



**WILSON CENTRAL SCHOOL DISTRICT
LEAVE FOR CANCER SCREENING**

Effective March 18, 2018 and pursuant to the amended Civil Service Law Section 159-b, Wilson Central School District employees are entitled to excused leave for up to four (4) hours per calendar year to undertake a screening for cancer of any kind. In order to properly document the use of this benefit, please submit this completed and signed form to Sue Anderson, High School.

To be completed by the employee:

Employee Name: _____

This is to verify that I appeared for the purpose of cancer screening

at: _____ (Name of Facility)

on: _____ (Date)

at: _____ (Time)

Employee Signature: _____ Date: _____

To be completed by a representative of the screening facility / medical provider's office:

This is to certify that the patient listed above was seen in the office at the specified date and time, for an appointment for the purposes of cancer screening.

Date: _____ Contact Telephone: _____

Print Name: _____

Signature*: _____

Physician Stamp (address):

*Signature must be an authorized representative of the screening facility /medical provider's office.

Nothing contained herein shall be deemed a release of any patient information related to diagnosis, treatment, and/or prognosis. This form is simply to verify that the employee properly utilized leave provided to her/him pursuant to Civil Service Law Section 159-b.

District Office: Employee was not charged for ____ hours of sick leave in accordance with §§159-b.