



Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING
September 17, 2026
292 5th Street
Yoncalla School Board Meeting Room
Yoncalla, OR 97499

School Board email: ysd.schoolboard@yoncalla.k12.or.us

Please join us at one of our streaming meetings:

<https://www.facebook.com/yhseagles/>

or look for the ZOOM link on high school FB page

6:00 PM

I. CALL TO ORDER

- A. Pledge of Allegiance
- Swearing in of Quincy Converse, School Board Student Rep

II. AWARDS, RECOGNITION AND CORRESPONDANCE Students of the Month, Truman Geyer, Raylee Parker, Rilynn Carrigan, Landen Powers, Kaiden Marshall

III. PUBLIC FORUM

The public is invited to attend board meetings, and will be given a limited time of 3 (three) minutes per person to voice any opinions or problems, except that public or board criticism of personnel of the district will be heard only in executive session. Such items should be brought to the attention of the superintendent at least 5 (five) business days prior to the board meeting. Public Forum will be limited to 30 minutes.

IV. ADJUSTMENTS TO THE AGENDA

V. CONSENT AGENDA

- A. Minutes of the Board Meeting, July 21, 2026
- B. Accounts Payable/Funding Update
- C. Hiring of Sam Niko as Middle School Volleyball Coach
- D. Hiring of Lilyana Reyes Gray as Elementary School Instructional Asst.
- E. Hiring of Temp Elementary Special Education Instructional Assistant
- F. Board Policies
- | | | |
|------------------|---------------|-----------|
| • EBB | • EBBA | • ECAA |
| • GBA | • GBA AR | • GBA/JBA |
| • GCBDA/GCBDA AR | • GCBDD/GDBDD | • JBA/GBN |

VI. INFORMATION ITEMS

- A. Board Policies, First Read
- KNA
 - KNA-AR1
 - KNA-AR 2

VII. DISCUSSION ITEM

- A. Discussion - Possibility of a December meeting
- B. Discussion - Senior Trip

VIII. REPORTS

- A. Preschool Report-Megan Barber
- B. Elementary Report-Hanna Drennen
- C. High School Report-Chelsea Ross
- D. School Nurse Report-Beth Durbin
- E. Financial Report-Angie Brownson
- F. Superintendent Report-Chelsea Ross
- Integrated Guidance

IX. ACTION ITEMS.

- A. Double A Contract Cutting-Landscape Contract
- B. Mid-Columbia Student Transportation Services Contract
- C. Personal Services Contract with Garrett Hemann Robertson P.C. (GHR) for General Legal Counsel Services
- D. Out of State Senior Trip

X. ANNOUNCEMENTS

- A. OSBA Fall Regional Dinner, Douglas ESD, Sept. 23, 2026, 6:00 PM
- B. Next Board Meeting, Oct. 15, 2026

XI. ADJOURN



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July 21 2026

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BOARD MEMBER PRESENT

Cathey Grimes, Vice-Chair

Fawn Sybrant- Chair

Lisa Frasier

Twila McDonald-

ADMINISTRATION PRESENT

Brian Berry

Chelsea Ross

Cody Reed

Laurie Simlenness

5:00 PM I. CALL TO ORDER. Chair Sybrant called the meeting to order, and the Pledge of Allegiance was recited. Also present, parents, students, staff and community members.

II. AWARDS, RECONGNITION AND CORRESPONDANCE. Superintendent Ross shared that Board Member Della Orcutt has submitted her let of resignation, effective July 21, 2026.

III. PUBLIC FORUM.

The public is invited to attend board meetings, and will be given a limited time of 3 (three) minutes per person to voice any opinions or problems, except that public or board criticism of personnel of the district will be heard only in executive session. Such items should be brought to the attention of the superintendent at least 5 (five) business days prior to the board meeting. Public Forum is limited to 30 minutes. None.

IV. ADJUSTMENTS TO THE AGENDA. None.

V. CONSENT AGENDA

- A. Minutes of the Board Meeting June 18, 2026
- B. Accounts Payable/Funding Update
- C. Hiring of Crystal Smith as Concessions Coordinator
- D. Board Policies
 - BBAA
 - BCB
 - BDD
 - CBA
 - BBE
 - BD
 - BDDC
 - CBG
 - BBE AR
 - BDC
 - BDDG
 - DBEA

Director McDonald noted that she was not at the been at the June 18, 2026 meeting, however she was comfortable voting to approve the minutes. Director Frasier made motion to approve the Consent Agenda, Director Grimes seconded, passed unanimously, with Directors Frasier, Sybrant, Grimes and McDonald voting yes.

VI. ACTION ITEMS

- A. Consider for approval Budget Resolution 2026-2025-01, Ford Family CTE Grant, \$48,710.78. This grant is to be used for the high school greenhouse. Director Frasier made a motion to approve, Director Grimes seconded, passed unanimously with Directors Frasier, Grimes, Sybrant, and McDonald voting yes.
- B. Consider for approval Hiring of Amy Grabinski as Temporary MS Science Teacher for the 2026-2027 school year. Director McDonald made a motion to approve, Director Grimes

seconded, passed unanimously with Directors McDonald, Grimes, Sybrant and Frasier voting yes.

- C. Hiring of Chelsea Ross as TAG Coordinator. There were no interested parties last year, so Ms. Ross agreed to continue in this position. Director McDonald made a motion to approve, Director Grimes seconded, passed unanimously with Directors McDonald, Grimes, Sybrant and Frasier voting yes.

X. ANNOUNCEMENTS

- A. Next Board Meeting, September 17, 2026
- B. Budget Committee Meeting, following regular board meeting.

XI. ADJOURN.

Director Frasier made a motion to adjourn, Director Grimes seconded, meeting was adjourned at 6:05 PM PM.

Yoncalla SD 32 Financial Summary

As of August 31, 2026

Overview: This financial report provides a summary of actual revenues and expenditures for the period ending August 31, 2026, alongside the original budget for the fiscal year.

Revenue Highlights:

- Total budgeted revenue for the year is \$6,523,570, with actual receipts of \$947,304 representing 15% of the budget.
- Key revenue sources include:
 - **Prior Year's Taxes:** \$8,013 in August, \$16,556 YTD (66% of budget).
 - **Interest on Investments:** \$3,485 in August, \$8,645 YTD (10% of budget).
 - **Miscellaneous:** \$619 in August, \$9,885 YTD (20% of budget).
 - **SSF - General Support:** \$299,231 in August, \$898,053 YTD (25% of budget).

Expenditure Highlights:

- Total budgeted expenditures for the year are \$6,523,570, with actual spending of \$587,016 (9% of budget).
- Key expenditures include:
 - **Instruction:** \$202,333 in August, \$203,563 YTD (7% of budget).
 - **Support Services:** \$155,066 in August, \$383,453 YTD (14% of budget).

Financial Position:

- The district's YTD actual balance is currently at \$587,016.
- The **estimated ending fund balance** for June 30, 2027, is projected at \$682,762 (10% of the budget).

Operational Outlook:

Monthly operating costs are approximately \$293,508, with the current funds enough to cover 2.33 months of operations. When factoring in encumbrances, the district can cover 1.40 months of operations.

Other Business: The auditors have completed their audit at the ESD office and are in the process of reviewing and finalizing everything before providing the final draft for review.

Respectfully submitted,

Angie Brownson

Business Manager
Yoncalla School District 32
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P: (541) 440-4779

Yoncalla School District

Financial Overview

Actuals As of June 30, 2027

GENERAL FUND						
Revenue	2025-26	2026-27	2026-27		Estimated Totals	Over (Under)
	Actuals - PRE AUDIT	Adopted Budget	YTD Actuals	Encumbrances		Budget
Local Revenue:						
1111-Current Taxes	\$ 1,252,610	\$ 1,205,000	\$ -	\$ 1,205,000	\$ 1,205,000	\$ -
1112-Prior Years' Taxes	\$ 33,825	\$ 25,000	\$ 16,556	\$ 8,444	\$ 25,000	\$ (0)
1113-County Tax Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1114-Payments in Lieu	\$ 4,135	\$ -	\$ -	\$ -	\$ -	\$ -
1510-Interest on Investments	\$ 81,631	\$ 55,000	\$ 5,645	\$ 49,355	\$ 55,000	\$ (0)
1740-Co-Curricular Fees	\$ 3,160	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -
1930-Rental or Lease Sources	\$ 26,785	\$ 24,000	\$ -	\$ 24,000	\$ 24,000	\$ -
1960-Recovery of Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1990-Miscellaneous Income	\$ 89,960	\$ 50,000	\$ 9,885	\$ 40,115	\$ 50,000	\$ 0
2101-County School Fund	\$ 4,563	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ -
2102-General ESD Funds	\$ 41,183	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -
2199- Other immediate resources	\$ 1,006	\$ -	\$ -	\$ -	\$ -	\$ -
State Revenue:						
3101-School Support Fund	\$ 3,375,694	\$ 3,568,370	\$ 898,053	\$ 2,693,079	\$ 3,591,132	\$ 22,762
3103-Common School Fund	\$ 35,401	\$ 36,200	\$ 17,166	\$ 19,034	\$ 36,200	\$ (0)
3199-Other Restricted Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3900-Misc. Revenue	\$ 59,439	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenue						
4801-Federal Forest Fees	\$ 58,769	\$ -	\$ -	\$ -	\$ -	\$ -
5300- Sale Comp Fixed Assets	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ -
Total Revenue	\$ 5,068,160	\$ 5,123,570	\$ 947,304	\$ 4,199,027	\$ 5,146,331	\$ 22,761
Total Expenditures (Below)	\$ 4,857,713	\$ 6,193,570	\$ 587,016	\$ 5,276,554	\$ 5,863,570	\$ (330,000)
Revenue Over (Under) Expenditures	\$ 210,446	\$ (1,070,000)	\$ 360,289	\$ (1,077,527)	\$ (717,238)	\$ 352,762
Beginning Fund Balance	\$ 1,198,069	\$ 1,400,000	\$ -	\$ 1,400,000	\$ 1,400,000	\$ -
Ending Fund Balance	\$ 1,408,516	\$ 330,000	\$ 360,289	\$ 322,473	\$ 682,762	\$ 352,762
Expenditures By Function:						
Instruction	\$ 2,531,073	\$ 2,982,735	\$ 203,563	\$ 2,779,171	\$ 2,982,734	\$ (0)
Support Services	\$ 2,236,641	\$ 2,645,835	\$ 383,453	\$ 2,262,383	\$ 2,645,836	\$ 0
Enterprise & Community Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 90,000	\$ 235,000	\$ -	\$ 235,000	\$ 235,000	\$ -
Contingency	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ (330,000)
Totals by Function	\$ 4,857,713	\$ 6,193,570	\$ 587,016	\$ 5,276,554	\$ 5,863,570	\$ (330,000)

Yoncalla School District
General Fund - Fund 100
FY 26-27 Cash Flow Projection

Actuals Through: August 31, 2026		Actuals Jul	Actuals Aug	Estimate Sep	Estimate Oct	Estimate Nov	Estimate Dec	Estimate Jan	Estimate Feb	Estimate Mar	Estimate Apr	Estimate May	Estimate Jun	BUDGET ORIGINAL	YTD Actual	Actuals % of Budget	YTD Encumbrances	YTD Actual + Encumbrance	Actual + Enc % of Budget	Over (Under) Budget
REVENUE																				
1111	CURRENT YEAR'S TAXES	\$ -	\$ -	\$ -	\$ 2,500	\$ 715,000	\$ 300,000	\$ 100,000	\$ 15,000	\$ 35,000	\$ 7,000	\$ 7,000	\$ 23,500	\$ 1,205,000	\$ -	0%	\$ 1,205,000	\$ 1,205,000	100%	\$ -
1112	PRIOR YEAR'S TAXES	\$ 8,543	\$ 8,013	\$ 1,000	\$ 1,000	\$ 1,444	\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 500	\$ 1,000	\$ 25,000	\$ 16,556	66%	\$ 8,444	\$ 25,000	100%	\$ (0)
1113	COUNTY TAX SALES	\$ -												\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -
1114	PAYMENTS IN LIEU OF PROPERTY TAXES	\$ -												\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -
1510	INTEREST ON INVESTMENTS	\$ 2,159	\$ 3,485	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 7,000	\$ 6,000	\$ 6,000	\$ 2,500	\$ 2,500	\$ 1,355	\$ 55,000	\$ 5,645	10%	\$ 49,355	\$ 55,000	100%	\$ (0)
1740	CO-CURRICULAR FEES	\$ -	\$ -	\$ 2,500				\$ 2,500						\$ 5,000	\$ -	0%	\$ 5,000	\$ 5,000	100%	\$ -
1930	RENTAL OR LEASE SOURCES	\$ -	\$ -	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 24,000	\$ -	0%	\$ 24,000	\$ 24,000	100%	\$ -
1960	RECOVERY OF EXPENSES	\$ -	\$ -											\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -
1990	MISCELLANEOUS	\$ 9,266	\$ 619	\$ 3,000	\$ 7,500	\$ 500	\$ 3,500	\$ 7,500	\$ 1,000	\$ 500	\$ 10,000	\$ 1,000	\$ 5,615	\$ 50,000	\$ 9,885	20%	\$ 40,115	\$ 50,000	100%	\$ 0
2101	COUNTY SCHOOL FUND	\$ -	\$ -			\$ 7,500						\$ 7,500		\$ 15,000	\$ -	0%	\$ 15,000	\$ 15,000	100%	\$ -
2102	GENERAL ESD FUNDS	\$ -	\$ -			\$ 13,334				\$ 13,333		\$ 13,333		\$ 40,000	\$ -	0%	\$ 40,000	\$ 40,000	100%	\$ -
2199	OTHER IMMEDIATE RESOURCES	\$ -	\$ -											\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -
3101	SSF - GENERAL SUPPORT	\$ 598,822	\$ 299,231	\$ 299,231	\$ 299,231	\$ 299,231	\$ 299,231	\$ 299,231	\$ 299,231	\$ 299,231	\$ 299,231	\$ 299,231	\$ 299,231	\$ 3,568,370	\$ 898,053	25%	\$ 2,693,079	\$ 3,591,132	101%	\$ 22,762
3103	COMMON SCHOOL FUND	\$ 17,166	\$ -						\$ 19,034					\$ 36,200	\$ 17,166	47%	\$ 19,034	\$ 36,200	100%	\$ (0)
3199	RESTRICTED GRANTS-IN-AID	\$ -	\$ -											\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -
3900	MISC STATE - FED FOREST REIM	\$ -	\$ -											\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -
4801	FEDERAL FOREST FEES	\$ -	\$ -											\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -
5200	TRANSFERS	\$ -	\$ -										\$ 100,000	\$ 100,000	\$ -	0%	\$ 100,000	\$ 100,000	100%	\$ -
5400	BEGINNING FUND BAL							\$ 1,400,000						\$ 1,400,000	\$ -	0%	\$ 1,400,000	\$ 1,400,000	100%	\$ -
Total Monthly Revenue:		\$ 635,956	\$ 311,348	\$ 314,131	\$ 318,631	\$ 1,045,409	\$ 611,631	\$ 1,819,131	\$ 343,165	\$ 357,464	\$ 322,131	\$ 333,464	\$ 133,870	\$ 6,523,570	\$ 947,304	15%	\$ 5,599,027	\$ 6,546,331	100%	\$ 22,761
EXPENDITURES BY FUNCTION																				
1000	INSTRUCTION	\$ 1,230	\$ 202,333	\$ 277,917	\$ 277,917	\$ 277,917	\$ 277,917	\$ 277,917	\$ 277,917	\$ 277,917	\$ 277,917	\$ 277,917	\$ 277,917	\$ 2,982,735	\$ 203,563	7%	\$ 2,779,171	\$ 2,982,734	100%	\$ (0)
2000	SUPPORT SERVICES	\$ 228,386	\$ 155,066	\$ 226,238	\$ 226,238	\$ 226,238	\$ 226,238	\$ 226,238	\$ 226,238	\$ 226,238	\$ 226,238	\$ 226,238	\$ 226,238	\$ 2,645,835	\$ 383,453	14%	\$ 2,262,383	\$ 2,645,836	100%	\$ 0
3000	Enterprise & Community Services	\$ -												\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -
5000	TRANSFERS	\$ -											\$ 235,000	\$ 235,000	\$ -	0%	\$ 235,000	\$ 235,000	100%	\$ -
6000	CONTINGENCIES	\$ -												\$ 330,000	\$ -	0%	\$ -	\$ -	0%	\$ (330,000)
7000	UNAPPROP ENDING BAL	\$ -												\$ 330,000	\$ -	0%	\$ -	\$ -	0%	\$ (330,000)
Total Monthly Expenditures:		\$ 229,616	\$ 357,399	\$ 504,155	\$ 504,155	\$ 504,155	\$ 504,155	\$ 504,155	\$ 504,155	\$ 504,155	\$ 504,155	\$ 504,155	\$ 739,155	\$ 6,523,570	\$ 587,016	9%	\$ 5,276,554	\$ 5,863,570	90%	\$ (660,000)
Ending Balance:		\$ 406,340	\$ (46,051)	\$ (190,024)	\$ (185,524)	\$ 541,254	\$ 107,476	\$ 1,314,976	\$ (160,990)	\$ (146,691)	\$ (182,024)	\$ (170,691)	\$ (605,285)	\$ -	\$ 360,289		\$ 322,473			
Estimated End Fund Balance on 6/30/2027:																		\$ 682,762	10%	

2

ACTUALS		
Monthly Operating Costs:	2,058,052	
\$ of Months to Operate:	0.33	

ACTUALS & ENCUMBRANCES		
Monthly Operating Costs:	488,631	
\$ of Months to Operate:	1.40	

Yoncalla School District #32

*** BOARD REPORT EOM-Revenues***

From Date: 7/1/2026

To Date: 8/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.1111.000.000.000.00	DISTRICT	(\$1,205,000.00)	\$0.00	\$0.00	(\$1,205,000.00)	\$0.00	(\$1,205,000.00)	100.00%
100.0000.1112.000.000.000.00	DISTRICT	(\$25,000.00)	(\$16,555.89)	(\$16,555.89)	(\$8,444.11)	\$0.00	(\$8,444.11)	33.78%
100.0000.1510.000.000.000.00	DISTRICT	(\$55,000.00)	(\$5,644.86)	(\$5,644.86)	(\$49,355.14)	\$0.00	(\$49,355.14)	89.74%
100.0000.1740.000.000.000.00	DISTRICT	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
100.0000.1930.000.000.000.00	DISTRICT	(\$24,000.00)	\$0.00	\$0.00	(\$24,000.00)	\$0.00	(\$24,000.00)	100.00%
100.0000.1990.000.000.000.00	DISTRICT	(\$50,000.00)	(\$9,885.11)	(\$9,885.11)	(\$40,114.89)	\$0.00	(\$40,114.89)	80.23%
100.0000.2101.000.000.000.00	DISTRICT	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
100.0000.2102.000.000.000.00	DISTRICT	(\$40,000.00)	\$0.00	\$0.00	(\$40,000.00)	\$0.00	(\$40,000.00)	100.00%
100.0000.3101.000.000.000.00	DISTRICT	(\$3,568,370.00)	(\$898,053.00)	(\$898,053.00)	(\$2,670,317.00)	\$0.00	(\$2,670,317.00)	74.83%
100.0000.3103.000.000.000.00	DISTRICT	(\$36,200.00)	(\$17,165.57)	(\$17,165.57)	(\$19,034.43)	\$0.00	(\$19,034.43)	52.58%
100.0000.5200.000.000.000.00	DISTRICT	(\$100,000.00)	\$0.00	\$0.00	(\$100,000.00)	\$0.00	(\$100,000.00)	100.00%
100.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$1,400,000.00)	\$0.00	\$0.00	(\$1,400,000.00)	\$0.00	(\$1,400,000.00)	100.00%
	FUND: GENERAL FUND - 100	(\$6,523,570.00)	(\$947,304.43)	(\$947,304.43)	(\$5,576,265.57)	\$0.00	(\$5,576,265.57)	85.48%
201.0000.4590.000.000.000.00	DISTRICT	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
	FUND: FEDERAL GRANTS - 201	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
202.0000.1510.000.000.000.00	INTEREST ON INVESMENTS	(\$500.00)	(\$137.31)	(\$137.31)	(\$362.69)	\$0.00	(\$362.69)	72.54%
202.0000.5200.000.000.000.00	DISTRICT	(\$150,000.00)	\$0.00	\$0.00	(\$150,000.00)	\$0.00	(\$150,000.00)	100.00%
202.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$403,000.00)	\$0.00	\$0.00	(\$403,000.00)	\$0.00	(\$403,000.00)	100.00%
	FUND: BLDG IMP/REPR - 202	(\$553,500.00)	(\$137.31)	(\$137.31)	(\$553,362.69)	\$0.00	(\$553,362.69)	99.98%
208.0000.1510.000.000.000.00	INTEREST ON INVESMENTS	(\$1,500.00)	(\$244.33)	(\$244.33)	(\$1,255.67)	\$0.00	(\$1,255.67)	83.71%
208.0000.1970.000.000.000.00	DISTRICT	(\$28,000.00)	(\$3,118.15)	(\$3,118.15)	(\$24,881.85)	\$0.00	(\$24,881.85)	88.86%
208.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$100,000.00)	\$0.00	\$0.00	(\$100,000.00)	\$0.00	(\$100,000.00)	100.00%
	FUND: UNEMPLOYMENT RESERVE - 208	(\$129,500.00)	(\$3,362.48)	(\$3,362.48)	(\$126,137.52)	\$0.00	(\$126,137.52)	97.40%
209.0000.1510.000.000.000.00	DISTRICT	(\$4,000.00)	(\$922.59)	(\$922.59)	(\$3,077.41)	\$0.00	(\$3,077.41)	76.94%
209.0000.1970.000.000.000.00	DISTRICT	(\$30,000.00)	(\$2,851.29)	(\$2,851.29)	(\$27,148.71)	\$0.00	(\$27,148.71)	90.50%
209.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$306,000.00)	\$0.00	\$0.00	(\$306,000.00)	\$0.00	(\$306,000.00)	100.00%
	FUND: PERS RESERVE - 209	(\$340,000.00)	(\$3,773.88)	(\$3,773.88)	(\$336,226.12)	\$0.00	(\$336,226.12)	98.89%
210.0000.1760.000.000.000.00	CLUB FUNDRAISING	(\$90,000.00)	\$0.00	\$0.00	(\$90,000.00)	\$0.00	(\$90,000.00)	100.00%
210.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-STUDENT	(\$69,000.00)	\$0.00	\$0.00	(\$69,000.00)	\$0.00	(\$69,000.00)	100.00%
	FUND: STUDENT BODY - 210	(\$159,000.00)	\$0.00	\$0.00	(\$159,000.00)	\$0.00	(\$159,000.00)	100.00%
211.0000.5200.000.000.000.00	DISTRICT	(\$70,000.00)	\$0.00	\$0.00	(\$70,000.00)	\$0.00	(\$70,000.00)	100.00%
211.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$30,000.00)	\$0.00	\$0.00	(\$30,000.00)	\$0.00	(\$30,000.00)	100.00%
	FUND: TECHNOLOGY FUND - 211	(\$100,000.00)	\$0.00	\$0.00	(\$100,000.00)	\$0.00	(\$100,000.00)	100.00%
250.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID	(\$190,978.00)	(\$968.51)	(\$968.51)	(\$190,009.49)	\$0.00	(\$190,009.49)	99.49%
	FUND: STATE GRANTS - 250	(\$190,978.00)	(\$968.51)	(\$968.51)	(\$190,009.49)	\$0.00	(\$190,009.49)	99.49%
251.0000.3299.000.000.000.00	DISTRICT	(\$378,454.48)	\$0.00	\$0.00	(\$378,454.48)	\$0.00	(\$378,454.48)	100.00%
251.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	\$0.00	(\$20,000.00)	100.00%
	FUND: STUDENT INVESTMENT ACCOUNT - 251	(\$398,454.48)	\$0.00	\$0.00	(\$398,454.48)	\$0.00	(\$398,454.48)	100.00%
252.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID	(\$105,397.99)	\$0.00	\$0.00	(\$105,397.99)	\$0.00	(\$105,397.99)	100.00%
252.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	\$0.00	(\$20,000.00)	100.00%
	FUND: HIGH SCHOOL SUCCESS - M98 - 252	(\$125,397.99)	\$0.00	\$0.00	(\$125,397.99)	\$0.00	(\$125,397.99)	100.00%

Yoncalla School District #32

*** BOARD REPORT EOM-Revenues***

From Date: 7/1/2026

To Date: 8/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
280.0000.3299.000.000.000.00	PRESCHOOL PROMISE RESOURCES	(\$583,100.00)	(\$404.58)	(\$404.58)	(\$582,695.42)	\$0.00	(\$582,695.42)	99.93%
280.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$30,000.00)	\$0.00	\$0.00	(\$30,000.00)	\$0.00	(\$30,000.00)	100.00%
	FUND: PROMISE PRESCHOOL - 280	(\$613,100.00)	(\$404.58)	(\$404.58)	(\$612,695.42)	\$0.00	(\$612,695.42)	99.93%
286.0000.4590.000.000.000.00	DISTRICT	(\$185,949.00)	\$0.00	\$0.00	(\$185,949.00)	\$0.00	(\$185,949.00)	100.00%
286.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$60,000.00)	\$0.00	\$0.00	(\$60,000.00)	\$0.00	(\$60,000.00)	100.00%
	FUND: TITLE I (A) - 286	(\$245,949.00)	\$0.00	\$0.00	(\$245,949.00)	\$0.00	(\$245,949.00)	100.00%
287.0000.4590.000.000.000.00	DISTRICT	(\$9,304.00)	\$0.00	\$0.00	(\$9,304.00)	\$0.00	(\$9,304.00)	100.00%
	FUND: TITLE V (A) - 287	(\$9,304.00)	\$0.00	\$0.00	(\$9,304.00)	\$0.00	(\$9,304.00)	100.00%
289.0000.4590.000.000.000.00	DISTRICT	(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	\$0.00	(\$8,000.00)	100.00%
289.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)	100.00%
	FUND: REAP/SRSA - 289	(\$10,500.00)	\$0.00	\$0.00	(\$10,500.00)	\$0.00	(\$10,500.00)	100.00%
290.0000.4506.000.000.000.00	DISTRICT	(\$4,500.00)	\$0.00	\$0.00	(\$4,500.00)	\$0.00	(\$4,500.00)	100.00%
	FUND: PERKINS GRANT - 290	(\$4,500.00)	\$0.00	\$0.00	(\$4,500.00)	\$0.00	(\$4,500.00)	100.00%
295.0000.1990.000.000.000.00	MISCELLANEOUS	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
295.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$9,000.00)	\$0.00	\$0.00	(\$9,000.00)	\$0.00	(\$9,000.00)	100.00%
	FUND: Misc Grants - 295	(\$10,500.00)	\$0.00	\$0.00	(\$10,500.00)	\$0.00	(\$10,500.00)	100.00%
296.0000.4590.000.000.000.00	DISTRICT	(\$81,000.00)	\$0.00	\$0.00	(\$81,000.00)	\$0.00	(\$81,000.00)	100.00%
296.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$55,000.00)	\$0.00	\$0.00	(\$55,000.00)	\$0.00	(\$55,000.00)	100.00%
	FUND: IDEA - 296	(\$136,000.00)	\$0.00	\$0.00	(\$136,000.00)	\$0.00	(\$136,000.00)	100.00%
297.0000.4590.000.000.000.00	DISTRICT	(\$31,049.00)	\$0.00	\$0.00	(\$31,049.00)	\$0.00	(\$31,049.00)	100.00%
297.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$35,891.00)	\$0.00	\$0.00	(\$35,891.00)	\$0.00	(\$35,891.00)	100.00%
	FUND: TITLE II (A) & TITLE IV (A) - 297	(\$66,940.00)	\$0.00	\$0.00	(\$66,940.00)	\$0.00	(\$66,940.00)	100.00%
298.0000.4300.000.000.000.00	INDIAN ED REVENUE	(\$25,000.00)	\$0.00	\$0.00	(\$25,000.00)	\$0.00	(\$25,000.00)	100.00%
298.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$3,000.00)	\$0.00	\$0.00	(\$3,000.00)	\$0.00	(\$3,000.00)	100.00%
	FUND: INDIAN EDUCATION GRANT - 298	(\$28,000.00)	\$0.00	\$0.00	(\$28,000.00)	\$0.00	(\$28,000.00)	100.00%
299.0000.1610.000.000.000.00	DISTRICT	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)	100.00%
299.0000.1611.000.000.000.00	DISTRICT	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
299.0000.3102.000.000.000.00	DISTRICT	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
299.0000.3299.000.000.000.00	DISTRICT	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
299.0000.4504.000.000.000.00	DISTRICT	(\$80,000.00)	(\$3,354.99)	(\$3,354.99)	(\$76,645.01)	\$0.00	(\$76,645.01)	95.81%
299.0000.4505.000.000.000.00	DISTRICT	(\$135,000.00)	(\$7,180.42)	(\$7,180.42)	(\$127,819.58)	\$0.00	(\$127,819.58)	94.68%
299.0000.4910.000.000.000.00	DISTRICT	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
299.0000.5200.000.000.000.00	DISTRICT	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
299.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$35,000.00)	\$0.00	\$0.00	(\$35,000.00)	\$0.00	(\$35,000.00)	100.00%
	FUND: FOOD SERVICE - 299	(\$290,000.00)	(\$10,535.41)	(\$10,535.41)	(\$279,464.59)	\$0.00	(\$279,464.59)	96.37%
405.0000.1920.000.000.000.00	DISTRICT	(\$499,500.00)	\$0.00	\$0.00	(\$499,500.00)	\$0.00	(\$499,500.00)	100.00%
405.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$500.00)	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$500.00)	100.00%
	FUND: TRACK PROJECT - 405	(\$500,000.00)	\$0.00	\$0.00	(\$500,000.00)	\$0.00	(\$500,000.00)	100.00%
700.0000.1510.000.000.000.00	INTEREST ON INVESMENTS	(\$350.00)	(\$57.55)	(\$57.55)	(\$292.45)	\$0.00	(\$292.45)	83.56%
700.0000.1920.000.000.000.00	DISTRICT	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)	100.00%

Yoncalla School District #32

*** BOARD REPORT EOM-Revenues***

From Date: 7/1/2026

To Date: 8/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
700.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$67,000.00)	\$0.00	\$0.00	(\$67,000.00)	\$0.00	(\$67,000.00)	100.00%
	FUND: SCHOLARSHIP - 700	(\$69,850.00)	(\$57.55)	(\$57.55)	(\$69,792.45)	\$0.00	(\$69,792.45)	99.92%
Grand Total:		(\$10,520,043.47)	(\$966,544.15)	(\$966,544.15)	(\$9,553,499.32)	\$0.00	(\$9,553,499.32)	90.81%

End of Report

Yoncalla School District #32

*** BOARD REPORT APPROPRIATIONS***

From Date: 7/1/2026

To Date: 8/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.0000.000.000.000.00	UNDESIGNATED	(\$6,523,570.00)	(\$587,015.79)	(\$587,015.79)	(\$5,936,554.21)	\$0.00	(\$5,936,554.21)	91.00%
100.1000.0000.000.000.000.00	UNDESIGNATED	\$2,982,734.63	\$203,563.29	\$203,563.29	\$2,779,171.34	\$1,877,777.86	\$901,393.48	30.22%
100.2000.0000.000.000.000.00	UNDESIGNATED	\$2,645,835.37	\$383,452.50	\$383,452.50	\$2,262,382.87	\$1,638,441.32	\$623,941.55	23.58%
100.5000.0000.000.000.000.00	UNDESIGNATED	\$235,000.00	\$0.00	\$0.00	\$235,000.00	\$0.00	\$235,000.00	100.00%
100.6000.0000.000.000.000.00	UNDESIGNATED	\$330,000.00	\$0.00	\$0.00	\$330,000.00	\$0.00	\$330,000.00	100.00%
100.7000.0000.000.000.000.00	UNDESIGNATED	\$330,000.00	\$0.00	\$0.00	\$330,000.00	\$0.00	\$330,000.00	100.00%
	FUND: GENERAL FUND - 100	\$0.00	\$0.00	\$0.00	\$0.00	\$3,516,219.18	(\$3,516,219.18)	0.00%
Grand Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$3,516,219.18	(\$3,516,219.18)	0.00%

End of Report

OSBA Policy Recommendations - KNA

KNA – Immigration Enforcement on District Property (REQUIRED)

This policy lists the superintendent and the Immigration Liaison, and in the absence of the superintendent, lists the building principal as the designee.

To ensure student safety, Immigration Enforcement will only be permitted into the building with a Judicial Subpoena, Warrant, or Court Order. These are signed by a judge unlike an administrative warrant which can be signed off by an Immigration Officer.

We have to notify students, families, and requested Community Partners if Immigration Enforcement Activities are on school property and will do so using our Emergency Management System, which is currently Alert Now. Students in grades 7 and up, will be notified.

KNA AR 1 – Interactions with Immigration Enforcement (HIGHLY RECOMMENDED)

This AR provides details on who is the immigration liaison, who in the district will adhere to the policies, how staff will interact with Immigration, and how staff will be supported by the district. The AR also recommends what information should be collected from Immigration Enforcement if presenting a Judicial Subpoena, Warrant, or Court Order. The policy recommendation also provides details on if Immigration Enforcement shows up to a school sponsored event such as an athletic contest or open house, if they try to board a school bus, and if volunteers should receive training.

KNA AR 2 – Federal Immigration Enforcement Request Log (Suggested)

This is the suggested document that will be used if Immigration Enforcement comes onto campus. The Superintendent or their Designee will fill this out and work with office managers to gather as much information as possible.

OSBA Model Sample Policy

Code: KNA
Adopted:

Immigration Enforcement on District Property

{House Bill 4079 (2026) requires districts to “adopt a policy for providing notice when a federal immigration authority is confirmed to have entered school property for immigration enforcement.” This policy must be “consistent with applicable model policies published by the Attorney General as provided by ORS 180.810.”}

The district complies with state and federal law, including Oregon Revised Statute (ORS) 180.805 and ORS 181.826, and this policy and accompanying administrative regulations KNA-AR(1) – Interactions with Immigration Enforcement and KNA-AR(2) – Federal Immigration Enforcement Request Log when responding to requests from federal immigration authorities regarding immigration enforcement. [Absent a judicially authorized subpoena, warrant or court order, district staff must not allow federal immigration authorities access to the district’s records or facilities not open to the public for the purposes of immigration enforcement and must verify the validity of any subpoena, warrant or court order involving immigration enforcement presented to them by federal immigration authorities to ensure it is judicially authorized. Examples of judicial and administrative warrants and subpoenas can be found in the Oregon Attorney General’s Model Public School Policies.¹ The superintendent or designee must review and approve any response to a request involving immigration enforcement. The district will provide ongoing training to designated staff to ensure compliance with this policy.]

This policy will be made available in the student handbook and on the district’s website². [The district will ensure a copy of the Oregon Attorney General’s Model Public School Policies³ and this policy and accompanying administrative regulations are provided to building admin and office support staff.]

Designation of Primary Point of Contact

The [Superintendent⁴] is the primary point of contact for coordinating interactions with federal immigration authorities occurring in the district (“immigration liaison”⁵). The [building principal] shall serve as an alternative point of contact during the immigration liaison’s absence or unavailability (“alternate immigration liaison”).

The immigration liaison’s responsibilities include:

¹ <https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

² Must be provided in culturally appropriate languages that are used to communicate effectively with parents and guardians of students in the district, as determined by the Board. {The district is encouraged to evaluate language needs in the district in order to effectively communicate with all parents and guardians.}

³ <https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

⁴ {House Bill 4079 (2026) requires the policy to “identify at least one administrator” for this purpose. The Board should consider whether a single administrator is sufficient for the district, or whether multiple administrators should be designated.}

⁵ {The district can choose any title to use for this individual and should use it throughout this policy.}

1. Serving as the district's representative during encounters with federal immigration authorities;
2. Confirming when federal immigration authorities have entered school property for immigration enforcement purposes;
3. Ensuring federal immigration authorities engaging in enforcement activities at the district have notice of relevant district policies: JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information, JOB – Personally Identifiable Information and this policy;
4. Assisting staff in performing their duties in response to immigration enforcement efforts, including ensuring compliance with all district policies and procedures related to interactions with federal immigration authorities and immigration enforcement efforts;
5. Reviewing and responding to requests from federal immigration authorities, in coordination with, and under the direction of, the superintendent or designee;
6. Facilitating the district's compliance with lawful immigration enforcement efforts in a manner that does not unnecessarily disrupt the school environment or invade the privacy of students, staff, or volunteers;
7. Providing notice as required in this policy when a federal immigration authority has been confirmed to have entered school property for immigration enforcement.

Required Notice

When a federal immigration authority is reported to have entered school property for the purpose of immigration enforcement the immigration liaison shall confirm whether federal immigration authorities have entered school property for immigration enforcement and when confirmed, shall provide notice as follows:

1. Notice must be provided to:
 - a. Students who attend the school where the federal immigration authority is confirmed to be on school property for immigration enforcement and who are in grades [7] and above;
 - b. Parents or guardians of students attending the school where the federal immigration authority is confirmed to be on school property for immigration enforcement;
 - c. Staff of the school where the federal immigration authority is confirmed to be on school property for immigration enforcement; and
 - d. Community-based service providers that have requested to receive notice when a federal immigration authority is confirmed to be on school property for immigration enforcement. Community-based service providers can request to receive such notifications by contacting [the superintendent].
2. Notice must include:
 - a. The general location of the federal immigration authority; and
 - b. Whether classes or school operations were affected by the presence of the federal immigration authority. [{Districts may include resources available to those impacted by immigration enforcement actions.}]

3. Notice must not disclose:

- a. Personally identifiable information;
- b. Other information that may not be legally disclosed; or
- c. Other information when the disclosure may threaten the health or safety of students or staff of the district or is prohibited by a court order.

The required notice will be provided as expediently as possible using [the district's emergency communication system] **existing methods used for providing electronic communications**.

Unless otherwise prohibited by law or court order, the district will make reasonable efforts to provide notice to a student, or to the parent of guardian of a student, when the district has provided information related to the student to a federal immigration authority.

[Confidentiality of School Records]

Except when required by a judicially authorized warrant, subpoena, or order, Oregon law prohibits the district from disclosing protected information to federal immigration authorities for the purpose of enforcing federal immigration laws. Protected information includes information relating to a person's:

1. Address;
2. Workplace or hours of work;
3. School or school hours;
4. Contact information, including telephone number, electronic mail address or social media account information;
5. Known associates or relatives; and
6. Date, time or location of the person's hearings, proceedings or appointments with a public body that are not matters of public record.

Oregon law also prohibits sharing any of the above information about a person's relatives or known associates with federal authorities for immigration enforcement purposes.

Oregon law generally prohibits the district from sharing or disclosing citizenship or immigration status or country of birth information⁶ that the district collects, unless one of the following exceptions applies:

1. The disclosure is required by state or federal law (other than federal immigration law);
2. The disclosure is required by a judicially authorized warrant, order, or subpoena;
3. The information being shared with a person concerns only that person or their dependents; or

⁶ Citizenship or immigration status or country of birth information is any information concerning:

1. Where a person was born; or
2. Whether a person is a citizen of the United States; or
3. Whether a person has lawful authority to be present in the United States.

4. The information is aggregated and not personally identifiable.

In addition to the prohibitions described above, federal and state laws make records and information related to students confidential and permit disclosure only in limited circumstances. The district's policies with respect to student records can be found in Board policies JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information and JOB – Personally Identifiable Information. To ensure compliance with applicable federal and state law, the district's staff shall not disclose any school records or information to federal immigration authorities except as provided in these policies.

Staff must also maintain the confidentiality of school records and other information about students, staff, and volunteers when communicating with other students, parents, or community members about immigration enforcement activities involving students, staff, or volunteers of the district or occurring on district property. Staff should direct anyone with questions about immigration enforcement activities occurring on district property to the immigration liaison.】

Training

The district will provide the immigration liaison and alternate immigration liaison with training as follows:

1. The training must include information on the requirements of House Bill 4079 (2026), any applicable model policies published by the Attorney General, and this policy; and
2. The training must be provided at the time of designation and at least once every two years thereafter.

[{⁷} Upon the adoption of this policy and not less than once every two years thereafter, the district will provide training to all current district staff of one hour or more regarding federal and state laws, and the district's policies, relating to interacting with federal immigration authorities and responding to immigration enforcement efforts. The district will provide the required training to all new staff within 30 days of beginning employment.]

END OF POLICY

Legal Reference(s):

[ORS 180.810](#)
[ORS 180.805](#)

[ORS 181.826](#)
[OAR 581-021-0371](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

[Oregon Attorney General's K12 School Model Policy](#)

Senate Bill 1538 (2026).

Senate Bill 1594 (2026).

House Bill 4079 (2026).

⁷ {This language is included in the Attorney General's *K12 School Model Policy*. House Bill (HB) 4079 (2026) requires that districts adopt policies that are "consistent with applicable model policies published by the Attorney General as provided by ORS 180.810."}

OSBA Model Sample Administrative Regulation

Code: KNA-AR(1)
Revised/Reviewed:

Interactions with Immigration Enforcement

The [Superintendent] is designated as the “immigration liaison.”

1. [Staff, contractors and volunteers] shall adhere to all district policies when interacting with federal immigration authorities and the following administrative regulations:
 - a. Unless expressly authorized by the superintendent or designee, or by the immigration liaison on behalf of the superintendent or designee, staff shall not:
 - (1) Provide federal immigration authorities with records or information about students, staff, or volunteers;
 - (2) Confirm whether a student, staff member, or volunteer is present or make the student, staff member, or volunteer available;
 - (3) Allow access to non-public areas of the district’s facilities or property;
 - (4) Sign documents presented by federal immigration authorities; or
 - (5) Give consent to any immigration enforcement action.
 - b. Staff may not interfere with lawful immigration enforcement actions or physically obstruct federal immigration authorities in any manner. However, staff should immediately report to the immigration liaison if they observe any conduct or enforcement activities by federal immigration authorities that violate state or federal law, or district policies, or that otherwise present a security threat or potential danger to students, staff, volunteers, or visitors.
 - c. Staff who receive a request related to immigration enforcement must immediately notify the immigration liaison. The immigration liaison is responsible for interacting with the federal immigration authorities until the matter is concluded or the federal immigration authorities have been referred to the superintendent or designee.
 - d. The immigration liaison or alternate immigration liaison should meet the federal immigration authorities at the school door or other area designated by the superintendent or designee for this purpose.
 - e. The immigration liaison shall provide federal immigration authorities with a copy of this policy and explain that school staff are required to follow these steps in this policy. The immigration liaison should inform the immigration authorities that school staff must contact the office of the superintendent or designee for guidance before providing access to school facilities, records, or other information.
 - f. The immigration liaison should direct another staff member to contact the superintendent or designee while the immigration liaison remains with the federal immigration authorities.
 - g. The immigration liaison must document the request from federal immigration authorities to the fullest extent possible under the circumstances. At a minimum, the documentation shall include the following information, if available:
 - (1) The name, badge number, and agency of the law enforcement officer making the request;
 - (2) The number of officers present;

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- (3) Time, date, and location of the request;
- (4) The nature of the request;
- (5) The source of authority for the request, including whether the request is administratively or judicially authorized;
- (6) Whether the request requires an immediate response;
- (7) The identification of witnesses present; and
- (8) How the encounter concluded.

- h. The immigration liaison shall direct another staff member to transmit copies, photos, or other documentation provided by federal immigration authorities to the superintendent or designee, along with other information documented pursuant to this policy. The superintendent or designee must approve any response to a law enforcement request related to immigration enforcement as provided in Section 3 of this administrative regulation.

2. Determination of Validity of Judicial Warrant, Subpoena or Order

- a. If presented with a warrant, subpoena or order by federal immigration authorities, the immigration liaison shall verify the validity of the warrant, subpoena or order by determining whether the warrant, subpoena or order is judicially authorized. An administrative warrant, subpoena, order or other legal process that has not been authorized by a judicial officer does not authorize the district to provide law enforcement with access to records or information, or facilities for purposes of immigration enforcement.

A judicially authorized warrant, subpoena or order contains the following key features:

- (1) A caption, near the top of the document, identifying the court that issued the order (typically the federal district court for the District of Oregon);
- (2) A signature block, near the end of the document, including the name of the person who signed the order, and identifying that individual as a judge, magistrate, clerk of court, or other person signing on behalf of a judge or magistrate, and the date of the signature; and
- (3) An indication that the warrant, subpoena or order has not expired.

Examples of warrants and subpoenas are available in the Attorney General's model policies¹.

- b. The immigration liaison shall notify the superintendent or designee of the warrant, subpoena or order and whether the warrant, subpoena or order appears on its face to be judicially authorized.
- c. The immigration liaison should request a copy of the warrant, subpoena or order and transmit a copy of the warrant, subpoena or order for review by the superintendent or designee, or legal counsel.
- d. The superintendent or designee shall make the final determination regarding the validity of any warrant, subpoena or order and whether, and to what extent, federal immigration will have access to district records or information, or facilities. If the superintendent or designee is uncertain as to the validity or scope of the warrant, subpoena or order, the superintendent or

¹ <https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

designee should immediately consult legal counsel or a statewide or regional education organization.

3. Approval of Response by Superintendent

- a. The immigration liaison shall notify the superintendent or designee of a request related to immigration enforcement prior to responding to the request. The superintendent or designee will only honor requests from immigration enforcement officers or other agencies enforcing federal immigration laws if the request is judicially authorized. If the superintendent or designee is uncertain as to the lawfulness or scope of the request, the superintendent or designee should immediately consult legal counsel or a statewide or regional education organization prior to approving a response.
- b. If the superintendent or designee determines that a response is not authorized by a judicial subpoena issued as part of a court proceeding or by another compulsory court-issued legal process, such as a warrant, the superintendent or designee shall direct the immigration liaison to decline the request.

Upon direction of the superintendent or designee, the immigration liaison shall decline the request, refer the federal immigration enforcement authorities to the superintendent or designee, and request that they leave the premises.

The immigration liaison shall ensure that the information documented pursuant to this administrative regulation is submitted to the Oregon Criminal Justice Commission as provided in ORS 181A.826.

- c. If the request is accompanied by a subpoena, warrant or order that appears on its face to be judicially authorized, the superintendent or designee must review and approve the immigration liaison of district's response to the request.

The superintendent or designee shall ensure that the district's response provides no greater access to records or information, or facilities, than that required by the subpoena, warrant or order.

- d. If the request involves a warrant that appears to be valid and authorizes the arrest of a particular person, the superintendent shall direct the immigration liaison to request that the arrest be conducted in a manner that is the least disruptive to the school environment and to the person's wellbeing, which may include bringing the arrestee to the federal immigration authorities.

4. [School-Sponsored Events]

If federal immigration authorities appear at a school-sponsored event open to the general public (e.g., field trip, athletic event, band event), staff should document their observations, notify the immigration liaison and follow any guidance provided by the immigration liaison. When alerted to the presence of federal immigration authorities at a school-sponsored event, the immigration liaison shall notify the superintendent or designee.]

5. [School Transportation/Buses]

If federal immigration authorities request to board a school bus or other vehicle transportation, the driver should ask them to wait outside the bus/vehicle, close the doors, and immediately call the immigration liaison and follow any guidance provided by the immigration liaison. The immigration liaison shall notify the superintendent or their designee and coordinate an approved response as outlined in this policy.]

6. [Volunteers

The district will determine which volunteers need to receive training or materials regarding this administrative regulation.]

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OSBA Model Sample Administrative Regulation

Code:

KNA-AR(2)

Revised/Reviewed:



Yoncalla School District No. 32
Administrative Office
P.O Box 568 - Yoncalla, Oregon 97499
Phone: (541)849-2782

Federal Immigration Enforcement Request Log

School site: _____

Person Receiving Request: _____ Title: _____

1. Requesting Officer Information

Officer name: _____ Badge #: _____

Agency: _____

Contact information: _____

2. Number of officers present: _____

3. Time, date and location of request: _____

4. Nature of the request:

- | | |
|---|---|
| ☐ Request to enter school property | ☐ Request to access school facilities or buildings |
| ☐ Request to interview a student | ☐ Request to interview staff member |
| ☐ Request to locate a student | ☐ Request to obtain student records |
| ☐ Request to detain or take custody of an individual | |
| ☐ Other (describe): _____ | |

5. Source of Authority for the request

Authority cited by officer(s):

- | | |
|---|--|
| ☐ Administrative Warrant | ☐ Administrative Subpoena |
| ☐ Judicial Warrant | ☐ Judicial Subpoena |
| ☐ Court Order | ☐ Other Authority (describe): _____ |

Document Presented? ☐ Yes ☐ No

If yes, identify the document and any identifying numbers: _____

Copy obtained? ☐ Yes ☐ No

6. Does the request require an immediate response? ☐ Yes ☐ No

Superintendent or Designee Review and Approval

The superintendent or designee must review the request and approve any response to a law enforcement request related to immigration enforcement.

Review Conducted By:

☐ Superintendent

☐ Superintendent's Designee

Name: _____

Title: _____

Date and Time of Review: _____

Response Authorized:

☐ Yes

☐ No

☐ Additional Legal Review Required

☐ Pending Further Information

Witnesses Present

Name	Title or Role	Contact Information
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Name	Title or Role	Contact Information
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Name	Title or Role	Contact Information
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How the Encounter Concluded

☐ Access to school property granted

☐ Referred to School Administrator

☐ Access denied pending legal review

☐ Officers left without further action

☐ Referred to Superintendent or Designee

☐ Other (describe): _____

Detailed summary of outcome:

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Additional notes:

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Follow-Up Actions

- ☐ Legal counsel notified
- ☐ Superintendent notified and copies, photographs, or other documentation transmitted to the superintendent or designee.
- ☐ Law enforcement documentation copied and retained

Completed By: _____ (print name)

Title: _____

Signature: _____

Date: _____

Time Completed: _____

Class of 2027 Senior Trip

Aloha Honolulu

The Senior class of 2027 would like to request permission from the Yoncalla School board to plan, fundraise, and attend a senior trip to Honolulu, Hawaii in June of 2027.

This year's senior class was large and was not able to agree in time to have a senior trip. The class of 2027 currently has 4 students who attend in person and will be one of the smallest graduating classes in the history of the high school. Due to the small size, and the challenges that come with it, this cohort would like to end their high school experience with something truly special.

A trip to Hawaii

When: June 10-June 15 2027

6 Days, 5 Nights

Who: 4 Seniors and 2-3 Chaperones

Rough Budget:

June 10th-15th		5 days	6 Ea.	
Tickets	\$750	Students	4Ea.	\$3,000
Rooms	\$175	5 Nights	3 Rms.	\$2,625
Food	\$100	5 Days	6 Ea.	\$3,000
Entertainment	\$100	5 Days	6 Ea.	\$3,000

\$11,625

Things the students want to do in or see in Honolulu include; USS Arizona Memorial, Volcano / Jungle tour, attend a Luau, see the Polynesian Cultural Center and the Waikiki Aquarium. Will

The students currently have significant plans to fundraise for the budget starting with the 4th of July celebrations. In the case of an unlikely budget shortfall they have roughed out a contingency plan of Southern California to visit Disneyland, Universal Studios, and Knotts berry Farms.

Class of 2027 Senior Trip

FAQ's

1. Q: Are parents invited to attend?

A: Yes. Parents are invited to attend at their own expense. Anyone who agrees to attend with the group will refrain from drinking alcohol or using drugs.

2. Q: Will the kids be allowed in the water?

A: Yes, as long as there is a lifeguard, the kids will be allowed to swim in a swimming pool. In the ocean, students will be allowed to wade, not swim. We won't be surfing, body boarding, or snorkeling.

3. Q: Will the kids be supervised at all times?

A: Yes, with the exception of when the students are in their hotel rooms, the students will be with a chaperone at all times.

4. Q: How many chaperones will be with the students?

A: At least 1 male and 1 female chaperone, both cleared by the school district will be there. It is possible that we will have 3-4 chaperones.