



General Services Standing Committee Meeting June 8, 2015 Summary Minutes

1. Call to Order

Minutes: The meeting was called to order at 5:00 p.m. by Brian Shiflett, Committee Chair.

2. Roll Call

Members in attendance: Malcolm Garrett and Daniel Lauria (Citizen Advisors); Jayanth Franklin, Bruce Hancock, Julie Neal, and Brian Shiflett

Members not in attendance: Julie Tafuto

Staff/Public in attendance: Mike Frentz, Joe McFarland, David Sweigert and Brian Varvel (representing the Administration); Shane Hillman, Richard Skinner, and Dean Badorf (representing McClure Co.)

3. Approval of Summary Minutes

Minutes: The May 11, 2015, General Services Standing Committee Meeting summary minutes were approved.

4. Unfinished Business

4.1 Board Room Audio/Video Upgrades

Minutes: Dave Sweigert presented an alternative quote from RPC Video for district board room audio/video upgrades in the amount of \$21,575.00 which will overcome existing system limitations. The alternative quote includes flat-panel monitors versus the projectors considered at last month's meeting. Mr. Sweigert explained District Building & Grounds personnel can prepare the required electrical box installation at a cost of \$500 to \$800. He also indicated that the streaming video encoder component of the vendor quote is optional and can be considered at later date. Mr. Sweigert will follow-up with the vendor to ensure appropriate monitor mounts. The committee recommends to the full board the revised proposal without the streaming video encoder, which will be revisited later. Mr. Sweigert said he will attempt to re-purpose the existing projectors. Mr. McFarland will put the proposal on the June 22 board meeting agenda.

4.2 Elementary School Roof Bid Update

Minutes: Mr. Frentz described the results of alternative roof bids for the Hershey Elementary School. The initial bid prices came in higher than expected, so three alternatives have been solicited to reduce costs. An extended schedule (Bid Alternate #3) allows work to continue after the school session starts, four weeks longer than originally envisioned. The objective was to solicit lower priced bids, and that was achieved. The committee recommends approving the Bid Alternate #3 submitted by David Maines in the amount of \$1,404,436. The approval will be on the June 8 board meeting agenda.

5. New Business

5.1 Guaranteed Energy Savings Report - McClure Company

Minutes: Representatives of McClure Co. (Shane Hillman, Richard Skinner, and Dean Badorf) gave a report on the Guaranteed Energy Savings project at Hershey Middle School. Mr. Hillman outlined the scope of project work, then described McClure's response to the boiler issues caused by a high pH level. McClure feels that the problems were substantially reduced through the winter of 2014-15. As of June 1, 2015, McClure will provide a one-year warranty for the installed system. McClure paid for the cost of repair work on the unit ventilators. Mr. Frentz praised McClure for working diligently to resolve issues and sticking to their commitments, and he noted McClure will provide boiler start-up services in 2015.

Mr. Frentz explained that the district is contracting with the same company McClure brought in to maintain the water chemistry.

Richard Skinner presented the measurement and verification report results for the energy savings guarantee. The report covers the construction period and the Year 1 period. Mr. Skinner reported that McClure met and exceeded the energy guarantee for both periods. During the construction period, the savings were \$88,708, or \$55,532 greater than guarantee. During Year 1, the savings were \$96,961, or \$42,406 greater than guarantee. Savings were computed from the district's electric and natural gas invoices. Over the 20-year agreement period, McClure currently forecasts a cumulative total savings of \$2,693,818, or \$1.2 million above the \$1,498,821 savings guarantee. McClure delivered a detailed measurement and verification report to the district.

5.2 Trash Removal Services

Minutes: Mr. Frentz explained that the District currently spends about \$4,100 per month for district-wide trash service (\$2,430 during summer) on a month-to-month arrangement. The District obtained three quotes for services. The District's current vendor, Waste Management provided the lowest proposal at \$3,400 per month, with summer service reduced to \$2,300 per month. It will be a multi-year agreement. This equates to a \$7,260 per year savings to the district. Mr. Frentz will examine the agreement language for any tipping fee escalators. The committee recommends the proposal to the full board for approval (June 22 board meeting).

6. Public Comment

Minutes: Mr. Shiflett thanked Mr. Garrett for his service as a citizen advisor, as this is the final meeting of his term.

7. Adjournment

Minutes: The meeting adjourned at 5:59 p.m.