



Joining Virtual Parent Teacher Conference using Google Meet with the ParentVUE App

- **Update your ParentVUE app to the latest version available for your device.**
- **Download Google Meet:** Install the Google Meet app on your phone before the conference day.
- **Check your camera and microphone** to make sure they are working before your scheduled conference.
- Have your ParentVUE login information ready.
- Important: **The conference meeting link will only be available in ParentVUE on the day of your conference.**
- **Find your conference email** — When you registered for conferences, you selected **Send Schedule** and your conference schedule was emailed to you.
- **Can't find your email?** You can return to ParentVUE and select **Send Schedule** again to resend your conference schedule.
- For ParentVUE Support email: rcsvuehelp@rochester.k12.mi.us

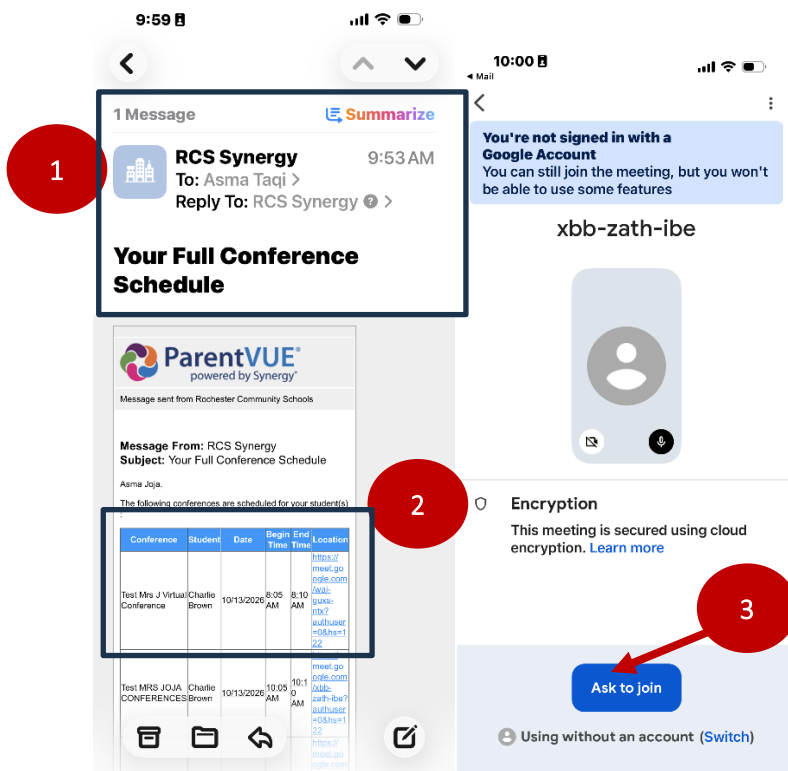
There are two ways to Join your Virtual Conference

Option1-Join from your RCS Synergy Conference Email

Option 2-Join from the ParentVUE app 

Option 1: Join from your RCS Synergy Conference Email

1. Open the conference schedule email you received from RCS Synergy on your phone.
2. Tap the Google Meet link next to your scheduled conference. Google Meet will open.
3. You will be prompted, tap **Ask to Join** and remain on the screen until the teacher admits you.





Joining Virtual Parent Teacher Conference using Google Meet with the ParentVUE App

Option 2: Join from the ParentVUE app

1

1. Open the **ParentVUE mobile app** on your phone or tablet. Sign in to your ParentVUE account.
2. Select your student.
3. Select **Parent Teacher Conferences**.
4. Locate your scheduled conference and select the meeting link.
5. Google Meet will open. Follow the on-screen instructions to join the meeting. If prompted, enter your name
6. Select **Ask to join**. Please **remain on the screen until** the teacher admits you to the meeting.

