Tom Gray, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources
Mandy Lewis, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Facilities and Operations Committee
Wednesday, October 7, 2026 5:00 P.M.
Freeport High school
Minutes

Committee Members Present**:** Melissia Jordon, Kelly Sink, Michelle Ritcheson
Committee Members Absent:
Administrators in Attendance: Tom Gray, Superintendent; Glen Reynolds, Director of Facilities; Kelly Wentworth, Director of Finance & HR
Guests: Molly Mayer. Chris O'Neil, Steve Brown, Willo Wright, Liza Moore. Peter Wagner

Meeting called to order: 5:03 P.M.

Agenda Items and Discussion:

1. Tennis Courts Update- Director Reynolds informed the committee the results from tennis courts Projected cost that was prepared by Director Kelly Wentworth . The projected cost also included Construction administration as well as a 8% contingency fee that was recommended by the project manager Jason Pollard from CHA. Director Reynolds provided the committee with post-tension and asphalt cost analysis over a 50 year period. These cost analysis showed a suggested timeframe on when the resurfacing for both types of courts would be as well as when a possible reconstruction might take place. Director Reynolds was asked by the committee at our Last meeting to provide what the RSU5 staff maintenance cost would look like. The estimated cost for a 3 court asphalt tennis court is around $4,407.88. This is an estimated cost due to the time needed that may vary depending on what the courts need at that time for maintenance.

   Superintendent Tom Gray asked if Director Reynolds could talk about the reference check portion of the bid process. Director Reynolods mentioned that it was not a requirement for bidders to provide any references. Two vendors (Classic Turf, Quirk Construction) did provide references(Pine State Asphalt) did not. Board Chair Michelle Ritcheson asked if we were going to call references. Director Reynolds shared the Project Manager Jason Pollard provided a letter stating that the vendors that provided bids CHA has worked with in the past are very reputable companies and either would do a good job regardless what type of tennis courts we went with.

   A group of community members attended the committee meeting to discuss the possibility of having a skate board park at our Middle School location. The group along with Peter Wagner provided some background information along with some of the

benefits of installing a skate board park at the Middle school. All committee members shared an interest as well as some concerns with a park. Director Reynolds mentioned that more research about the pros-cons of having a skate board park will need to be investigated as well as any possible insurance concerns. Director Reynolds will schedule a meeting with some members of the group to look at possible locations. Michelle Ritcheson indicated she would reach the insurance side.

Director Reynolds also shared under the other category the security system at Pownal Elementary School has failed. Director Rerynolds is gathering prices from Minuteman Security as well as Seacoast Security for replacement.

Director Reynolds also informed the committee that a section of playground equipment at Durham Committee School needs to be replaced due to age. Several sections of that piece are badly rusted and could cause injury to a child. Director Rerynolds is working on pricing for repair and/or replacement.

Meeting Adjourned: 6:09 P.M.

Next meeting date:

November 4,2026

December 9, 2026- Possible joint meeting with Finance

January 13, 2027

February 10, 2027

March 10, 2027

April 7, 2027

May 5, 2027

June 2, 2027