



ATTENDANCE MATTERS

Regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for communication between teachers and students, and establishes habits to help students both now and in the future.

Attendance Impacts

Learning builds day by day. A child who misses a day of school misses a day of learning. Attendance gaps lead to achievement gaps.

By 6th grade, high absenteeism is one of the signs that a student may drop out of high school.

When is your child too sick for school?

- Fever over 100
- Vomiting or diarrhea

After 10 days of absences (not including illness already excused by medical or professional notes), a doctor's note will be required for additional absences.

Attendance Policies and Procedures

You have three (3) days to turn in an attendance note stating the date of absence and the reason needed for it to be considered excused. You may either:

Turn in a doctor's note or handwritten parent note to the building office, or e-mail the building attendance e-mail address listed on this flyer.

If your child already had an attendance meeting and subsequently has 2 additional unlawful absences, the social worker will reach out and offer support. A truancy citation may be filed with the District Magistrate if your student continues to miss school.

Please note: If a student misses a total of 10 consecutive unlawful days, the district may unenroll the student. *Board Policy #204*

Reasons Absences will be Excused

- Illness/Surgery/Medical Appt.
- Death in the family
- Quarantine
- Court appearance
- Physical incapacity
- Observance of religious holidays
- Special events arranged in advance

Anticipated Trips & Event Absences

For pre-planned absences, please submit a Pre-Planned Absence Form (available in school offices or on the district website) at least one week in advance for approval. Forms are not accepted after the absence, and unapproved dates will remain unlawful.

School Attendance Improvement Conference

If your child misses 6 unlawful days, a School Attendance Improvement Conference will be scheduled. You will be invited to meet with the school team to discuss and look at supports to help increase school attendance. We value your input and ideas to help your child succeed!

Building Email Contacts

High School

- buchanan_attendance@hempfieldsd.org
- franklin_attendance@hempfieldsd.org

Middle Schools

- CMS_attendance@hempfieldsd.org
- LMS_attendance@hempfieldsd.org

Elementary Schools

- CES_attendance@hempfieldsd.org
- EPES_attendance@hempfieldsd.org
- FES_attendance@hempfieldsd.org
- LIC_attendance@hempfieldsd.org
- LPC_attendance@hempfieldsd.org
- MES_attendance@hempfieldsd.org
- RES_attendance@hempfieldsd.org

Other Programs:

- HVA_attendance@hempfieldsd.org
- LEC_attendance@hempfieldsd.org

Social Workers

Bridget Martin

HHS/HVA (Grades 10-12)
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717-459-9005

Aleda Risser

CMS/LMS/HHS/HVA (Grades 7-9)
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Lindsay Gregg

CES/FES/MES/RES
lindsay_gregg@hempfieldsd.org
717-459-9019

Jason Lindsley

EPES/LIC/LPC/LEC
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