

**RESOLUTION OF THE BOARD OF TRUSTEES OF
PORT NECHES-GROVES INDEPENDENT SCHOOL DISTRICT**

WHEREAS, in November 2025, voters in Port Neches-Groves Independent School District (“PNGISD”) approved a \$75 million bond for capital improvement projects which include: new transportation center, high school auditorium renovation, new CTE construction science classroom, interactive classroom panels (grades 6-12), renovation of the existing transportation building for high school student use, new high school gym floor, new students services center, new roofs at Port Neches Middle School, Groves Middle school, and the high school, new boilers at the high school, and band hall A/C & heating replacement (collectively, the “2025 Bond Program”);

WHEREAS, the Port Neches-Groves Independent School District Board of Trustees (the “Board”) has authorized and approved the 2025 Bond Program;

WHEREAS, Board Policy CH (Local) requires Board approval of any requisition for the purchase of goods or services in the amount of \$25,000 or more, regardless of whether the goods or services are budgeted and/or competitively purchased, before a transaction may take place;

WHEREAS, Board Policy CV (Local) requires Board approval of construction contracts valued at or above \$25,000 and provides that “[l]esser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy;”

WHEREAS, Board Policy CV (Local) further requires that “[c]hange orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility;”

WHEREAS, timely acquisition of construction-related goods, materials, equipment, professional services, and other bond-related goods and services is necessary to efficiently manage and complete the 2025 Bond Program projects;

WHEREAS, the Board desires to facilitate the efficient administration of the 2025 Bond Program by delegating limited authority to approve certain budgeted expenditures while retaining Board authority over the award of contracts and approval of Guaranteed Maximum Price (“GMP”) amendments;

WHEREAS, the Board finds that delegating such authority for routine and budgeted 2025 Bond Program expenditures serves the best interests of the District and promotes efficient project delivery.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF PORT NECHES-GROVES INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. Delegation of Authority

The Board hereby delegates authority to the Superintendent and such other District administrators as designated in writing by the Superintendent (collectively, the “Authorized Administrators”), to review, negotiate, approve, execute, and authorize contracts, amendments, change orders, and payment for budgeted purchases of construction-related and bond-related

goods and services associated with the 2025 Bond Program, provided that:

1. The expenditure is included within the approved 2025 Bond Program budget or project budget;
2. Funds are available and properly appropriated for the expenditure;
3. The contract/amendment/change order/purchase complies with all applicable federal and state laws, procurement requirements, and District procedures; and
4. The purchase does not constitute a contract award requiring Board approval under Texas law.

Section 2. Excluded Actions

The authority delegated herein shall not include authority to the:

1. Award of construction contracts requiring Board approval;
2. Approval or execution of Guaranteed Maximum Price amendments;
3. Approval of project budget increases exceeding amounts previously authorized by the Board;
4. Approval of changes that materially alter the scope of a Board-approved project;
5. Approval of a change order, amendment, or any other document changing the Substantial Completion date of any 2025 Bond Program project; or
6. Taking of any action expressly reserved to the Board by law.

Section 3. Construction and Bond-Related Goods and Services

The delegated authority may be exercised for the following goods and services, without limitation:

1. Construction materials and supplies;
2. Project equipment and furnishings;
3. Technology, security, and communications systems;
4. Testing, inspection, surveying, geotechnical, and commissioning services;
5. Architectural, engineering, and consulting services procured in accordance with applicable law;
6. Permits, fees, and utilities related to 2025 Bond Program projects;
7. Owner-furnished equipment and materials;
8. Move management, logistics, and occupancy-related services; and
9. Other goods and services reasonably necessary to implement Board-approved 2025 Bond Program projects.

Section 4. Reporting Requirement

The Superintendent or designee shall provide the Board with a monthly report at the Board's monthly Board meeting identifying all contracts, amendments, change orders, and expenditures approved pursuant to this Resolution. The report shall include:

1. Vendor name;
2. Description of goods or services;
3. Project or budget category; and
4. Contract, amendment, change order, and/or amount of expenditure approved.

Section 6. Effective Date

This Resolution shall take effect immediately upon adoption and shall remain in effect until modified or rescinded by further action of the Board.

Passed at a duly called and posting meeting of the Port Neches-Groves Independent School District Board of Trustees on the 12 day of October, 2026.

By: 
Mr. Dustin Marsh
President, Board of Trustees
Port Neches-Groves Independent School District

Attest:


Dr. Brenda Duhon
Secretary, Board of Trustees
Port Neches-Groves Independent School District