Coloma Schools Emergency Drills
Documentation Form
2025-2026

Type of Drill
- ☐ Fire Drill (5 required)
- ☑ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (3 required)

Time of Drill
- ☑ Standard
- ☐ Class Change
- ☑ Recess
- ☐ Other Events

Name of Reporting School: Coloma elementary school

Date of Drill: 10/13/26 Time drill was held: 9:37 (pm/am)

Exact time required to evacuate/shelter/secure: 9:45am 8 minutes

Total Participants: 352

Remarks: 2nd grade hall - great job w/voice level 0

This report is for emergency drill # 2 for school year 26-27.

Name of person conducting drill: Kelly Jo Severin

Title of person conducting drill: principal

Signature of person conducting drill: Kelly Jo Severin

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

☐ Fire (fire chief or designee)
Name & Title _____