

PTC GENERAL MEETING MINUTES

Location: Google Meet Virtual and In Person at Upper St. Clair School District Offices

Date: 9/9/2026

Time: 9:30AM

I. CALL TO ORDER- Meeting called to order at 9:30AM by John Biedrzycki.

II. PLEDGE OF ALLEGIANCE - Initiated by Bethany Salmen.

III. GENERAL WELCOME - John Biedrzycki welcomed the in person and virtual attendees.

IV. PRESIDENT'S REPORT

A. Membership Vote

1. 2026-2027 Budget Approval - Treasurer, Alyson Stockton presented the proposed budget to the attendees. This year we have added activities like a Homecoming Tailgate and Safety Resource Officer Appreciation event in addition to our normal course activities. We budgeted a deficit of \$2,600 loss for the school year. This approach is returning accrued value from COVID years to our school community. Val Franks, asked if in the future we could consider not collecting dues from the school units - Alyson Stockton indicated that it could be considered in future budget planning. Alyson Stockton raised a motion to approve the proposed 2026-27 PTC budget. The motion was supported by Bethany Salmen and seconded by John Biedrzycki. John Biedrzycki then asked for all in favor, all against - Approved by General Membership with no rebuttals (in person and on-line).

2. Executive Board Member Approval - Former President, John Biedrzycki presented the proposal to retain the prior year President and Vice President from 2025-2026 school year. Attendees Kelly Powell, Val Franks, and Shanna Caplan voiced opposition to this plan - citing the bylaws requiring a search committee and that was not completed in the Spring of 2026. After discussion, it was determined that John Biedrzycki would move to the PTC Advisor role and Bethany Salmen would move to PTC President. PTC to create sign-up for all open positions to attempt to fill the Vice President role. PTC asks for community and attendees support in finding interested and qualified parties for the open PTC roles.

B. PTC Update

1. Volunteers still needed for committees
 - a) Spelling Bee
 - b) Wellness Committee
 - c) GATE - Gifted and Talented Education
2. Upcoming events
 - a) PTC Tailgate - October 2, 2026
 - b) New Family Welcome Dinner/Game - October 23, 2026
Stephanie Cooper, Chair
 - c) "Thank-fall" Brunch - November 18, 2026
 - d) School Resource Officer Appreciation - January 2027

V. VICE PRESIDENT'S REPORT

- A. Back to school kick-off overview - PTC attended the back to school kick off event. PTC provided decorations - balloon arch.
- B. Training for Presidents, Vice Presidents, Secretaries upcoming to ensure that all units are functioning consistently.

VI. SECRETARY'S REPORT

- A. Approval of previous meeting minutes - May 12, 2026 - Erica Morr raised a motion to request approval of previous meeting minutes. The motion was supported by Shanna Caplan and seconded by Val Franks. Meeting minutes from May 12, 2026, were approved.
- B. Webpage updates - Erica Morr requested that units review their websites to be sure information is up to date and shared that a review of PTC website pages is underway.
- C. Weekly Recap submissions due to Tina Vojtko by 12PM Thursdays - Erica Morr reminded group of weekly submissions for weekly recap inclusion.

VII. TREASURER'S REPORT

- A. Audit update - PTC and Eisenhower PTSO audit still outstanding with Pamela Scureman, Chair of Audit Committee. Streams Elementary audit is complete. Boyce Middle School, Fort Couch Middle School, Baker Elementary, and High School need to reach out to Ms. Scureman for follow-up.
- B. Disbursement Summary - Disbursements totaling \$11,823.66 for balloon arch for back-to-school kick off, annual directory fee and insurance were made.
- C. Working to schedule treasurer training as 4 of the 6 unit treasurers are new.

VIII. OTHER REPORTS

A. ADMINISTRATORS/SCHOOL LEADERSHIP

1. Dr. John Rozzo, Superintendent

a) Four weeks into the school year, and it's off to a great start. With the storms hitting our area, we were fortunate and fared well. The school buildings have automated systems to notify of outages which is very helpful in severe weather.

b) High School Updates: In prior years, our Robotics program rented space off-campus. We have officially opened our new, on-campus Robotics Center so the students can now visit it throughout the school day as time allows. Theater and library updates are also now completed.

c) Baker Updates: New roof installed. New playground equipment installed.

d) Fort Couch: New Ceiling installed

e) All school buildings have had bollards installed at entrances for safety.

f) Fall Open Houses start this week with Elementary this week Thursday 9/10, High School 9/17, Boyce 9/24, and Fort Couch 10/1.

g) Four new principals across the buildings, a lot of changes, and off to a productive start.

h) Dr. Rozzo expressed appreciation for the volunteers and noted that parental involvement is critical to overall success. Encourages all to work together.

2. Hallie Snyder, School Board Member

a) Provided additional information on updates that were made in relation to the Special Education Life Skills Lab. Washer, dryer, kitchen, and bedroom all in place to learn the daily life skills.

b) Clearview Financial Empowerment Center will have its ribbon cutting ceremony on 9/17

c) School Board Meeting will be tonight 9/9 with special guest Tracy Smith, from the USC Robotics Team. Updates from the last school board meeting came from Amy Mac, 38 vacancies were filled over the summer months. Still looking for bus drivers and school cafeteria workers.

d) Ms. Snyder concluded her comments by expressing gratitude for the parent involvement in the district and encourages all to work together to fill the vacancies within the PTC.

3. Ron Good, Safety & Security Coordinator and Sean Bryson, School Chief of School Police - Volunteer Clearances Overview

a) Mr. Good and Officer Bryson provided statistics of current

volunteers, approximately 2800 registered volunteers.

b) Reviewed requirements to be a school volunteer. All volunteers must provide documentation that they have completed (1) PA Child Abuse History (2) PA Criminal Record Check and (3) FBI Background Check (fingerprinting) or if PA resident for 10 or more consecutive years, Volunteer Disclosure Form.

c) Answered questions from meeting attendees:

- What if we have recently immigrated to the United States? Would we need to do fingerprinting? Yes, if you have not lived in PA for 10 years consecutively, you are required to do the FBI Fingerprinting step.
- Do current USC Students need clearances to volunteer at school functions? No
- Do contractors need clearances? Yes, if contractors are coming into the schools and could have unsupervised interaction with children, clearances are required. Mirrors the requirements of employees.
- Do families who participate by setting up a table representing their heritage at the Heritage Fair need to have clearances? Yes, those who are presenting need clearances. To attend the Heritage Fair does not require clearances.
- Who do we reach out to with additional questions? If you have any questions or concerns about volunteer clearances, please call 412-833-1600 x2121 or email Ron Good, safety and security coordinator, at rgood@uscsd.k12.pa.us.

B. UNIT PRESIDENTS

1. High School – Val Franks, HS Directory Chair, will share that the Treasurer should reach out to Pam Scureman and Alyson Stockton. Just getting started as the year kicks-off
2. Ft. Couch – Rebecca Thornsberry - Erica Morr, PTSO VP, provided an update. First executive meeting held 8/25 to kick off year. First social held 8/27 which was luau themed and had high attendance. First general meeting to be held virtually 9/15.
3. Boyce – Stephanie Cooper - Not in attendance, no report
4. Streams – Kelly Guarino and Gina Streiner - Not in attendance, no report
5. Eisenhower – Samantha Keller, President, shared details of a welcome breakfast that was hosted for staff, catered by Brick & Mortar. Book Fair and Spirit Wear sales underway. Largest event, The Eisenhower, to be held 10/16.
6. Baker – Samantha Adler, President, provided update on new school

secretary being hired - Ms. Cross. PTA hosted New Family Welcome event and Kindergarten Welcome event. First PTA meeting to be held next week. Fall Book Fair to be held 9/30 and 10/1. Largest event, The Baker Book Bash, to be held 10/9.

C. COMMITTEE REPORTS

1. Arts in USC - Katie Baucce - Not in attendance, no report.
2. Directory - Kerstin Goodworth - Not in attendance, no report.
3. Partners in Education - Anne Doring and Jenn Cimatorli - Not in attendance, no report.

IX. SCHOOL/COMMUNITY UPDATES

A. SHOP@USC - Michelle Zirngibl, Coordinator, shared information about the SHOP program. This is a fully-inclusive student-run business which is housed within the InnovationHub within the High School. All work is done by students who are partnered with a peer. Teaching business management and soft skills for the workplace. This is an elective course. Ms. Zirngibl shared a fun fact that the SHOP@USC makes all merchandise for the World Pony League. Merchandise was on display during the meeting. See attached pamphlet for more information on the available products. Ms. Zirngibl indicated that the required lead time for a request is two weeks.

X. ADJOURNMENT - Bethany Salmen adjourned meeting at 11:30AM