

CAMP

Explorations

at Chestnut Hill
ACADEMY





Welcome to Camp Explorations

We are excited to welcome you and your child to Camp Explorations at Chestnut Hill Academy.

We believe that at camp, every child deserves the chance to discover who they are and what they can do.

In a supportive and inclusive community, we empower kids to build confidence through independence, explore new challenges, and develop authentic relationships.

Our campers remind us why this work matters every day. As a camper once told me, "Here, I get to be the best version of myself."

Warm regards,

Annie Criss

Executive Director of
Auxiliary Programs

STAYING IN TOUCH

Days Open: Mon – Fri
Hours: 7:30 AM – 5:30 PM
Phone: (425) 372-2800

Contact Information

Camp Team

camp@chestnuthillacademy.com



Annie Criss – Executive Director of Auxiliary Programs
aCriss@Chestnuthillacademy.com



Brandon Eaton – Assistant Camp Director
beaton@Chestnuthillacademy.com



Nancy Phan – Camp Administrator
nphan@Chestnuthillacademy.com

Parent Communication

We'll keep you updated via email and by phone in case of an emergency.

To ensure you receive all necessary information and updates about our camp, please add our Camp Team email address above to your contacts.

This will help prevent any important messages from being marked as spam.

Our Camp leadership will be available during the day to answer calls and emails.

Any calls or emails received after hours will be returned the following morning.



Daily Camp Experience



STEM Exploration & Discovery



Arts, Crafts & Creative Expression



Outdoor Play & Active Adventures



Hands-On Learning Experiences



Experienced, Caring, and Engaging Staff



Friendships, Teamwork & Lasting Memories

Packing List



Please label all items with your child's full name



Backpack or bag for their items



If you do not **preorder** lunch, please send your child with a nut-free lunch. There is no refrigeration or heating equipment available for camper use.



Water Bottle and Snacks (Nut Free)



Weather appropriate clothing. Younger students should bring a spare change of clothes in case of accidents.



Any necessary medications in original packaging, alongside required paperwork



What Not to Bring



No cell phones, smartwatches, iPads/tablets, electronic games, or other tech items. If staff see a child with any of these items, they will be kept at the front desk until a parent collects it.



- Sugar-sweetened drinks or those with artificial sweeteners
- Caffeinated or stimulant drinks (including energy drinks)
- Juice or juice boxes in bottles
- Sports drinks (e.g., Prime, Gatorade, Powerade)
- Flavored waters, including "zero sugar," lemon, or fruit-infused options



Personal toys, stuffed animals, collections, and trading cards are strongly discouraged. To ensure safekeeping, your child will be asked to put the item back in their backpack for the remainder of camp.



Lost and Found:

We ask that campers leave valuable items at home. CHA will not be held responsible for the loss or damage of personal articles. Any items found around camp will be available at the Lost and Found Table near the check-out station each day. These items will be held until the end of your session. If not claimed, all items will be donated or thrown away. Please reach out to our team if your camper has a lost item.

REQUIRED FORMS



Immunization Form – Required for all campers*

Asthma Health Care Plan – Required, along with the Medication Authorization Form if your child has asthma.

Allergy Health Care Plan– Required, along with the Medication Authorization Form, if your child has allergies.

Medication Authorization Form – Required if your child has asthma or allergies that require medication. One form per medication, please.

Individual Health Plan – Required if your child has a medical condition or illness (other than asthma or allergies) that requires medication. One form per medication, please.

All required paperwork must be submitted before your child is accepted into our care.

- Copies of these forms can be located on our website or by reaching out to our camp team.
- Please send these forms to our camp team prior to your first day of camp.

DROP-OFF & PICK-UP

We thank you in advance for helping our staff ensure a safe and efficient drop-off/pick-up system.

Hours

7:30 – 9:00 Extended Care

9:00–4:00 Camp

4:00–5:30 Extended Care

Any child remaining at CHA when Extended Day closes will be charged \$10 per minute in late pick-up fees to their account until their parents have picked them up.

LOCATION: 13633 SE 26th St, Bellevue, WA 98005

DROP-OFF/CHECK-IN

Camper drop-off is between 7:30–9:30 AM, and all children must be accompanied by a parent/guardian until fully checked in.

- To ensure a smooth check-in, please be sure all required paperwork has been completed and that all items, including necessary medications, are clearly labeled and ready at drop-off.
- We request that you do not linger past your camper's check-in to allow them to better transition into their day.
- If your camper will be arriving late or is unable to make it for the day, please email or call the camp team at (425) 372-2800.
- There is no registration reimbursement for days missed.

PICK-UP/CHECK-OUT

Camp pick-up runs from 4:00 – 5:30 PM.

- When you arrive, please let the front desk know your camper's full name for pick-up. We will call for them to pack their things and head to the front desk.
- Only a listed parent/guardian or the authorized person you've listed can sign campers out. **A physical ID is required for pick-up.**
- A late pick-up fee of \$10 per minute will be charged for pick-ups occurring after 5:30 PM.

DAILY CHECKLIST



Bag is Packed

- Please review the provided packing list and ensure your bag is properly packed and labeled.
- Ensure your camper has a packed or pre-ordered lunch and plenty of snacks.
- Complete all required paperwork and ensure any necessary medications are clearly labeled and ready for drop-off.
- Campers must keep tech at home. Please no cell phones, smartwatches, iPads/tablets, electronic games, or other tech items at camp.

FINAL REMINDERS:

- Hand any medications and EpiPens (in original containers) to our team upon Check-in.
- The outcome of a good night's sleep is a healthy and happy camper. Make sure your camper has plenty of sleep each night before camp.
- Please review all camp expectations with your child before they attend camp to ensure a positive and successful experience.

Additional Information & Agreement

Additional details, updates, and the complete Parent Handbook are available on our website, www.chestnuthillacademy.com and should be reviewed carefully prior to your child's attendance.

Please review all camp expectations with your child before they attend camp to ensure a positive and successful experience.

By registering your child for our camp and dropping them off into our care, you acknowledge that you have read, understand, and agree to abide by all policies, procedures, and expectations outlined in the Parent Handbook.

