



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
AUGUST 10, 2026**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815						
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members: <table><tr><td>☒ Adam Johnson</td><td>☒ Dan Redline</td></tr><tr><td>☒ Christine Stout</td><td>☐ Britni Vaage</td></tr><tr><td>☒ Scott MacPhee</td><td>☒ Bonnie Crandall</td></tr></table> Director Johnson confirmed a quorum was present. Other attendees: Dan Nicklay, Angela Durick, Michelle Bredeson, Dr. Bill Proser	☒ Adam Johnson	☒ Dan Redline	☒ Christine Stout	☐ Britni Vaage	☒ Scott MacPhee	☒ Bonnie Crandall
☒ Adam Johnson	☒ Dan Redline						
☒ Christine Stout	☐ Britni Vaage						
☒ Scott MacPhee	☒ Bonnie Crandall						
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.						
ACTION ITEMS	<u>Approval of Agenda</u> Chairman MacPhee called for a motion to approve the agenda. <i>Motion: Director Stout so moved. Seconded by Director Johnson, the motion carried.</i> <u>Approval of Minutes</u> Chairman MacPhee called for a motion to approve the minutes from the June 8, 2026 meeting. <i>Motion: Director Crandall moved to approve the minutes of the July 13, 2026 board meeting as presented. Seconded by Director Redline, the motion carried.</i>						
PUBLIC COMMENT	None.						
ASB REPORT	None.						
CPO REPORT	None.						
PRINCIPAL'S REPORT	<u>Enrollment Report</u> Mr. Nicklay projected enrollment of 569 students. <u>Alumni Update</u> Rob Gaines – Class of 2010 Emily Ruskovich - Class of 2004						
CFO/CHARTER ADMINISTRATOR REPORT	<u>Cisco Meraki Renewal</u> Mrs. Durick presented the Cisco Meraki renewal. <i>Motion: Director Stout moved to approve the Cisco Meraki renewal as presented. Seconded by Director Crandall, the motion carried.</i>						

Classroom N5 HVAC Compressor Replacement

Mrs. Durick reported that classroom N5 had no air conditioning and presented the bid for replacement.

***Motion:** Director Redline moved to approve contract with Lake City Heating and Cooling for \$4,912.28 for the band classroom. Seconded by Director Johnson, the motion carried.*

Classroom S20 HVAC Full System Replacement

Mrs. Durick reported that classroom S20 had no air conditioning and presented the bid for replacement.

***Motion:** Director Redline moved to approve the contract with Lake City Heating and Cooling for full system replacement for classroom S20 for \$19,804.64. Seconded by Director Crandall, the motion carried.*

Policies

Mrs. Durick presented the Harassment, Intimidation or Bullying Policy Updates.

***Motion:** Director Johnson moved to approve policies C12 & C13 as revised. Seconded by Director Stout, the motion carried.*

Mrs. Durick presented the Certified Staff Salary Index.

***Motion:** Director Stout moved to approve the revisions to the Certified Staff Salary Index Policy as presented, effective for the 2026-27 school year. Seconded by Director Crandall, the motion carried.*

Mrs. Durick presented the Classified Staff Salary Index.

***Motion:** Director Redline moved to approve the Classified Staff Salary Index as revised for August 10, 2026. Seconded by Director Crandall, the motion carried.*

REGULAR COMMITTEE REPORTS

Finance & Long-Range Planning Committee

Director Redline gave a brief report on the Finance & Long-Range Planning Committee.

Scholarship Committee

No report.

Fundraising Committee

No report.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

***Motion:** Director Johnson moved to enter into executive session pursuant to Idaho Code 74-206 A & B.*

Director Johnson led a roll call vote:

Director Stout – yes, Director Crandall – yes, Director Redline – yes, Director Johnson – yes; the motion carried.

Entered executive session at 5:36 PM.

***Motion:** Director Stout moved the board to return open session. Seconded by Director Crandall, the motion carried.*

Returned to open session at 5:55 PM.

**ACTION ITEMS FROM
EXECUTIVE SESSION**

***Motion:** Director Johnson moved to approve the annual evaluation of Charter Administrator/CFO Angela Durick as well as Principal Dan Nicklay as discussed in executive session. Seconded by Director Stout, the motion carried.*

***Motion:** Director Redline moved that the Board of Directors of Coeur d'Alene Charter Academy, pursuant to Idaho Code § 18-3302D(4)(g), authorize designated personnel to have the option to carry a concealed firearm on school property, contingent on each authorized individual possessing and maintaining a valid enhanced concealed weapons license and adhering to all conditions set forth in this authorization discussed in executive session, coordination with local law enforcement; this authorization is position-specific, personal, non-transferable, and revocable by the Board at any time. Seconded by Director Johnson, the motion carried.*

UNFINISHED BUSINESS None.

NEW BUSINESS None.

ADJOURNMENT Chairman MacPhee called for a motion to adjourn at 6:00 PM.

***Motion:** Director Stout moved to adjourn. Seconded by Director Redline, the motion carried.*

Britni Turkenburg, Secretary