



Briargrove Elementary – IB World School
6145 San Felipe, Houston, TX, 77057

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Date: October 9, 2026

3:00–3:05 PM	Welcome / Introductions
3:05–3:15 PM	PTO Update/Parent Feedback
3:15–3:25 PM	Teacher Feedback
3:25–3:35 PM	Grade Level Feedback
3:35–3:45 PM	Enrollment Updates
3:45–4:00 PM	Admin Updates



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Agenda Item	Meeting Minutes
Welcome and Introductions	Members were welcomed, and introductions were completed.
PTO Update and Parent Feedback	PTO announced the book fair for the week before Thanksgiving and requested carnival sponsors, volunteers, and increased staff participation. Members discussed increasing parent involvement through a simple sign-up process, personal outreach, and welcoming texts inviting families to PTO meetings.
Grade-Level Feedback	Teachers requested additional structure and staffing for after-school performances following crowd-control concerns and disruptive departures during the Hispanic Heritage event. Suggestions included greeters, staff sign-ups, and clear audience expectations. Teachers also identified needs for instructional supplies, including math manipulatives.
Enrollment Updates	The registrar discussed promoting school programs, including IB, after-school clubs, fine arts, and gifted and talented services, to increase enrollment. Members considered a spring enrollment event for families across all grade levels.
Administrator Updates	Administration discussed frequent tardies and early pickups resulting in lost instructional time and potential effects on grades. Parent notices with signed acknowledgments were discussed to communicate concerns and reinforce attendance expectations. Administration also reviewed the school's B rating and the need for additional math and science activities to support achievement.