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Superintendent of Schools

Business Support Services
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Invitation for Bid

Bid# 27-100

M&O Vehicles

Bids must be submitted by

2:00 P.M.

October 28, 2026

SUBMIT RESPONSE TO:

San Juan Unified School District
Business Support Services Department
5133 Engle Road
Carmichael, CA 95608

San Juan Unified School District
Business Support Services
5133 Engle Road
Carmichael, CA 95608
Phone: 916-971-5340

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San Juan Unified School District
Invitation for Bids
Bid# 27-100

Invitation For Bids:

NOTICE IS HEREBY GIVEN that San Juan Unified School District, acting by and through its Board of Education, hereinafter referred to as the District will receive sealed proposals for Bid 27-100 for furnishing and delivering New Trucks and Vans (or similar vehicles). Bids must be received on or before 2:00 p.m. on October 28, 2026, to the Business Support Services Department of San Juan Unified School District, located at: 5133 Engle Road, Carmichael, CA 95608, Phone: 916-971-7168, at which time and place the bids will be opened and read in public.

Bids shall be made on forms prepared by the San Juan Unified School District. Bid forms, specifications and further information may be obtained from www.sanjuan.edu/RFPs. It is the bidder's responsibility to ensure that bid responses are delivered to the appropriate location on or before the bid deadline.

The District reserves the right to accept or reject any and all bids or any portion or combination thereof, or award on the basis of the total bid, and to waive any informalities and irregularities in this bid. The District reserves the right to award this bid by line item or in total whichever may be in the best interest of the district.

Published Dates: (1) October 14, 2026 (2) October 21, 2026

Questions Concerning Bid:

This document contains instructions and requirements, including the format in which responding bids must be submitted. Bidders are urged to carefully read all sections of the bid to ensure that the scope of required services and provider responsibilities are fully understood.

Any questions, interpretations, or clarifications, either administrative or technical, about this bid must be requested in writing. All written questions will be answered in writing and conveyed to all bidders. Oral statements concerning the meaning or intent of the contents of this bid by any person are unauthorized and invalid. All questions (technical, programmatic, or process) must be directed to:

Bid 27-100 M&O Vehicles
San Juan Unified School District
Bid27-100@sanjuan.edu

Schedule of Events:

Question Due:	October 22, 2026, before 2:00 p.m.
Answers Due:	October 23, 2026, before 4:00 p.m.
Bids Due:	October 28, 2026, before 2:00 p.m.
Board Date:	November 17, 2026
Delivery Date	January 01, 2027, or best delivery date

Scope Of Equipment:

The scope includes the manufacture and/or procurement of new Trucks (two units), and Vans (four units). Vehicles shall include accessories or equivalent features as outlined in the specifications and contract documents.

Delivery of vehicles shall be included in this bid package. Failure to deliver the vehicles within the time frames below shall make the supplier liable for liquidate damages in the amount stipulated elsewhere in these bidding/contract documents. The San Juan Unified School District reserves first right of refusal should the delivery date not be confirmed within 10 days of receipt of purchase order. In the event that the vendor cannot meet the delivery deadline, the district will offer a contract to the next lower bidder.

Delivery Date:

All six (6) new vehicles shall be delivered by January 01, 2027 (or best delivery date). Coordination with the District M&O Department will be required.

Bidders will be required to specify on the Bid Form the number of vehicles that will be available on the required date. If the vehicles cannot be provided by one Bidder, the District reserves the right to award all or part of the line item to the next lowest bidder.

Bidders must quote prices **FOB Destination** to the delivery location specified by the San Juan Unified School District for all transactions under this agreement. The District will not be responsible for any shipping and handling fees or fuel surcharges. If vehicles are not delivered within the specified timeframe, acceptance of the late delivery will be at the sole discretion of the District.

Should it be necessary to refuse delivery indicated in the Bid document, the Responder shall be responsible for all associated costs.

Type Of Vehicle:

Vehicle Specification Requirements: the Maintenance & Operations (M&O) Department is seeking to procure five (5) new vehicles, model year 2026 or newer and one (1) new vehicle, model year 2024 or newer. All vehicles must meet the following baseline requirement:

Specifications Bid# 27-100

San Juan Unified School District ("District") is seeking bids to furnish and deliver:

- **Exterior Color:** All units shall be factory-painted in **white**.
- (1) Chevy 2WD 1500 Double Cab with Standard Bed
 - Model Year 2026 or newer
 - Lumber Rack
 - Tow Package
 - 5.3L, V8, Gas
- (4) Chevy 2500 Express Vans
 - Model Year 2026 or newer
 - HVAC Outfit
 - Tow Package
 - 6.6L Gas
- (1) Chevy LCF 4500HG Regular Cab
 - Model Year 2024 or newer
 - Landscape Bed
 - 6.6L Gas

Additional specifications and vehicle types will be provided upon request or as determined by operational needs.

Force Majeure:

In the event the Vendor's supply of awarded items is reduced for reasons beyond its control to a level which prevents the supply of the District's requirements in full, the Vendor agrees to supply the District no less than a proportionate share delivered to similar accounts, unless federal regulations require otherwise. If such reduction occurs, the District reserves the right to cancel all or part of the purchase order without prejudice to either party, by giving the Vendor thirty (30) days written notification.

Vendor shall not be liable for inability or failure to deliver the awarded items to the District as the result of earthquake, storm, wind, fire, flood or other acts of God or by reason of strike, picketing, primary or secondary boycott, lockout, slowdown, interception of cargo or other labor difficulty or unrest, rendering it difficult, impossible or impracticable to deliver the same or by reason of the inability of the vendor to obtain the awarded items from its usual sources of supply by reason of shortages of such products or other causes beyond the control of the vendor.

Board Contact:

No business entity, including any agent of such entity, shall directly or indirectly contact any board member immediately before or during the Bid process of any project on which the business entity intends to or has submitted a Bid. Any responder violating this policy shall be deemed disqualified from the Bid. Should such contact come to light after the Bid is awarded and the entity was deemed the successful Responder, the board reserves the right to cancel, in which case, the responder shall be liable for any damage incurred by the district. The board shall exercise its best judgment for the benefit of the district in making a decision whether to proceed or not, depending on all of the facts and circumstances.

Governing Law and Venue:

In the event of litigation, the Bid documents and related matters shall be governed by and construed in accordance with the laws of the state of California. The venue shall be with the appropriate state or federal court located in Sacramento County.

Termination for Default:

If the said Contractor fails or neglects to supply or deliver any of said goods, articles, or service at the prices named and at the times and places above stated, the District may, without further notices or demand, cancel and rescind this contract or may purchase said goods, supplies, or services elsewhere, and hold said Contractor responsible and liable for all damages which may be sustained thereby, or on account of the failure or neglect or said Contractor in performing any of the terms and conditions of this contract; if being specifically provided an agreed that time shall be the essence of this agreement.

Termination for Convenience:

At any time and without need for cause, the District may terminate this Agreement by delivering written notice of termination to the Contractor. The Contractor shall be deemed to have received written notice either upon actual receipt or five days after the District mails the notice to the address of the Contractor, whichever occurs first. The termination shall take effect immediately upon receipt of the written notice unless the notice specifies a later date as the effective date of the termination. The District and the Contractor expressly agree that, in the event of termination for convenience, the District will be required to compensate the Contractor only for services satisfactorily rendered prior to the effective date of termination.

Billing and Delivery Service Requirements:

Invoices and vehicle delivery shall be sent and delivered to the District's M&O Department, located at 6135 Sutter Ave., Carmichael, CA 95608. Phone # 916-971 5720. Invoices will be signed upon delivery.

Vendor's Responsibility:

Vendor shall make all deliveries to the District's M&O Department in a safe and professional manner. Vendor's equipment shall be in good working order, and all personnel shall be trained in safety measures to preclude accidents and endangering District personnel or property. Vendor shall have adequate equipment for delivery of the vehicles on proposed purchase order.

Modification Of Bid Document/Contract:

Delivery location or site may be changed, deleted or added as deemed necessary by the District. The District will inform the Vendor of changes by telephone, followed by a written notice.

Any purchase order resulting from this bid may be modified in whole or in part upon mutual agreement of both parties. Such modification shall be in writing, signed, and dated by authorized representatives of each party.

Any questions regarding this bid proposal may be referred to Bid 27-100 M&O Vehicles at bid27-100@sanjuan.edu.

Instructions to Bidders:

1. All bids must be typed or written in ink. Corrections may be made but must be initialed in ink by the person signing the proposal. No oral or telegraphic modification will be considered. Proposals cannot be changed after they have been received.
2. All bids must bear the company name and be signed by a responsible person. Obligations assumed by such signature must be fulfilled. Proposals may be taken apart to fill in required blanks but must be reattached in order of page number.
3. The successful bidder ("Vendor") must be licensed or incorporated to do business in the State of California.
4. Bidders must be prepared to present evidence of experience, ability, and financial standing necessary to satisfy the requirements set forth or implied in this proposal.
5. Bidders must quote prices F.O.B. San Juan Unified School District ("District") unless otherwise noted.
6. All costs shall be included in the proposal.
7. Any discount which the bidder desires to provide the District must be stated clearly on the bid form itself so that the District can properly calculate the net cost of the bid proposal. Offers of discounts or additional services not delineated on the bid form will not be considered by the District in the determination of the lowest responsible bidder.

8. Upon request, Vendors will provide documentation verifying that all employees are eligible to work in the United States as required by law.
9. The Vendor shall enter into the contract included in this Bid Package within ten (10) days following the notification of acceptance of its bid and shall be interpreted according to the laws of the State of California.
10. The proposal and any contract entered into are subject to all applicable statutes, regulations, and orders of the federal, state, local governments, or the District now in effect or which shall be in effect during the period of such contract.
11. The District reserves the right to accept or reject any and all bids or any portion or combination thereof, or award on the basis of the total bid, and to waive any informalities and irregularities in this bid. The District reserves the right to award this bid by line item or in total whichever may be in the best interest of the District.
12. Bid must be submitted on the bid form provided by the District. All items on the form should be filled out. The completed form should be without interlineations, alterations, or erasures.
13. Bid must be in a sealed envelope that is clearly marked with "[Vendor's Name] and **Bid 27-100**" on the outside. The bid is to be mailed or delivered to Business Support Services Department of San Juan Unified School District, attention Laura Fry, Business Support Services Manager, 5133 Engle Road, Carmichael, CA 95608, Phone: 916-971-5340 not later than October 28, 2026, at 2:00 p.m. All bids will be opened at that time.
14. Bids must be in complete compliance with specifications and will be subject to inspection, interpretation, and approval by the District. Any deviations shall be indicated on the bid forms. The bid should be verified before submission, as bids cannot be withdrawn after opening. No bid can be corrected or altered or signed after being opened.
15. Any bidder may withdraw their bid, either personally or by a written request, at any time prior to the scheduled time for opening of bids, but not after.
16. The Bid will be awarded to the lowest responsive and responsible bidder(s) as specified in the Bid Documents.
17. All exceptions which are taken in response to this bid must be stated clearly. The taking of bid exceptions or providing false, incomplete, or unresponsive statements may result in the disqualification of the bid. Allowance of exceptions will be determined by the Governing Board, whose decisions shall be final. Any bid exceptions or additional conditions requested after bid closure, which are not detailed within the bid response, may result in disqualification of the bid. No oral or telephonic modification of any bid submitted will be considered.
18. Any questions relative to the bid should be directed to Bid 27-100 M&O Vehicles at bid27-100@sanjuan.edu.

19. Any addenda or bulletin issued during the time of bidding shall form a part of the specifications issued to bidders for the preparation of their proposals and shall constitute a part of the contract documents.
20. A bid response to any specific item of this bid with terms such as negotiable, will negotiate or similar, will be considered as non-compliance with that specific term.
21. The bidder must hold harmless and fully indemnify the District, its Board of Education, members of its Board of Education, officers, employees and agents from all damages or claims for damages, costs or expenses that may at any time arise out of the bidder's performance of, or failure to perform acts, required by the contract documents, including but not limited to infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with this bid.
22. In the event of any conflict or ambiguity between these instructions and state or federal law or regulations, the latter shall prevail. Additionally, all equipment to be supplied or services to be performed under the bid proposal shall conform to all applicable requirements of local, state, and federal law.
23. If the bidder defaults, the District may procure the articles or services from other sources and may recover the loss occasioned thereby from any unpaid balance due the bidder or by proceeding against a bidder's bond, if any, or by suit against the bidder. The prices paid by the District shall be considered the prevailing market prices at the time such purchase is made.
24. In the event of litigation, the bid documents, specifications, and related matter shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in Sacramento County.
25. The items sought by this bid proposal must be delivered in satisfactory condition to the location specified by the District in the bid proposal on or before delivery time as indicated by vendor. This time limit is of the essence of the contract. A bidder's failure to provide the items to the District by the contract date shall subject the bidder to liquidated damages in the amount of \$1,000 for each and every calendar day by which completion is delayed beyond the contract date.

Submission of a bid proposal constitutes the bidder's promise to pay liquidated damages as set forth above and the bidder's agreement that the actual occurrence of damages and the actual amount of damages which the District would suffer if the requirements were not completed by the contract date is impracticable and extremely difficult to fix.

Damages which the District would suffer in the event of delay are dependent on many circumstances and factors but would include the loss of use of the materials, disruption of school activities, cost of administration and supervision, and the loss suffered by the public and the District by reason of delay in completion of the contract. Accordingly,

bidder agrees that the amount set forth herein as liquidated damages shall be presumed to be the amount of damages actually sustained by the bidder's failure to complete the project by the contract date.

If the bidder becomes liable to the District for liquidated damages, the District shall, in addition to all other remedies provided by law, have the right to deduct the amount of liquidated damages owed from the contract sum or to deduct the amount of liquidated damages owed by the bidder from moneys previously retained from the bidder. If the sum deducted by the District is insufficient to discharge the bidder's liability for liquidated damages, the bidder and its sureties shall remain liable to the District until all such liabilities are fully satisfied.

26. It is the responsibility of all potential bidders who gain access to bid specifications through the internet, to contact the District with the Company Name, Address, Telephone, and Fax Number. This will ensure notification of any bid specification changes through addendum.
27. A bidder may protest a bid award if he/she believes that the award is inconsistent with Board policy, the bid's specifications, or is not in compliance with law. A protest must be filed in writing with the Superintendent or designee within five (3) working days after receipt of notification of the contract award. The bidder shall submit all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within thirty (30) working days. The Superintendent or designee may also convene a meeting with the bidder to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide reasonable notice to the bidder of the time for Board consideration of the protest. The Board's decision shall be final.

By signing this, I certify that I am an authorized representative of the responder (or individual) and that information contained in this proposal is accurate, true, and binding upon the responder.

Company Name: _____

Signature of Company Official: _____

Name of Signer: _____

Title of Signer: _____

Email Address and Phone #: _____

Date: _____

San Juan Unified School District
(6) New Vehicles
M&O Vehicles Bid# 27-100
Bid Form (Must be Included with Proposal)

Dear Members of The Board of Education:

The undersigned, doing business under the firm name of _____, having carefully examined the Notice to Bidders, the Instructions to Bidders, the Contract, the Specifications, and all the contract documents for the procure five (5) new vehicles, model year 2026 or newer and one (1) new vehicle, model year 2024 or newer, the M&O Department proposes to perform the contract, including all of its component parts, and to furnish all materials and labor called for by them for the entire order, including all taxes as follows:

NOTE: The District reserves the right to award to one or more vendors based on availability of specified vehicles per the District's delivery timeline

Exterior Color: All units shall be factory-painted in **white**.

Estimated Qty.	Description	Technical Specification	Qty. Avail.	Unit Price	Extended Price
1	1500 2WD Double Cab	• Standard Bed • Lumber Rack • Tow Package • 5.3L, V8, Gas			
4	Chevy 2500 Express Van	• HVAC Outfit • Tow Package • 6.6L Gas			
1	Chevy LCF 4500HG Regular Cab	• Model Year 2024 or newer • Landscape Bed • 6.6L Gas			

Delivery will be made on or before January 01, 2027, (or as mutually agreed upon)

Prices will remain firm for this bid.

The Bidder acknowledges that at the discretion of the District, if Vendor is unable or unwilling to meet the bid requirements, the bid may be awarded to the next lowest responsible bidder for each line item.

SUBMITTED BY

COMPANY ADDRESS

CITY/STATE/ZIP

SIGNATURE

TYPE OR PRINT NAME

TITLE

DATE

PHONE

Certification Regarding Russian Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" hereunder refers to sanctions imposed by the United States government in response to Russia's actions in Ukraine, as those sanctions may be updated from time to time, as well as any sanctions imposed under state law. By its signature below, the contractor represents that it is not a target of Economic Sanctions.

Should the District determine that the Responder is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of the Contractor's bid/proposal for lack of responsibility any time prior to contract execution, or, if determined after contract execution, shall be grounds for termination for default by the District. Should the District determine that any of Responder's subcontractors listed in accordance with Public Contract Code section 4104 is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, then, at the District's discretion, that shall be grounds for rejection of the Contractor's bid/proposal (if prior to award) or for required substitution of the sanctioned subcontractor, subject to the requirements of Public Contract Code section 4107, with the Contractor to bear all costs of replacing the non-responsible subcontractor.

I, the official named below, declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this certification is executed on Date_____at City_____, California.

Signature_____

Firm_____

Title_____

Date_____

Iran Contracting Act

(Public Contract Code sections 2202-2208)

Prior to responding, submitting a proposal or executing a contract or renewal for a State of California contract for goods or services of \$1,000,000 or more, a responder must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services ("DGS") pursuant to Public Contract Code section 2203(b) and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code section 2203(c) or (d).

To comply with this requirement, please insert your responder or financial institution name and Federal ID Number (if available) and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to RFP on contracts. (Public Contract Code section 2205.)

OPTION #1 - CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the responder/financial institution identified below, and the responder/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/responder, for 45 days or more, if that other person/responder will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

<i>responder Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	
<i>Date Executed</i>	<i>Executed in</i>

OPTION #2 – EXEMPTION

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a responder/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to RFP on, submit a proposal for, or enters into or renews, a contract for goods and services. If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>responder Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	
<i>Date Executed</i>	