to explain the absence, it must be attached to the parent or guardian's note. On the student's first day back in school following an absence, the student should give an absentee note to the first block teacher who will give it to the PowerSchool data manager.

The admission slip will indicate whether the absence was for a valid reason that is recognized by the State Department of Public Instruction. **It does NOT mean that the absence has been erased or waived.** Whenever a student fails to bring in an absentee note from home, the absence is automatically considered to be unexcused or unlawful.

The principal or designee may excuse student absences for the following reasons, provided that satisfactory evidence of the excuse is provided to the principal within three days of the students' return to school:

- Personal Illness or injury which prevents the student from being physically able to attend school;
- Isolation or quarantine of the student as ordered by the local health officer or the by the State Board of Health;
- Death in the immediate family of the student, including grandparents, parents and siblings;
- Medical or dental appointment for the student (a written excuse should be presented with a doctor's signature or stamp);
- Serving as a witness in the proceedings of a court or administrative tribunal;
- Religious tenets requiring or suggesting the observance of a religious event (the parent/guardian or custodian must seek prior approval of the principal for such absences and the approval should be granted unless the religious observance or the cumulative effect of religious observances is of such duration as to interfere with the education of the student);
- A valid educational opportunity, such as travel, with the principal's prior approval.

ARRIVAL

All personnel entering Northampton Collegiate & Technical High School enters through the main entry foyer. Electronic temperature machine located in the entry foyer, just inside the doors. Buses begin unloading at 7:40

Buses are unloaded one at a time and students go directly to the entrance for screening. Walkers, car riders and student drivers get into the line with bus riders upon arrival.

Once screened students are directed into the cafeteria and go through the breakfast line. Students eating breakfast will remain in the cafeteria while students who are not eating are directed to the auditorium. All students are directed to the auditorium after eating.

EARLY DISMISSAL

Students are expected to be in school from 8:00 a.m. until 3:00 p.m. Every effort should be made to schedule appointments after school hours. Students who sign-out early can only return to campus after they have signed back in.

Students wishing to leave school early during a school day should clear the following with the office administrative assistant:

1. Upon arrival at school, submit a note from parent or guardian to request early dismissal. The note should include parent/guardian's signature, date and time of requested dismissal, reason for dismissal, name of person approved to transport the student, and a telephone number where the parent or guardian may be reached.
2. Upon verification of the note, the student should sign out in the front office, at the time designated.

LATE ARRIVALS

Students who arrive on campus after the 8:00 a.m. bell **must** report to the office to sign in and students will be marked tardy. Students who drive to school will lose their driving privilege if they are habitually late.

Tardies

We all know and agree that students cannot learn if they are not in class. Students being tardy to class will happen. The tardy policy is to support the mission of instructional focus in all that we do.

A tardy occurs when a student is not in their classroom when the bell rings to start class.

Students arriving after the tardy bell, up to 30 seconds, should be allowed into the classroom and a tardy recorded. Any student arriving extremely late (after 30 seconds) should be sent to the main office to receive a note. Teachers should not write students notes to enter class late. Further, teachers should not keep students to complete work without notifying their next period teacher first.

The teacher should determine the best time for the student to return to complete work.

****During announced tardy sweeps, an announcement will be made for teachers to lock their doors and all students not inside their classroom will be instructed to report to the main lobby/auditorium.**

Tardy Policy

1st and 2nd Tardy	Warning and parent contact
3rd Tardy and thereafter	Referral to administration
Tardy 3	1 day ISS
Tardy 4	1 day ISS
Tardy 5	2 days ISS
Tardy 6	3 days ISS
Tardy 7	OSS

***Parent contact will be made with each occurrence**

UNAUTHORIZED AREA

Students are expected to be in their assigned classes or areas at all times during the school day unless written permission has been obtained from a teacher or an administrator. **The teacher's lounge is off limits to students.** The gymnasium and auditorium are off limits for students not assigned to these areas.

HALL PASS

A student must have an official hall pass to go from one location to another. A hall pass must be properly signed by the teacher issuing the pass and by the teacher receiving it. Upon returning to class, the student must return the pass to the teacher issuing the pass. Improper use of a hall pass by a student may suggest that the student is tardy or skipping a class. **Students must keep hall passes visible when they are in the hall.**

GRADES

Report cards are issued to the student at the end of the first, second and third quarters. The fourth quarter report card is mailed. Progress

reports will be sent home on the dates indicated above. ***All high schools in the state of North Carolina will operate on a 10-point grading scale. The following grading scale will be utilized:***

100-90 = A 89-80 = B 79-70 = C 69-60 = D 59-0 = F

Students who have missed more than ten days during the semester must make up attendance during the designated time period. If the student fails to make up time, he/she will not receive academic credit.

Students who are absent for one or more days are eligible to make up all **equivalent** assignments. **It is the student's responsibility to request make-up work in each class.** All make-up work must be completed promptly upon the student's return to classes. All missed tests should be made up within one week of the student's return to school. Classwork and homework assignments must be completed within three days of the student's return to school. Exceptions may be granted for students who have prolonged illness.

GRADING SYSTEM

The Northampton County Board of Education has set forth the following guidelines for determining averages for each quarter:

Classwork/Participation: 40%

Quizzes: 20 %

Test & Projects: 30%

Homework: 10%

ACADEMIC RECOGNITION

Northampton County Schools strongly encourages programs and activities that recognize and reward excellence in student academic achievement, character and leadership. Academic excellence is recognized in a variety of ways. At the end of each quarter, those students who have a grade of A on all courses will be included on the Principal's list. Students who have a grade of B or A/B on all courses will be listed on the A/B honor roll.

The Principal's list and Honor Roll will be published at the end of each grading period.

PROMOTION REQUIREMENTS

In order to be promoted, students must meet the following requirements for each grade level:

10th grade - must have 6 units, including English I;

11th grade - must have 12 units, which must include English I and II;

12th grade - must have at least 18 units; including English I, II, & III. In addition to the English requirements, students must be in a position to be enrolled in the required courses for graduation.

Northampton Collegiate & Technical High School Graduation Requirements		
From the time you enter kindergarten, you are getting ready for high school graduation. To make sure you are on track, remember that every high school student must meet state and local requirements. To see your Course and Credit Requirements, look in the colored blocks for the section that matches when you entered ninth grade for the first time. Your school counselor is available to answer questions you may have about what you need to reach your goal of high school graduation.		
CONTENT AREA	For Ninth Graders Entering in 2012-2013 and Later	For some Ninth Graders with Cognitive Disabilities 2000 - >
	FUTURE-READY CORE	OCS Requirements (Selected IEP students excluded from EOC Proficiency Level requirements)
English	4 Credits I, II, III, IV	4 Credits English I, II, III, IV
Mathematics	4 Credits NC Math I, NC Math II, NC Math III and a 4 th math course to be aligned with the student's post high school plans. A student, in rare instances, may be able to take an alternative math course sequence as outlined under State Board of Education Policy. Please see your counselor for more details.	3 Credits Introduction to Mathematics, NC Math I, Financial Management
Science	3 Credits A physical science course, Biology, Earth/Environmental Science	2 Credits Applied Science, OCS Biology
Social Studies	4 Credits For students who entered 2014-2015 through 2019-2020: American History: Founding Principles, Civics and Economics, World History.	2 Credits American History I or American History II

	The new courses may be substituted. At least one of: American History I, American History II, American or AP US History and additional Social Studies course.*** For students who begin high school 2020-2021: World History, American History, Founding Principles of the United States and North Carolina: Civic Literacy, and Economics & Personal Finance.	American History: Founding Principles, Civics and Economics
World Language	Not required for high school graduation. A two-credit minimum of the same foreign language is required for admission to a university in the UNC system.	Not required
Health/Physical Education	1 Credit Health/Physical Education	1 Credit Health/Physical Education
Electives or other requirements	6 Credits Required 2 elective credits in any combination of: Career & Technical Education (CTE), Arts Education, or World Languages 4 elective credits strongly recommended (four course concentration) from one of the following: <ul style="list-style-type: none"> o Career & Technical Education (CTE) o JROTC o Arts Education (dance, music, theater arts, visual arts) – Any other subject area (e.g. social studies, science, mathematics, English) 6 additional electives from any content area	6 Credits Occupational Preparation: Preparation I, II, III, IV *completion of 150 hours of school-based training, 225 hours of community-based training, and 225 hours of paid employment or unpaid internship 4 Credits CTE Elective Credits Additional requirements: <ul style="list-style-type: none"> - Completion of IEP Objectives - Career Portfolio 6 additional electives from any content area
*****All students beginning with in the graduating class of 2014-2015 must complete CPR instruction in order to receive a diploma		
Total	28 credits	28 credits

EARLY GRADUATION

Graduation prior to that of one's class may be permitted on the basis of criteria approved by the board upon recommendation by the superintendent. The student/parent must complete the application for early graduation prior to October 31st during their 7th semester of high school. This request should be made based on the availability of required courses.

Please note the following:

- ❑ Early graduates are not eligible for Valedictorian or Salutatorian honors.
- ❑ If approved for early graduation, it is the responsibility of the student to maintain contact with Northampton County Schools for graduation events, senior pictures, scholarships, financial aid, college applications and all other senior activities that occur during the second semester.
- ❑ He/She shall not have rights to be on campus except as a visitor and under conditions which apply to all visitors.

HONOR GRADUATE

Students who have a cumulative unweighted grade point average of 3.0 or above on a 4.0 scale by the end of the seventh semester of their senior year will be named an honor graduate.

NORTH CAROLINA ACADEMIC SCHOLARS PROGRAM

All students considering college should follow the course of study outlined in the North Carolina Academic Scholars Program. The Academic Scholars Program is a thorough listing of college preparatory courses that have been recommended by the NC Board of Education. Students who complete the courses listed below and have an overall four-year grade average of at least a 3.5 will be named North Carolina Scholars and will receive special recognition. The courses described in the program are college preparatory, honors or advanced placement level courses. The course of study for the Academic Scholars Program includes the following:

NORTH CAROLINA ACADEMIC SCHOLARS REQUIREMENTS

Unweighted high school cumulative GPA 3.5 or higher

Complete all requirements for a North Carolina high school diploma

- 4 English Credits (I, II, III, IV)
- 4 Math Credits (I, II, III, IV)
- 3 Science Credits (Earth/Environmental, Biology, and either Physics or Chemistry)
- 4 Social Studies Credits (World History, Civics/Economics, American History I, II)
- 1 Health and Physical Education Credit
- 2 World Language Credits
- 4 Elective Credits (All 4 credits in one of the following areas: CTE, Arts Education, JROTC, World Language or in another content area)
- 3 Higher Level Credits (taken during the junior and/or senior years, including honors, AP, dual enrollment courses, advanced CTE and CTE credentialing or Project Lead the War)

It is the student's responsibility to ensure that the correct courses are taken in order to be eligible for the North Carolina Scholars Program. It is helpful for students to let their high school counselor know if they plan to pursue this award.

MINIMUM ADMISSION REQUIREMENTS

Colleges usually have minimum admissions requirements for GPA, test scores, and course curriculum. This means that in order to be considered for admissions, you must have a GPA equal to or above a certain number (on the 4.0 scale), SAT OR ACT test scores at or above a specified score, and you must have taken certain classes in high school. Here are policies for the three main sectors of higher education in North Carolina:

University of North Carolina Campuses (16 Campuses)

- Minimum High School GPA: 2.5
- Minimum combined SAT score: 880
- Minimum ACT score: 17
- Minimum Course Requirements:
 - 4 course units in English (including grammar, composition, and literature)
 - 2 units in Foreign Language

- o 4 units in math (including Algebra I, Geometry, and Algebra II and a higher level math course which Algebra II is a prerequisite)
- o 3 units of science (including biology, a physical science and a laboratory course)
- o 2 course units in Social Studies (including one unit in U.S. history).

MEDIA CENTER

The media center is open from 8:00 a.m. until 3:00 p.m. daily. During the school day, students may use the media center with the approval of their subject teacher or an administrator. All school rules apply in the media center.

COUNSELING

The Northampton Collegiate & Technical High School counseling center is located on D-hall. The School Counselor will be available from 8:30 a.m. until 2:30 p.m. daily. However, you must have a pass from your classroom teacher before entering.

ORGANIZATIONS AND SERVICES

A roster of clubs and sponsors will be published separately each school year.

STUDENT DRIVERS

All automobiles should be registered with the bookkeeper in the main office by the 10th day of school. Student drivers should enter Hurricane Drive and park in the designated area only. Drivers should leave their automobiles immediately upon arrival and leave campus immediately after the dismissal of school unless they are participating in an approved afterschool event. Parking privileges may be revoked for the remainder of the school year for loitering in the parking lot or driving recklessly. Students who leave school illegally will lose parking privileges for 60 days. Students who park in unauthorized areas will lose parking privileges for 30 days.

Northampton Collegiate & Technical High School assumes no responsibility for the protection of or damage to private automobiles. Vehicles not

registered with the front office will be towed from the campus. The owner of the car will be responsible for towing fees.

PARKING

Students who drive to school should be aware of the following guidelines and procedures:

1. Vehicles must be registered with the bookkeeper in order to park on campus. Students will have a 10-day grace period from the start of school to register their vehicle.
2. Students must park in the student parking area. Failure to park in the student area will result in the student being issued a parking violation warning. The second offense will result in loss of parking privileges for 30 days. The third violation will result in loss of privileges for 90 days.
3. Parking is a privilege, not a right; a privilege that will be revoked for violation of parking procedures.
4. Students are NOT allowed to go to their car during school hours unless a **school administrator** has granted permission.
5. Any student leaving campus without permission from the proper authorities will be subject to the loss of parking privileges and will face disciplinary consequences for skipping.
6. Vehicles may be searched by the administration or SRO if reasonable suspicion of a violation exists.
7. Tags and bumper stickers that are inflammatory to another person's race, religion, or ethnic background are prohibited.
8. Vehicles not registered with the bookkeeper may be towed at the owner's expense.
9. Neither the school nor the school staff will be responsible for damages done to students' automobiles.
10. For the safety of all students, a speed limit of 5 mph will be strictly enforced on campus. Reckless driving will result in the loss of parking privileges. No warning will be issued.
11. Students may park ONLY in the designated student parking lot. Students that park in the teachers' lot or elsewhere on campus may have their vehicles towed and will lose parking privileges for 30 days.

DROP-OFF AND PICK-UP OF STUDENTS

Traffic rules and regulations must be followed to protect students and staff. Only buses will be permitted in the bus parking area. The pick-up and drop-off area for students who ride in private automobiles is in front of the main building at the main entrance. Drivers should remain in their vehicles during drop-off and pick-up. Drivers who drop-off and pick-up students should exit the campus on Hurricane Drive. Drivers who need to come into the building should find a suitable parking space that will not interfere with the flow of traffic. Do not park in assigned parking areas. All drivers should follow the posted traffic patterns.

BUS TRANSPORTATION GUIDELINES

The county provides transportation for students. Students should behave appropriately while riding the bus. The student should:

- Meet the bus at the designated stop
- Be on time
- Cross the street only under the protection of the stop arm
- Load and unload carefully and in an orderly manner
- Stay in his/her assigned seat and speak softly
- Keep all body parts inside the bus
- Not use profane words or gestures
- Not tease, smoke, or fight
- Not throw objects out the windows or doors
- Ride their assigned bus unless special permission is granted by the assistant principal in charge of transportation to ride another bus.
- Have bus transfers (request to ride another bus) cleared by the assistant principal in charge of transportation by 10:00 a.m.
- Obey all school rules and the bus driver

TEMPORARY BUS TRANSFER

In order to have a temporary bus transfer approved, the student must have a note from his or her parent or guardian. The note should include the following information:

- Student's name

- student's permanent address
- number of the bus the student is assigned to and normally rides
- address of the temporary transfer
- number of the bus the student will ride temporarily
- specific date(s) on which the student will get off or on the bus at the temporary location
- parent or guardian signature and telephone number

The note should be submitted to your FIRST BLOCK TEACHER by 9:00 a.m. on the day that the temporary transfer is requested. The teacher will forward the information to the assistant principal in charge of transportation. All information will be verified before issuing a bus transfer permit.

LUNCH PROGRAM

Students should adhere to the following lunch procedures:

- Go immediately to the cafeteria.
- Be neat, clean, and considerate of others.
- Do not take food or drink from the cafeteria unless instructed to do so by administration.
- Do not leave the cafeteria for any reason without the permission of an administrator or staff member on duty.
- Deposit all trash in the trash can.
- DO NOT leave trash or tray on the lunch room table.
- Students are NOT permitted to "door dash" or order food to be delivered to school.
- Students are NOT permitted to leave campus for lunch.

Northampton County Board of Education Student Dress Code Policy

Purpose

The primary goal of the Northampton County Schools is to provide a safe learning environment where all students are able to achieve at their highest potential. The personal appearance of every student is an important component of establishing a safe environment for optimal learning and respect for one another. Students are expected to adhere to standards of dress

and appearance that are compatible with an effective learning environment. In support of these goals and expectations the Board establishes the following dress code for students:

Exceptions/Special Circumstances

The administration shall make reasonable accommodations on the basis of a student's religious beliefs or medical conditions. Guardians seeking exemption from this policy should submit an application for exemption to be reviewed by the principal.

Dress Code Regulations

Clothing and accessories that interrupt or disrupt the school learning environment are prohibited. Prohibited clothing and accessories include, but are not limited to, items that promote gang or gang related activities and items that contain vulgar, insolent, or sexually explicit material. Any school system employee may alert a school administrator to a dress code policy violation.

Pants/Capris/Gauchos:

- All pants worn as the outer garment must be worn at a student's waistline. For the purposes of this policy, the waistline is the narrowest point of the human body between the ribcage and hips.
- If pants have belt loops, students must wear a belt.
- Pants must have no more than 6 pockets.
- Excessively baggy or tight fitting pants are prohibited.
- Undergarments/underwear **shall not** be visible at any time.
- Pants with holes in the buttocks or groin area are prohibited.
- If pants have holes in the front or back leg area of the pants, the holes may not be any wider in diameter than that of the student's hand. In addition, leggings, tights, or long johns must be worn under the pants with holes in order to cover exposed skin.
- Pajamas are prohibited.
- Leggings and tight spandex are prohibited, unless worn under pants.
- Dress code requirements may be waived by the principal during school spirit week, subject to superintendent approval.

Tops:

- Tops that reveal underwear, cleavage, or bare skin between the upper chest and the waistline are prohibited.
- Sleeveless tops are prohibited.

- Polo shirts, turtleneck shirts, T-shirts, and collared blouses/shirts are allowed.
- V-neck T-shirts may not be worn as an outer layer.
- Visibility of shoulders and midriffs is prohibited.
- Undergarments **must not** be visible.
- Un-tucked shirts of excessive length are prohibited.
- For the purposes of this policy, the waistline is the narrowest point of the human body between the ribcage and hips.

Skirts/Shorts/Skorts/Jumpers:

- These items must be worn at the waistline and must extend to at the middle of the entire thigh.
- For the purposes of this policy, the waistline is the narrowest point of the human body between the ribcage and hips.

Outerwear:

- Light outerwear, such as sweatshirts, vests, and sweaters may be worn.
- Heavy coats are permitted, but must be removed upon entry into the classroom.

Shoes:

- Steel toes, cleats, bedroom shoes, high heels of greater than 2 inches, flip flops, Chinese slippers, and heelies are prohibited.
- Shoes with laces must be properly laced and tied.

Other:

- Caps, hats, earmuffs, head coverings of any kind, and sunglasses are prohibited inside school buildings.
- Large chains/jewelry and belt buckles are prohibited.

Inappropriate Dress



Consequences for Violation of Dress Code Policy

- **1st Offense**

Covering of items and/or bare skin, if applicable, and parent meeting or telephone call regarding policy compliance.

- **2nd Offense**

Covering of items and/or bare skin, if applicable, and parent meeting or telephone call regarding policy compliance. Maximum of 2 days of in-school suspension at the middle and high school levels. Appropriate disciplinary action—not to include out of school suspension—at the elementary school level. In addition, the school Administrator may revoke the student's privileges to attend and/or participate in any school-sponsored extracurricular activities, including a student's participation in athletic competition.

- **3rd Offense (and all subsequent offenses)**

Covering of items, if applicable. Maximum of 3 days of out of school suspension ("OSS") and a parent conference. The three days OSS shall be reduced by the school administrator if the parent arranges for a parent conference (to include the student) on or before the third day of suspension and the parent enters into an agreement stating that the student will comply with the dress code policy in the future. If such a parent conference is held, the OSS shall end on the day of the parent conference. This provision may only be utilized once to shorten the length of the three day out of school suspension. In addition to the three days OSS, the school Administrator may revoke the student's privileges to attend and/or participate in any school-sponsored extracurricular activities, including a student's participation in athletic competition, or require the student to participate in a program for solution based intervention. If the student drives, his/her privileges to drive to school may be suspended, and/or the student may be placed on lunch restrictions for up to three consecutive days.

Applicability

This policy shall apply to all students in all school buildings during the regular school day, on field trips, and when students represent the school. This policy shall also apply to all students at all times on all Board of Education property; including in school buildings and on school grounds; on all school buses and other school vehicles. This policy does not apply to school sanctioned

uniforms and costumes for athletic, choral, or dramatic performances with the prior written approval of the principal.

Procedures for Administration of the Mandatory Standard Code of Dress

The School's Uniform Dress Code shall strive to achieve full compliance through use of incentives and positive reinforcement measures, and will resort to corrective action only when positive measures fail to ensure compliance. The intent of this policy is not to inhibit or prohibit any student who is not in uniform from receiving the education to which he or she is entitled. Also, the intent of this policy is not to suspend or expel a student from class or from school, or lower an academic grade as a result of not complying with the School's Uniform Dress Code.

Special Notes

The administration reserves the right to prohibit a particular item of clothing or accessory if it is not specifically covered by this policy, but it is deemed to cause sufficient concerns regarding the appropriateness for the security of the school. If an item causes or may cause a disruption to the educational process, it will not be allowed.

The principal has the authority to administer discipline on a case by case basis.

TELEPHONE MESSAGES & DELIVERIES

The school phone is for business purposes. Students may ask the secretary to place an emergency call. Classes will not be interrupted for messages or deliveries (except verified emergencies) during the school day. Deliveries sent to school for students on special occasions will not be accepted

INCLEMENT WEATHER

In the event of inclement weather, mechanical or plant breakdowns, school may be closed, delayed or dismissed early. School closings, delayed schedules, or early dismissal will be announced over local radio stations

and/or television stations. If no report is aired, we will operate on its regular schedule.

WITHDRAWAL/TRANSFER PROCEDURE

A student wishing to withdraw should obtain the appropriate forms from the guidance department and have the forms signed by each teacher. The student must pay all fees and fines before he/she is cleared for withdrawal or transfer.

NORTHAMPTON COUNTY SCHOOLS HEALTH SERVICES

The Northampton County Schools' medical policy was developed to assure the safe administration of medication to students during the school day. If your child must have medication, of any type, given during the school hours, including over-the-counter drugs, Board policy requires completion of the Authorization of Medication Form. This form is available in the main office.

The Authorization of Medication Form must be completed by the physician and signed by all parties (physician and parent/guardian). This form is required for both short-term and long-term prescriptions and over-the-counter drugs. Prescription medicines must be brought to the school in a pharmacy-labeled bottle that contains instructions on how and when the medication is to be given and a printout of the medication side effects should also be included. Over-the-counter medicines must be received in the original container and will be administered according to the doctor's written instructions. Students may carry asthma inhalers with physician's order and completion of the Student Contract for Self-Carried Medication Form. The Authorization of Medication Form and prescribed medication in the original pharmacy-labeled container must be transported by the parent/guardian to the school for students.

If you do not want the school to administer medication to your child, you have the following choices:

- (1) You may come to the school and give the medication to your child at the appropriate time(s) or

- (2) You may discuss with your child's doctor an alternative schedule for administering medication (i.e. outside of school hours)

School personnel will not administer any medication to students unless they have received a medication form properly completed and signed by both the doctor and parent/guardian, and the medication has been received in the original pharmacy labeled container. There will be no exceptions in this policy.

Thank you for your assistance in providing the necessary documentation to care for our students. We share your concerns for their health and safety as well as their academic success. If you have any questions or concerns about this policy, please contact the school health nurse.

Northampton County Schools Career & Technical Education Public Notice

Disclaimer: We have made every reasonable attempt to ensure our web pages are educationally safe and do not contain any links to any questionable materials or anything that can be deemed in violation of the NCS Internet Acceptable Use Policy.

The school system retains control over what links will be placed on system-related websites; however, the linked sites themselves are not under the control of the school system, its agents or its employees. The school system is not responsible for the contents of any linked site, any link contained in a linked site, or any changes or updates to such sites. The school system provides links as a convenience, and the inclusion of any link does not imply endorsement of the site by the school system. The school system reserves the right to remove or restrict any links.

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Personal Web pages of Northampton County Schools students, staff and faculty do not in any way constitute official district content and should not be linked to Northampton County Schools webpages. The views and opinions expressed in an individual's webpage(s) are strictly those of the page author. Comments on the contents of those pages should be directed to the page author.

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- The information in the file is out of date.

- The file is considered by the site administrator as causing significant performance problems for the Web servers.
- The file is in violation of the law or of Northampton County Schools policy or procedure.

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Public Notices

- District Web Disclaimer

In compliance with Federal Law, Northampton County Schools administers all education programs, employment activities and admissions without discrimination against any person on the basis of gender, race, color, religion, national origin, age or disability.

Questions, Comments, Updates

email: webmaster@northampton.k12.nc.us

STUDENT HANDBOOK SIGNATURE PAGE

I, _____, understand and acknowledge that Northampton Collegiate & Technical High School is a traditional program designed for me to earn a High School Diploma. I accept the following responsibilities as a student at NCHS.

- As a representative of Northampton County Early College, I must demonstrate high social and academic standards at all times.
- I should attend my college class every time that it meets for the entire semester; however, I must not miss more than three contact hours (not days) from any college courses. (Note: a course that meets once a week generally meets for three contact hours. So, if my class meets once a week, then I can only miss one session. **(If NCEC plans a college trip on the date of a college class all professors will be contacted.)**)
- My parents/guardians cannot write a note excusing me from my college class.
- I must arrive to each class on time, and I will not leave until the instructor dismisses me. Instructors have the right to drop me from a course for being tardy and/or absent.
- College courses provide me the opportunity to get ahead with their college career, but they also provide the credits needed for high school graduation. Therefore, if I cannot drop from a course without the permission and acknowledgement of school counselor, college liaison, parent, and administration.
- Since I receive both high school and college credit for the courses I take, the grade I earn in my college class will be calculated into my high school GPA. In addition, this grade will be permanently placed on my college transcript at Halifax Community College. I also understand that I must earn a grade of "C" or higher in order for the college credit earned at HCC to transfer to another college or university. The grade of a "D" counts on the college side and high school side, but does not transfer to another college or university.
- Any grade below a "C" is unacceptable. If I am finding a high school or college course difficult, I must seek help immediately by notifying my school counselor, college liaison, and by meeting with my instructor during his/her office hours. I also understand that I can be placed on academic warning or probation, if I do not meet academic standards.
- I will be prepared to return my college textbook(s) at the end of the semester. They will be in good condition so that my fellow classmates may use them in years to follow. I know that lost or damaged books may result in a fine.
- I will use proper care with the laptop and report any problems or damage while in my possession. If it is lost or stolen, I must report it immediately to the school.

I understand my responsibility as an NCHS student. My signature below indicates that I understand the contents of this contract, and I am committed to abiding by them.

_____ Student Signature	_____ Date
_____ Student Phone #	_____ Student E-mail
_____ Parent Signature	_____ Date
_____ Parent Phone #	_____ Parent E-mail
_____ Additional Phone #s	_____ Additional E-mail

