WASHINGTON ACADEMY

Admission Procedures

Washington Academy believes that finding a secondary school that is a "right fit" for you is one of the most important educational decisions you will make. You've done your homework by researching schools. Now it is our turn to ensure that our academic programs and extracurricular activities will benefit you. We do this by carefully reviewing your academic background and the references you have provided in this application packet. Personal interviews by phone or visit are strongly encouraged because they give us a better opportunity to get to know you. Based on these criteria, we make a decision on your admission to Washington Academy.

Washington Academy has a "rolling" admission policy. This benefits you in that you are not waiting around for a specific date in order to receive notification on your admission. We will notify you as soon as all your information has been received and reviewed. You know you have completed all the requirements, when you have checked off each of the following three boxes:

1. ☐ Completed and returned the application and a picture of yourself.
2. ☐ Provided your teachers and counselors with the enclosed recommendations and asked them to mail the forms directly to us.
3. ☐ Arranged to have your current school send us a copy of your current transcripts and standardized test scores.

We know that filling out this application takes a great deal of time and thought. We appreciate all your effort. We look forward to reviewing your materials and getting to know you.

Please mail your Application to:

Since 1792
Washington Academy

Brittany Gatcomb, Director of Admissions

66 Cutler Road, PO Box 190
East Machias, ME 04630

Or fax to: 207-255-8303

Washington Academy does not discriminate on the basis of race, sex, age, sexual preference, disability, religion or ethnic origin in its admission policies.
Washington Academy is accredited by the New England Association of School and Colleges and is approved by the Maine Department of Educational and Cultural Services.

APPLICATION

WASHINGTON ACADEMY

Attach a current photo of yourself

Applicant:

First Name _____ Middle Name _____ Last Name _____

Applicant Information:

Home Address _____ City _____ State/Province _____ Country _____ Zip Code _____

Age _____ Date of Birth (Mo/Day/Year) _____ Country of Birth _____ Country of Citizenship _____

Social Security Number _____ E-mail Address _____ Home Telephone _____ (with country code & area code) Fax Number _____ (with country code & area code)

Applicant Test Information:

Applicant has taken _____ SSAT _____ IELTS _____ Jr. TOEFL _____ TOEFL _____ SLATE-Plus

Intended Program of Study:

_____/_____/_____ Month/Year/Grade of proposed entrance

English as a Second Language: ☐ Y ☐ N Special Services: ☐ Y ☐ N

Current School _____ Current Grade _____ Entering Grade _____ School Phone _____

School Address _____ City _____ State/Province _____ Country _____ Zip Code _____

Financial Aid Information:

Will you be applying for financial aid? ☐ Y ☐ N

Tell us about yourself:

We attempt to place you in housing according to your preference. I prefer: ☐ Dormitory ☐ Host Home

Currently, I am involved in the following extracurricular activities: _____

One thing I like about myself: _____

One thing I would like to improve about myself: _____

Washington Academy currently offers the following sports. Please circle those that you would like to participate in.

Soccer	Basketball	Baseball		Volleyball	Cheerleading
Softball	Football	Golf	Tennis	Cross Country	Wrestling

Please write an essay (less than 250 words) answering the following two questions. 1. What is the most important thing you hope to gain from attending Washington Academy? 2. What is the most important contribution you can make to our school?

In which of the following school activities would you like to participate? Please circle.

Chess Team	Student Newspaper	Student Council	Yearbook	Student Literary Magazine
Public Speaking	Theater	Digital Video Club	Art	Creative Writing
Jazz Band	Pep Band	Concert Band	Chorus	
Musical Festivals	Academic Decathlon	National Honor Society	Envirothon	
Science Outings	International Club	Student Librarians	Prom	

As part of dorm life, Washington Academy offers the following weekend and evening activities. Please check those in which you would be interested in participating:

_____ Membership at the Learning Center at the University of Maine at Machias (pool, weight room and gym)
_____ Mountain Biking _____ Hiking _____ Whale Watching _____ Whitewater Rafting _____ Skiing
_____ Camping _____ Shopping _____ Trips to Boston, MA _____ Trips to cities in Maine

Other activities I am interested in doing: _____

Parent/Guardian Information:

Please have your parent or guardian fill out the following information.

Father's Name or Male Guardian's Name

Home Address

City State/Province Country Zip

Home Phone Fax

Home e-mail

Business Name Occupation

Business Address

City State/Province Country Zip

Business Phone Fax

Business e-mail

Mother's Name or Female Guardian's Name

Home Address

City State/Province Country Zip

Home Phone Fax

Home e-mail

Business Name Occupation

Business Address

City State/Province Country Zip

Business Phone Fax

Business e-mail

If your parents do not speak English, or do not have an e-mail address, please indicate an alternate English speaking contact to represent your family.

Contact's Name

Address

Home Phone Fax

Home e-mail

Contact's Relationship to You

City State/Province Country Zip

Work Phone Fax

Work e-mail

Signatures:

Parent or Guardian Signature Date

Applicant Signature Date

WASHINGTON ACADEMY

Counselor Recommendation

Name of Applicant _____

Present School _____ Present Grade _____

Authorization of Release

Parents: Under the Family Educational Rights and Privacy Act of 1974, the undersigned hereby consents to the release of all educational records of the above named applicant to Washington Academy.

Parent Signature _____ Date _____

To the Guidance Counselor:

The student named is a candidate for admission to Washington Academy. In order to make an accurate assessment, we would like for you to provide us with a transcript of the student's academic record and a copy of any standardized tests the student has taken. In addition, please make a personal assessment of the student's social awareness, motivation, and academic ability by filling out the following chart.

	One of the top few I have ever encountered	Excellent (top 10% this year)	Very Good (well above average)	Good (above average)	Average	Below Average
Intellectual Level						
Verbal Ability						
Social Maturity						
Moral Responsibility						
Organizational Skills						
Daily Preparation						
Class Participation						
Leadership						
Relations with Peers						
Abides by Rules						
Emotional Stability						
Concern for Others						

Counselor Recommendation (cont.)

How long have you known the applicant and in what capacity?

We welcome any additional remarks. You may use this space to comment further on this candidate's strengths, weaknesses, or personal characteristics.

I RECOMMEND THIS CANDIDATE FOR ADMISSION TO WASHINGTON ACADEMY.

	Highly	Without Hesitation	With Hesitation	Not Recommended	Comments
Academically					
Personally					

Signed _____ Date _____

Print Name _____

School Address _____

Please return to:

Since 1792
Washington Academy

Admissions
Washington Academy
66 Cutler Road, P.O. Box 190
East Machias, ME 04630

Phone: (207) 255-8301, ext. 207 ■ Fax: (207) 255-8303 ■ E-mail: admissions@washingtonacademy.org

www.washingtonacademy.org

WASHINGTON ACADEMY

Math Teacher Recommendation

Name of Applicant _____

Authorization of Release

Under the Family Educational Rights and Privacy Act of 1974, I _____ waive _____ do not waive any right of access to this recommendation.

Applicant's Signature _____ Date _____

C omment on the student's reading comprehension and ability to express themselves in writing.

How has the student performed in relation to potential?

	One of the top few I have ever encountered	Excellent (top 10% this year)	Very Good (well above average)	Good (above average)	Average	Below Average
I ntellectual L evel						
Verbal Ability						
Social Maturity						
Moral Responsibility						
Organizational Skills						
Daily Preparation						
C lass Participation						
L eadership						
Relations with Peers						
Abides by Rules						
Emotional Stability						
C oncern for Others						

Math Teacher Recommendation (cont.)

How long have you known the applicant and in what capacity?

We welcome any additional remarks. You may use this space to comment further on this candidate's strengths, weaknesses, or personal characteristics.

Next year, what math course would be the most appropriate placement for the student?

- ☐ Basic First Year Algebra
- ☐ First Year Algebra (including quadratics)
- ☐ Geometry
- ☐ Second Year Algebra
- ☐ Second Year Algebra (including trigonometry)
- ☐ Pre-Calculus
- ☐ Calculus
- ☐ AP Calculus AB ☐ BC ☐

I RECOMMEND THIS CANDIDATE FOR ADMISSION TO WASHINGTON ACADEMY.

	Highly	Without Hesitation	With Hesitation	Not Recommended	Comments
Academically					
Personally					

Signed _____ Date _____

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WASHINGTON ACADEMY

English Teacher Recommendation

Name of Applicant _____

Authorization of Release

Under the Family Educational Rights and Privacy Act of 1974, I _____ waive _____ do not waive any right of access to this recommendation.

Applicant's Signature _____ Date _____

Comment on the student's comprehension and ability in relation to your subject area.

How has the student performed in relation to potential?

	One of the top few I have ever encountered	Excellent (top 10% this year)	Very Good (well above average)	Good (above average)	Average	Below Average
Intellectual Level						
Verbal Ability						
Social Maturity						
Moral Responsibility						
Organizational Skills						
Daily Preparation						
Class Participation						
Leadership						
Relations with Peers						
Abides by Rules						
Emotional Stability						
Concern for Others						

English Teacher Recommendation (cont.)

How long have you known the applicant and in what capacity?

We welcome any additional remarks. You may use this space to comment further on this candidate's strengths, weaknesses, or personal characteristics.

I RECOMMEND THIS CANDIDATE FOR ADMISSION TO WASHINGTON ACADEMY.

	Highly	Without Hesitation	With Hesitation	Not Recommended	Comments
Academically					
Personally					

Signed _____ Date _____

Print Name _____

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