



General Services Standing Committee Meeting February 9, 2015 Summary Minutes

1. Call to Order

Minutes: The meeting was called to order at 5:00 p.m. by Brian Shiflett, Committee Chair.

2. Roll Call

Members in attendance: Malcolm Garrett, Daniel Lauria, and Julie Tafuto (Citizen Advisors); Bruce Hancock, Julie Neal, Maryellen Sheehan (for Jay Franklin) and Brian Shiflett (Board Members)

Members not in attendance: Jayanth Franklin

Staff/Public in attendance: Joe McFarland, Brian Varvel, Dave Yarian, Mike Frentz, and John Confer (Representing the Administration); Heidi Eby

3. Appoint New Chair

Minutes: Brian Shiflett, was the sole nomination (by Maryellen Sheehan) for committee chair. The committee approved the nomination.

4. Approval of Summary Minutes

Minutes: The committee approved the summary minutes for the January 12, 2015, General Services Standing Committee meeting.

5. Turf Field Interior Fence

Minutes: Mr. Confer, Athletic Director, explained the rationale for installing a 110-foot long, 4-foot high, interior chain-link fence on the Route 322 synthetic turf field. The three quotes received were: \$9,439 (Marion Fencing), \$9,485 (New Holland Chain Link Fencing) and \$9,500 (BMW Fence and Decks). All quotes include materials and installation. The fence will include a 12' roll gate. Mr. Frentz, Business Manager, explained that the District will charge the expenditure to the Capital Reserve Fund, if sufficient funds are not available in the Athletic Department's operating budget at the end of the fiscal year.

Following discussion, the committee agreed with the Administration's recommendation to purchase the fence from Marion Fencing in the amount of \$9,439.00, and the item will appear on the February 23 school board agenda for approval.

6. Propane Bus Fleet Preparation Update

Minutes: Mr. Yarian, Director of Transportation, provided an update on preparations undertaken for the addition of propane fueled buses into the District's vehicle fleet. Purchase orders for the three buses have been sent to the vendor with delivery expected in June. The concrete pad for the propane tank will be poured in Spring. The tank will be protected by Jersey barriers, which

Mr. Yarian acquired at no cost to the District. Mr. Yarian expects that the District's three propane buses will be eligible for reimbursement grants covering a portion of the incremental vehicle cost. Mr. Yarian also explained the PA Dept. of Labor & Industry approves the propane filling station installation.

7. HS Gymnasium Bleacher Inspection Report

Minutes: Mr. Varvel, Director of Buildings and Grounds, reviewed a recent safety inspection report of the Hershey High School gymnasium bleachers. The report, dated December 31, 2014, was prepared by C.M. Eichenlaub Company, and details about \$64,000 - \$65,000 of needed repairs. Mr. Varvel recommends that the bleacher replacement project be moved up in time, from the 2016-17 school year, as motor failures will persist. The estimated cost of replacing the bleachers is \$200,000. Mr. Frentz concurred with moving up the replacement so that the District would not have to expend additional funds repairing the bleachers in advance of replacement. The Administration will solicit updates for the bleacher quotes obtained in 2014.

Mr. Varvel explained that when the bleachers are replaced, the gymnasium walls will be repainted and the floor will be repainted and refinished. The quotes for these services will be addressed at a later date.

The committee recommends that the Administration bring a proposal for replacing the Hershey High School gymnasium bleachers during the summer of 2015 to the full board at the February 23 meeting. The Administration will address any scheduling conflicts resulting from approved Use of Facility requests during the summer months.

8. Capital Improvement Plan Update

Minutes: Mr. Frentz noted that the Administration continues to gather justification data for the projects listed in the Capital Improvement Plan and will bring the completed plan to the March 9 General Services Committee meeting.

9. Public Comment

Minutes: None.

10. Adjournment

Minutes: The next General Services Standing Meeting will be March 9, 2015. The meeting adjourned at 5:36 p.m.