

Dear Dual Credit Families,

We are thrilled to partner with you and your students as they take this exciting step toward their academic goals. By enrolling in dual credit courses, your student can earn college credit while completing high school requirements—saving time and significantly reducing the cost of a college education.

Below is an overview of key benefits, critical dates, contact information, and additional opportunities available to your student.

Key Benefits of Dual Credit

Cost Savings: Earn college credits at a fraction of the standard tuition rate, potentially saving thousands on future college costs.

College Readiness: Experience college-level coursework and expectations with the support of both high school and college resources.

Momentum: Accelerated degree or certificate completion, giving students a headstart on four-year university pathways or immediate career entry.

Tutoring: Students have full access to UpSwing, a 24/7 online tutoring resource for all dual credit courses. Students also have full access to our Learning Commons, where they can utilize the library and its services for research and support.

Advising: MCC Dual Credit Advisors are here to help your student select meaningful courses that will maximize their opportunity to earn college credit before graduating from high school. To meet with a Dual Credit Advisor, please email dualcredit@mchenry.edu to set up an appointment.

Considerations for Dual Credit

Placement: Dual credit students must meet MCC placement and course prerequisites to qualify for MCC credit. Some courses may require a placement test. Valid placement scores must be on file before the course begins to earn MCC credit.

MCC Transcript: Grades earned in dual credit courses will permanently impact college transcripts.

Resources: Students use their myMCC account to pay course fees, access tutoring and library services, and view transcripts.

Transferability: Policies vary per institution. Students should contact the institution they plan to attend for confirmation of credit transfer and applicability. Some university policies may include transferring earned grades and GPA alongside credit.

Important Dates and Deadlines

MCC Dual Credit Course Fee Due

- Fall-only courses: December 1
- Yearlong or spring-only courses: May 1

Registering for MCC Credit

Students will access Dual Enroll in the classroom to register for MCC credit during the following periods:

- Fall- and spring-only courses: First two weeks of the class
- Yearlong courses: First two weeks of the spring semester

Dropping a Course Without Billing or a Transcript Record

For classes offered at the high school only, students may drop a course within 30 days of the first day of class without being billed or receiving a record of the course on their transcript.

Withdrawing From a Course

If your student decides dual credit is not the right fit, they may withdraw from the course and receive a "W" grade. A "W" grade does not factor into a student's GPA.

- Last day to withdraw: Check the course syllabus and consult with the instructor for the specific deadline.

Additional Opportunities to Earn College Credit

Please visit www.mchenry.edu/dualcredit to view other opportunities to earn college credit as a high school student.

We encourage you to discuss these opportunities with your students and their high school counselor. Thank you for your support in helping make your student's transition to college a success!

Sincerely,

College and Career Readiness

Phone: (815) 455-8895

Email: dualcredit@mchenry.edu

Location: Main Campus, Building C, Room 122E

Hours: Monday–Friday, 8 a.m.–4:30 p.m.