



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
SEPTEMBER 14, 2026**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815						
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members: <table><tr><td>☒ Adam Johnson</td><td>☐ Dan Redline</td></tr><tr><td>☒ Christine Stout</td><td>☒ Britni Vaage</td></tr><tr><td>☒ Scott MacPhee</td><td>☒ Bonnie Crandall</td></tr></table> Director Johnson confirmed a quorum was present. Other attendees: Dan Nicklay, Angela Durick, Stacey Peppin, Michelle Bredeson	☒ Adam Johnson	☐ Dan Redline	☒ Christine Stout	☒ Britni Vaage	☒ Scott MacPhee	☒ Bonnie Crandall
☒ Adam Johnson	☐ Dan Redline						
☒ Christine Stout	☒ Britni Vaage						
☒ Scott MacPhee	☒ Bonnie Crandall						
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.						
ACTION ITEMS	<u>Approval of Agenda</u> Chairman MacPhee called for a motion to approve the agenda. <i>Motion: Director Johnson approve the agenda as presented. Seconded by Director Stout, the motion carried.</i> <u>Approval of Minutes</u> Chairman MacPhee called for a motion to approve the minutes from the August 10, 2026 meeting. <i>Motion: Director Stout moved to approve the minutes of the August 10, 2026 board meeting as presented. Seconded by Director Crandall, the motion carried.</i> <u>Audit</u> Chairman MacPhee called for a motion to accept and approve the FY2026 Audit. <i>Motion: Director Johnson moved to accept and approve the FY2026 audit as presented by Quest CPAs PLLC. Seconded by Director Vaage, the motion carried.</i>						
AUDIT PRESENTATION							
PUBLIC COMMENT	None.						
ASB REPORT	None.						
CPO REPORT	None.						
PRINCIPAL'S REPORT	<u>Enrollment Report</u> Mrs. Peppin reported enrollment of 540 students. <u>Alumni Update</u> Kiley Cutler – Class of 2021						

**CFO/CHARTER
ADMINISTRATOR
REPORT**

Bylaws Update

Mrs. Durick presented the updated By-laws.

***Motion:** Director Johnson moved to approve the proposed updates to the Coeur d'Alene Charter Academy bylaws as presented. Seconded by Director Stout, the motion carried.*

2026-2027 Calendar Revision

Mrs. Durick reported on the 2026-2027 school calendar revision.

***Motion:** Director Vaage moved to the revised 2026–2027 school calendar as presented. Seconded by Director Crandall, the motion carried.*

Title IX Policies

Mrs. Durick reported on the Title IX policies.

No action was taken.

Policy E-3 – Criminal History/Background Checks (Proposed Fee Revision)

Mrs. Durick presented Criminal History/Background Checks with the fee revision.

***Motion:** Director Johnson moved to approve proposed fee revision to Policy E-3, Criminal History / Background Checks, as presented. Seconded by Director Vaage, the motion carried.*

Suspension, Expulsion, and Denial of Enrollment Idaho Code 33-205 Policies

Mrs. Durick reviewed the suspension, expulsion and Denial of Enrollment policies.

No action was taken.

CDA Paving Change Order #1

Mrs. Durick reported on the CDA Paving Change Order #1.

***Motion:** Director Johnson moved to approve the contract with Lake City Heating and Cooling for full system replacement for classroom S20 for \$19,804.64. Seconded by Director Crandall, the motion carried.*

**REGULAR COMMITTEE
REPORTS**

Finance & Long-Range Planning Committee

Chairman MacPhee gave a brief report on the Finance & Long-Range Planning Committee.

Scholarship Committee

No report.

Fundraising Committee

No report.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

***Motion:** Director Johnson moved to enter into executive session pursuant to Idaho Code 74-206 A & B.*

Director Johnson led a roll call vote:

Director Stout – yes, Director Crandall - yes, Director Vaage- yes, Director Johnson – yes;

the motion carried.

Entered executive session at 5:34 PM.

***Motion:** Director Johnson moved the board to return open session. Seconded by Director Stout, the motion carried.*

Returned to open session at 5:35 PM.

**ACTION ITEMS FROM
EXECUTIVE SESSION**

***Motion:** Director Stout moved to approve the action discussed in executive session regarding personnel change as presented. Seconded by Director Vaage, the motion carried.*

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 5:38 PM.

***Motion:** Director Vaage moved to adjourn the September 14 meeting of the Board of Directors of the Coeur d'Alene Charter Academy. Seconded by Director Stout, the motion carried.*

Britni Turkenburg, Secretary