

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
OCTOBER 8, 2026
BOARD ROOM
6:30 PM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the high school building. The meeting was called to order by Board President Jenna Ogburn at 6:32 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

YES Donna Dively

YES Josh Milburn

YES Tom Smith

YES J.T. Kline

YES Jenna Ogburn

YES Craig Stiffler

NO Brian Leonard

6:35 Allison Rohrs

YES Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Tom Smith, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, September 10, 2026. [Exhibit G-1](#)

2. Athletic Account, September 30, 2026. [Exhibit G-2](#)

3. Activity Account, September 30, 2026. [Exhibit G-3](#)

4. General, Construction, Capital Reserve, and Investment Accounts, September 30, 2026. [Exhibit G-4](#)

5. Cafeteria and Payroll Funds, September 30, 2026. [Exhibit G-5](#)

6. Work Session Meeting, October 1, 2026. [Exhibit G-6](#)

Section 508: All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

Allison Rohrs entered the meeting at this point.

STUDENT MEMBER TO THE BOARD REPORTS

Colton Custer

Ila Ebersole

H. SUPERINTENDENT'S REPORT

1. November work session meeting - **TUESDAY, November 3.**
2. BBSD Foundation Dinner - Thursday, November 5 - 6:00 p.m.

Upcoming Meetings: November Work Session - TUESDAY, November 3, 2026
November Board Meeting - Thursday, November 12, 2026

All meetings will be held in the Board room.

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Tom Smith, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain
2. Motion by Tom Smith, seconded by Josh Milburn, to approve JoltEDU online courses for educators at a cost of \$1545.
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain
3. Motion by Craig Stiffler, seconded by JT Kline, to approve the 2026-2027 Appalachia Intermediate Unit 8 Special Education Rates as presented. [Exhibit J-2](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain
4. Motion by JT Kline, seconded by Donna Dively, to approve the Letter of Agreement for the Partial Hospitalization Program between The Children's Aid Home Programs of Somerset County and BBSD as presented. [Exhibit J-3](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain
5. Motion by Cathy Webreck, seconded by Josh Milburn, to approve a service agreement between Combustion Service & Equipment Company and BBSD to provide maintenance services as presented. (no increase from last year) [Exhibit J-4](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain
6. Motion by Cathy Webreck, seconded by Donna Dively, to approve for Dr. Long to participate in the 2026-2027 Leadership Somerset County Program sponsored by the Somerset County Chamber of Commerce at a cost of \$500.
Section 508: All members present voted in the affirmative.

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"BBSD Board Goals"

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

Ayes 8 Nays 0 Abstain ____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Tom Smith, seconded by Craig Stiffler, to approve Student #0002 and #0003 as non-resident tuition students for the 2026-2027 school year.
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
2. Motion by Cathy Webreck, seconded by Donna Dively, to approve the 2026-2027 Student Assistance Program Service Agreement between DBHS and BBSD as presented. [Exhibit L-1](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
3. Motion by Tom Smith, seconded by Cathy Webreck, to approve the implementation of and use of Flexible Instruction Days and Remote Learning Days for the 2026-2027 school year as authorized by the Pennsylvania Department of Education.
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
4. Motion by Cathy Webreck, seconded by Donna Dively, to approve Maria Murphy as the Unified Champion Schools Program Bocce Ball coach at a stipend to be paid by Special Olympics.
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
5. Motion by Cathy Webreck, seconded by Craig Stiffler, to approve participation in the voluntary PA Youth AI Pilot Survey for grades 10 and 12.
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
6. Motion by Tom Smith, seconded by Allison Rohrs, to approve the early graduation of Student #10567, an 11th-grade student, effective at the conclusion of the 2026-2027 school year, as the student has successfully completed all academic and credit requirements mandated by both the Pennsylvania School Code and the Berlin Brothersvalley School District graduation policies.
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____

M. PERSONNEL

1. Motion by Donna Dively, seconded by Josh Milburn, to approve the resignation of Bonnie Labrel, custodian, effective September 25, 2026. [Exhibit M-1](#)

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Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

2. Motion by Tom Smith, seconded by Donna Dively, to approve the resignation of Alicia Fox, personal care aide/bus aide effective September 16, 2026. [Exhibit M-2](#)

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

3. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following to be compensated for new teacher induction on August 17, 2026, for 7 hours at \$28.50/hour instead of their per diem rate as previously approved:

Casadie Miller
Josie Rohrs
Riley Chase Bodes
Stephanie Maddy
Doug Spiri
Mikayla O'Brien

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

4. Motion by Cathy Webreck, seconded by Tom Smith, to approve Dante Paul and Amanda Stiffler as Dean of Students substitutes to assume duties in the absence of the principal at a rate of an additional \$30/day.

Section 508: All members present voted in the affirmative except for 1 abstention.

Ayes 7 Nays 0 Abstain 1 Craig Stiffler abstained.

5. Motion by Cathy Webreck, seconded by Tom Smith, to approve the following Winter sports coaches pending completion of legal requirements:

Rifle

Eric Johnson	Head Coach
Hannah Miller	Assistant Coach
Jacob Dively	Assistant Coach

Girls Basketball

Rachel Prosser	Head Coach
Katie Flick	Assistant Coach
Tess Stewart	Volunteer
Josie Rohrs	Volunteer
Regan Lauer	Volunteer
Riley Lauer	Volunteer
Ashley Brant	Volunteer
Peyton Grenke	Volunteer
Emily Engle	Volunteer
Kylie DeArmitt	Jr. High Head Coach

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Emma Ackerman Assistant

Boys Basketball

Jake Zorn Head Coach
Cannon Hay Assistant Coach
Tanner Prosser Volunteer
Craig Stiffler Volunteer
Preston Foor Jr. High Head Coach

Section 508: All members present voted in the affirmative except for 1 abstention.

Ayes 7 Nays 0 Abstain 1 Craig Stiffler abstained.

6. Motion by Tom Smith, seconded by Donna Dively, to approve Mikayla O'Brien and Stephanie Maddy as Forensics co-advisors.

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

7. Motion by Cathy Webreck, seconded by Donna Dively, to approve to add Kerry Hersch as a substitute custodian.

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

8. Motion by Josh Milburn, seconded by Donna Dively, to approve the following as extra-curricular van drivers:

Dante Paul
Dave Shaffer
Turner Paul
Doug Spiri
Julie Petro
Kyle Courtney
Cody Armstrong
Corey Will
Cannon Hay
Katie Spiri
Erin VanGilder

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

9. Motion by Josh Milburn, seconded by Cathy Webreck, to approve the following:

Clock Keepers

Marah Yachere
Joe Shubik

Game Managers

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Amy Gair
Luke Dowdy

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

10. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following as chaperones:

Hunter Tate
Brian Karwatsky

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

11. Motion by Cathy Webreck, seconded by Donna Dively, to approve Tammy Mitchell, Berlin, PA, as a full-time custodian at \$12.25/hour retroactive to October 1, 2026.

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

12. Motion by Tom Smith, seconded by Donna Dively, to approve the Collective Bargaining Agreement between the Berlin Brothersvalley Education Association and the Berlin Brothersvalley School District effective July 1, 2026, through June 30, 2031, as presented. [Exhibit M-3](#)

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Donna Dively, seconded by Craig Stiffler, to approve the following conference/field trip/workshop requests:

- Maria Murphy's request to take 4 students to Special Olympics Youth Summit, Penn Highlands, Richland, PA, October 19, 2026. Cost - \$50. Cup of Joe funds.
- Mark Smith's request to take 70 fifth grade students to 5th Grade SCTC tour, SCTC, Somerset, PA, March 4, 2027. Cost - \$275. MS Guidance.
- Math Counts - Susan Straight's request to take 14 students to Math Counts Competition, UPJ, Johnstown, PA, February 20, 2027. Cost - \$988.00. Math Counts budget.
- Tech Ed - Dan Miller's request to take 14 students to Tech Ed Engineering Design Sponsorship luncheon, Somerset Event Center, Somerset PA, October 9, 2026. Cost - \$363.00. Tech Ed and BBSD will pay for this trip.
- Maria Murphy's request to take 9 students to Bocce Ball scrimmage, Tussey Mountain School District, Saxton, PA, October 17, 2026. Cost - \$50.00. Cup of Joe funds.
- Emma Mumau's request for 70-100 students to attend Prom, Heritage Barn, Rockwood, PA, May 1, 2027. Cost - \$4650. Ticket sales will pay for Prom.

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- Doug Paul's request to attend D5 AD meeting, Somerset, PA, October 13, 2026. Cost - \$163.00 for substitute wages.
- Doug Paul's request to attend ICC Fall Meeting, Altoona, PA, October 29, 2026. Cost - \$163.00 for substitute wages.
- Kim Diehl & Christy McMillen's request to take 12-36 students to Middle & High School Reading Competition, Bellwood-Antis School District, Bellwood, PA, November 18, 2026. Cost - \$1280.99. Reading Competition budget.
- Kim Diehl & Christy McMillen's request to take 12-36 students to Elementary School Reading Competition, Bellwood-Antis School District, Bellwood, PA, November 17, 2026. Cost - \$1078.08. Reading Competition budget.
- Christy McMillen's request to attend IU8 Counselor Network, IU8, Altoona, PA, October 30, 2026. No cost to the district.
- Doug Spiri's request to take 9 students to District Chorus Pre-Auditions, Rockwood Area School District, Rockwood, PA, October 18, 2026. Cost - \$100. Chorus budget.
- Matt Webreck's request to take 25 students to Somerset County FFA Fall Skills CDE's, Somerset County Technical Center, Somerset PA, November 19, 2026. Cost - \$463.00. FFA Transportation budget.
- Cannon Hay & Laika Zarefoss' request to attend SAP training, St. Vincent College, Latrobe, PA, October 22 & 23, 2026. District Cost - \$102.00 - SAP training. Training and \$150/day for substitutes is being paid by St. Vincent College.
- Turner Paul's request to attend SAP training, St. Vincent's College, Latrobe, PA, November 12 & 13, 2026. Cost - \$50.00. SAP training funds.

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

- Matt Webreck's request to take 20 students to FFA Ag Day, Elementary Playground, September 25, 2026. No cost to the district.
- Dan Miller/Tech Ed's request to take 7 students to Tech Ed Engineering Design Project Personal Invitation Delivery, various businesses in Somerset, September 25, 2026. Cost - \$188.00. Tech Ed account and BBSD funds.
- Matt Webreck's request to take 18 students to Somerset County FFA Leadership Conference, Somerset County Technology Center, Somerset, PA, October 8, 2026. Cost - \$327.44. FFA Transportation budget.
- Brittany Henigin's request to take 7 students to Somerset County Jazz Clinic, Meyersdale Area High School, Meyersdale, PA, October 1, 2026. Cost - \$183.00. HS Band budget.
- Turner Paul's request to attend IU8 Fall In-Service meeting, Somerset High School, Somerset, PA, October 1, 2026. Cost - \$10.00. 2026-2027 Computer Tech Travel budget.

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O. FACILITIES USE REQUESTS

Motion by Allison Rohrs, seconded by Donna Dively, to approve the following facilities use requests:

- Berlin Music Department's request to use the auditorium, Friday, May 21, 2027, 7:00-9:00 p.m., K-2 Spring concert.
- Berlin Music Department's request to use the auditorium, Thursday, May 6, 2027, 7:00-9:00 p.m., Gr. 5-12 Spring chorus concert.
- Berlin Music Department's request to use the auditorium, Friday, December 18, 2026, 7:00-9:00 p.m., Gr. 3 & 4 Christmas concert.
- Berlin Music Department's request to use the auditorium, Sunday, December 13, 2026, 2:00-4:00 p.m., Senior High Band & Chorus Christmas concert.
- Berlin Music Department's request to use the auditorium, Tuesday, December 8, 2026, 7:00-9:00 p.m., Junior High Band & Chorus Christmas concert.
- BBSD Foundation's request to use the board room, Sunday, October 25, 2026, 7:00 p.m., meeting.
- Berlin Wrestling Boosters request to use HS room 216, Tuesday, October 20, 2026, 6:15 p.m., booster meeting.
- Berlin Wrestling Boosters request to use the elementary gym, Wednesday, November 4, 2026, 6:00 p.m., wrestling parent meeting.
- Berlin Wrestling Boosters request to use the MS gym, Wednesday, October 21, 2026, 7:00-8:00 p.m., youth wrestling sign-ups.
- Berlin Youth Football's request to use the MS gym, Monday, November 2, 2026, 5:00-5:45 p.m., equipment return/pizza party.
- BBHS Class of 1976's request to tour the school, Saturday, October 17, 2026, 3:00-4:00 p.m.
- Holy Trinity Lutheran Church & Trinity UCC Church's request to use the auditorium, Sunday, October 3, 2027, 1:00 p.m., 250th Anniversary Celebration.

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Facilities Use requests already approved:

- Adam Angermeier's request to use the elementary gym, Tuesday, September 15, 2026, 3:15-4:00 p.m., basketball practice.
- Berlin Wrestling's request to use the wrestling room, Wednesdays, September, October, & November, 6:30-8:00 p.m., open mat.
- Berlin Girls Basketball's request to use the HS gym, various dates & times, September 23-October 20, 2026, & the MS gym, October 26, 27, & 29 & November 3, 4 & 9, 2026, 3:30-5:30 p.m., open gym.

JB Schrock Community Park

- Laurel Breckenridge's request to use the JB Schrock Community Park, Sunday, September 13, 2026.
- Kristi Tataleba's request to use the JB Schrock Community Park, Saturday, August 29, 2026.

- Amy Saylor’s request to use the JB Schrock Community Park, Saturday, August 15, 2026.
- Brya Biddinger’s request to use the JB Schrock Community Park, Saturday, September 26, 2026.
- Lance Bittner’s request to use the JB Schrock Community Park, Monday, September 21, 2026, Boy Scout Sign-ups.
- Jamie Smith’s request to use the JB Schrock Community Park, Saturday, October 3, 2026.

P. INFORMATIONAL

Motion by Cathy Webreck, seconded by Tom Smith, to adjourn to Executive Session to discuss personnel matters.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Motion by Tom Smith, seconded by Donna Dively, to reconvene the board meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Motion by Tom Smith, seconded by Josh Milburn, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

The meeting was adjourned at 8:05 p.m.

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.