



INVITATION FOR BID - FITNESS EQUIPMENT BID

Arlington Heights School District 25 is receiving sealed bids for fitness equipment for the 2026-27 school year. Bidders are invited to submit bids in conformance with the requirements established by the specifications herewith. Responses to this Invitation for Bid must be in a sealed envelope and marked with your company name and labeled "FITNESS EQUIPMENT BID". For mailing purposes, please address to:

**Arlington Heights School District 25
Attn: Business Office - Fitness Equipment Bid
1200 S. Dunton Ave.
Arlington Heights, IL 60005**

BIDS WILL BE RECEIVED UNTIL

Friday, October 30, 2026

9:00 am CST

at which time proposals will be publicly opened at
Arlington Heights School District 25
1200 S. Dunton Ave., Arlington Heights, IL 60005

TIMELINE OF BID

Issued on: Wednesday, October 14, 2026

Final Date for Written Questions: Wednesday, October 21, 2026

Bid Opening Date: Friday, October 30, 2026

Bid Approval: Tuesday, November 17, 2026

Retailer's Occupation Tax: Sales of any kind to Arlington Heights School District 25 are exempt from the Retailer's Occupation Tax (both State and Local) and the Service Use Tax.

Bid: In conformance with the terms and conditions of these specifications including the Invitation for Bid and other documentary forms therewith, the bidder hereby proposes, offers and agrees if this bid is accepted within sixty (60) calendar days from the date of bid opening to do all things necessary to fully perform and satisfy all terms, conditions and requirements of the subject specifications.

Rejection of Bids: The Board of Education reserves the right to reject any and all bids and to waive any or all informalities in connection with the bids.

Equal Opportunity: All bids to be considered by the District shall include a signed statement of compliance with federal and state regulations regarding equal employment opportunity.

Thank you for your time and interest in bidding on this project.

Sandy Voss,

Director of Business Operations

svoss@sd25.org



INSTRUCTIONS FOR BIDDERS FITNESS EQUIPMENT BID

I. **Bid Documents**

The Bid Documents include the Legal Advertisement Notice, Invitation for Bid, Instructions to Bidders, Certifications Form, and Bid Form. Upon the award and execution of a purchase order, pursuant to the Bid Documents, the Bid Documents become the Contract Documents.

II. **Bid Submission**

- Bid shall be submitted in an envelope properly marked with the title of bid, date, and time of opening.
- Seal and deliver to Arlington Heights District 25, 1200 S. Dunton Ave., Arlington Heights, IL 60005, on or before the time scheduled for the opening. **A facsimile bid received via phone lines will not be accepted as a legitimate bid.** The School District cannot assume responsibility for delayed postal deliveries and does not recognize postmarks as representing the fact that a bid has been “received” by the School District before the specified deadline. **Bids received after the time specified in the Invitation to Bid will not be considered.**
- Bids must be submitted only on the bid form provided. Failure to do so shall be cause for rejection. Please return the form completely filled in with unit prices, extensions, and Brand Name. All bids must have extended total costs.
- Unsigned or late bids will not be accepted.
- Arlington Heights School District 25 is exempt from Federal, State and Local taxes.
- **Bid submission should include item specifications and warranty information for each piece of equipment**
- **Each bidder shall include freight (quoted F.O.B. Destination), delivery (with liftgate), and assembly/installation on the bid form provided.** Deliveries will be to:
 - South Middle School, 400 S. Highland, Arlington Heights, IL 60005
 - Thomas Middle School, 1430 N. Belmont, Arlington Heights, IL 60004.
- The successful bidder shall assume full responsibility for all freight claims. Shipment shall become the property of the consignee after delivery and acceptance.
- Correspondence shall be addressed to Sandy Voss, Director of Business Operations at svoss@sd25.org.
- Bids are available for inspection in the Business Office after award of order.
- Each bidder shall include with their bid proposal a current catalog and detailed specifications if items bid are on a brand other than specified.
- The individual that sign the Bid Form on behalf of the Bidder, by their signature, represents and warrants to the District that such individual is authorized to execute

bids and contracts on behalf of the Bidder, and that the Bidder agrees and shall be bound to all of the terms and conditions of the Bid Documents and, upon execution by the District, the Contract Documents.

III. **Specifications**

- In general, if a particular brand of an item is requested, it has been designated for its proven performance and/or compatibility with equipment already in use. **When offering an alternative it must be of equal quality, size and style and must be identified by brand name, catalog number, and have manufacturers' literature and warranty included.** All suppliers are required to have a sample available for inspection within 10 miles of schools within 2 business days of bid opening. It shall be at the discretion of the school district whether an alternate is acceptable.
- Mention of a particular product or products of one or more manufacturers is not intended to preclude the possible approval of equivalent products of other manufacturers.
- For bids involving the furnishing of equipment or other goods that are subject to manufacturer warranties that require sale of installation by authorized dealers or distributors, the Bidder must be the manufacturer or an authorized dealer/distributor of the proposed manufacturer and be capable of providing genuine parts, assemblies, and/or accessories as supplied by the manufacturer. Further, the Bidder must be capable of furnishing original product warranty and manufacturers related services such as project information, product recall notices, etc.

IV. **Errors and Omissions**

All proposals shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered. Bidders will be held strictly to the proposals as submitted. In case of a discrepancy between the unit cost and the extended total, the unit cost shall prevail.

Should a bidder find any discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, he/she shall advise Sandy Voss at svoss@sd25.org who will issue the necessary clarifications to all prospective bidders by means of an addendum. Written clarification must be submitted by Wednesday, August 30, 2026. An addendum will be issued, as needed, to all prospective bidders. In case of a discrepancy between the unit cost and the extended total, the unit cost shall prevail.

V. **Firm Bid**

All bids will be considered to be firm for a period of sixty (60) days from the date established for the bid opening. School District 25 reserves the right to award each item to a different bidder or all items to a single bidder.

VI. **Withdrawal of Bids**

Bids may be withdrawn by letter, facsimile, or in person prior to the time and date established for the opening of bids. Bidder may not withdraw or cancel or modify its Bid for a period of sixty (60) calendar days after the advertised closing time for the receipt of bids.

VII. **Investigation of Bidders**

The Business Office will make such an investigation as is necessary to determine the ability of the bidder to fulfill the bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of services or supplies similar to that included in this bid. The Board of Education reserves the right to reject any bid if it is determined that the bidder is not properly qualified to carry out the obligations of this contract.

VIII. **Compliance with Legislation**

- It shall be mandatory upon the contractor(s) to whom the contract is awarded and upon any subcontractor thereof to pay all laborers, workmen and mechanics employed by them not less than the general prevailing rate of wages in the locality for each craft or type of workmen or mechanic needed to perform such work and the general prevailing rate for legal holiday and overtime work as ascertained by the Department of Labor.
- It shall be mandatory that the contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, nation of origin or ancestry; and further that they will comply with all provisions of the Illinois Fair Employment Practices Commission as required by the Rules and Regulations for public contracts.
- The following statutes also govern the work: The Illinois Human Rights Act (including the requirement that every party to a public contract shall have adopted a written sexual harassment policy).

IX. **Exceptions**

Any exemptions to these conditions or deviations from written specifications must be in writing and attached to the bid form.

X. **Contract Award**

The District will evaluate bids and will award a contract to the lowest responsible bidder whose bid, conforming to the solicitation and specifications will be most advantageous to the District. Determination of the lowest responsible bidder conforming to the specifications shall not be restricted to price quotation alone, but will include such other factors as (a) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (b) delivery or completion date; (c) product appearance, workmanship, finish, feel, overall quality, and results of product testing; (d) maintenance costs and warranty provisions; and (e) other such related items. The District is interested in obtaining the best overall value and reserves the right to make a selection based on its judgment of the bid that is best suited for the purpose intended.

XI. **Reservation of Rights by the District**

- The District reserves the right to (1) reject any or all bids, (2) accept other than the lowest bidder, (3) waive irregularities or, (4) to accept the bid or any portion of the bid, which is considered to be in the best interest of the District.
- The District reserves the right to determine the lowest responsible bidder on the basis of an individual item, group of items or in any way determined to be in the best interests of the District. A written award or acceptance of a bid mailed or otherwise furnished to the successful Bidder within the time for acceptance specified in the bid shall result in a binding contract without further action by either party.

XII. **Delivery, Installation and Removal of Existing Equipment**

- All items are to be delivered and installed based upon an agreed upon schedule with the District, but no later than June 30, 2026.
- The successful bidder will be responsible for removing and disposing of existing equipment from schools.

XIII. **Signature Constitutes Acceptance**

The signing of these bid forms shall be construed as acceptance of all provisions contained herein.

XIV. **Assignment**

Bidder shall not assign, transfer, convey, sublet, or otherwise dispose of its contract or its right, title or interest therein, its power to execute such contract, to any other person, firm or corporation, without the prior written consent of the District, but in no case shall such consent relieve the Bidder from its obligation, or change the terms of the Contract. The Bidder must notify the District, in writing, of the name of any proposed assignee and the reason for the assignment; consent to which is solely in the District's discretion.

XV. **Governing Law and Jurisdiction**

This Contract will be governed in accordance with the laws of the State of Illinois without regard to choice of law principles. In State court, the venue shall be in the County of Cook. If in Federal Court, the Contract hereby irrevocably submits, and will cause its subcontractors to submit, to the original jurisdiction of Federal courts located in the County of Cook, State of Illinois.

XVI. **Indemnity**

- Contractor must defend, indemnify, keep and hold harmless the District, its officers, representatives, elected and appointed officials, agents and employees from and against any and all losses (as defined below), including those related to: injury, death or damage of or to any person or property; any infringement or violation of property right (including any patent, trademark or copyright); failure to pay or perform or cause to be paid or performed Contractors covenants and obligations as and when required under this Contract or otherwise to pay or perform its obligations

to any subcontractor; the District's exercise of its rights and remedies under this Contract; and injuries to or death of any employee of Contractor or any subcontractor under any workers compensation statute.

- Losses means, individually and collectively, liabilities of every kind, including monetary damages and reasonable costs, payments and expenses (such as but not limited to , court costs and reasonable attorneys fees and disbursements), claims, demands, actions, suits, proceedings, fines, judgements or settlements, any or all of which in any way arise out of or relate to the negligent or otherwise wrongful errors, acts or omissions of Contractor, its employees, agents or subcontractors.
- At the District's option, Contractor must defend all suits brought upon all such Losses and must pay all costs and expenses incidental to them, but the District has the right, at its option, to participate, at its own cost, in the defense of any suit, without relieving Contractor of any of its obligations under this Contract. Any settlement must be made only with the prior written consent of the District, if the settlement requires any action on the part of the District.
- The indemnities in this section survive expiration or termination of this Contract for matters occurring or arising during the term of this Contract or as the result of or during the Contractor's performance of work or services beyond the term. Contractor acknowledges that the requirements set forth in this section to indemnify, keep and save harmless and defend the District are apart from and not limited by the Contractor's duties under this Contract.



ARLINGTON HEIGHTS SCHOOL DISTRICT 25 BID FORM - FITNESS EQUIPMENT BID

South Middle School

Product Category	Product	Model	Product Description	ALTERNATE Model**	ALTERNATE Description**	Qty	Price	Extended Price
Cardio	Treadmill	T-LS-LED	Matrix Lifestyle LED			6		
Cardio	Spin bike	CXM-04	Matrix Indoor Cycle CXM			8		
Cardio	Elliptical	E-LS-LED	Matrix Lifestyle LED			6		
Cardio	Upper body bike- With Console, Adjustable Cranks, and Universal	UBCM+100047328 7+10000504175	Matrix Upper Body Cycle w/UBCM			1		
Cardio	Recumbent bike	R3XM	Matrix Recumbent Bike			1		
Strength*	Leg Extension/Leg Curl		Matrix Versa			1		
Strength*	Leg Press/Calf Press		Matrix Versa			1		
Strength*	Pec Fly/Rear Delt STD Stack		Matrix Versa Duals			1		
Strength*	Lat Row STD Stack		Matrix Versa Duals			1		
Strength*	Multi-press STD Stack (Flat/Incline/Shoulder)	VS-S131-02B1	Matrix Versa Duals			1		
Strength*	Functional trainer	GO-FT3 / GO-FT4	Matrix Go Series			2		
Strength	Connexus TRX anchor	GFT-TRXAK	Connexus			1		
Strength	Connexus Edge	GFTEDG	Connexus			1		
*Strength equipment to be priced with matte black frames and red upholstery, colors to be confirmed by District prior to order. **ALTERNATES: Please review Instructions for Bidders - Section III				South Middle School Total Equipment Price:				

				Description	Qty	Price	Extended Price	
				Freight/Shipping (FOB Desination):				
				Delivery, Install & Extraction of Existing:				
				South Middle School Total Delivery, Install & Removal Price:				
				South Middle School Total Price (Equipment & Delivery/Install/Removal):				
Thomas Middle School								
Product Category	Machine	Model	Brand	ALTERNATE Model**	ALTERNATE Description**	Qty	Price	Extended Price
Cardio	Spin bike	9-7340-QINTP0	Schwinn AC Sport			12		
**ALTERNATES: Please review Instructions for Bidders - Section III				South Middle School Total Equipment Price:				
				Description	Qty	Price	Extended Price	
				Freight/Shipping (FOB Desination):				
				Delivery, Install & Extraction of Existing:				
				Thomas Middle School Total Delivery, Install & Removal Price:				
				Thomas Middle School Total Price (Equipment & Delivery/Install/Removal):				
Company Name: _____								
Printed name and title of person authorizing this bid: _____								
Authorized Signature: _____								
Date : _____								
Please attach business card								



ARLINGTON HEIGHTS SCHOOL DISTRICT 25

Fitness Equipment Bid

CERTIFICATIONS

1. **CERTIFICATION** - The undersigned bidder or contractor hereby certifies that he/she is not barred from bidding on this contract as a result of a violation of either the **bid-rigging or bid-rotation** provision of Article 33E of the Criminal Code of 1961 as amended. The bidder also certifies that he/she has read, understands and agrees that acceptance by Arlington Heights School District 25 of the bidder's offer by issuance of a purchase order and/or contract will create a binding contract. District 25 may declare the contract void if the certification is false.
2. **NON-COLLUSION AFFIDAVIT** - The undersigned bidder or agent states that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. Bidder further states that no person, firm or corporation has, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.
3. **PREVAILING WAGE** - The undersigned bidder or contractor hereby certifies to be in compliance with Public Act 94-0515, which amends the Illinois Prevailing Wage Act effective August 10, 2005. This Act requires the contractor or subcontractor to certify the wages paid to all laborers, mechanics, and other workers, will not be less than a general hourly rate of pay required by law. Details at <http://www.state.il.us/agency/idol/rates/rates.HTM>.
4. **FAIR EMPLOYEE PRACTICES** - It is mandatory that the contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or ancestry; and further that he will comply with all provision of the Illinois Fair Employee Practices Commission as required but the Rules and Regulations for Public Contract.
5. **TOXIC SUBSTANCE** The successful bidder must comply with the Toxic Substance Act (PA83-240a). This Act requires that a Material Safety Data Sheet be provided for any product containing one or more toxic substances covered in this Act. The MSDS shall accompany delivery or have been submitted prior to delivery. Payment to vendor will not be made until MSDS is provided.
6. **SEXUAL HARRASSMENT CLAUSE** - Each bidder must certify that he has complied with the requirements of section 2-105 of the Illinois Human Rights Act (Public Act 87-1257) effective July 1, 1993, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract. District 25 is in compliance with this law.
7. **NO SMOKING CLAUSE** - Bidder agrees that he, his employees and sub contractors, will abide by the District 25 no smoking policy on all District 25 sites.
8. **DRUG-FREE WORKPLACE** - Each bidder must certify compliance with the Drug-Free Workplace Requirement, which stipulates the prohibition of the unlawful manufacture and distribution, dispensing, possession, or use of a controlled substance while on District 25's premises or while performing work for the district.

By signing this document, I state and declare that the Bidder/Contractor listed below and I are in compliance, and comply with all of the Certifications listed herein.

Signature

Bidder/Contractor

Firm

Phone/Fax

Address

E-mail

City, State, Zip

Date