



Putting
Children
First

AMENDED

BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Tara Jeane, President (Trustee Area 1)
Taylor Kayatta, Vice President (Trustee Area 6)
April Ybarra, Second Vice President (Trustee Area 4)
Jasjit Singh (Trustee Area 2)
Jose Navarro (Trustee Area 3)
Chinua Rhodes (Trustee Area 5)
Michael Benjamin (Trustee Area 7)
Owen Naqica, Student Board Member

Thursday, October 15, 2026

5:00 p.m. Closed Session

6:30 p.m. Open Session

Serna Center

Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

AGENDA

2026/27-11

Allotted Time

5:00 p.m. **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

**2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE
DISCUSSED IN CLOSED SESSION**

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 - Conference with Legal Counsel:

- a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)
- b) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Cases)
- c) Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9(d)(1)) Name of case: Sheet Metal Workers Pension Trust of Northern California, et al. v. Sacramento City Unified School District, et al.; and OAH Case No. 2026050531

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (Dan Schallock)

AMENDED

- 3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Complaint*
- 3.4 *Government Code 54957- Public Employee Appointment (a) Approve- Principal, Phoebe Hearst Elementary*
- 3.5 *Government Code 54957—Public Employee Performance Evaluation Title: Superintendent*

6:30 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 *The Pledge of Allegiance*
- 4.2 *Broadcast Statement*
- 4.3 *Stellar Teacher and Students introduced by Board Member Jasjit Singh and Charles A. Jones Education Center Highlighted by Marla Clayton*

6:35 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:37 p.m. **6.0 AGENDA ADOPTION**

- 6:39 p.m. **7.0 PUBLIC COMMENT** **15 minutes**
- Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Public comment may be (1) emailed to publiccomment@scusd.edu; (2) submitted in writing through the district's website at <https://www.scusd.edu/submit-public-comment>; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

- 6:54 p.m. **8.0 CONSENT AGENDA** **Action**
2 minutes
- Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

8.1 Items Subject or Not Subject to Closed Session:

- 8.1a** *Approval/Ratification of Other Agreements Approval of Bid Awards Approval of Declared Surplus Materials and Equipment Change Notices of Completion (Gerardo Castillo)*
- 8.1b** *Approve Personnel Transactions (Jake Hansen)*
- 8.1c** *Approve Miwok MS field trip to Louisville, KY November 12-14, 2026 (Aprille Shafto)*

AMENDED

8.1d Approve of FY 2026-2027 SETA Head Start One-Time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families (Erin Findley)

8.1e Approve Minutes for the October 1, 2026, Regular Board of Education Meeting (Superintendent Cancy McArn)

8.1f Approve Mandatory Reporting to the Sacramento County Office of Education - Uniform Complaints Regarding the Williams Settlement Processed for the Period Quarter 1 July 2026 - September 2026 (Melinda Iremonger)

6:56 p.m. **9.0 COMMUNICATIONS**

9.1 Employee Organization Reports:

▪ SCTA

▪ SEIU

▪ TCS

▪ Teamsters

▪ UPE
AFSA Local 154-AFL-CIO

Information

SCTA – 15 minutes

SEIU – 15 minutes

TCS – 3 minutes

Teamsters – 3 minutes

UPE – 3 minutes

7:35 p.m. 9.2 Information Sharing by Board Members

Information

10 minutes

10.0 PUBLIC HEARING

7:45 p.m. 10.1 Consideration and Action on the Renewal of Capitol Collegiate Academy (Dr. Leah Clougherty)

Action

10 minute presentation

5 minute discussion

8:00 p.m. 10.2 Public Hearing: AB 1200 Public Disclosure and Approval of Agreement between Sacramento City Unified School District (SCUSD) and the Service Employees International Union (SEIU) regarding a new classification for Transitional Kindergarten (TK) Aides (Gerardo Castillo)

Action

5 minute presentation

5 minute discussion

11.0 INFORMATION ITEMS

8:10 p.m. 11.1 Attendance Campaign: One More Day (Brian Heap)

Information

5 minute presentation

5 minute discussion

12.0 ACTION ITEMS

AMENDED

- 8:20 p.m. **12.1** *Fiscal Sustainability Plan Update (Gerardo Castillo & Chris Ralston)* **Action**
10 minute presentation
10 minute discussion
- 8:40 p.m. **12.2** *Approve Contracts Report over \$15,000 (Gerardo Castillo)* **Action**
5 minute presentation
5 minute discussion
- 8:50 p.m. **12.3** *Approve 2026-27 Special Education Contracts (Fran English, Betty Jo Wessinger, & Chris Ralston)* **Action**
5 minute presentation
5 minute discussion
- 9:00 p.m. **12.4** *Approve the Submission of Credential Waivers Applications to the California Commission on Teacher Credentialing (Tami Mora)* **Action**
3 minute presentation
3 minute discussion
- 9:06 p.m. **12.5** *Approval of Revision to Board Policy 6146.1: High School Graduation Requirements (Daniel Rolleri & Ashley Alexander)* **Action**
5 minute presentation
5 minute discussion
- 9:16 p.m. **13.0** ***FUTURE BOARD MEETING DATES / LOCATIONS***
- ✓ November 5, 2026, 5:00 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting
- ✓ November 19, 2026, 5:00 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting
- 9:18 p.m. **14.0** ***ADJOURNMENT***
NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education relating to an open session item will be available for public inspection at the Serna Center, at 5735 47th Avenue, Sacramento, during normal business hours or on the District's website at www.scusd.edu.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1a

Meeting Date: October 15, 2026

Subject: Approval/Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale: Board approval of entitlements, other agreements, bid awards, surplus materials and equipment, change notices, and notices of completion ensures transparency, fiscal accountability, and compliance with District requirements.

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. Entitlements, and Other Income Agreements
2. Change Notices – Facilities Projects

Estimated Time of Presentation: N/A

Submitted by: Robert Aldama, Purchasing Manager II
Tina Alvarez Bevens, Contract Analyst

Approved by: Gerardo Castillo, Chief Business Officer
Cancy McArn, Superintendent

ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Item</u>	<u>Amount</u>
<u>CAREER AND TECHNICAL DEPARTMENT (CHRISTINA ESPINOSA)</u>		
Linked Learning Alliance MOU0000073	☒ Yes ☐ No	\$41,250 staff travel to participate in project No Match
Period: 11/1/25 – 11/1/27 Description: Grant to support ongoing pathway improvement that set students on a path to both postsecondary and workforce success. Work includes: Golden Certification processes, site visits, case study production and distribution, and distributed ethnography to identify areas for improvement and contribute to impact evaluation.		
<u>CURRICULUM AND INSTRUCTION DEPARTMENT (DANIEL ROLLER)</u>		
CSUS MOU0000074	☒ Yes ☐ No	\$0 No Match
Period: 2/23/26 – 2/22/31 Description: Partnership for the placement, training and support of University's College of Education students, including pre-service candidates and M.S. in counseling program interns, in compliance with applicable accreditation and credentialing standards.		
<u>JOHN SLOAT ELEMENTARY SCHOOL (ENRIQUE FLORES)</u>		
The Sonoma Office of Education MOU0000067	☒ Yes ☐ No	\$10,000 stipend No Match
Period: 1/5/26 – 1/5/30 Description: Partnering with SCOE to participate in the GENIUS equity imitative at John D. Sloat ES. School commits to professional learning, coaching, and equity-focused improvement work.		
<u>CHARLES A. JONES SKILLS CENTER (MARLA CLAYTON JOHNSON)</u>		
Sacramento City USD (HR Dept) MOU0000084	☒ Yes ☐ No	\$0 No Match
Period: 9/1/26 – 8/31/31 Description: MOU between SCUSD and Charles A. Jones (CAJ) to place candidates into the Instructional Aide Certificate Program at CAJ. Program services include: collaboration, classroom assistance, student group tutoring, and classroom management. SCUSD school sites will be responsible for coordinating the field work experiences with the administrators of the respective district sites.		
<u>STUDENT HEALTH SERVICES (ALIYA HOLMES)</u>		
Vision Services Plan MOU0000089	☒ Yes ☐ No	\$0 stipend No Match
Period: 1/5/26 – 1/5/30 Description: Provide free vision eye exams, prescription eyewear; and reasonable post-event assistance regarding distribution of glasses to students on site via VSPs Eyes of Hope Mobile Clinics Program.		

<u>CHARLES A. JONES SKILLS CENTER (MARLA CLAYTON JOHNSON)</u>		
SETA MOU0000091	☒ Yes ☐ No	\$TBD on eligible students No Match
Period: 7/1/26 – 6/30/27 Description: SETA pays for clients to attend career training and academic training at Charles A. Jones (CAJ) in order to take the HiSET® Exam. This is in addition to the Workforce Innovation and Opportunity Act (WIOA) I federal grant funds.		

<u>CURRICULUM AND INSTRUCTION DEPARTMENT (DANIEL ROLLERI)</u>		
Moreland University MOU0000065	☒ Yes ☐ No	\$250 stipend No Match
Period: 3/1/26 – 3/1/28 Description: Identified candidates to participate in Clinical Practice who have completed academic requirements by completing collaborative project activities that include field experiences such as observing, surveying, interviewing and teaching supervised mini-lessons; classroom teaching under the guidance of qualified classroom teacher ("Mentor").		

<u>CURRICULUM AND INSTRUCTION DEPARTMENT (DANIEL ROLLERI)</u>		
Fresno Pacific University MOU0000036	☒ Yes ☐ No	\$0 coaching stipend No Match
Period: 10/1/25 – 9/30/30 Description: SCUSD will provide teaching experience through practice teaching in schools and classes in terms of a defined unit of time for students of the university possessing valid preliminary certificates and assigned by the University to practice teaching in schools or classes of the SCUSD and under direct supervision.		

CHANGE NOTICES – FACILITIES PROJECTS

The following change notice is submitted for approval.

Project: Tahoe Telecenter

Recommendation: **KS Telecom Inc.** was awarded construction services at the February 19, 2026 Board of Education Meeting; Measure H Funds. Project consists of providing a (N) Rauland Telecenter U intercom system, rework the (E) IDF and MDF locations, including installation of (N) Owner-furnished data network switches.

Original Contract Amount: \$391,380; Measure H Funds

Approve Change Order No. 1 <\$34,746.70>; Measure H Funds for Owner's Unused Allowance.

New Contract Amount: \$356,633.30; Measure H Funds

Project: Genevieve Didion Telecenter

Recommendation: **KS Telecom Inc.** was awarded construction services at the February 5, 2026 Board of Education Meeting; Measure H Funds. Project consists of providing a (N) Rauland Telecenter U intercom system, rework the (E) IDF and MDF locations, including installation of (N) Owner-furnished data network switches.

Original Contract Amount: \$410,960; Measure H Funds

Approve Change Order No. 1 <\$13,095>; Measure H Funds for Owner's Unused Allowance.

New Contract Amount: \$397,865; Measure H Funds

Project: John F. Kennedy Football Field Lighting Replacement

Recommendation: **Beynon Sports Surfaces, Inc.** was awarded construction services at the March 19, 2026 Board of Education Meeting; Measure H Funds. Project consists of the field lighting replacement at John F. Kennedy HS football field.

Original Contract Amount: \$692,732; Measure H Funds

Approve Change Order No. 1 <\$33,000>; Measure H Funds for Owner's Unused Allowance.

New Contract Amount: \$659,732; Measure H Funds

Project: John F. Kennedy Football Field Turf Replacement

Recommendation: **Beynon Sports Surfaces, Inc.** was awarded construction services at the March 19, 2026 Board of Education Meeting; Measure H Funds. Project consists of the field turf replacement at John F. Kennedy HS football field.

Original Contract Amount: \$1,767,625; Measure H Funds

Approve Change Order No. 1 <\$38,376>; Measure H Funds for Owner's Unused Allowance.

New Contract Amount: \$1,729,249; Measure H Funds

Project: Golden Empire Switchgear

Recommendation: **Hankins Group Inc.** was awarded construction services at the February 6, 2025 Board of Education Meeting; Measure H Funds. Project consists of replacement of existing electrical switchgear with new electrical switchgear.

Original Contract Amount: \$156,200; Measure H Funds

Approve Change Order No. 1 <\$14,200>; Measure H Funds for Owner's Unused Allowance.

New Contract Amount: \$142,000; Measure H Funds

Memorandum of Understanding

This is a Memorandum of Understanding ("MOU"), dated as of April 6, 2026, between Client ("Client"), The Linked Learning Alliance, a California nonprofit corporation, and Sacramento City Unified School District ("Collaborator"), a public school district .

Background

Client's mission is to expand access to high quality pathways that set young people on a path to both postsecondary and workforce success.. Collaborator's mission is set out in the project plan ("Plan"), attached as **Exhibit A**. To further Client's mission and Collaborator's mission, Client and Collaborator will work together on a charitable project ("Project") on the basis set out in this MOU.

1. Project

1.1. Project Plan

Project objectives, activities, and timeline, and Client's and Collaborator's respective Project responsibilities, are set out in the Plan. Client and Collaborator will each carry out its responsibilities with due care and in accordance with this MOU.

1.2. Responsibility for Own Actions

Client and Collaborator will each have sole responsibility for the planning, management, and implementation of its own activities relating to Project execution, including, without limitation, managing its Project budget and selecting and overseeing employees and volunteers.

1.3. Funding

Unless otherwise stated in the Plan or an addendum to this MOU, neither Client nor Collaborator will pay fees or other compensation to the other in connection to the Project, and each will be responsible for acquiring and maintaining funding for their respective Project activities.

1.4. Promotion

The Plan sets out the external communication arrangement for the Project. For consistency of communication, except as contemplated by the Plan, neither Client nor Collaborator will issue any public statement relating to the Project without first consulting the other party.

1.5. Personnel

The Plan sets out the staffing for the Project.

1.6. Participation Documents

If the Plan provides that one party will be responsible for obtaining liability waivers, media releases, or similar agreements from all Project participants, that party will ensure that the waivers and agreements are for the benefit of both Client and Collaborator.

1.7. Project Changes

If either Client or Collaborator believes the Plan should be adjusted in any respect, it will so advise the other of the proposed changes. Client and Collaborator will discuss the proposed adjustment and, if they agree on an adjustment, confirm and document the adjustment in the form provided as **Exhibit B**.

1.8. Harassment and Discrimination

Client and Collaborator are mutually committed providing their respective employees, clients, and partners with a safe environment, free of harassment and discrimination based on sex, sexual orientation, gender identity, gender performance, race, ethnicity, nationality, religion, class, age, ability, or other characteristic protected by law. To that end, Client and Collaborator will not tolerate harassment, threatening behavior, or violence of any kind, including engaging in any verbal, physical, written, or visual harassment, discrimination, or retaliation.

Communication and Cooperation

2.1 Coordinators

Client and Collaborator will each appoint one individual to act as the principal contact person and to coordinate activities in connection with the Project. The initial appointees, or contact persons, are identified in the Plan. Each party may rely on information and instructions provided by the other party's contact person. Client and Collaborator may each change its contact person at any time and will so advise the other.

2.2 Cooperation

Client and Collaborator will cooperate with each other in connection with the Project, including: (a) carrying out their respective obligations on a timely basis; (b) keeping each other advised about potential issues; (c) promptly responding to communications from one another; (d) meeting, as provided in the Plan or as otherwise agreed, to discuss Project planning, execution, and outcomes; (e) working in good faith to resolve problems; and (f) providing one another with information and documents as may be appropriate in connection with Project activities and evaluation.

2.3 Project Evaluation

Client and Collaborator may each collect, analyze, and share data about the Project to evaluate its effectiveness, comply with external funding and reporting obligations, carry out its communication activities, and conduct outreach.

2.4 Confidentiality

Collaborator and Client may have access to strategic, program, donor, or other information that the other party considers confidential and proprietary. Collaborator and Client the other party's information only in connection with activities under this MOU and will keep it confidential. These obligations do not apply to information that is subject to customary exceptions under a non-disclosure agreement, such as information generally available to the public, information that is already known by the receiving party before entering into this MOU, or information independently developed. All non-public information furnished under this MOU is and will remain the property of the furnishing party.

2.5 Recordkeeping

Client and Collaborator will each maintain records relating to its Project responsibilities in a manner such that the other can evaluate compliance with this MOU and will make those records available for review by the other on reasonable notice during the Project and for a period of three years after its completion or termination.

2. Materials and Promotion

3.1 Methodology and Materials

In carrying out the Project, Client and Collaborator may share proprietary documents, know-how, methodologies, and other materials (collectively, "materials"). Client and Collaborator may each use the other's materials only for purposes of planning, executing, and evaluating the Project, and may not otherwise use such materials or distribute them to third parties.

3.2 Name and Logo

Client and Collaborator may use the other's name, logo, and other marks as set out in the Plan (collectively, "marks") for purposes of promoting the Project and their collaboration on their websites and social media platforms, and in posters, newsletters, brochures, and other outreach materials. Client and Collaborator will promptly cease public use of the other's name or marks upon direction by the other party.

3.3 Location Release

With advance notice, Client and Collaborator may film, record, photograph, interview, and otherwise document Project activities taking place at the other's facility or any other location. Unless otherwise stated in the Plan, Client and Collaborator may use such materials for outreach, promotion, fundraising, program improvement, archival, and evaluation purposes.

Such materials and all copyrights in these materials will be the property of the party creating them. Neither party will be entitled to receive any payment from the other for any such use. The party intending to film, record, photograph, interview, or document Project activities is responsible for obtaining needed releases, if any, from Project participants.

3. Insurance, Liability, and Indemnification

4.1 Insurance

Each party will maintain the insurance set out in the Plan at the party's own cost.

4.2 Indemnification

Client and Collaborator will each defend, indemnify, and hold harmless the other and the other's directors, officers, employees, and volunteers (collectively, "Indemnified Parties") against all claims and expenses resulting directly or indirectly from its activities under this MOU. Neither Client nor Collaborator will have any obligation to indemnify the other to the extent the liability is caused by its own gross negligence, willful misconduct, or fraud.

4.3 Limitation of Liability

Neither party will be liable to the other for any incidental, special, consequential, exemplary, punitive, or indirect damages arising out of or otherwise related to this MOU.

4.4 Force Majeure

Neither Client nor Collaborator will be liable to the other for any failure or delay in performance due to any natural disaster, government order, pandemic or other public health threat, civil unrest, or other similar event beyond its reasonable control. Should such an event occur, the affected party will give prompt written notice of such event to the other party and will use reasonable efforts to work around the situation and resume performance as soon as reasonably possible. If such an event renders the affected party remains unable to perform for 30 days or longer, either party may terminate this MOU under Section 5.1, except that the termination will be effective immediately upon receipt of notice by one party to the other.

4. Termination

5.1 Termination on Notice

Either Client or Collaborator may on its own terminate the Project and this MOU at any time by providing written notice of that decision to the other. Such a termination will be effective 90 days after receipt of notice by the non-terminating party.

5.2 Termination for Breach

Either party may terminate this MOU if the other party breaches this MOU and fails to cure the breach within 15 days after the non-breaching party delivers the breaching party a notice of the breach. The non-breaching party may in its reasonable discretion determine whether the breaching party has cured or otherwise responded adequately to the breach. The termination will be effective upon delivery by the non-breaching party of a written notice of termination under this Section 5.2.

5.3 Termination for Conduct or Institutional Concerns

Client or Collaborator may immediately terminate this MOU by giving written notice to the other party if: (a) that party has engaged or is alleged to have engaged in conduct in violation of Section 1.8 or (b) events occur or facts come to light which lead Client or Collaborator to reasonably determine that a continued relationship with the other party could damage the terminating party's reputation or be inconsistent with its values or responsibilities as a charitable organization. Such a termination will be effective upon delivery of the notice by the terminating party.

5.4 Effect of Termination

Upon the expiration or termination of this MOU, Client and Collaborator will promptly cease any use of the other's marks and materials. If the MOU terminates, Client and Collaborator will cooperate in transition activities and will use reasonable efforts to minimize interruption and any

adverse impacts of the termination. Sections 2.3, 2.4, 2.5, 3.3, 4.2, 4.3, 5.4 and 6 will survive the expiration or termination of this MOU.

5. General Provisions

6.1 Entire Agreement

This MOU, together with the Plan and any addendum, expresses Client's and Collaborator's final, complete, and exclusive agreement relating to its subject matter. If there are any inconsistencies between the Plan and this MOU, this MOU will control.

6.2 Amendment

This MOU may be amended only as stated in and by a writing signed by both Client and Collaborator which recites that it is an amendment to this MOU.

6.3 Independence

Client and Collaborator are and will remain independent contracting parties. The arrangements contemplated by this MOU do not create a partnership, joint venture, employment, fiduciary, or similar relationship for any purpose. Neither Client nor Collaborator has the power or authority to bind or obligate the other to a third party or commitment in any manner. Any use of the term "partner" or comparable term in any communication is solely for convenience.

6.4 Severability

If any provision of this MOU is held illegal, invalid, or unenforceable, all other provisions of this MOU will nevertheless be effective, and the illegal, invalid, or unenforceable provision will be considered modified such that it is valid to the maximum extent permitted by law.

6.5 Waiver

Any waiver of the provisions of this MOU must be in writing and signed by the party granting the waiver. Waiver of any breach or provision of this MOU will not be considered a waiver of any later breach or of the right to enforce any provision of this MOU.

6.6 Assignment

Neither Client nor Collaborator may, directly or indirectly, assign its rights or delegate its duties under this MOU to anyone else without the prior written consent of the other party, except that either Client or Collaborator may assign its rights and obligations under this MOU without such written consent in connection with a merger, reorganization, or transfer of substantially all of its assets, or other operation of law.

6.7 Third-Party Beneficiaries

Except as provided in Section 4.2, this MOU is for the exclusive benefit of Collaborator and Client and not for the benefit of any third party.

6.8 Governing Law; Jurisdiction

This MOU is governed by the internal laws of California, including its statute of limitations, without giving effect to any borrowing statute or other law that would result in the application of laws of any other jurisdiction. Client and Collaborator consent to the exclusive jurisdiction of the state and federal courts for San Francisco County, California.

Client and Collaborator signed this MOU as of the date set out in its first paragraph.

Client

By:



Name: Anne B. Stanton

Title: President & CEO

Sacramento City Unified School Dist

By:



Name: Gerardo Castillo

Title: Chief Business Officer

Exhibit A**Project Plan****Collaborator data and contact person**

Collaborator name	
Collaborator's mission	
Collaborator address	
Collaborator contact person	Name: Title: E-mail: Telephone:

Client data and contact person

Client address	Linked Learning Alliance 500 Washington Street, 8th Floor San Francisco, CA 94111.
Client contact person	Name: Anne B. Stanton Title: President & CEO E-mail: astanton@linkedlearning.org Telephone: 1-415-601-3679

Project objectives and activities

Project name (if any)	Linked Learning Secondary School Redesign Network
Project objective	To support ongoing pathway improvement and grow the Linked Learning Alliance network
Project core activity	• Gold Certification Processes • Site Visits • Case Study Production and Distribution • Distributed Ethnography to identify areas for improvement and contribute to impact evaluation
Project period and expected completion date	November 2025 – November 2027

Funds disbursement to and use by Subgrantee

Term	Description
Amount	SCUSD will receive \$41,250 to cover any staff travel required to participate in this project and support program quality improvement. Funds may not be used for lobbying activities or capital investments. No later than October 1, 2027, Sacramento City Unified School District must provide categorical financial reporting showing totals spent in each of these categories: staff travel and program improvements.
Payment method	TBD
Payment schedule	To be paid in lump sum after funds from CCEE are provided to LLA

Client responsibilities

Client activities and deliverables	• Coordinate the review of 1-2 pathways • Provide support to leadership prior, during and after the review processes to maximize learning and impact • Provide other topical technical assistance that the subgrantee and client mutually identify as supporting pathway improvement within or beyond those that will go through certification during this project. • Facilitate data collection events in coordination with district staff • These supports will not exceed 75 hours of Client staff time • Produce a teacher-facing and family/student-facing case studies for each pathway that goes through Gold Standard review
Client reporting	• Client will coordinate data collection, facilitate any data analysis and writing required by CCEE
Client insurance obligations	• Normal operating insurance is sufficient

Collaborator responsibilities

Collaborator activities and deliverables	• Identify 1-2 pathways to go through initial or renewal gold certification • Attend one or more site visits and certification processes in other SSR partner districts • Complete certification process(es) • Support the development of the survey template to be used in the distributed ethnography
Collaborator reporting	• Provide access to at least 100 individuals who are current students, alumni or families of pathway students so that anonymous qualitative data about their experiences may be collected as part of the distributed ethnography effort within the project
Collaborator insurance obligations	• Normal operating insurance is sufficient

Use of Name and Logos

Project materials	<i>Both parties may use one another's logos on work products associated with this project.</i>
External communications	<i>Case Studies will be broadly distributed, as will the cross-site findings from the distributed ethnography. Details about pathways may also be presented at conferences or shared in client or collaborator's online channels such as newsletters, blogs and social media posts.</i>

Exhibit B
Project Plan Modification

Changes in Project Plan:

Effective date of change:

Confirmed and agreed:

Client



By: _____

Name: Anne B. Stanton Title: President & CEO Date: _____

04/06/2026

Sacramento City Unified School District

By: _____

Name: Gerardo Castillo Title: Chief Business Officer

Date: _____

**AGREEMENT FOR STUDENT PLACEMENT
BETWEEN
CALIFORNIA STATE UNIVERSITY, SACRAMENTO
AND
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

The Agreement is entered into by and between the Trustees of the California State University, which is the State of California acting in a higher education capacity, through its duly appointed and acting officer on behalf of California State University, Sacramento, hereinafter referred to as the "UNIVERSITY," and Sacramento City Unified School District hereinafter referred to as the "HOST". UNIVERSITY and HOST are collectively referred to as the "PARTIES."

- I. PURPOSE:** To establish a cooperative partnership for the placement, training, and support of UNIVERSITY's College of Education students, including pre-service candidates and M.S. in Counseling Program Interns, in compliance with applicable accreditation and credentialing standards.

II. DEFINITIONS AND APPLICABILITY:

- A. Definitions: For the purposes of this Agreement, the following terms shall have the meanings set forth below. These definitions are intended to ensure clarity and consistent use throughout this Agreement.
1. Student: A UNIVERSITY-enrolled individual participating in a College of Education Program requiring formal placement, including, but not limited to pre-service candidates (e.g., teacher preparation students, credential interns) and clinical interns (e.g., M.S. in Counseling Program Interns, Counselor-in-Training, Trainee).
 2. Placement: A supervised field experience required by a UNIVERSITY Program, including internships, practica, student teaching, or other formal fieldwork activities. *Note*: The term *Fieldwork* may be used interchangeably with *Placement* throughout this Agreement and its Exhibits, particularly in reference to clinical counseling and school-based assignments. Both refer to required supervised field experiences completed by Students under UNIVERSITY Program guidelines.
 3. Program: A UNIVERSITY academic offering within the College of Education that requires student participation in field-based experiences as part of its accreditation or degree requirements. Programs include educator preparation programs approved by the California Commission on Teacher Credentialing (CTC) and counseling programs accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).
 4. Intern: A Student participating in a Placement under a formal internship model in accordance with the requirements of the applicable accrediting or licensing body as further described in Exhibits A or B.
 5. CTC: The California Commission on Teacher Credentialing, the state agency responsible for the oversight and accreditation of educator preparation programs in California.
 6. CACREP: The Council for Accreditation of Counseling and Related Educational Programs, a national accrediting body that sets standards for counseling education programs.
 7. BBS: The California Board of Behavioral Sciences, the state licensing board that oversees the licensure of marriage and family therapists, clinical counselors, and related professions.
 8. PPS: Pupil Personnel Services, a credential issued by the CTC for specialized roles in K-12 schools, including school counseling, school psychology, and social work.

9. UNIVERSITY: California State University, Sacramento, acting on behalf of its College of Education.
 10. HOST: The organization, district, agency, or institution providing Placement opportunities under this Agreement.
 11. Faculty Supervisor: A UNIVERSITY-appointed instructor or faculty member assigned to support and evaluate a Student during their Placement. This individual provides oversight, conducts supervision (as applicable), and serves as the UNIVERSITY's primary liaison with the HOST and Site Supervisor.
 12. Site Supervisor: An individual designated by the HOST to provide on-site supervision and support to a Student during their Placement. Site Supervisors must meet the minimum qualifications set forth in the relevant Program requirements and this Agreement, and may also be referred to as mentor teachers, fieldwork supervisors, or clinical supervisors depending on the context of the Placement. Terminology may vary by Program and credentialing body but refers to the qualified individual providing day-to-day, on-site supervision at the Placement site.
- B. Exhibits and Program Applicability: The Exhibits attached to this Agreement provide Program-specific requirements as follows and are incorporated herein by reference:
1. Exhibit A applies to Student Placements associated with UNIVERSITY educator preparation programs, governed by CTC requirements.
 2. Exhibit B applies to Student Placements associated with UNIVERSITY counseling programs, governed by CACREP accreditation standards and BBS licensure regulations.
 3. Exhibit C contains a FERPA-compliant release form that Students must complete prior to beginning a Placement, authorizing information sharing between the UNIVERSITY and HOST for monitoring performance.

III. GENERAL INFORMATION

- A. UNIVERSITY, through its College of Education, operates fully accredited educator preparation and counseling Programs. These include CTC-approved teacher credential programs and CACREP-accredited M.S. in Counseling programs in Career Counseling, Marriage, Couple & Family Counseling, Rehabilitation Counseling, and School Counseling. These Programs require Students to complete hosted pre-service Placements or internship experiences to meet accreditation and Program requirements. HOST is not obligated to accept Students from more than one Program but may do so if desired.
- B. HOST shall provide access to its facilities and programs to support appropriate Placements for Students that meet UNIVERSITY and applicable accreditation standards (state and/or national), as outlined in this Agreement.
- C. It is to the mutual benefit of the PARTIES that Students participate in Placement experiences in order to fulfill their Programmatic requirements.
- D. Students are only eligible to participate in Placements while enrolled in a UNIVERSITY course where such Placement is required.
- E. The maximum number of Students who may participate in a Placement during each training period shall be mutually agreed by the PARTIES no fewer than thirty (30) days before the start of each training period.

IV. HOST RESPONSIBILITIES

It is understood and agreed that HOST shall:

- A. Collaborate with UNIVERSITY to plan Placements aligned with applicable accreditation standards (CTC, CACREP, BBS);
- B. Ensure that Students have satisfied all health examination and background check requirements in accordance with applicable State and Federal laws and regulations, including submission of a negative tuberculosis test, as a prerequisite to serving in a Placement. HOST shall enforce these standards for any individuals present on-site, consistent with its own policies and practices;
- C. In addition to the requirements outlined above, HOST may, at its discretion and consistent with applicable law, impose additional requirements for Students such as the completion of a background check and/or fingerprint clearance through the Department of Justice and/or Federal Bureau of Investigation as a prerequisite to serving in a Placement;
- D. Designate lines of authority and communication for relations between the UNIVERSITY faculty and HOST personnel so as to carry out the purpose of the Agreement;
- E. Enforce the rules, regulations and requirements governing the Students participating in a Placement; said rules, regulations and requirements to be agreed upon by the HOST and UNIVERSITY;
- F. Have the right to require all Students who desire to participate with the HOST, to authorize and consent in writing to release HOST and its representatives of liability for any and all acts performed in good faith and without malice in connection with such Placement.
- G. In the event of an emergency involving a Student, contact the UNIVERSITY as soon as possible.
- H. Inform Students of HOST privacy regulations and standards and expectations of compliance.
- I. Participate with the UNIVERSITY in planning and implementing a comprehensive and coordinated program of selection, training, and support for on-site mentors or clinical supervisors of Students, in conformance with the most current requirements established by the Commission on Teacher Credentialing (CTC), the Council for Accreditation of Counseling and Related Educational Programs (CACREP), and/or the California Board of Behavioral Sciences (BBS), as applicable.

V. UNIVERSITY RESPONSIBILITIES

It is understood and agreed that UNIVERSITY shall:

- A. Recommend for Placement experience only those Students who possess a satisfactory record and have met the minimum requirements established by the State of California and the UNIVERSITY for the applicable Program.
- B. Require each Student to conform to the health examination and background check requirements and standards of State and Federal laws and regulations.
- C. Designate lines of authority and communication for relations between the UNIVERSITY faculty and HOST personnel so as to carry out the purpose of the Agreement.

- D. Retain general responsibility for instruction and related matters concerning Student participation in the Placement at HOST facilities. Student discipline shall remain the sole responsibility of the UNIVERSITY.
- E. Enforce the rules, regulations and requirements governing the Students participating in the Program; said rules, regulations and requirements to be agreed upon by the HOST and UNIVERSITY.

VI. SHARED RESPONSIBILITIES FOR STUDENTS HIRED BY HOST ONLY

If a Student is employed by HOST as an Intern or educator:

- A. If the HOST is seeking applicants for a paid, position for which UNIVERSITY Students may qualify, the HOST agrees to follow its normal rules and procedures for hiring new personnel. Students may be considered for such positions and may be contracted accordingly.
- B. Students who have been hired by the HOST for a paid position will be expected to fulfill the terms of the employment contract as specified by the HOST, including any requirements to maintain employment beyond the academic calendar of the UNIVERSITY.
- C. HOST certifies that Students contracted for employment shall not displace certificated employees within the HOST district.

VII. TERMINATION OF STUDENT PARTICIPATION

- A. Either PARTY may terminate a Student's Placement if, in their determination, the Student fails to meet Program requirements or violates the rules, or policies of the HOST, UNIVERSITY, and/or State or Federal laws or regulations.
- B. The HOST may also terminate a Student Placement due to incompetence, ethical misconduct, violation of privacy standards, or any other conduct that the HOST or UNIVERSITY determines endangers the safety or well-being of the HOST's students and/or staff.
- C. The PARTY initiating termination shall provide immediate written notice to the other PARTY.
- D. HOST shall have no obligation to arrange an alternative Placement for the Student following termination.

VIII. NON-DISCRIMINATION

The PARTIES agree that no person, staff, or student shall, on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, age, disability, or medical condition, be excluded from participation in, be denied the benefit of or be subjected to discrimination under this Agreement. This Agreement shall take into consideration the operational requirements and limitations of the HOST. HOST shall abide by appropriate State and Federal laws governing Reasonable Accommodation and the Americans with Disabilities Act.

IX. STATUS OF UNIVERSITY AND HOST

- A. Students, except those with an active employment contract with the HOST, shall not be deemed to be employees of HOST by virtue of their participation in the Placement experience and shall not be entitled to any employment benefits, including retirement and

health benefits. HOST shall not be responsible for providing worker's compensation insurance to Students who are not actively employed by HOST. The UNIVERSITY shall be responsible for ensuring that Students have appropriate insurance coverage.

- B. Except as specifically provided in this Agreement, or in any subsequent amendment thereto, no monetary obligation on the part of the UNIVERSITY or the HOST to each other is hereby created; consideration for this Agreement is furnished by the mutual benefits and promises of the PARTIES.
- C. Nothing in this Agreement is intended to create any employment and/or other agency between the PARTIES and the PARTIES will not represent themselves as being an employee and/or agent of the other.

X. RELEASE OF RECORDS AND/OR INFORMATION

- A. The PARTIES acknowledge that the education records of UNIVERSITY Students assigned to the HOST may fall within the definition and protection of education records under the federal *Family Educational Rights and Privacy Act* (FERPA), 20 U.S.C. §1232g, and/or constitute employment records for paid or contracted Interns. The PARTIES agree to comply with applicable state and federal privacy laws, including FERPA and its implementing regulations at 34 C.F.R. Part 99, and to protect the privacy of records concerning any UNIVERSITY Student assigned to the HOST under this Agreement. Employment records for paid or contracted Interns may be protected from disclosure absent the Student's written consent under applicable federal and state laws.
- B. To facilitate the joint monitoring of Student performance during Placement, all Students shall, as a condition of their Placement, execute a "Release of Records" (Exhibit C). This release authorizes the HOST and UNIVERSITY to share education and/or employment records to the extent such information relates to the Student's performance in the Placement. Failure to execute the "Release of Records" shall render the Student ineligible for Placement with the HOST.
- C. Each PARTY shall promptly notify the other upon becoming aware of any violations of institutional rules, regulations, policies, or procedures by a Student, or of any negligent or intentional conduct that may jeopardize the health and/or safety of HOST's students or staff. The PARTIES agree to cooperate in any related investigation of such conduct, provided a valid release of information is in place pursuant to Section X.B.

XI. INSURANCE

- A. UNIVERSITY Student Insurance. All Students participating in Placements, field work, internships or similar activities who are enrolled in for-credit courses requiring such Placement are covered under general and/or professional liability insurance through the California State University Risk Management Authority (CSURMA) Student Professional Liability Insurance Program (SPLIP). UNIVERSITY will provide documentation of same upon request.
- B. HOST Insurance. HOST shall, at its sole cost and expense, procure and maintain insurance coverage during the term of this Agreement in amounts reasonably necessary to protect against liability arising from negligent acts or omissions by its employees. Such professional and commercial general liability insurance shall provide coverage of no less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000)

in the aggregate, and shall be issued by a carrier rated "A:VII" or higher by AM Best, or through a qualified program of self-insurance. HOST shall also maintain workers' compensation and disability insurance for its employees, as required by law, and shall promptly notify UNIVERSITY of any cancellation, reduction, or other material change in the amount or scope of such coverage.

- C. UNIVERSITY Insurance. It is understood and agreed that the California State University is a self-insured public agency of the State of California. UNIVERSITY maintains self-insurance programs to fund its respective liabilities.
- D. Evidence of Insurance, Certificates of Insurance or other evidence of coverage shall not be required of either PARTY under this Agreement unless specifically requested. Upon such request, documentation shall be provided in a timely manner.

XII. INDEMNIFICATION

- A. The UNIVERSITY shall defend, indemnify, and hold the HOST, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the UNIVERSITY, its officers, employees or agents.
- B. The HOST shall defend, indemnify, and hold the State of California, the Trustees of the California State University, UNIVERSITY, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of HOST, its officers, employees or agents.
- C. The PARTIES intend that the principle of comparative fault shall govern this Agreement. This provision shall survive the termination of this Agreement.

XIII. TERM AND TERMINATION

- A. This Agreement shall become effective as of the date of final execution and shall remain in effect for five (5) years. Students who are actively in the process of completing their Placement at the time of agreement expiration shall be permitted to complete their Placement through the end of the current academic semester.
- B. Either Party may terminate this Agreement by giving the other Party thirty (30) days' written notice of termination. However, both PARTIES will act to protect those Students currently placed with the Host at the time of the termination such that they will be allowed to complete their Placement without interruption.

XIV. GENERAL PROVISIONS

- A. This Agreement may be amended at any time by mutual agreement of the PARTIES without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the PARTIES.

- B. Neither PARTY shall voluntarily, or by operation of law, assign or otherwise transfer this Agreement without the other PARTY's prior written consent. Any purported assignment in violation of this paragraph shall be void.
- C. Captions and headings in this Agreement are solely for the convenience of the PARTIES, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.
- D. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument. Original copies of the Agreement sent by facsimile or electronic delivery (.pdf) shall be treated as originals. Any signatures reproduced electronically, by facsimile or .pdf shall be treated as an original signature.
- E. This Agreement constitutes the entire agreement between the PARTIES with respect to Student Placements under College of Education Programs, including teaching credential and counseling programs, as outlined in Sections I and II of this Agreement. It supersedes any prior agreements between the PARTIES related to such Placements and associated activities.
- F. This Agreement does not affect any existing agreements between the PARTIES concerning Academic Internship and Service-Learning placements, or clinical placements involving UNIVERSITY Nursing, Allied Health, and/or Social Work programs.
- G. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.
- H. This Agreement shall be governed by the laws of the State of California.
- I. Nothing in this Agreement is intended to create any right in third-parties to enforce and/or otherwise benefit from the terms set for.
- J. The PARTIES acknowledge that accrediting bodies may revise standards from time to time. The inclusion of such standards in this Agreement shall not require formal amendment, provided that the PARTIES work collaboratively to implement such changes in accordance with the terms of this Agreement.
- K. Any notice required or permitted hereunder shall be deemed given when personally delivered to the recipient thereof or when mailed by registered or certified mail, return receipt requested, or by electronic mail which may include .pdf documents, at the addresses set forth below, however acceptance of any proposed changes shall occur in accordance with Section XIV. General Provisions, A., of this Agreement:

UNIVERSITY:
California State University,
Sacramento
Attn: Procurement and Contract
Services
6000 J Street, MS 6008
Sacramento, CA 95819
aba-fins-procure@csus.edu

HOST:
Sacramento City Unified School
District
5735 47th Avenue
Sacramento, CA 95824
hillary-harrell@scusd.edu

XV. EXECUTION

IN WITNESS WHEREOF, by signing below, each of the following represent that they have authority to execute this Agreement and to bind the PARTY on whose behalf their signature is made.

California State University, Sacramento

Sacramento City Unified School District

Signature

Signature

Gerardo Castillo

Printed Name

Printed Name

Chief Business Officer

Title
Procurement and Contract Services

Title

Date

Date

EXHIBIT A

RELEVANT STANDARDS FOR EDUCATOR/PRE-SERVICE PREPARATION PROGRAMS (CTC CREDENTIALING REQUIREMENTS)

This Exhibit A outlines minimum requirements for educator preparation Placements based on current standards established by the CTC. Additional expectations or clarifications may be communicated through UNIVERSITY program materials, which the HOST agrees to follow as applicable to each specific Placement. This Exhibit will be updated as relevant changes are made to CTC program standards.

The PARTIES shall cooperate in good faith to ensure ongoing compliance with applicable credentialing standards, including timely communication of updates and collaborative planning to implement any revisions issued by the relevant accrediting or licensing bodies.

I. Teacher Preparation Programs

The following supervision and mentoring expectations are excerpted from the most current CTC program standards for teacher preparation and reflect minimum baseline expectations for candidate support.

- A. Standard 3A: The program provides initial orientation for preparation program supervisors and district-employed supervisors of clinical practice experiences to ensure all supervisors understand their role and expectations. The minimal amount of program supervision involving formal evaluation of each candidate must be 4 times per quarter or 6 times per semester. The minimum amount of district-employed supervisors' support and guidance must be 5 hours per week.
- B. Standard 3D: The program provides district employed supervisors a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The program ensures that district employed supervisors remain current in the knowledge and skills for candidate supervision and program expectations.
- C. The most current standards were adopted in December 2015, and revisions were adopted on June 22, 2017. They can be viewed here: <https://www.ctc.ca.gov/docs/default-source/educator-prep/standards/prelimmsstandard-pdf.pdf?sfvrsn=2>
- D. The above language is relevant to the qualifications and duties of on-site mentors excerpted from standards approved by the Commission on Teacher Credentialing (CTC) for educator preparation programs sponsored by California State University, Sacramento.

II. For PPS School Counselor Programs:

Per Program Standard 31, a total of six hundred (600) clinical experience hours completed in a TK-12 public school setting is required. Additional details related to fieldwork and supervision requirements for PPS School Counseling Placements are outlined in Exhibit B.

III. For PPS: School Psychology Programs:

Per Program Standard 26: During the internship a minimum of eight hundred (800) clock hours must be obtained in a preschool to grade-12 school setting providing direct and indirect services to pupils. No more than 400 clock hours can be completed in a non-school setting.

Additional information about PPS School Psychology field experience is addressed in Exhibit B, in alignment with UNIVERSITY counseling program structures and CTC credentialing requirements.

IV. General Intern Placement Requirements

- A. HOST shall participate with the UNIVERSITY in planning and implementing a comprehensive and coordinated program of selection, training, and support for on-site mentors of those pre-service candidates serving on an intern credential, in conformance with the most current requirements established by the CTC.
- B. UNIVERSITY confirms that the pre-service candidate meets all the criteria for an intern credential, as established by this Program sponsor and approved by the CTC to participate in internship.
- C. UNIVERSITY shall assign a supervisor who has successfully completed UNIVERSITY-provided intern supervision training.
- D. UNIVERSITY shall assign Intern supervision duties that adhere to the most current requirements established by the CTC and articulated in Section V of this Exhibit A.
- E. UNIVERSITY shall coordinate with the HOST in planning and implementing a comprehensive and coordinated program of support and mentoring for the intern teacher, in conformance with the most current requirements established by the CTC and articulated in Section V of this Exhibit A.

V. Mentoring & Support for Credential Interns

This section applies only to credential Interns serving as Student teachers.

Specific mentoring and support to be provided by the HOST and UNIVERSITY includes:

- A. Assignment by the HOST of a mentor who meets the criteria for mentor teachers as established by the California Commission on Teacher Credentialing (CTC) and/or as communicated by the UNIVERSITY in accordance with applicable credential Program requirements. The mentor shall be available to provide regular on-site support to the Student teacher intern during their Placement.
- B. Assignment by the UNIVERSITY of a supervisor who is qualified under UNIVERSITY policy and Program requirements to support credential Interns and who will coordinate with the HOST-assigned mentor to provide regular on-site support and oversight to the Student teacher intern throughout the Placement.
 - 1. Regular on-site support includes a minimum of 8 observation/coaching sessions, provision of materials and resources, feedback on lesson plans, logistical support (bulletin boards, instructional materials, etc.), and other types of assistance designed to strengthen the Student teacher intern's instructional effectiveness.
 - 2. Regular on-site support must be provided in a scheduled and coordinated manner and must adhere to these requirements:
 - i. 5 hours of support per every five instructional days for general instruction coaching and mentoring (at least 144 hours); AND
 - ii. 5 hours of support per month specific to teaching English learners (at least 45 hours).

- C. The Student teacher intern's faculty advisor will assist the HOST mentor and the UNIVERSITY supervisor in creating this coordinated and regular system of support.
- D. The duration of any internship shall not exceed two (2) years.
- E. The UNIVERSITY shall communicate to the HOST any applicable updates to mentor and supervisor qualification requirements as established by the CTC or communicated by the UNIVERSITY in accordance with updated credential program guidelines. The PARTIES agree to cooperate in good faith and to ensure compliance with current credentialing standards as they may be revised from time to time.

VI. Recording and Remote Observation

UNIVERSITY Supervisors may observe Student teachers either in person or through secure remote technology (e.g., Zoom or other secure video platforms), in accordance with Program requirements. With the prior notice to the Cooperating Teacher and the Student teacher, classroom instruction may be recorded solely for supervision, feedback, and evaluation purposes.

Any such recordings shall be used exclusively for educational and supervisory purposes within the context of supervision, shall not be shared beyond the supervisory process, and shall be deleted upon completion of the supervision process.

VII. Video Recording for Teacher Performance Assessment

Student teachers may record their own classroom instruction solely for the purpose of completing the Teacher Performance Assessment (TPA) required by the California Commission on Teacher Credentialing. These recordings shall focus on the Student teacher's instructional practice and may include students in the classroom as part of normal teaching activities.

Prior to any recording, Student teachers are responsible for collecting and maintaining signed parent/guardian permission forms in accordance with HOST policies and UNIVERSITY requirements. All recordings shall be used exclusively for credentialing purposes, kept confidential, and not shared beyond the scope of the TPA.

VIII. References:

- A. California Commission on Teacher Credentialing (CTC).
Preliminary Multiple and Single Subject Credential Program Standards (2017 Revision).
Available at: <https://www.ctc.ca.gov/docs/default-source/educator-prep/standards/prelimmsstandard-pdf.pdf?sfvrsn=2>
- B. California Commission on Teacher Credentialing (CTC).
Pupil Personnel Services: School Counseling Program Standards (2020).
Available at: https://www.ctc.ca.gov/docs/default-source/educator-prep/standards/pps-school-counseling-pdf.pdf?sfvrsn=28e552b1_12

-End of Exhibit A-

EXHIBIT B

RELEVANT STANDARDS FOR CLINICAL COUNSELING PLACEMENTS (CACREP/BBS REQUIREMENTS)

This Exhibit B summarizes minimum requirements for clinical counseling Placements based on standards established by CACREP and BBS. These requirements apply to direct and indirect clinical hours, supervision, and site qualifications across all MS in Counseling specializations.

Additional expectations or clarifications may be communicated through UNIVERSITY program materials, which the HOST agrees to follow as applicable to each specific Placement. This Exhibit will be updated as changes are made to CACREP Standards for Professional Practice.

Note: Beginning in the 2025-2026 academic year, the UNIVERSITY will transition to using CACREP 2024 standards in order to comply by the July 1, 2026 implementation deadline. School Counseling specializations must also comply with additional CTC fieldwork requirements, as outlined in this Exhibit.

The PARTIES shall cooperate in good faith to ensure ongoing compliance with applicable credentialing standards, including timely communication of updates and collaborative planning to implement any revisions issued by the relevant accrediting or licensing bodies.

- I. CACREP (2016) SECTION 3: ENTRY-LEVEL PROFESSIONAL PRACTICE:
The following supervision and mentoring expectations are excerpted from CACREP 2016 Section 3 and represent baseline standards for clinical counseling preparation programs.
 - A. Students are covered by individual professional counseling liability insurance policies while enrolled in practicum and internship.
 - B. Supervision of practicum and internship Students includes program-appropriate audio/video recordings and/or live supervision of Students' interactions with clients.
 - C. Formative and summative evaluations of the Student's counseling performance and ability to integrate and apply knowledge are conducted as part of the Student's practicum and internship.
 - D. Students have the opportunity to become familiar with a variety of professional activities and resources, including technological resources, during their practicum and internship.
 - E. In addition to the development of individual counseling skills, during either the practicum or internship, Students must lead or co-lead a counseling or psychoeducational group.
- II. CACREP (2024) SECTION 4: ENTRY-LEVEL PROFESSIONAL PRACTICE:
 - A. The counselor education program provides ongoing support to help Students find fieldwork sites that are sufficient to provide the quality, quantity, and variety of expected experiences to prepare Students for their roles and responsibilities as professional counselors within their CACREP specialized practice areas.
 - B. Students are covered by individual professional counseling liability insurance while enrolled in practicum and internship.

- C. Supervision of practicum and internship Students includes secure audio or video recordings and/or live supervision of Students' interactions with clients that are in compliance with applicable institutional, state, federal, and international privacy requirements for all program delivery types.
- D. Students have the opportunity to become familiar with a variety of professional activities and resources, including technology, as part of their practicum and internship.
- E. In addition to the development of individual counseling skills, during either the practicum or internship, Students must lead or co-lead a counseling or psychoeducational group.
- F. Formative and summative evaluations of the Student's counseling performance and ability to integrate and apply knowledge are conducted as part of the Student's practicum and internship.
- G. Programs provide a fieldwork handbook to all Students and fieldwork site supervisors, for all program delivery types, detailing requirements, expectations, policies, and procedures, including:
 - 1. CACREP standards and definitions related to supervised practicum and internship;
 - 2. Supervision agreement
 - 3. Evaluation procedures and requirements; and
 - 4. Policy for Student retention, remediation, and dismissal from the Program.
- H. Written supervision agreements shall
 - 1. Define the roles and responsibilities of the UNIVERSITY faculty supervisor, HOST field experience site supervisor, and Student during practicum and internship;
 - 2. Include emergency procedures; and
 - 3. Detail the format and frequency of consultation between the UNIVERSITY Program and the HOST to monitor Student learning.

III. Practicum Requirements:

- A. Students complete supervised counseling practicum experiences that total a minimum of one hundred (100) clock hours over a full academic term that is a minimum of ten (10) weeks.
- B. Practicum Students complete at least forty (40) clock hours of direct service with actual clients that contributes to the development of counseling skills.
- C. Practicum Students have weekly interaction with supervisors that averages one hour per week of individual and/or triadic supervision throughout the practicum by (1) a UNIVERSITY counselor education program faculty member, (2) a student supervisor who is under the supervision of a UNIVERSITY counselor education program faculty member, or (3) a HOST site supervisor who is working in consultation on a regular schedule with a UNIVERSITY counselor education program faculty member in accordance with the supervision agreement.
- D. Practicum Students participate in an average of one and one-half (1½) hours per week of group supervision on a regular schedule throughout the practicum. Group supervision must be provided by a UNIVERSITY counselor education program faculty member or a

student supervisor who is under the supervision of a UNIVERSITY counselor education program faculty member.

IV. Internship Requirements:

- A. UNIVERSITY confirms that the Intern meets all the criteria in accordance with CACREP and BBS to participate in internship.
- B. HOST may request that Interns provide a copy of their Student Professional Counseling Liability Insurance.
- C. Interns are expected to comply with California legal statutes and ACA ethical requirements.
- D. UNIVERSITY and HOST shall work collaboratively to plan and implement a comprehensive and coordinated clinical experience, including supervision, in conformance with the most current educational and training requirements established by the CACREP and BBS.
- E. After successful completion of the practicum, Students complete six hundred (600) clock hours of supervised counseling internship in roles and settings with clients relevant to their specialty area.
- F. Internship Students complete at least two hundred forty (240) clock hours of direct service.
- G. Internship Students have weekly interaction with supervisors that averages one hour per week of individual and/or triadic supervision throughout the internship, provided by (1) the HOST site supervisor, (2) UNIVERSITY counselor education program faculty, or (3) a student supervisor who is under the supervision of a UNIVERSITY counselor education program faculty member.
- H. Internship Students participate in an average of one and one-half (1½) hours per week of group supervision on a regular schedule throughout the internship. Group supervision must be provided by a UNIVERSITY counselor education program faculty member or a student supervisor who is under the supervision of a UNIVERSITY counselor education program faculty member.

V. Accreditation Standard References and Program Alignment

- A. The most current standards were adopted in 2016, 2024 standards revisions will go into effect by July 1, 2026. CACREP 2016 standards can be viewed here: <https://www.cacrep.org/section-3-professional-practice/> and CACREP 2024 standards can be viewed here: <https://www.cacrep.org/section-4-professional-practice/>.
- B. The above language is relevant to the qualifications and duties of on-site supervisors excerpted from standards approved by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) Counseling preparation programs sponsored by California State University, Sacramento.

VI. Additional Requirements – School Counseling Concentration (these are in addition to CACREP requirements)

This section applies only to MS in Counseling Program School Concentration

A. Practica (CTC, 2020, PPS: School Counseling)

A minimum of one hundred (100) clock hours in a practicum experience, includes but not limited to:

1. Peer counseling related to a university or college program practicum course;
2. Personal and career assessments;
3. Personal counseling experience in either an individual or group context;
4. School-based programs serving parents and family members;
5. Community service programs serving children and families;
6. School related experience such as “shadowing” a school counselor, observing classroom instruction, attending district and school based meetings, and mapping school-based community resources. Practica experiences should be completed prior to the field experience.

B. Fieldwork (CTC, 2020, PPS: School Counseling)

The Student candidate’s total field experience includes the following:

1. Candidates are required to complete a minimum of eight hundred (800) clock hours in two of three school levels such as elementary, middle, high school with a minimum of two hundred (200) clock hours within each level. Two hundred (200) hours of the eight hundred (800) clock hours may be completed in other areas related to schools and/or counseling, such as field work hours needed for a Child Welfare and Attendance (CWA) authorization. At least six hundred (600) clock hours must be completed in public school settings with Pre-K-12 pupils. If a candidate elects to complete 200 of the 800 hours in a setting outside of the Pre-K-12 school system, they must have a site supervisor that has a master’s degree in counseling or a related field.
2. The opportunity for the candidate to gain supervised experience in the understanding and use of a variety of school resources, including: data and information systems on student learning and achievement; career development materials; information on colleges and universities; the use of school technologies for information access, teaching and learning; and tests and measures used in assessing student learning and achievement, development of school, family, and community partnership.
3. The opportunity for the candidate to gain supervised experience in comprehensive student support systems that provides prevention and intervention services on behalf of students around crisis and trauma, including but not limited to suicide and homicide risk and assessment and school shootings.
4. The opportunity to work with students of diverse backgrounds, one hundred fifty (150) hours, including socioeconomic disadvantages, English learners, homeless youth, foster youth; students with disabilities (including Section 504 plans), students experiencing suspension and expulsion from school, sexual minority youth (LGBTQ+), racial and ethnic minorities; and understand information on school, district, State, and Federal policies and the impact of resulting practices.
5. A planning document for field experience is prepared and agreed upon by the field supervisor(s) and program faculty serving as fieldwork course instructors. The plan includes the activities candidates are expected to experience, the experiences used to

attain competencies, and a plan for determining competency attainment. The plan also delineates the responsibilities of both program faculty and school counseling supervisors. The plan is completed early in the field experience and periodically reviewed and revised.

6. Articulate and provide an example of an individualized self-care plan to ensure long-term wellness and professionalism to successfully cope with high stress situations. Dispositions and recommendations for self-care and self-work, for example, candidate participating as a counselee in individual and/or group counseling.
7. Within the required fieldwork hours, candidates are required to complete at least one hundred (100) hours of experience in each of the following areas: Social/Emotional, College/Career, and Academic (see SCPEs #3, #4, and #5 for specific activities).

VII. Child Welfare and Attendance (CWA) Authorization

This section applies only for candidates who elect to earn a CWA

- A. Candidates complete a minimum of one hundred and fifty (150) clock hours of field experience, under the supervision of a Pupil Personnel Services (PPS) Credential holder.
- B. A minimum of ninety (90) clock hours are in a school setting in direct contact with pupils.
- C. A minimum of thirty (30) clock hours are in interdisciplinary experiences in a setting that is outside the field of education, such as law enforcement, juvenile justice, child health and welfare, mental health, social services, child protective services and community-based organizations.
- D. The remaining thirty (30) clock hours can be at the discretion of the UNIVERSITY supervisor.
- E. The most current CTC standards were adopted in 2020 and can be viewed here:
https://www.ctc.ca.gov/docs/default-source/educator-prep/standards/pps-school-counseling-pdf.pdf?sfvrsn=28e552b1_12

VIII. On-Site Clinical Supervisors

UNIVERSITY and HOST shall coordinate and communicate to identify on-site clinical supervisor(s) that meet the following qualifications in conformance with the most current requirements established by CACREP and BBS. Specific Supervision and support that the HOST and UNIVERSITY shall provide includes:

- A. Assignment by HOST of a supervisor who meets the criteria identified in CACREP Professional Practice standards of this Agreement and who is available to provide regular on-site supervision to the intern.
- B. Assignment by UNIVERSITY of a supervisor who meets the criteria identified in CACREP Professional Practice standards of this Agreement and who is assigned to provide regular on-site support to the intern, in coordination with the HOST.
 1. Regular on-site supervision includes observation, weekly individual/ triadic supervision, provision of materials and resources, feedback on sessions, logistical support (assessment/ diagnostic materials, etc.), and other types of assistance designed to strengthen the intern's effectiveness.

2. Regular on-site support shall follow a scheduled, coordinated structure and include the following requirements:
 - i. One (1) hour of individual/triadic supervision per week; AND
 - ii. Availability for emergency supervision.
3. The intern's EDC480 Fieldwork faculty and the M.S. in Counseling Program Fieldwork Coordinator will assist the HOST supervisor and the UNIVERSITY supervisor in creating this coordinated and regular system of support.
4. The duration of any internship shall not exceed two (2) years.
5. HOST shall provide supervision of internship Students that includes secure audio or video recordings and/or live supervision of Students' interactions with clients that are in compliance with applicable institutional, state, federal, and international privacy requirements for all Program delivery types in conformance with the most current requirements established by CACREP.

C. Supervisor Qualifications (CACREP 2016):

1. UNIVERSITY counselor education program faculty members serving as individual/triadic or group practicum/internship supervisors for Students in entry-level Programs shall have (1) relevant experience, (2) professional credentials, and (3) counseling supervision training and experience.
2. HOST supervisors shall have (1) a minimum of a master's degree, preferably in counseling, or a related profession; (2) relevant certifications and/or licenses; (3) a minimum of two years of pertinent professional experience in the specialty area in which the Student is enrolled; (4) knowledge of the Program's expectations, requirements, and evaluation procedures for Students; and (5) relevant training in counseling supervision.
3. Orientation, consultation, and professional development opportunities are provided by UNIVERSITY counselor education program faculty to HOST supervisors.
4. Written supervision agreements define the roles and responsibilities of the UNIVERSITY faculty supervisor, HOST supervisor, and Student during practicum and internship. When individual/triadic practicum supervision is conducted by a HOST supervisor in consultation with UNIVERSITY counselor education program faculty, the supervision agreement must detail the format and frequency of consultation to monitor Student learning.

D. Supervisor Qualifications (CACREP 2024):

1. A minimum of a master's degree, preferably in counseling or a related profession.
2. Active certifications and/or licenses in the geographic location where the Student is placed, preferably in counseling or a related profession.
3. A minimum of two (2) years post-master's professional experience relevant to the CACREP specialized practice area in which the Student is enrolled.
4. Relevant training for in-person and/or distance counseling supervision.
5. Relevant training in the technology utilized for supervision; and

6. Knowledge of the Program's expectations, requirements, and evaluation procedures for Students.
 - E. The most current standards were adopted in 2016, 2024 standards revisions will go into effect by July 1, 2026. CACREP 2016 standards can be viewed here: <https://www.cacrep.org/section-3-professional-practice/> and CACREP 2024 standards can be viewed here: <https://www.cacrep.org/section-4-professional-practice/>.
 - F. The UNIVERSITY shall communicate to the HOST any applicable updates to supervisor qualification requirements as established by CACREP or communicated by the UNIVERSITY in accordance with updated credential Program guidelines. The PARTIES agree to cooperate in good faith and to ensure compliance with current credentialing standards as they may be revised from time to time.
- IX. Qualifications, Training and Responsibilities of Site Supervisors (CTC, 2020, PPS: School Counseling)
- The Program assigns qualified supervisors and provides training based on the Program's design.
- A. Qualifications for supervisors must include, but are not limited to:
 1. Possession of a PPS School Counselor credential and a minimum of two years PPS experience as appropriate to the candidate's fieldwork setting.
 2. The supervisor is responsible to undergo training in models of supervision, the SCPEs, and Program fieldwork requirements and share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.
 3. Candidates must meet with their supervisor for one (1) hour of individual or one-and-one half (1.5) hours of small group (limit 8 candidates per group) supervision per week. Six hundred (600) clock hours are required in a public Pre-K-12 school, must be supervised by a professional who holds a valid PPS credential and is also accessible to the candidate at all times while the candidate is accruing fieldwork hours.
 - B. UNIVERSITY Supervision Requirements include:
 1. One-and-one-half (1.5) hours per week of group supervision provided on a regular schedule throughout the field experience, usually performed by a Program faculty member.
 2. The Program provides preparation and continuing education for field experience supervisors on Program requirements, models of supervision, and the SCPEs, in collaboration with site supervisors.
 3. Site Supervisors share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.
- X. References:
- A. Council for Accreditation of Counseling and Related Educational Programs (CACREP). *2016 Standards, Section 3 – Professional Practice*. Available at: <https://www.cacrep.org/section-3-professional-practice/>

- B. Council for Accreditation of Counseling and Related Educational Programs (CACREP).
2024 Standards, Section 4 – Entry-Level Professional Practice.
Available at: <https://www.cacrep.org/section-4-professional-practice/>
- C. California Board of Behavioral Sciences (BBS).
Licensure and Educational Requirements for LPCC/MFT Programs.
Available at: <https://www.bbs.ca.gov/>

-End of Exhibit B-

EXHIBIT C

California State University, Sacramento Student Consent for Release of Records for Student Placement

The federal *Family Educational Rights and Privacy Act of 1974*, as amended, seeks to guarantee both a UNIVERSITY Student's right of access to education records, financial aid records and financial records, and the confidentiality of UNIVERSITY Student information. Institutions may not disclose information contained in education record without the UNIVERSITY Student's written consent except under certain conditions. A UNIVERSITY Student's record may be released to parents, guardians or other third-parties by providing a written authorization or consent. For paid interns, the records maintained by their HOST may also constitute employment records subject to privacy protections under state and federal law.

UNIVERSITY STUDENT CONSENT FOR RELEASE OF INFORMATION

In order to enable the UNIVERSITY and HOST to monitor my performance during my Placement, I hereby authorize the UNIVERSITY and the HOST identified below to release all education records (as defined by FERPA) and/or employment records relating to my performance in the Placement described below, and the information contained therein from one to the other, or its authorized representative, upon request. I further release the UNIVERSITY, and the HOST and their respective Trustees, Officers, and Employees from any and all liability for release of my education records.

This Release of Records ("Release") is subject to the following:

- I understand that this Release, and the authorization given above, is effective immediately and expires at the completion of my Placement with the HOST.
- I understand that this Release is necessary for my Placement and that this Release is necessary for the sharing of information between the UNIVERSITY and HOST relating to my performance in said Placement.
- I understand that I may revoke this Release, in writing, at any time, but if I revoke, I may no longer be eligible for a Placement with the HOST, and my Placement could be terminated.
- I understand that I may receive a copy of all records released pursuant to this Release, upon my request.
- I waive all rights under FERPA with regard to the release of records described herein as well as any other state and federal law governing the privacy of records held by the HOST that may constitute employment records.
- This Release does not apply to any other third-party requestor of my education records.
- Further, the UNIVERSITY and HOST will not release my education and/or employment records to any third-party without my express written consent.

By signing below, I certify that I have read this Release of Records form and understand its meaning and purpose.

Signature of University Student/Pre-Service Candidate

Date

Name of University Student/Pre-Service Candidate (Printed)

Nature of Placement (e.g. clinical experience, intern, etc.):

Dates of Placement:

Name and Address of HOST Institution:

Name and Title of Designated Individual at HOST Institution to Request Record:



GENIUS Site Teams

We are eager to connect with and serve you through the work of the GENIUS Initiative. As we prepare for your participation, we want to ensure you have a clear understanding of the stipend process and logistical details involved.

First and foremost, it's crucial to emphasize that GENIUS operates differently from a traditional grant program. Participating Local Educational Agencies (LEAs) will receive one time compensation for their attendance and active engagement with in-person and virtual meetings, and coaching related activities including data collection and survey feedback.

Here's an overview of how the stipend process works:

- Attendance and Participation: Throughout the year your team's participation in in-person and virtual meetings will be documented and tracked by the Sonoma County Office of Education.
- Invoicing: As soon as possible and before April 15, 2026, LEAs will provide an invoice for \$10,000 with back up documentation for expenditures and explaining their purpose in relation to the grant work. [Link to Reporting spreadsheet](#)
- Stipend Disbursement: Once invoices are submitted, Sonoma County Office of Education will review and process them accordingly. Payments will then be sent directly to the respective LEAs.

The funds provided through GENIUS are disbursed to your district/LEA or CMO as **Unrestricted Funds**, intended expressly to enhance your district's efforts in response to your LEAs Problem of Practice named in your application pursuant to Education Code Section 52073.3. These funds can be allocated towards a variety of purposes, including but not limited to:

- Travel for GENIUS related activities: Mileage, travel meals, parking, car rentals
- Stipend for Teachers, Administrators, Students and/or Parent/Community members who actively serve on your GENIUS team
- Substitute cost related to GENIUS activities: CoP's, trainings, etc
- Seed money for launching new partnerships/projects related to Problem of Practice
 - Start-up/materials cost
- Programming for the targeted student groups (including college tours etc)

While the Sonoma County Office of Education administers the GENIUS Initiative, the Sonoma County Office of Education does not control the LEA's capacity to **code the funding** in a specific way. Each LEAs coding for the GENIUS funds will be different to align with their needs. Our best advice is to load the funds in the designated accounting line to be used to support improving your LEA's GENIUS Initiative (as detailed above).

Should you have any questions or require further assistance regarding the compensation process or any other aspect of your participation in Sonoma County Office of Education GENIUS Initiative please feel free to reach out to the Sonoma County Office of Education GENIUS Team at genius@scoe.org

Memorandum of Understanding
Between
Sacramento City Unified School District
And
The Sonoma Office of Education

Sacramento City Unified School District ("District") and The Sonoma Office of Education , collectively referred to as "the Parties," hereby enter into this Memorandum of Understanding ("MOU") for program services effective on Jan 5, 2026, with respect to the following recitals.

RECITALS

Whereas District desires to partner with The Sonoma Office of Education to provide participation in the GENIUS Initiative (Genuine Empathy & Nurturing Intellect for Underserved Students), a statewide equity initiative (Equity Leads) launched under Senate Bill 114 and the California Statewide System of Support.

The purpose is to ensure:

- Alignment with the goals of addressing racial disparities in student outcomes, particularly for Black/African American and other marginalized student groups.
- Compliance with requirements necessary to receive and retain the \$10,000 participant stipend funding provided by the GENIUS Leads.
- Financial accountability if program requirements are not met.

at John Sloate Elementary School during the term of this MOU;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Roles and Responsibilities

A. Organization shall:

- a. Provide tiered supports (universal, targeted, and intensive) including STAAL-aligned institutes, Communities of Practice, and coaching.
 - (1) Deliver high-quality professional learning, educator preparation, and STAAL training.
- b. Offer technical assistance in identifying disparities and aligning actions with Equity Multiplier and LCAP goals.
- c. Support schools in implementation, data collection and progress monitoring.

B. District shall:

GENIUS Network Schools (Participating LEAs/Sites) agree to:

1. Submit and adhere to a signed Statement of Interest and Participation Agreement.
2. Establish a GENIUS Team (including principal, staff, students and/or community representation).
3. Participate in required in-person/virtual gatherings,

- a. Tier I Institute - One time
 - b. Orientation- One time
 - c. Communities of Practice- Annually
 - d. Coaching Sessions 6-8 per year
4. Implement evidence-based practices, including those outlined in the STAAL Guide.
5. Align site actions with district LCAP goals, especially Equity Multiplier objectives.
6. Collect and share data on student outcomes (discipline, suspension, absenteeism, grades, referrals, etc.).
7. Engage in reflective practice and sustainability planning.

III. Funding and Repayment

1. Each selected GENIUS Network School will receive \$10,000 in one-time participant stipend funding to support implementation efforts.
 2. Funds must be used in accordance with the purposes of the GENIUS Initiative, including professional learning, implementation of STAAL-aligned practices, and equity-focused improvement strategies. These activities include:
 - a. Travel for GENIUS related activities: Mileage, travel meals, parking, car rentals
 - b. Stipend for Teachers, Administrators, Students and/or Parent/Community members who actively serve on your GENIUS team
 - c. Seed money for launching new partnerships/projects related to Problem of Practice
 - i. Start-up/materials cost
 - d. Programming for the targeted student groups (including college tours etc)
 3. **Repayment Clause:**
 If a participating school fails to meet the commitments outlined in this MOU, the GENIUS Lead that provided the participant stipend reserves the right to request repayment of the \$10,000 in full.
 - a. Repayment must be made to the granting County Office of Education (Sonoma County Office of Education, within 90 days of written notification of non-compliance.
 - b. Exceptions may be considered by mutual agreement in cases of extraordinary circumstances.
 4. **Required Back Up Documentation for the use of Stipend Funds**
 - a. Sign ins at Tier I Institute and CoPs
 - b. Attendance at Coaching meetings
 - c. Asynchronous and collaborative documentation including the GENIUS Workbook
 - d. Research Inquiries including but not limited to: Research inquiries; including, but are not limited to, surveys, focus groups, and end-of-year reflection documents
2. Term and Termination. The term of this MOU shall be from 2026-2030, and continue through . Either Party may terminate this MOU without cause and without incurring financial obligation with delivery of a written notice at least thirty (30) days in advance to the other Party at the address below:

If to District:
 Sacramento City Unified School District

If to Organization:
 The Sonoma County Office of Education

PO Box 246870
Sacramento CA 95824-6870
Attn: Tina Alvarez Bevens, Contracts

5340 Skylane Blvd, Santa Rosa, CA 95403

3. Independent Status. This MOU is by and between independent agents and does not create the relationship of agent, servant, employee, partnership, joint venture and/or association between the independent agents.

Fingerprinting Requirements. District has determined that services performed under this MOU will result in limited contact with pupils. Organization is required to comply with the conditions listed in **Exhibit A**, Organization's Certification of Compliance. If the Organization is unwilling to comply with these requirements, the Organization's employees may not enter any school site until the Organization provides the certification of fingerprinting clearance by the DOJ for employees providing services. Failure to adhere to the terms of this provision is grounds for termination of the MOU.

4. Mutual Indemnification. Each of the Parties shall defend, indemnify and hold harmless the other Party, its officers, agents and employees from any and all claims, liabilities and costs, for any damages, sickness, death, or injury to person(s) or property, including payment of reasonable attorney's fees, and including without limitation all consequential damages, from any cause whatsoever, arising directly or indirectly from or connected with the operations or services performed under this MOU, caused in whole or in part by the negligent or intentional acts or omissions of the Parties or its agents, employees or subcontractors.

It is the intention of the Parties, where fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any damage attributable to fault of that Party. It is further understood and agreed that such indemnification will survive the termination of this MOU.

5. Insurance. Prior to commencement of services and during the life of this MOU, Organization shall provide the District with a certificate of insurance reflecting its comprehensive general liability insurance coverage in a sum not less than \$2,000,000 per occurrence naming District as an additional insured. Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory.

6. Entire Agreement. This MOU contains the entire agreement between the parties and supersedes all prior understanding between them with respect to the subject matter of this agreement. There are no promises, terms, conditions or obligations, oral or written, between or among the parties relating to the subject matter of this agreement that are not fully expressed in this MOU. This MOU may not be modified, changed, supplemented or terminated, nor may any obligations under this agreement be waived, except by written instrument signed by the party to be otherwise expressly permitted in this MOU.

7. Nondiscrimination. Any service provided by the parties pursuant to this MOU shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, immigration status, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.

8. Rules and Regulations. All rules and regulations of the District's Board of Education and all federal, state and local laws, ordinance and regulations are to be strictly observed by the

Organization pursuant to this MOU. Any rule, regulation or law required to be contained in this MOU shall be deemed to be incorporated herein.

9. Amendments. The terms of this MOU shall not be amended in any manner except by written agreement signed by the Parties.
10. Execution in Counterparts. This MOU may be executed in counterparts such that the signatures of the parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.
11. Authority. Each party represents that they have the authority to enter into this MOU and that the undersigned are authorized to execute this MOU.

IN WITNESS THEREOF, the Parties have caused this agreement to be executed.

**SACRAMENTO CITY
UNIFIED SCHOOL DISTRICT**

**THE SONOMA COUNTY OFFICE OF
EDUCATION**

By: _____
Gerardo Castillo
Chief Business Officer

By: _____
[Signer]
[Title]

Date

Date

EXHIBIT A
FINGERPRINT AND CRIMINAL BACKGROUND CHECK CERTIFICATION

In accordance with the Department of Justice fingerprint and criminal background investigation requirements of California Education Code section 45125.1, et seq.

With respect to the Services Agreement ("Agreement") between the Sacramento City Unified School District ("District") and ***Insert Name*** Inc. ("Contractor"):

One of the boxes below must be checked with regard to Contractor and Contractor's personnel (officers, principals, paid or unpaid employees, volunteers, agents, subtenants and subcontractors of Contractor who will provide services under the Agreement) ("Contractor's Personnel") and the arrangements must be verified by an authorized representative of District prior to commencement of the Agreement.

- ☐ Requirements do not Apply. Fingerprinting/Background Check requirements do not apply because Contractor/Contractor's Personnel will not have any interaction with District pupils based on the type of service being provided, the location at which services will be provided, or for other reason (Specify):

- ☐ Contract is Exempt. Contractor/Contractor's Personnel qualify for a waiver of fingerprint/criminal background check requirements on the following basis:

_____ Emergency Services. The services provided by Contractor/Contractor's Personnel are for an emergency or exceptional situation, such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable. [Ed. Code § 45125.1(b)]

_____ Parental Supervision. Contractor/Contractor's Personnel will have no interaction with District pupils that is not under the immediate supervision and control of the pupil's parent/guardian. Enter details of parental supervision:

_____ Employee Supervision. Contractor/Contractor's Personnel will have no interaction with pupils that is not under the immediate supervision and control of a District employee who has been properly fingerprinted and undergone background checks. Enter details of District employee supervision arrangements:

_____ Work Experience Program. Contractor/Contractor's Personnel are offering qualifying work experience opportunities for pupils, or workplace placements as part of a pupil's Individualized Education Program (IEP), and all of the following will be met as part of such participation: (a) at least one adult employee in the workplace during pupil's work hours has a valid criminal records summary; (b) a District staff member will make at least one visitation every three weeks to consult, observe and check in to ensure pupil health, safety and welfare; and (c) the pupil's parent has signed a consent form per California Education Code section 45125.1(b)(2).

_____ Independent Study Program. Contractor/Contractor's Personnel provides independent study program services to pupils under the immediate supervision and control of pupil's parent/guardian and District has either [check as applicable]: _____ (a) verified completion of a valid criminal records summary for all Contracting Party Personnel who interact with pupils; **or** _____ (b) District has ensured that parent/guardian has signed a consent form per California Education Code section 45125.1(b)(3).

□ Contract Not Exempt

_____ A. Sole Proprietor. Contractor is a **sole proprietor** who may interact with District pupils not under the immediate supervision of a pupil's parent, guardian or District employee, and in accordance with the fingerprinting requirements of California Education Code section 45125.1(h), hereby agrees to the District's preparation and submission of fingerprints so that the California Department of Justice may determine (A) that Contractor has not been convicted of a felony, as that term is defined in California Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by California Education Code section 45125.1(e)(2) or (3). No work or action under the Agreement shall commence until the Department of Justice ascertains that Contractor has not been convicted of a felony as defined in California Education Code section 45122.1.

_____ B. Contract Not Exempt – Background Checks Completed. Contractor is **not a sole proprietor** and has complied with the fingerprinting requirements of California Education Code section 45125.1 with respect to all Contractor's Personnel who may interact with District pupils not under the immediate supervision of a pupil's parent, guardian or District employee during the term of the Agreement, and the California Department of Justice has determined (A) that none of Contractor's Personnel has been convicted of a felony, as that term is defined in California Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by California Education Code section 45125.1(e)(2) or (3). When the Contractor performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. A complete and accurate list of Contractor's Personnel who may come in contact with District pupils during the course and scope of the Agreement is attached hereto. No work or action under the Agreement shall commence until the Department of Justice ascertains that none of Contractor's Personnel has been convicted of a felony as defined in California Education Code section 45122.1.

CONTRACTING PARTY CERTIFICATION

I am a representative of the Contractor entering into this Agreement with the District, and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of the Contractor. By signing below, I certify that the information contained on this certification form is accurate. I understand that it is Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification" information for all Contractor's Personnel throughout the duration of the Agreement. **A list of Contractor's Personnel is attached hereto as Attachment A.**

Date: _____

Contractor: _____

Signature: _____

Print Name: _____

Title: _____

Certificate of Insurance Request

Sonoma County Office of Education

Instructions for completing this form:

Attach a copy of the event/activity contract or agreement that contains specific insurance requirements, complete form and obtain required approvals, then forward to SCOE Business Services Administrative Operations Specialist

Redwood Empire Schools' Insurance Group
Attn: Nicole Thysell (x121)
5760 Skylane Boulevard, Suite 100
Windsor, CA 95402
Phone (707) 836-0779 • Fax (707) 836-9079

Business Services will submit to RESIG

Date April 14, 2026 New or reissued certificate? ☒ New ☐ Reissue

Department Business Services

Group Sonoma County Office of Education

Address 5340 Skylane Blvd., Santa Rosa, CA 95403

Attention Kristin Enbysk

Phone number 707-524-2628

Email Address kenbysk@scoe.org

Name and address of certificate holder

Sacramento City Unified School District

5735 47th Ave

Sacramento CA 95824

Attention Lisa Grant Dawson

Phone number (916) 643-7400

☐ Email ☐ Fax

Email Address lisa-grantdawson@scusd.edu

Fax number _____

Date and time of event/activity Various site visits 2025-2030 related to Equity Lead grant

Sponsor (SCOE Department) Equity Lead GENIUS Grant

Location of event/activity John Sloat Elementary

Participants Ms. Nzinga Woods, Dr. Jacob Ramirez, Dr. Yvette Jackson, Dr. Linda Montes

Special requirements n/a

Description of event/activity Site visit for classroom observations related to GENIUS initiative Equity Lead

Additional insured endorsement required?

☒ No
☒ No

☐ Yes
☐ Yes (attach copy)

Special endorsement or wording requirements?

Requested by Kelly Walton

Date April 14, 2026

Phone (707) 524-2836

Fax _____

Email kawalton@scoe.org

Approvals

Department Director _____

Date _____

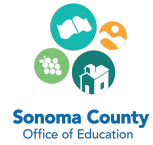
Asst. Supt. of Business Services _____

Date _____

For Business Services use only

Sent to RESIG: _____

By: _____



2025-2026

MEMORANDUM OF UNDERSTANDING

between **Sonoma County Office of Education** and **John D Sloat Elementary**

Agreement for GENIUS Initiative Participant Stipend Funding

I. Purpose

This MOU establishes the terms and conditions governing participation in the GENIUS Initiative (Genuine Empathy & Nurturing Intellect for Underserved Students), a statewide equity initiative launched under Senate Bill 114 and the California Statewide System of Support.

The purpose is to ensure:

- Alignment with the goals of addressing racial disparities in student outcomes, particularly for Black/African American and other marginalized student groups.
- Compliance with requirements necessary to receive and retain the \$10,000 participant stipend funding provided by the GENIUS Leads.
- Financial accountability if program requirements are not met.

*** Please submit this completed form by the deadline of January 16, 2026**

II. Roles and Responsibilities

1. GENIUS Leads (Sonoma County Office of Education, KCOE, SCOE) agree to:

- A. Provide tiered supports (universal, targeted, and intensive) including STAAL-aligned institutes, Communities of Practice, and coaching.
 - a. Deliver high-quality professional learning, educator preparation, and STAAL training.
- B. Offer technical assistance in identifying disparities and aligning actions with Equity Multiplier and LCAP goals.
- C. Support schools in implementation, data collection and progress monitoring.

2. GENIUS Network Schools (Participating LEAs/Sites) agree to:

- A. Submit and adhere to a signed Statement of Interest and Participation Agreement.

- B. Establish a GENIUS Team (including principal, staff, students and/or community representation).
- C. Participate in required in-person/virtual gatherings,
 - a. Tier I Institute - One time.
 - b. Orientation- One time.
 - c. Communities of Practice- Annually.
 - d. Coaching Sessions 6-8 per year (hybrid).
- D. Implement evidence-based practices, including those outlined in the STAAL Guide.
- E. Align site actions with district LCAP goals, especially Equity Multiplier objectives.
- F. Collect and share data on student outcomes (discipline, suspension, absenteeism, grades, referrals, etc.).
- G. Engage in reflective practice and sustainability planning.

III. Funding and Repayment

- A. Each selected GENIUS Network School will receive \$10,000 in one-time participant stipend funding to support implementation efforts.
- B. Funds must be used in accordance with the purposes of the GENIUS Initiative, including professional learning, implementation of STAAL-aligned practices, and equity-focused improvement strategies. These activities include:
 - a. Travel for GENIUS related activities: Mileage, travel meals, parking, car rentals.
 - b. Stipend for Teachers, Administrators, Students and/or Parent/Community members who actively serve on your GENIUS team.
 - c. Seed money for launching new partnerships/projects related to Problem of Practice.
 - i. Start-up/materials cost.
 - d. Programming for the targeted student groups (including college tours etc).
- C. **Repayment Clause:**
 If a participating school fails to meet the commitments outlined in this MOU, the GENIUS Lead that provided the participant stipend reserves the right to request repayment of the \$10,000 in full.
 - a. Repayment must be made to the granting County Office of Education (Sonoma County Office of Education, KCOE, or SCOE) within 90 days of written notification of non-compliance.
 - b. Exceptions may be considered by mutual agreement in cases of extraordinary circumstances.
- D. **Required Back Up Documentation for the use of Stipend Funds**
 - a. Sign in sheets at Tier I Institute and CoPs.
 - b. Attendance at Coaching meetings.
 - c. Asynchronous and collaborative documentation including the GENIUS Workbook
 - d. Research Inquiries including but not limited to: Research inquiries; including, but are not limited to, surveys, focus groups, and end-of-year reflection documents.

IV. Indemnification

Sonoma County Office of Education and **John D Sloat Elementary** shall hold each other harmless, defend and indemnify their respective agents, officers, and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of **Tier I Institute attendance, Communities of Practice and Coaching activities** or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 at seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any shared activities between the parties.

IV. Term and Termination

This MOU is effective upon signature and remains in effect through the GENIUS Initiative period (2025–2030), unless earlier terminated.

Either party may terminate this agreement with 30 days' written notice. In the case of termination by the GENIUS Leads due to non-compliance, repayment of funds will be enforced as outlined in Section III.

V. Signatures

Sonoma County Office of Education Designee

Sonoma County Office of Education District Superintendent (or Designee):

Signature: *Greg Medici* Electronically signed by: Greg Medici
Date: May 27, 2026 11:56:01 PDT Date: 05/27/2026

Participating LEA/School Site

District Superintendent (or Designee):

Signature: *Mary Hardin Young* Electronically signed by: Mary Hardin Young
Date: May 22, 2026 12:32:29 PDT Date: 05/22/2026

Site Administrator:

Signature: *Africa Fullove* Electronically signed by: Africa Fullove
Reason: I am accepting the terms of this contract.
Date: May 22, 2026 13:07:06 PDT Date: 05/22/2026

★ Attached please find SCUSD MOU template and addendum as Exhibits A and B with Attachment A listing on site personnel.

Exhibit A

Memorandum of Understanding
Between
Sacramento City Unified School District
And
The Sonoma County Office of Education

Sacramento City Unified School District ("District") and The Sonoma Office of Education ("Organization"), collectively referred to as "the Parties," hereby enter into this Memorandum of Understanding ("MOU") for program services effective on Jan 5, 2026 ("Effective Date"), with respect to the following recitals.

RECITALS

Whereas District desires to partner with the Sonoma County Office of Education to provide participation in the GENIUS Initiative (Genuine Empathy & Nurturing Intellect for Underserved Students), a statewide equity initiative (Equity Leads) launched under Senate Bill 114 and the California Statewide System of Support at John Sloat Elementary School ("Schools") during the term of this MOU;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Roles and Responsibilities

A. Organization shall:

- a. Provide tiered supports (universal, targeted, and intensive) including STAAL-aligned institutes, Communities of Practice, and coaching.
 - o Deliver high-quality professional learning, educator preparation, and STAAL training.
- b. Offer technical assistance in identifying disparities and aligning actions with Equity Multiplier and LCAP goals.
- c. Support schools in implementation, data collection and progress monitoring.

B. District shall:

- a. Submit and adhere to a signed Statement of Interest and Participation Agreement.
- b. Establish a GENIUS Team (including principal, staff, students and/or community representation).
- c. Participate in required in-person/virtual gatherings,
 - o Tier I Institute - One time.
 - o Orientation- One time.
 - o Communities of Practice- Annually.
 - o Coaching Sessions 6-8 per year.
- d. Implement evidence-based practices, including those outlined in the STAAL Guide.
- e. Align site actions with district LCAP goals, especially Equity Multiplier objectives.
- f. Collect and share data on student outcomes (discipline, suspension, absenteeism, grades, referrals, etc.).
- g. Engage in reflective practice and sustainability planning.

2. Term and Termination. The term of this MOU shall be from January 1, 2026, and continue through June 30, 2030. Either Party may terminate this MOU without cause and without incurring financial obligation with delivery of a written notice at least thirty (30) days in advance to the other Party at the address below:

If to District:
Sacramento City Unified School District
PO Box 246870
Sacramento CA 95824-6870
Attn: Tina Alvarez Bevens, Contracts

If to Organization:
Sonoma County Office of Education
5340 Skylane Blvd
Santa Rosa, CA 95403
Attn.: Kelly Walton

3. Independent Status. This MOU is by and between independent agents and does not create the relationship of agent, servant, employee, partnership, joint venture and/or association between the independent agents.

Fingerprinting Requirements. District has determined that services performed under this MOU will result in limited contact with pupils. Organization is required to comply with the conditions listed in **Exhibit B**, Organization's Certification of Compliance. If the Organization is unwilling to comply with these requirements, the Organization's employees may not enter any school site until the Organization provides the certification of fingerprinting clearance by the DOJ for employees providing services. Failure to adhere to the terms of this provision is grounds for termination of the MOU.

4. Mutual Indemnification. Each of the Parties shall defend, indemnify and hold harmless the other Party, its officers, agents and employees from any and all claims, liabilities and costs, for any damages, sickness, death, or injury to person(s) or property, including payment of reasonable attorney's fees, and including without limitation all consequential damages, from any cause whatsoever, arising directly or indirectly from or connected with the operations or services performed under this MOU, caused in whole or in part by the negligent or intentional acts or omissions of the Parties or its agents, employees or subcontractors.

It is the intention of the Parties, where fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any damage attributable to fault of that Party. It is further understood and agreed that such indemnification will survive the termination of this MOU.

5. Insurance. Prior to commencement of services and during the life of this MOU, Organization shall provide the District with a certificate of insurance reflecting its comprehensive general liability insurance coverage in a sum not less than \$2,000,000 per occurrence naming District as an additional insured. Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory.
6. Entire Agreement. This MOU contains the entire agreement between the parties and supersedes all prior understanding between them with respect to the subject matter of this agreement. There are no promises, terms, conditions or obligations, oral or written, between or among the parties relating to the subject matter of this agreement that are not fully expressed in this MOU. This MOU may not be modified, changed, supplemented or terminated, nor may any obligations under this agreement be waived, except by written instrument signed by the party to be otherwise expressly permitted in this MOU.
7. Nondiscrimination. Any service provided by the parties pursuant to this MOU shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, immigration status, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.
8. Rules and Regulations. All rules and regulations of the District's Board of Education and all federal, state and local laws, ordinance and regulations are to be strictly observed by the Organization pursuant to this MOU. Any rule, regulation or law required to be contained in this MOU shall be deemed to be incorporated herein.

9. Amendments. The terms of this MOU shall not be amended in any manner except by written agreement signed by the Parties.
10. Execution in Counterparts. This MOU may be executed in counterparts such that the signatures of the parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.
11. Authority. Each party represents that they have the authority to enter into this MOU and that the undersigned are authorized to execute this MOU.

EXHIBIT B
FINGERPRINT AND CRIMINAL BACKGROUND CHECK CERTIFICATION

In accordance with the Department of Justice fingerprint and criminal background investigation requirements of California Education Code section 45125.1, et seq.

With respect to the Services Agreement ("Agreement") between the Sacramento City Unified School District ("District") and Sonoma County Office of Education ("Contractor"):

One of the boxes below must be checked with regard to Contractor and Contractor's personnel (officers, principals, paid or unpaid employees, volunteers, agents, subtenants and subcontractors of Contractor who will provide services under the Agreement) ("Contractor's Personnel") and the arrangements must be verified by an authorized representative of District prior to commencement of the Agreement.

- ☐ Requirements do not Apply. Fingerprinting/Background Check requirements do not apply because Contractor/Contractor's Personnel will not have any interaction with District pupils based on the type of service being provided, the location at which services will be provided, or for other reason (Specify):

- ☐ Contract is Exempt. Contractor/Contractor's Personnel qualify for a waiver of fingerprint/criminal background check requirements on the following basis:

_____ Emergency Services. The services provided by Contractor/Contractor's Personnel are for an emergency or exceptional situation, such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable. [Ed. Code § 45125.1(b)]

_____ Parental Supervision. Contractor/Contractor's Personnel will have no interaction with District pupils that is not under the immediate supervision and control of the pupil's parent/guardian. Enter details of parental supervision: _____

_____ Employee Supervision. Contractor/Contractor's Personnel will have no interaction with pupils that is not under the immediate supervision and control of a District employee who has been properly fingerprinted and undergone background checks. Enter details of District employee supervision arrangements: _____

_____ Work Experience Program. Contractor/Contractor's Personnel are offering qualifying work experience opportunities for pupils, or workplace placements as part of a pupil's Individualized Education Program (IEP), and all of the following will be met as part of such participation: (a) at least one adult employee in the workplace during pupil's work hours has a valid criminal records summary; (b) a District staff member will make at least one visitation every three weeks to consult, observe and check in to ensure pupil health, safety and welfare; and (c) the pupil's parent has signed a consent form per California Education Code section 45125.1(b)(2).

_____ Independent Study Program. Contractor/Contractor's Personnel provides independent study program services to pupils under the immediate supervision and control of pupil's parent/guardian and District has either [check as applicable]: _____ (a) verified completion of a valid criminal records summary for all Contracting Party Personnel who interact with pupils; **or** _____ (b) District has ensured that parent/guardian has signed a consent form per California Education Code section 45125.1(b)(3).

□ Contract Not Exempt

_____ A. Sole Proprietor. Contractor is a **sole proprietor** who may interact with District pupils not under the immediate supervision of a pupil's parent, guardian or District employee, and in accordance with the fingerprinting requirements of California Education Code section 45125.1(h), hereby agrees to the District's preparation and submission of fingerprints so that the California Department of Justice may determine (A) that Contractor has not been convicted of a felony, as that term is defined in California Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by California Education Code section 45125.1(e)(2) or (3). No work or action under the Agreement shall commence until the Department of Justice ascertains that Contractor has not been convicted of a felony as defined in California Education Code section 45122.1.

_____ B. Contract Not Exempt – Background Checks Completed. Contractor is **not a sole proprietor** and has complied with the fingerprinting requirements of California Education Code section 45125.1 with respect to all Contractor's Personnel who may interact with District pupils not under the immediate supervision of a pupil's parent, guardian or District employee during the term of the Agreement, and the California Department of Justice has determined (A) that none of Contractor's Personnel has been convicted of a felony, as that term is defined in California Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by California Education Code section 45125.1(e)(2) or (3). When the Contractor performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. A complete and accurate list of Contractor's Personnel who may come in contact with District pupils during the course and scope of the Agreement is attached hereto. No work or action under the Agreement shall commence until the Department of Justice ascertains that none of Contractor's Personnel has been convicted of a felony as defined in California Education Code section 45122.1.

CONTRACTING PARTY CERTIFICATION

I am a representative of the Contractor entering into this Agreement with the District, and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of the Contractor. By signing below, I certify that the information contained on this certification form is accurate. I understand that it is Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification" information for all Contractor's Personnel throughout the duration of the Agreement. **A list of Contractor's Personnel is attached hereto as Attachment A.**

Attachment A

List of Contractor's Personnel

1. Ms. Nzinga Woods, Equity Leads Director
2. Dr. Jacob Ramirez, Project Coordinator
3. Dr. Yvette Jackson, Adjunct Faculty
4. Dr. Linda Montes, Adjunct Faculty


EJ


LM

EDUCATIONAL FIELDWORK EXPERIENCES MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between Sacramento City Unified School District (hereinafter called "District "), and Charles A. Jones Career and Education Center (hereinafter called the "SCHOOL").

RECITALS

A.The purpose of this Memorandum of Understanding is to provide to the SCHOOL students of the Instructional Aide Certificate Program in the areas of: collaboration, classroom assistance, student group tutoring, and classroom management.

B.The SCHOOL has established this program in effective instructional assistant services, classroom management, classroom assistance, one-on-one and small group tutoring.

C.The programs require locations where the students can obtain educational fieldwork experience required by the certificate program.

D.The District has the appropriate settings, needed by the students of these programs, as part of their practical learning experience.

E.Such fieldwork experience is provided by the SCHOOL on an unpaid basis. No remuneration is provided by the District or SCHOOL for service provided by the students participating in these programs.

TERMS

In consideration of the mutual promises and conditions in this Memorandum of Understanding and for good and valuable consideration, the SCHOOL and the District agree as follows:

1.0 Obligations of the District-

1.1 The District shall provide to the certificate program candidates of the SCHOOL practical experience in schools, classes or other appropriate sites of the District, under the supervision of certified employees of the District. The SCHOOL will be responsible for coordinating the field work experiences with the administrators of the respective district sites.

1.2 The SCHOOL will recommend to the District the withdrawal of a certificate program candidate if: (1) the achievement, progress, adjustment, or health of the certificate program candidate does not warrant continuation at the District, in case the candidate applies for a job at the District, or (2) the behavior of the certificate program candidate fails to conform to the applicable regulations of the District. The District will assist the SCHOOL, if necessary, in implementing this recommendation.

1.3 The District reserves the rights exercisable in its discretion after consultation with the SCHOOL, to exclude any certificate program candidate from its premises in the event that such person's conduct or state of health is deemed objectionable or detrimental, having in mind the proper administration of said District.

1.4 The District shall have no financial obligation pursuant to section 6.1 below.

1.5 The SCHOOL agrees to provide the number of hours required by the Instructional Assistant Certificate Program to each certificate program candidate seeking to satisfy their educational fieldwork experience.

1.6 Drug-Free Workplace. District and SCHOOL agrees to comply with the Drug Free Workplace Policy. Signature affixed to this Agreement certifies that District shall require that the District's faculty, agents and student(s) shall not engage in the unlawful manufacture, distribution, dispensation, possession, sale or use of controlled substances while engaged in fieldwork education experiences at SCHOOL or while this Agreement is in force.

2.0 Obligations of the SCHOOL-

2.1 The SCHOOL will provide and maintain the records and reports necessary for conducting the certificate program candidate's educational fieldwork experience.

2.2 The SCHOOL will withdraw a certificate program candidate from the certificate program with the District if, after consultation with District personnel, the SCHOOL determines such action to be warranted.

2.3 The SCHOOL will be responsible for providing a SCHOOL administrator that oversees the Instructional Aide Certificate Program to direct, supervise, and evaluate the performance of the certificate program candidates of the SCHOOL engaged in the educational fieldwork practical experience.

2.4 The SCHOOL shall ensure that the certificate program candidates are cleared to volunteer using the Sacramento City Unified School District guidelines for volunteering.

3.0 Reservation of Rights; Placement.

3.1 The SCHOOL and the District each reserve the right to withhold the placement of certificate program candidates depending upon the availability of locations and personnel to adequately provide a satisfactory educational fieldwork practice experience.

4.0 Educational Fieldwork Experience Provisions,

Where the District agrees to provide to the certificate program candidates of the SCHOOL educational fieldwork experience the following additional provisions will apply:

4.1 Candidates are defined as persons who are working towards the completion of a certificate program and who have met prescribed prerequisites for fieldwork experience placement. Such certificate program candidates will have met all requirements of the Instructional Aide Certificate Program prerequisites and will have been cleared to volunteer by the Sacramento City Unified School District Personnel Office through a screening process.

4.2 The SCHOOL agrees to place candidates in the District schools under guidelines specified by the Instructional Aide Certificate Program.

4.3 Arrangements for educational fieldwork experience placements will be made by the SCHOOL's Administrator overseeing the Certificate Program, according to District policy.

4.5 Regular supervision of certificate program candidates by the SCHOOL will be provided during this educational fieldwork experience.

5.0 Labor Disputes.

5.1 The SCHOOL is obligated to maintain neutrality in the District's labor disputes to ensure that all clinical experiences will be educationally valid, and to avoid placing its certificate program candidates in situations in which there is a risk of physical injury.

5.2 In the event of a labor dispute in the District, SCHOOL certificate program candidates involved in an educational fieldwork practice program shall report to the SCHOOL until the SCHOOL's designated Administrator has assessed the situation.

5.3 During a labor dispute at a District fieldwork practice experience site; the SCHOOL Administrator and key staff who supervise certificate program candidates will visit the District's school site on a regular basis to observe, to meet with District personnel, and to determine whether the situation remains educationally valid and physically safe for fieldwork practice activity.

5.4 During a labor dispute, if the situation is educationally valid and physically safe and the District Supervisor is present in his/her regular position, the SCHOOL's Administrator will allow the certificate program candidates the option of continuing the fieldwork experience at that site or of terminating the assignment.

6.0 Financial Provision.

6.1 Certificate program candidates of the SCHOOL are individually responsible for medical insurance. The SCHOOL does not provide workers' compensation for the performance of its certificate program candidates under this Memorandum of Understanding. The certificate program candidates are considered SCUSD Volunteers.

6.2 It is mutually agreed upon that no monetary provisions to/from the SCHOOL will be made for services rendered by the certificate program candidates of the SCHOOL.

6.3 SCHOOL agrees that all certificate program candidates/students are not employees of the District and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which employees are normally entitled, including but not limited to State Unemployment Compensation.

7.0 Term.

7.1 The Memorandum of Understanding shall be for a term of five (5) years beginning on September 1, 2026, and ending, without further notice, on the August 31, 2031, or a date that it is terminated by either party pursuant to the provisions of paragraph 8.1.

8.0 Termination.

8.1 Either party may terminate this Memorandum of Understanding upon thirty (30) days written notice to the other party.

9.0 Non-Assignment and Subcontracting.

10.0 Entire Memorandum of Understanding: Alteration Disclaimer.

10.1 This Memorandum of Understanding constitutes the entire understanding between the parties with respect to the subject matter hereof.

10.2 No alteration or variation of the terms of this Memorandum of Understanding shall be valid unless made in writing and signed by the parties hereto, and no oral understanding of the Memorandum of Understanding not incorporated herein shall be binding on any of the parties hereto.

11.0 Governing Law.

11.1 This Memorandum of Understanding shall be governed by and construed under the laws of the State of California, which shall be the forum of any lawsuit arising from or incident to this Memorandum of Understanding.

12.0 FERPA Compliance

12.1 The Family Educational Rights and Privacy Act (FERPA), 20 U.S. C. 1232g, is a Federal privacy law administered by the Family Policy Compliance Office (FPCO or Office) in the U.S. Department of Education (Department or we). FERPA and its implementing regulations in 34 CFR part 99 protect the privacy of students' education records and afford parents and eligible students (i.e., students who are 18 years of age or older or attend an institution of postsecondary education) certain rights to inspect and review education records, to seek to amend these records, and to consent to the disclosure of personally identifiable information from education records (PII from education records).

13.0 Non-Discrimination

13.1 The District and the SCHOOL agree that neither will discriminate unlawfully against a beneficiary of services in the performance of this Agreement on the basis of gender, race, color, national origin, creed, religion, veteran's status or disability. The parties agree to follow all applicable federal, state and local laws and regulations, including but not limited to laws prohibiting discrimination and harassment and compliance with policies regarding Title IX.

14.0 Title IX

14.1 Title IX protects individuals from discrimination based on sex including sexual harassment. The SCHOOL fosters a learning and working environment that is built on respect and free of harassment or bias.

15.0 Severability.

15.1 In the event that one or more clauses of this Memorandum of Understanding are declared illegal, void or unenforceable, that shall not affect the validity of the remaining portions of this Memorandum of Understanding.

16.0 Indemnification.

16.1 The SCHOOL hereby agrees to indemnify, defend, and hold harmless, the District and its departments, agents, officers, and employees from any and all claims or sums which the District or any of its departments, agents, officers, or employees may be obligated to pay by reason of any liability of any kind imposed upon them, including damages to property; liability for injury or death of persons; and court costs, litigation expenses and attorney fees in the event of litigation; that the District may incur as a result of any act, or negligence of the SCHOOL, its agents, officers, employees, or certificate program candidates, in connection with, or arising out of the activity which is the subject of this memorandum of understanding

16.2 The District hereby agrees to indemnify, defend, and hold harmless, the SCHOOL and its departments, agents, officers, employees, and certificate program candidates from any and all claims or sums which the SCHOOL, or any of its departments, agents, officers, employees, or certificate program candidates may be obligated to pay by reason of any liability of any kind imposed upon them, including damages to property; liability for injury or death of persons; and court costs, litigation expenses and attorney fees in the event Of litigation; that the SCHOOL may incur as a result of any act, or negligence of the District, its agents, officers, employees, or servants, in connection with, or arising out of the activity which is the subject of this memorandum of understanding.

17.0 Non-Exclusive Relationship.

17.1 Each party may perform services for, and contract with as many additional parties, persons, or companies, regarding the subject matter of this memorandum of understanding, as each party in its sole discretion, sees fit.

18.0 Waiver.

18.1 The failure of either party to exercise any of its rights under this Memorandum of Understanding for a breach thereof shall not be deemed to be a waiver of such rights, and no waiver by either party, whether written or oral, express or implied, of any rights under or arising from the Memorandum of Understanding shall be binding on any subsequent occasion; and no concession by either party shall be treated as an implied modification of the Memorandum of Understanding unless specifically agreed in writing.



Marla Clayton Johnson, Ed.D.
Director of Adult Education
Sacramento City Unified School District

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Memorandum of Understanding on this date:

By: _____
For: District: Representative, Gerardo Castillo, Chief Business Officer Date

By: _____
For: SCHOOL: Director of Adult Education, Sacramento City Unified School District



VSP EYES OF HOPE MOBILE CLINICS PROGRAM PARTNER AGREEMENT

THIS PROGRAM PARTNER AGREEMENT ("Agreement") is entered into as of the first date affixed below ("Effective Date"), is by and between Vision Service Plan, its subsidiaries and affiliates, specifically its affiliate, VSP Eyes of Hope (collectively, "VSP"), a California not-for-profit corporation, having its primary place of business at 3333 Quality Drive, Rancho Cordova, California 95670, and Sacramento City Unified School District ("Partner") at a school site mutually agreed upon by both parties. VSP® and Partner also referred to herein as a "Party" and collectively the "Parties".

RECITALS

WHEREAS VSP owns and operates a mobile vision clinic equipped with ophthalmic equipment (the "VSP Eyes of Hope® mobile clinic") as part of the VSP Eyes of Hope Mobile Clinics Program (the "Program").

WHEREAS Partner desires to co-sponsor and/or host a Program event with VSP, using the VSP Eyes of Hope mobile clinic.

WHEREAS the Parties desire to set forth their respective obligations, responsibilities, and commitments for the Event described herein.

NOW THEREFORE and in consideration of the promises set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

A. VSP Obligations.

1. Provision of Mobile Clinic. VSP shall make the VSP Eyes of Hope mobile clinic available for the Event located at a school site mutually agreed upon by both parties (the "Event"), to be held on a mutually agreed date and time, subject to change as provided herein. ***If the Event is being hosted at a location of another organization/entity or is not being hosted at the Partner's location, the organization/entity where the actual Event is being held shall execute a separate agreement ("Event Location Agreement"). In the aforementioned case, if the Event location is not confirmed, it can be left blank and a separate Event Location Agreement shall name the location and date of the Event and the responsibilities associated with hosting party of the Event at that location.*** Any executed separate and related Event Location Agreement shall be incorporated by reference into this Agreement as if set forth herein in its entirety.

2. Clinical Services. VSP shall coordinate and provide, at no charge to eligible patients (as defined herein), the following:
 - Comprehensive eye exams.
 - Prescription eyewear or materials as approved and prescribed by a VSP Doctor on-site, at no charge to the eligible patient.
 - Reasonable post-Event assistance regarding distribution of glasses.
3. Personnel. VSP shall provide licensed optometrists or ophthalmologists credentialed by VSP ("VSP Doctors"), supported by trained personnel and volunteers, to perform vision services during the Event. Each VSP Doctor:
 - (i) Shall be a fully licensed and Therapeutic Pharmaceutical Agent (TPA) certified optometrist or ophthalmologist certified by either the American Board of Ophthalmology (ABO) or the American Osteopathic Board of Ophthalmology and Otorhinolaryngology (AOBOO), in good standing in the State(s) of his/her licensure, with no restrictions, limitations and/or probationary terms against such license.
 - (ii) Shall be credentialed by VSP by meeting all VSP and National Committee of Quality Assurance ("NCQA") requirements and credentialing standards, and (iii) personal or other activities/events must not constitute an actual or perceived conflict of interest with VSP or the purposes of the program.
 - (iii) Shall carry professional malpractice insurance coverage which includes coverage for such vision services provided in a mobile setting. Unless expressly limited by applicable state law, VSP Doctor shall maintain professional liability (malpractice) insurance coverage in an amount not less than \$1,000,000 per occurrence/\$3,000,000 annual aggregate total. VSP Doctor shall maintain an individual or group policy of professional (malpractice) liability coverage that provides for these individual limits. VSP Doctor shall also maintain general liability coverage in an amount not less than \$1,000,000.
 - a. VSP may permit other appropriate personnel (including, but not limited to, optometry students, medical students, interns, residents, or fellows, as part of an approved training program under the direction of the VSP Doctor, facility, or academic healthcare center) to be present for purposes of training. In some cases, the presence of such personnel may be limited to clinical observation only and shall be consistent with all applicable regulations.
 - b. If the Event is being requested or facilitated by a doctor, optometric association, or school of optometry, Partner is responsible for recruiting all doctors necessary to provide services on the VSP Eyes of Hope mobile clinic during the Event.
4. Insurance. VSP shall maintain general liability insurance and automobile coverage for the VSP Eyes of Hope mobile clinic during the Event.
5. VSP shall have the right to substitute portable equipment, send a van, and set up a portable eye care clinic inside the Partner's facility instead of utilizing the VSP Eyes of Hope mobile clinic should it be necessary due to weather constraints, conflicts, or other needs in order to move forward with the Event at its sole discretion.

B. Partner Obligations¹.

1. Event Site. Partner shall provide an accessible, safe location suitable for the VSP Eyes of Hope mobile clinic (approx. 41 ft length, 14 ft height, 13 ft width, 52,000 lbs.).
2. Permits. Partner or its designated host location organization/entity shall obtain all permits, approvals, or governmental authorizations required to host the Event at the desired location.
3. Facilities. If the Event is taking place at the Partner's location, Partner shall:
 - a. Provide reasonable access to public restrooms and hand washing stations for those persons in attendance at the Event in compliance with applicable laws, including ADA.
 - b. Provide adequate reception/waiting area space with tables and seating. The reception and waiting area should be equipped with at least 3-4 tables and 15-20 chairs.
 - c. Ensure adequate space for the VSP Eyes of Hope mobile clinic to park on-site at each location where it is scheduled to provide services. Each location is required to have nearby access to power outlets suitable for use with the VSP Eyes of Hope mobile clinic.
 - d. Provide monitoring and security for the vicinity of where the VSP Eyes of Hope mobile clinic operates in an effort to ensure the health, welfare, and safety of staff, students, and visitors, and to safeguard Partner and VSP Eyes of Hope mobile clinic.
 - e. Include VSP Eyes of Hope mobile clinic and its staff in its security plan for its facilities.
4. Interpreters. Partner and/or its designated location host shall provide any necessary interpreters for the Event and properly vet any such necessary interpreters. Partner shall conduct any necessary background checks for those interpreters that may be present during any part of the eye exams.
5. Volunteers. Partner and/or its designated location host shall screen all volunteers provided by Partner (including criminal and sex offender registry checks), ensure they maintain confidentiality, and assume responsibility for their conduct. All Partner volunteers are required to maintain the confidentiality of all protected health information, consistent with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and regulations promulgated thereunder.
6. Eligibility of Patients. Patients treated through the VSP Eyes of Hope Mobile Clinics Program must meet the following criteria in order to receive eyecare services:
 - a. Have household income $\leq$ 200% of Federal Poverty Guidelines².
 - b. Are not enrolled in vision insurance or government programs covering similar services.
 - c. Have not received services through VSP Eyes of Hope within the prior 12 months.
7. Notification of Risks. Partner shall promptly notify VSP if any employees, volunteers, or anticipated participants are exposed to communicable illnesses (e.g., COVID-19) prior to the Event.

¹If Partner is contracting for an Event that will be hosted/held at another organization/entity location, Partner is still responsible for ensuring that VSP has a suitable Event location that meets all the necessary criteria for VSP to perform its vision care services.

²For guidelines, please see aspe.hhs.gov/topics/poverty-economic-mobility/poverty-guidelines.

C. Program Limitations.

1. All patients must complete VSP Vision Eyes of Hope Mobile Clinics Program intake form(s), or "patient packet," to participate in the Event.
2. Lost, stolen, or broken glasses are not covered by the Program and cannot be replaced. When new glasses are shipped to a facility or person, a tracking number will be provided. Once the glasses are shown as delivered, all responsibility falls upon the location for receipt, storage, and distribution. Glasses that show as being delivered and accepted will not be replaced.
3. Any VSP Eyes of Hope gift certificates dispensed may only be distributed one certificate per individual during any 12-month period. Recipients of gift certificates must meet the same eligibility criteria as listed above.

D. Force Majeure.

1. VSP shall not be liable or responsible to Partner, nor deemed to have defaulted or breached this Agreement, for any failure or delay in performing its obligations hereunder when and to the extent such failure or delay is caused by or results from acts, circumstances, or causes beyond VSP's reasonable control, including but not limited to acts of God, flood, fire, earthquake, storm, epidemic, pandemic, public health emergency, quarantine restriction, governmental orders or regulations, war, terrorism, civil commotion, labor disputes, supply chain disruption, or interruption or failure of utilities, transportation, or communication services (each, a "Force Majeure Event"). Unforeseen mechanical problems with the VSP Eyes of Hope mobile clinic shall be included as a Force Majeure Event.
2. In the event of a Force Majeure Event, VSP may, at its sole discretion, suspend, delay, cancel, or modify its obligations under this Agreement, including reallocating or rescheduling mobile clinic resources, without liability to Partner. However, VSP shall make efforts to provide either portable ophthalmic equipment for the Event or VSP Eyes of Hope gift certificates for future services in lieu of the Event, if the Event cannot be rescheduled. The decision to provide either portable ophthalmic equipment or gift certificates shall be in the sole and absolute discretion of VSP based on the circumstances.
3. If a Force Majeure Event prevents VSP performance, VSP may immediately terminate this Agreement upon written notice without liability or further obligation, except for obligations accrued prior to the Force Majeure Event.

E. HIPAA

1. VSP and the VSP Eyes of Hope Mobile Clinics Program respects and protects the privacy and confidentiality of all patient health information in accordance with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").
2. Any medical or personal information VSP collects during a visit to our VSP Eyes of Hope mobile clinic will be used and disclosed only as permitted by law, including for purposes of treatment, payment, and healthcare operations, or as otherwise authorized by the patient in writing. VSP maintains administrative, technical, and physical safeguards to protect personal information against unauthorized access, use, or disclosure.

3. Patients have the right to request access or copies of their health information, to request corrections, and to receive an accounting of certain disclosures. Patients also have the right to request restrictions on certain uses and disclosures and to request confidential communications.
4. The Parties agree to protect patient Protected Health Information in accordance with the VSP Eyes of Hope Mobile Clinics Program Notice of Privacy Practices. View a copy at www.vspeyesofhope.com.

F. Term/Termination.

1. This Agreement shall commence on September 1, 2026 (the “Effective Date”) and, unless earlier terminated in accordance with this Section, shall remain in effect through August 31, 2031 (the “Term”). The Parties may extend or renew this Agreement only through a written amendment executed by authorized representatives of both Parties; provided, however, that no extension or renewal shall be construed as creating a perpetual term.
2. Either Party may terminate this Agreement, without cause and for any or no stated reason, upon at least sixty (60) days’ prior written notice to the other Party. Neither Party shall be required to disclose or substantiate its reason for exercising this termination right. Unless otherwise mutually agreed in writing, the Parties shall cooperate in good faith during the notice period to wind down activities and address any Event scheduled to occur before the effective date of termination. Neither Party shall schedule or commit the other Party to any new Event after delivery of a termination notice without the other Party’s prior written consent.
3. Notwithstanding the foregoing, VSP may immediately suspend services, cancel an Event, or terminate this Agreement upon written notice if VSP determines, in its reasonable discretion, that: (a) Partner or another person or entity associated with an Event has failed to fulfill its material obligations; (b) conditions at an Event present an actual or reasonably anticipated threat to the health, safety, security, or welfare of patients, personnel, volunteers, or property; or (c) performance is prevented or materially affected by a disaster, public health risk, Force Majeure Event, legal or regulatory requirement, or other circumstance beyond VSP’s reasonable control.
4. Termination or expiration shall not affect any rights, remedies, payment obligations, liabilities, or other obligations accrued before the effective date of termination or expiration. If an Event is canceled or this Agreement is terminated in accordance with this Section before the Event occurs, each Party waives claims against the other Party for costs or expenses incurred in preparation for the Event, except to the extent arising from the other Party’s breach, negligence, willful misconduct, or obligations that expressly survive termination.

G. Confidentiality.

Neither Party shall disclose to any third party, directly or indirectly, or use in any way that is adverse to the other Party’s (“non-disclosing Party”) best interests, confidential information that either Party, has/have been provided with, or given access to, by the other Party. Such disclosure, as determined by the non-disclosing Party, will result in immediate termination of this Agreement. Should such disclosure occur, the disclosing Party shall indemnify the non-disclosing Party against all liability, damages, and loss, including reasonable attorneys’ fees and costs, arising from the breach hereof, or arising from the non-disclosing Party’s enforcement of this provision. Both Parties shall promptly notify the other Party of any inquiry

or legal proceedings seeking disclosure of confidential information. “Confidential Information” shall mean confidential and/or proprietary information, or access thereto, which is unique, valuable, and private concerning VSP and/or Partner, the disclosure of which would cause irreparable injury to the non-disclosing Party.

H. Indemnification/Limitations of Liability.

1. Indemnification. Each Party agrees to indemnify, defend and hold harmless the other Party, including affiliates, their officers, directors, employees and/or authorized agents from any and all loss, lost income, liability, civil, criminal and regulatory claims, demands and/or expenses, of any nature or type whatsoever, known or unknown, and including attorneys’ fees and damages arising from or in any way related to the products provided or services rendered under this Agreement, but only to the extent the same are caused by the negligence, misconduct or other fault of that party, its agents or employees, during the performance of this Agreement.
2. Limitation of Liability. Notwithstanding any other provision included herein, including that of indemnification, no Party shall be liable under this Agreement for any indirect, incidental, special, or consequential damages, arising out of or in connection with this Agreement.

I. Marketing, Branding, and Media.

1. VSP shall permit Partner to distribute and post promotional and informational materials for the VSP Eyes of Hope mobile clinic through its internal mail and email systems, and websites. Such access is conditioned on compliance with VSP policies, pre-approval by VSP, and United States Postal Service regulations regarding distribution of materials. VSP is not responsible for paying for the cost of such materials.
2. Partner agrees to consult with VSP before conducting any and all media outreach, to include print and broadcast news (TV and Radio) as well as online and through social media, both pre- and post-Event. Partner further agrees that it will review with VSP, any and all outward-facing communications regarding the Event or anything related thereto, prior to dissemination and provide sufficient time (**no less than three business days**) for review and feedback.
3. The VSP Eyes of Hope mobile clinic services are provided under brand names determined by VSP, which brand names constitute Trademarks of VSP and/or its licensors. The Partner acknowledges that VSP shall at all times retain ultimate discretion to determine the branding of the VSP Eyes of Hope mobile clinic, its Program, and services, and shall have the unfettered discretion to alter such branding and subsequently to alter, replace, or remove one or more of the Trademarks forming part of such branding.
4. The Partner shall seek the pre-approval of VSP to capture photography or videography at Event and on any and all collateral and marketing materials, including but not limited to video, photography, social media posts, print copy, fliers, advertising placement, and any other such promotional materials, prior to the use or placement of such materials in support of the Event.
5. In no event may the Partner (i) market the services under other brand names, or (ii) market the services under the brand names determined by VSP in combination with any other trademark, trade name, domain name, word, or symbol, “tag line”, “endorsement line” or “enhancing statement”, whether owned by the Partner or a third party, including co-

branding, double-branding or other combinations. Any exceptions require prior express written approval from VSP.

6. When marketing the VSP Eyes of Hope mobile clinic and the VSP Eyes of Hope Mobile Clinics Program, the Partner shall only use pre-approved marketing materials provided by VSP for such purpose or obtain pre-approval from VSP for any materials Partner has created for use to market and promote the Event. Use of the brand names of VSP on hardware or other equipment to be provided as part of the Event requires prior express written approval from VSP.
7. VSP has the right to invite VIPs/Elected Officials to the Event and shall be the sole owner of any and all media created at or for the Event. Partner shall not engage their own media personnel without prior approval and notice to VSP. All materials and engaged media personnel must be approved by VSP prior to dissemination or use. Any media or VIPs/Elected Officials visiting the Event must be accompanied by a VSP representative.

J. Notices.

All notices, other than day-to-day communications, shall be in writing and shall be personally delivered to such party; sent by email (as set forth below), or prepaid overnight courier. Notice given by personal service shall be deemed effective on the date it is delivered to the addressee. Notice given by email shall be deemed delivered when a confirmation or response email has been received, and notice mailed shall be deemed effective on the fifth (5th) business day following its postmark. Notices referenced herein shall be provided to the following addresses (or such other address of which either party shall notify the other party in writing):

If to VSP:

Vision Service Plan, a California not-for-profit corporation
Attn: Esther Normoyle, Eyes of Hope
3333 Quality Drive
Rancho Cordova, CA 95670
Email: esther.normoyle@vsp.com

If to Partner:

Sacramento City Unified School District
Attn: Noel Estacio
5735 47th Avenue
Sacramento, CA 95824
Email: Noel-Estacio@scusd.edu

K. Dispute Resolution.

In the event the parties to this Agreement are unable to resolve any dispute regarding the interpretation or application of any provision of this Agreement, such dispute shall be submitted to binding arbitration under the law of the applicable State where the Event was scheduled to occur, and pursuant to the Federal Arbitration Act, 9 U.S.C. Ch. 1-3. Any such arbitration shall be administered by JAMS The Resolution Experts pursuant to JAMS' Comprehensive Rules and Procedures. This is the sole method of resolving any and all disputes between the parties related to this Agreement.

L. Miscellaneous Provisions.

1. **Independent Contractor.** The relationship of the Parties is that of independent contractors and not employees or otherwise. Nothing in this Agreement shall be deemed to create any partnership, principal/agent, master/servant, or joint venture relationship between the parties. No party is granted any authority to bind the other or otherwise act as the representative of the other, unless otherwise agreed upon in a separate writing by the parties. Partner shall not represent or act as agent for VSP or the VSP Eyes of Hope mobile clinic and its Program, and shall have no authority to act in the name of, or on behalf of, or enter into any agreement or other commitment on behalf of VSP or the VSP Eyes of Hope mobile clinic, or give any condition or warranty or make any representation on behalf of VSP or the VSP Eyes of Hope mobile clinic.
2. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties, superseding and extinguishing any and all prior or contemporaneous discussions, negotiations, understandings, communications and/or agreements. This Agreement may not be modified except by written instrument signed by both parties.
3. **Survival.** All sections of this Agreement related to confidentiality, indemnification, and limitations of liability shall survive termination of this Agreement.
4. **Assignment.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their authorized successors and assigns. Except as expressly permitted hereunder, neither party shall assign, sub-license, charge or otherwise encumber any of its rights or obligations under this Agreement without the prior written consent of the other party; provided, however, that either party may assign, without the further consent of the other party, its rights and obligations to any entity which succeeds to all or substantially all of the assigning party's assets and business.
5. **Unenforceability.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, or unenforceable, the remainder of the Agreement shall continue in full force and effect.
6. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State in which the Event is/was scheduled to occur.
7. **Counterparts.** This Agreement may be executed in counterparts, copies of which, when taken together, shall be deemed to be an original and shall be binding on the parties hereto. Facsimile, photocopy, and .pdf signatures will constitute valid evidence of execution.
8. **Authority to Enter.** Each party warrants that it has authority to enter into the Agreement on behalf of itself and any of its affiliates.

SIGNATURES OF AUTHORIZED REPRESENTATIVES ON FOLLOWING PAGE

IN WITNESS WHEREOF, and with the intent to be bound hereby, the parties hereto, by their duly authorized representatives, have executed this Agreement.

PARTNER

By: _____

Its: Gerardo Castillo, Chief Business Officer

Date: _____

VSP

Signed by:

By: 
1A0A00B010D1412...

Its: Corporate Social Responsibility, Manager

Date: 8/25/2026 | 2:27:37 PM PDT



HiSET® Procedures

Date: July 1, 2026

Place: Sacramento, California

Parties: Sacramento City Unified School District, a political subdivision of the State of California, (hereinafter referred to as the "District"); and Sacramento Employment and Training Agency (hereinafter referred to as "SETA").

Clients of the Job Centers will get the following services.

The District is a public school district based in Sacramento County, California. Its administrative offices are situated in the Serna Center, specifically at 5735 47th Avenue, Sacramento, CA 95824. The job center is located in Charles A. Jones Career and Education Center, specifically at 5451 Lemon Hill Avenue, Sacramento, CA 95824.

- A. SETA's primary function is to evaluate and select candidates who will be eligible to take the HiSET® Exam. Students are required to register at the office at least 24 hours before the test.
- B. Fill out the HiSET® SERVICE AGREEMENT (Attachment I) for each student who will be taking the C. HiSET® Exam.
- C. Please transmit the voucher to the Lemon Hill Job Center, which is situated on the CAJ campus, no later than two working days before the student's enrollment at CAJ.
- D. Please send the forms to Eileen-prince@scusd.edu or fax them to 916-433-2635 for verifying eligibility.

The District will be provided with a certain number of customers to serve.

- A. Notify Eileen Ramos-Prince at 916-395-5802 ext. 701059 of any issues.
- B. The district will provide all the necessary materials for conducting the HiSET® Exam. The examination fee amounts to \$150 per student.
- C. Enroll students and arrange dates for administering tests.
- D. Refrain from disclosing the SETA results of the HiSET® Exam. If SETA requires test results, they must acquire this information from the student.
- E. The exam's rules and information may be found in Attachment 2.
- F. Generate and deliver invoices to SETA.
- G. The district may terminate this Agreement without cause upon giving the Contractor thirty days written notice. Notice shall be deemed Given when received by Contractor or no later than three days after the day of mailing, whichever is sooner.
- H. To the extent the Agreement exceeds an expenditure above the amount specified in Education Code section 17605, this Agreement, as to any such exceeded amount, is not endorsable and is invalid unless and until the exceeded amount is approved, as evidence by a motion of said board duty passed and adopted.

The provision of services will begin on July 1, 2026, and will last until June 30, 2027. Either party has the right to discontinue the services by giving a written notice of 30 days.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

By: _____

Gerado Castillo, CPA, Chief Business Officer
5735 47th Avenue, Sacramento, CA 95824

SACRAMENTO EMPLOYMENT & TRAINING AGENCY

By: _____

Name: Dr. Anita Maldonado, Executive Director
925 Del Paso Boulevard, Suite 100, Sacramento, CA 95815

9/4/2026

2026-2027 HiSET® SERVICE AGREEMENT

This agreement is designed to establish a plan of action that encompasses employment, training and/or specialized service activities necessary for ensuring a customer's entry into and/or maintenance of unsubsidized employment. **Vendors/Training Providers submitting invoice(s) to SETA's Fiscal Department must include a signed copy of this Training Center Agreement.** Invoices submitted without a Training Center Agreement will not be paid.

NOTE: The information included in this plan represents a general plan of services and is not an entitlement to such services or a contract between the participant and the SETA program.

CUSTOMER NAME: _____ ETS #: _____ / SS#: _____
 (Please Print Legibly)

CUSTOMER E-MAIL: _____

CUSTOMER PHONE: _____

COACH NAME: _____
 (Please Print Legibly)

COACH PHONE: _____ COACH FAX: _____ REFERRING AJCC CENTER: _____

FUNDING CATEGORY: _____

SERVICE CATEGORY:

WIOA/ Adult/Activity: _____ HiSET® Test ☐

WIOA/ Dislocated Worker/Activity: _____ HiSET® Test ☐

WIOA/ Youth/Activity: _____ HiSET® Test ☐

SERVICE INFORMATION

WIOA Enrollment/Registration Case/State Import #: _____

SERVICE PROVIDER: CHARLES A JONES CAREER & EDUCATION CENTER

ADDRESS: CITY/STATE/ZIP: 5451 LEMON HILL AVENUE SACRAMENTO, CA 95824

PHONE: 916-395-5800 ext 701011 FAX: 916-433-2640

CONTACT PERSON: Marla Clayton Johnson

PLANNED SERVICE: HiSET Testing

SUBJECT/COURSE: Complete HiSET Test Battery

EXPENSES and FUNDING SUMMARY DETAIL

Category	Funding Type	Amount
Full Hiset Testing Battery		

Customer Signature: _____ Date: _____

Coach Signature: _____ Date: _____

Site Supervisor Signature: _____ Date: _____

Vendor Signature/Title: _____ Date: _____

MEMORANDUM OF UNDERSTANDING

Sacramento Unified School District

This Memorandum of Understanding (“**Agreement**”) is made as of the date on which this Agreement is signed and delivered by the last of the two Parties to sign as per below (“**Effective Date**”) by and between TeachNow, Inc. dba Moreland University (“**Moreland**”) and the party identified on the signature page to this Agreement Sacramento City Unified School District (“**Institution**”). Moreland and Institution may be individually referred to as a “**Party**” and collectively referred to as the “**Parties**.”

STATEMENT OF PURPOSE

Moreland is accredited by the Council for the Association of Educator Preparation (CAEP), is accredited as an institution of higher education by the Distance Education Accrediting Commission (DEAC), and is approved to offer its programs by the Higher Education Licensure Commission (HELC) and the Office of the Superintendents of Education. Moreland offers the TEACH-NOW Teacher Preparation Certification Program (“**Program**”) for students. The Program is comprised of a nine-month virtual, collaborative, project-based learning curriculum. The first six months of the Program involves completing collaborative project activities that include field experiences such as observing, surveying, interviewing, and teaching supervised mini-lessons. After completing the first six months of the Program, the qualifying students (“**Candidates**”) move to the culminating Clinical Practice portion of the Program (“**Clinical Practice**”), where the Candidates transition to participate in classroom teaching for three months under the guidance of a qualified classroom teacher (“**Mentor**”). Upon successful completion of the Program and the passing of all state teacher licensure requirements including those related to subject area, the Candidate will be eligible to apply for a teaching certificate in one or more states including the District of Columbia, and the states of Arizona, Florida, and West Virginia.

The Parties acknowledge that the classroom teaching experience is critical in preparing students to teach and educate others and, correspondingly, The Parties desire to allow the Candidate(s) identified in an addendum (“**Addendum**”), a sample of which is annexed hereto, to this Agreement to successfully complete their Clinical Practice at the Institution’s facilities (“**Location**”) and Institution desires to provide the Location for the same purpose. An Addendum shall not be binding unless it is executed by the Parties.

Moreland and Institution, intending to be legally bound, agree as follows.

1. Moreland’s Obligations. In addition to any other obligation set forth in this Agreement, Moreland shall:
 - a. Identify only Candidates to participate in Clinical Practice who have completed the academic requirements established by Moreland as a pre-qualification for Candidate participation in Clinical Practice.
 - b. Provide two weeks of Clinical Practice preparation for Candidates regarding the Clinical Practice process.
 - c. Provide interaction and support to the Candidate from Moreland’s instructors while participating in Clinical Practice.

- d. Assign a representative from Moreland who is responsible for handling inquiries (“**Program Advisor**”) from the Institution regarding the planning and administering of the Clinical Practice and, if necessary, coordinate with other Moreland staff or administrative personnel to provide additional support or assistance.
 - e. Monitor and evaluate the Candidates’ progress during the term of the Clinical Practice, in collaboration with the Institution, to assess pedagogical proficiency and confirm that the Candidate meets the Program requirements in this regard for Program completion.
 - f. Inform Candidates of any known criminal background check requirements required by the Institution applicable to the Candidate.
2. Institution’s Obligations. In addition to any other obligation set forth in this Agreement, the Institution shall:
- a. Provide the availability and use of the Location by the Candidates throughout the entire term of the Clinical Practice as necessary and appropriate for successful participation and completion of Clinical Practice.
 - b. Institution shall notify Moreland in writing if, based upon any criminal background check initiated by the Institution and other information available to it, that the Candidate has a criminal conviction, a pending criminal matter or other criminal history disqualifying the Candidate for participating in Clinical Practice or otherwise, poses a threat to the physical safety or well-being of the students, faculty, staff, or other individuals present at the Location (collectively, “**Criminal History**”). The Institution shall not allow any Candidate with a Criminal History to participate in Clinical Practice at the Location.
 - c. Notify Moreland, in writing, within twenty-four hours of any conduct that could result in disciplinary action by Candidate or any other violation by the Candidate of school policy, rules, or regulations.
 - d. Provide a structured, supervised educational learning experience in a safe environment for the Candidates throughout the term of the Clinical Practice.
 - e. Ensure that no Candidate is assigned as a substitute teacher during the period of Clinical Practice.
 - f. Ensure that no Candidate will be allowed a 1:1 with any student enrolled at the institution (“**Student**”) and the Institution has policies and procedures in place to ensure the safety and welfare of its Students.
 - g. Assign a representative (“**School Supervisor**”), which may include the Mentor, who is responsible for the planning and administering of Clinical Practice at the Institution and communicating with the Program Advisor.
 - h. Inform Moreland of any significant staff or administrative changes that may have an impact on the Candidates’ Clinical Practice performance.
 - i. The Candidates, Mentors, and any other personnel while at the Location and involved in Clinical Practice will not be under the direction and control of Moreland and under such circumstances, Institution shall provide such individuals and Moreland the same protection against liability arising under such circumstances as the Institution provides for the Location and its employees and faculty.
3. Mutual Obligations.

- a. If a Party has access to the educational records of the individual students (“**Education Records**”) of the other Party, then such Party shall treat said Educational Records as private and confidential and shall only use the Education Records for the purposes as to which the Educational Record was provided. Without limiting the generality of the foregoing, the Institution shall use the Candidate’s Educational Record only as necessary for participation in Clinical Practice. Neither Party shall share or disclose the Educational Records of the other Party to any third party except as required by law, or as authorized in writing by the Party owning the Education Record. The Parties shall comply with the Family Educational Rights and Privacy Act (“**FERPA**”) (20 U.S.C. §1232g; 34 CFR Part 99) and applicable state law, if to the extent FERPA or state law applies.
- b. The Parties shall not discriminate against the Candidates because of race, sex, color, religion, national origin or ancestry, age, marital status, disability, veteran’s status, personal appearance, gender identity or expression, sexual orientation, familial status, family responsibilities, political affiliation, source of income, or any other protected status in accordance with all applicable laws.

4. Mentor Selection and Supervision.

- a. The Institution shall use its best efforts to secure a Mentor (meeting the qualifications set forth under this Section) who shall: (i) teach, provide feedback, and conduct informal and formal evaluations of the Candidates’ teaching practice based on the Interstate Teacher Assessment and Support Consortium (InTASC) Standards; and (ii) communicate any concerns with Moreland in order to support the Candidate’s growth and provide remediation, if needed. The Parties shall collaborate and agree upon the selection of the Mentor.
- b. In the event the Institution has provided Moreland with written notice not less than 7 days prior to the start date of the Clinical Practice that is unable to provide the Candidate with a qualified Mentor during the Candidate’s participation in Clinical Practice, then, in this instance, Moreland shall provide a substitute Mentor who shall be available virtually to the Candidate, away from the Location, (hereinafter sometimes referred to as the “**Virtual Mentor**”). The Institution shall cooperate with Moreland in ensuring the success of the Virtual Mentor relationship with the Candidate.
- c. The Parties agree that the criteria for selecting and supervising a Mentor or Virtual Mentor for a Candidate shall include the following:
 - i. have at least three (3) years of outstanding teaching experience at the P-12 school level;
 - ii. have a teaching license or experience equivalent to of the certification specialization that the Candidate is seeking;
 - iii. must not be a current Moreland teaching candidate or a spouse/family member of the Candidate that would be directly mentored by the spouse/family member;
 - iv. must complete Moreland’s asynchronous mentor training via the TEACH NOW platform once the Mentor is approved by Moreland and given access to the TEACH-NOW platform;
 - v. must be capable of observing the Candidates during the Candidates’ teaching sessions;
 - vi. must adhere to the guidelines published in Moreland’s Mentor Handbook, including Moreland’s evaluation procedures for assessing the Candidates’ teaching performance as provided on the TEACH-NOW platform; and
 - vii. also, if a Mentor is secured by the Institution:
 - (a) be employed by the Institution and working at the Location;
 - (b) recommended by the Institution’s district or the Mentor’s supervisor;
 - (c) Moreland shall directly pay the Mentor a stipend of \$250.00 within six (6) weeks of Mentor’s submission of the remittance form via the TEACH-NOW platform;and

- (d) if any change is to occur with the Mentor assignment, the School Supervisor shall promptly contact Moreland.

Video Recordings.

- d. The Institution acknowledges that as a tool for becoming an effective teacher, the Candidate, or a Moreland designee, will collect audio/video recordings of his/her teaching within the classroom environment (“**Recordings**”). The purpose of the Recordings is to provide reflection and feedback for the Candidate, professional development of faculty, and training for mentors of prospective candidates. The Recordings may contain first name, image, and voice of a Student in the classroom in which the Candidate is teaching as part of his/her Clinical Practice.
- e. The Institution approves the collection and use of the Recordings upon the following conditions:
 - i. To protect Student privacy, Students will be identified only by their first names on any Recording.
 - ii. The Recordings will only be viewed by Moreland faculty, prospective teachers participating in the Program, mentors of prospective teachers participating in the Program and Moreland’s school officials and, upon written request, Institution’s school officials.
 - iii. The Recordings are treated as confidential used only for the purposes stated and will not be used for any other purpose.
 - iv. The Recording(s) are stored by Moreland in a secure computing environment.
- f. It is expressly understood that any information revealed in any Recording may be the subject of a court order or lawful subpoena, and Moreland and/or the Candidate may not be able to avoid compliance with the order or subpoena. If Moreland is required to disclose any Recording collected pursuant to this Section 5, pursuant to lawful requirement of any governmental agency or by any subpoena, summons, order or other judicial process, Moreland shall notify the Institution in writing of the requirement to disclose, and reasonably cooperate with the Institution’s lawful efforts to resist, limit or delay disclosure.

5. Indemnification and Insurance.

- a. Each Party shall defend, indemnify, and hold harmless the other Party and each of their respective officers, directors, agents, employees, and trustees from and against all third-party tort liabilities, claims, actions, causes of action, losses, damages, or expenses, including reasonable attorneys’ fees, caused by the indemnifying Party’s breach of its obligations under this Agreement.
- b. Each Party shall maintain commercial general liability insurance including contractual liability, and professional liability, with limits not less than \$1 million per occurrence and \$2 million annual aggregate. Each Party further agrees that, with respect to insurance coverage maintained by it, it will provide evidence of such insurance upon request and notify the other as soon as possible and cooperate with the other in the investigation and/or settlement of any loss or damage or potential loss or damage arising out of this Agreement. In addition, each Party shall maintain Worker’s Compensation for all its respective employees according to statutory limits as required by law.
- c. While in the performance of this Agreement, Candidates, as student teachers participating in an educational program, are not, and shall not be an officer, agent, contractor, employee, other personnel, or staff of Moreland for any purpose.

6. Notices. All notices and other communications by or to a Party shall be in writing and shall be given to any Party, at Party’s address shown on the signature page hereof, and to any other Person

at its address shown on the signature page hereof. Any required notice shall be in writing and shall be deemed to have been properly given when: (a) hand delivered with delivery acknowledged in writing; (b) sent by U.S. Certified mail, return receipt requested; (c) sent by overnight delivery service (Fed Ex, UPS, etc.) with receipt; or (d) on the email date (provided electronic delivery shall be deemed given on the next business day if sent either on a non-business day or on a business day after 5:00 p.m., receiving Party's time), unless an electronic undeliverable message has been received. As used herein "**business day**" shall mean a weekday other than a U.S. Federal holiday.

7. Term and Termination. This Agreement shall begin on the Effective Date and shall continue for two (2) years unless terminated as provided herein. Either Party may terminate this Agreement with or without cause upon ninety (90) days' prior written notice to the other Party. If the Agreement is terminated without cause, the Candidates shall be allowed to complete Clinical Practice at the Location.
8. Miscellaneous.
 - a. This Agreement shall be governed in accordance with the laws of the District of Columbia. The Parties understand and expressly agree that certain claims asserted against Moreland are subject to the exclusive jurisdiction of the D.C. Superior Court. Notwithstanding any other provision in this Agreement, both Institution and Moreland preserve all rights, defenses, privileges, and immunities as provided by law.
 - b. The relationship between the Parties to this Agreement to each other is that of independent contractors.
 - c. This Agreement and any Addenda represent the entire understanding between the Parties with respect to the subject matter contained herein and supersedes all prior agreements and understandings between the Parties, whether oral, written, electronic or otherwise with respect to the subject matter.
 - d. This Agreement is for the sole benefit of Moreland and the Institution. The Candidates nor any other third party shall be a beneficiary of this Agreement or have any right to enforce the terms of this Agreement.
 - e. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. All electronic copies of signatures of this Agreement shall be treated as an original for all purposes.
 - f. No amendment, waiver or modification to this Agreement shall be valid or enforceable unless it is in writing and executed by both Parties.
 - g. If any provision of this Agreement is held to be unenforceable, the remaining provisions of this Agreement will be unimpaired and will remain in full force and effect. If practicable, the Parties shall substitute for the affected provision an enforceable provision which approximates the intent of the affected provision.
 - h. Each Party represents and warrants that the person signing below on its behalf has the authority to enter into this Agreement and that this Agreement does not violate any of its existing agreements or obligations.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

Each Party represents and warrants that the person signing below on its behalf has the authority to enter into this Addendum and that this Addendum does not violate any of its existing agreements or obligations.

**TEACH NOW, INC. dba MORELAND
UNIVERSITY**

By: *Lauren Donmoyer, M.Ed*

Name: Lauren Donmoyer, M. Ed

Title: Student Teaching/Clinical Specialist

Date: _____

Notice:

Moreland University
1100 17th St NW
Suite 650
Washington, DC 20036
Attn: Clinical Team
Email: clinical@moreland.edu

**SACRAMENTO CITY UNIFIED
SCHOOL DISTRICT**

By: _____

Name: Gerardo Castillo

Title: Chief Business Officer

Date: _____

Notice: **Sacramento City USD**

5735 47th Avenue
Sacramento, CA 95842
Attn: Robert Aldama
Email: robert-aldama@scusd.edu



AGREEMENT BETWEEN

FRESNO PACIFIC UNIVERSITY
STUDENT SERVICES AND LEADERSHIP DEPARTMENT
&
Sacramento City School District
SACRAMENTO, CALIFORNIA

THIS AGREEMENT entered into this 8th day of November in the year 2025 by and between Fresno Pacific University, hereinafter called the University, and Sacramento City School District, in Sacramento, California hereinafter called the District.

It is mutually agreed between the parties hereto, as follows:

I.

Preliminary Administrative Services Credential holder as used herein and elsewhere in this Agreement, means active participation in the duties and functions of a professional school administrator under the direct supervision and instruction of employees of the University and facilitated by employees of the District (school site cooperating professionals) who hold a valid Administrative Services Clear Credential issued by the California Commission on Teaching Credentialing (CTC) authorizing them to serve as a professional in the schools. School site cooperating professionals shall refer to an employee of the District holding a valid, clear, Administrative Services credential issued by the Commission who has three or more years of experience in their credentialed area of work.

The District shall provide an experience through the program operating within the jurisdiction of the District. Such experiences shall be conducted under the direct supervision and instruction of employees of the University and facilitated by employees of the District.

The District agrees to provide each university student with adequate time and opportunity in the school setting to complete the site-based requirements outlined in the Program Handbook. The University student will provide this information to their school site cooperating professional.

Admission to the program follows established university policies and requires candidates to hold a California Preliminary Administrative Services Credential, submit a professional résumé, and provide verification of employment confirming an administrative assignment. Once admitted, candidates collaborate with their coach to develop an Individual Induction Plan (IIP), which includes a pre-program assessment, specific goals, a coaching plan outlining meeting methods and schedules, and a professional learning plan. Throughout the program, candidates engage in a minimum of 20 hours per year of professional learning activities and receive at least 40 hours of coaching support annually, including reflective conversations aligned to IIP goals. Candidates maintain a Professional Learning Log and

Portfolio, participate in a mid-program benchmark assessment at the end of Year One, and refine their IIP based on progress. Program surveys are used to gather feedback on the coaching experience, and any concerns related to induction activities are directed to the University Program Advisor. The program concludes with an End-of-Program Assessment at the close of Year Two.

II.

Worker's Compensation Coverage. Unpaid Interns are volunteers of the District and not entitled to the School's Worker's Compensation coverage. The University will provide Worker's Compensation coverage to unpaid interns for injury or disease arising out of their use of the District's facility while participating in the University's program.

Preliminary Administrative Services Credential holders who are contracted employees of the District will be covered by the School District's Worker's Compensation coverage.

Liability Insurance. University and the District shall maintain in full force and effect, at all times during the term of this Agreement, the following liability insurance:

1. Commercial General Liability Insurance including, but not limited to, personal injury (including bodily injury and death), and property damage for liability arising out of each of their intern/practicum student's performance under the Agreement. Coverage shall include Abuse or Molestation Liability. Said insurance coverage shall be no less than TWO MILLION DOLLARS (\$2,000,000) per occurrence and THREE MILLION DOLLARS (\$3,000,000) aggregate.
2. Professional Liability (Errors and Omissions) Insurance for liability arising out of, or in connection with, each of their intern/practicum student's performance under this Agreement. Coverage shall be no less than ONE MILLION DOLLARS (\$1,000,000) per each wrongful act or offense and THREE MILLION DOLLARS (\$3,000,000) aggregate.

At the request of the District, the University shall deliver all required certificates of insurance to the District. The certificates shall make reference to all provisions and endorsements referred to in this section and shall be signed on behalf of the insurer by its authorized representative.

III.

This assignment of a student of the University to the Preliminary Administrative Services Credential holders experiences in the District shall be deemed to be effective for the purposes of this Agreement as of the date the student presents to the proper authorities of the University the Preliminary Administrative Services Credential (or other state-mandated clearance) and to the District the assignment sheet issued by the University.

IV.

Each party shall be responsible for the negligence of its own employees. Liability is limited by California Commission on Teaching Credentialing and all other applicable laws. For purposes of this paragraph, the actions of the student, while acting within the legitimate scope of their authority, shall be deemed to be the actions of the University.

V.

Discrimination Clause:

The University and the District agree to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Fair Housing Act of 1968 as amended; and the District agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

The University and the District agree not to discriminate in their respective employment practices and will render services under this contract without regard to age, race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by the University or the District or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

Non-Discrimination:

District agrees to: (1) immediately report to the University's Title IX Coordinator any allegation that a student at Fresno Pacific University has been discriminated against or harassed, or that the student has discriminated or harassed others; and (2) to cooperate with investigation and adjudication procedures in the Unlawful Discrimination/Harassment Policy & Procedures, as those they may change from time to time.

VI.

HIPAA and HITECH

1. To the extent that District is a facility that is subject to the federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act ("HITECH"), the Parties agree as set forth below in this section 8. If District is not Subject to HIPAA and/or HITECH, then this section shall not apply.

- a. Compliance at Site. That University's students and faculty are part of District's workforce for purposes of HIPAA and HITECH only when at the District. Accordingly, all faculty and students of University must comply with the District's policies and procedures regarding the use, disclosure or creation of protected health information ("PHI") or electronic protected health information ("EPHI").

- b. Training in HIPAA and HITECH Compliance. University shall provide appropriate general training to its students regarding the requirements for the security and privacy of PHI and EPHI under HIPAA and HITECH, including the survivability of these requirements after the internship concludes. Students shall receive such training prior to their placement at the District. Faculty and students shall also complete any additional training regarding PHI and EPHI required by the District's policies and procedures, as those policies and procedures may change from time to time.
- c. Use of PHI and EPHI Outside Site Prohibited. The Parties agree that students assigned to the District will not utilize PHI or EPHI outside of District. Students are prohibited from removing PHI or EPHI from the District's records. Use of PHI or EPHI in the classroom or for research purposes is not permitted. No PHI or EPHI accessed at District will be received, used, stored, transmitted or maintained by University. Any such use will subject the student to discipline under University's applicable procedures and is grounds for removal of the student from participation in the internship with the District.
- d. Notice Required If PHI or EPHI Has Been Breached. The Parties agree to notify each other in writing as soon as practicable and in all events no later than 48 hours after either Party obtains knowledge that PHI or EPHI has been used, disclosed, transmitted or otherwise accessed in violation of HIPAA and HITECH.
- e. Fingerprinting. University shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements described in Education Code Section 45125.1.

VII.

Indemnification:

1. University agrees to indemnify, defend, and hold harmless the District and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, and expenses of whatever nature, including court costs and reasonable attorney's fees, arising out of our resulting from the University's wrongful or negligent act or omissions in performing obligations under this MOU.
2. District agrees to indemnify, defend, and hold harmless University and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, and expenses of whatever nature, including court costs and reasonable attorney's fees, arising out of our resulting from the District's wrongful or negligent acts or omissions in the performance of its obligations contemplated by this MOU.

VIII.

This Agreement shall become effective on October 8th, 2025 and shall not to exceed five (5) years from effective date. Either party may terminate this Agreement without cause by giving thirty (30) days prior written notice to the other party of its intention to terminate. Notwithstanding anything herein contained to the contrary, this Agreement may be terminated and the provisions of this Agreement may be altered, changed, or amended by the mutual consent of the parties hereto.

ADDITIONAL PROVISIONS

1. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, partnership, principal-agent or employment relationship between the parties and neither party shall have the authority to bind the other party for any purpose.
2. This Agreement and the rights and obligations of the parties shall be governed and construed by the laws of the State of California. Any lawsuit concerning or arising out of this Agreement shall be venue in the county in which the LEA is located.
3. This Agreement supersedes all prior and contemporaneous agreements and understandings between the parties, both oral and written, with respect to its subject matter and constitutes the complete agreement and understanding between the parties, unless modified in a writing executed by both parties.
4. In the event of a dispute between the parties arising from this Agreement, the parties agree to mediate the dispute before initiating litigation. The Parties agree that with regard to any dispute or claim related to this Agreement, prior to the initiation of a lawsuit or other legal action, they shall and must, in good faith, submit the claim or dispute to mediation with any mutually agreeable neutral. The costs of the neutral will be split equally between the Parties. The prevailing party shall be entitled to recovery from the losing party the prevailing party's reasonable expenses (fees and costs) incurred in the lawsuit or legal action as allowed by law.
5. If any provision of this Agreement is determined to be invalid or unenforceable; that provision shall be amended to achieve as nearly as possible the same effect as the original provision, and the remainder of this Agreement shall remain in full force and effect.
6. No delay or failure by either party to act in the event of a breach or default hereunder shall be construed as a waiver of that or any succeeding breach or a waiver of the provision itself.
7. This Agreement may be executed in any number of counterparts, each of which shall be an original as against any party whose signature appears and all of which together shall constitute one and the same instrument.
8. There is no coach stipend as part of this agreement.

Eileen Whelan, Ph.D., BCBA-D
Fresno Pacific University
1717 S. Chestnut Avenue
Fresno, California 93702

Sacramento City School District
5735 47th Avenue
Sacramento, California 95824

Student Services and Leadership Date
Department

Superintendent or Designee Date

Chief Financial Officer Date

Clerk or Secretary Date
of the Board of Trustees

DOCUMENT 00 63 63

CHANGE ORDER FORM

Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

CHANGE ORDER NO.:

001

CHANGE ORDER

Project: Tahoe Telecenter
Bid No.: 0359-411

Date: 07/16/2026
DSA File No.: N/A
DSA Appl. No.: N/A

The following parties agree to the terms of this Change Order:

**Owner: Sacramento City Unified
School District**
480 Little River Way
Sacramento, CA 95831

Contractor: KS Telecom
PO Box 330
Penryn, CA 95663

Reference	Description	Cost	Days Ext.
CO #01 Requested by: Performed by: Reason:	Close out of unused Owner Allowance Sacramento City Unified School District KS Telecom Reconciliation of contract	\$ (34,746.70)	0
Contract time will be adjusted as follows:		Original Contract Amount:	\$ 391,380.00
Previous Completion Date: <u>07/15/2026</u>		Amount of Previously Approved Change Order(s):	\$833.30
<u>0</u> Calendar Days Extension (zero unless otherwise indicated)		Amount of this Change Order:	\$(34,746.70)
Current Completion Date: <u>07/15/2026</u>		Contract Amount:	\$356,633.30

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

**SACRAMENTO CITY UNIFIED
SCHOOL DISTRICT**

**CHANGE ORDER FORM
DOCUMENT 00 63 63-1**

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:

Contractor:

Signed by: <i>JP Baysari</i> DD251F5CA4E0434...	9/24/2026
Gerardo Castillo, CBO Date	KS Telecom Date

END OF DOCUMENT

DOCUMENT 00 63 63

CHANGE ORDER FORM

Sacramento City Unified School District
 5735 47th Avenue
 Sacramento, CA 95824

CHANGE ORDER NO.:

01

CHANGE ORDER

Project: Genevieve Didion Telecenter
Bid No.: 0350-411

Date: 09/16/2026
DSA File No.: N/A
DSA Appl. No.: N/A

The following parties agree to the terms of this Change Order:

Owner: Sacramento City Unified School District 6490 Harmon Drive Sacramento, CA 95831	Contractor: KS Telecom, Inc. PO Box 330 Penryn, CA 95663
--	---

Reference	Description	Cost	Days Ext.
CO #01 Requested by: Performed by: Reason:	Close out of unused Owner Allowance Sacramento City Unified School District KS Telecom, Inc. Reconciliation of contract	\$ (13,095.00)	0
Contract time will be adjusted as follows:		Original Contract Amount:	\$ 410,960.00
Previous Completion Date: <u>06/01/2026</u>		Amount of Previously Approved Change Order(s):	\$24,265.00
<u>0</u> Calendar Days Extension (zero unless otherwise indicated)		Amount of this Change Order:	\$(13,095.00)
Current Completion Date: <u>06/01/2026</u>		Contract Amount:	\$397,865.00

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

**SACRAMENTO CITY UNIFIED
 SCHOOL DISTRICT**

**CHANGE ORDER FORM
 DOCUMENT 00 63 63-1**

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:

Contractor:

Gerardo Castillo Date
Sacramento City Unified School District

Signed by:
 9/29/2026

JP Baysari, Operations Manager Date
KS Telecom Inc.

END OF DOCUMENT

CHANGE ORDER FORM

Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

CHANGE ORDER NO.:

01

CHANGE ORDER

Project: John F Kennedy Football Field Lighting Replacement
Bid No.: 0525-452

Date: 10/1/2026
DSA File No.: 02-124012
DSA Appl. No.: 67439-544

The following parties agree to the terms of this Change Order:

Owner: SCUSD
5735 47th Avenue
Sacramento, CA 95824

Contractor: Beynon Sports Surfaces, Inc
4668 N. Sonora Ave., Suite 101
Fresno, CA 93722

Reference	Description	Cost	Days Ext.
CO #01 Requested by: Performed by: Reason:	Close out of unused Owner Allowance Sacramento City Unified School District Beynon Sports Surfaces, Inc. Reconciliation of Contract	\$ (33,000)	
Contract time will be adjusted as follows:		Original Contract Amount:	\$ 692,732.00
Previous Completion Date: <u>09/30/2026</u>		Amount of Previously Approved Change Order(s):	\$0
<u>0</u> Calendar Days Extension (zero unless otherwise indicated)		Amount of this Change Order:	\$(33,000)
Current Completion Date: <u>09/30/2026</u>		Contract Amount:	\$659,732.00

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:

Contractor:

Gerardo Castillo

Chief Business Officer

Date

Karol Fair

Karol Fair- Beynon Sport

10/1/26

Date

END OF DOCUMENT

CHANGE ORDER FORM

Sacramento City Unified School District
 5735 47th Avenue
 Sacramento, CA 95824

CHANGE ORDER NO.:

01

CHANGE ORDER

Project: John F Kennedy Football Field Turf Replacement
Bid No.: 0525-423

Date: 10/1/2026
DSA File No.: 02-123293
DSA Appl. No.: 67439-520

The following parties agree to the terms of this Change Order:

Owner: SCUSD
5735 47th Avenue
Sacramento, CA 95824

Contractor: Beynon Sports Surfaces, Inc
4668 N. Sonora Ave., Suite 101
Fresno, CA 93722

Reference	Description	Cost	Days Ext.
CO #01 Requested by: Performed by: Reason:	Close out of unused Owner Allowance Sacramento City Unified School District Beynon Sports Surfaces, Inc. Reconciliation of Contract	\$ (38,375.55)	
Contract time will be adjusted as follows:		Original Contract Amount:	\$ 1,767,625.00
Previous Completion Date: <u>09/30/2026</u>		Amount of Previously Approved Change Order(s):	\$0
<u>0</u> Calendar Days Extension (zero unless otherwise indicated)		Amount of this Change Order:	\$(38,375.55)
Current Completion Date: <u>09/30/2026</u>		Contract Amount:	\$1,729,249.45

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:

Contractor:

Gerardo Castillo

Date

Karol Fair- Beynon Sport

10/6/2026
Date

END OF DOCUMENT

CHANGE ORDER FORM

Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

CHANGE ORDER NO.:

01

CHANGE ORDER

Project: Golden Empire Switchgear

Project No.: 0130-410

Date: 09/17/2026

DSA File No.

DSA Appl. No.:

The following parties agree to the terms of this Change Order:

Owner: Sacramento City Unified
School District

5735 47th Avenue
Sacramento, CA 95824

Contractor: Hankins Group Inc

34 Bellarmine Ct,
Chico, CA 95928

Architect: PBK Architects

1110 Iron Point Rd Suite 200
Folsom, CA 95630

Project Inspector: Nielsen Inspection Services

7625 Rose Springs Lane
Granite Bay CA 95746

Reference	Description	Cost	Days Ext.
CO #01 Requested by: Performed by: Reason:	Project Close-out of Unused Owner Allowance District Hankins Group Inc Reconciliation of Contract	\$(14,200.00)	0
Contract time will be adjusted as follows:		Original Contract Amount:	\$156,200.00
Previous Completion Date: <u>08/15/2026</u>		Amount of Previously Approved Change Order(s):	\$0.00
<u>0</u> Calendar Days Extension (zero unless otherwise indicated)		Amount of this Change Order:	\$(14,200.00)
Current Completion Date: <u>08/15/2026</u>		Current Contract Amount:	\$142,000.00

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion

SACRAMENTO CITY USD
Bid#0130-410 Golden Empire Switchgear

CHANGE ORDER FORM
DOCUMENT

of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages, or time extensions not included are deemed waived.

Signatures:

District: Sacramento City USD

Contractor: Hankins Group Inc

Gerardo Castillo

Date

Chief Business Officer



Erika Carmnassi

09/17/2026

Date

END OF DOCUMENT



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1b

Meeting Date: October 15, 2026

Subject: Approve Personnel Transactions

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resources Services

Recommendation: Approve Personnel Transactions

Background/Rationale: N/A

Financial Considerations: N/A

LCAP Goal(s): Graduation Outcomes, Academic Outcomes, and Welcoming and Safety Outcomes

Documents Attached:

1. Certificated Personnel Transactions Dated October 15, 2026
2. Classified Personnel Transactions Dated October 15, 2026

Estimated Time of Presentation: N/A

Submitted by: Jake Hansen, Interim Director, Employee Relations

Approved by: Cancy McArn, Superintendent

Attachment 1: CERTIFICATED 10/15/2026

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/REEMPLOY							
CORONADO	LEANDRA	0	Specialist, Community Schools	ROSA PARKS MIDDLE SCHOOL	09/01/26	06/30/27	EMPLOY PROB 0 9/1/26
SANCHEZ NARANJO	GISSELLE	0	Teacher, Spec Ed	JOHN CABRILLO ELEMENTARY	09/01/26	06/30/27	EMPLOY PROB 0 9/1/26
CIDON	NATALIE	B	Teacher, Resource	CAPITAL CITY SCHOOL	08/10/26	06/30/27	EMPLOY PROB 1 8/10/26
BHATT	NINAD	B	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	08/31/26	06/30/27	EMPLOY PROB 1 8/31/26
CHANG	GRACE	B	Teacher, K-8	JOHN H. STILL - K-8	09/30/26	06/30/27	EMPLOY PROB 1 9/30/26
SPILLER WICKS	LAKAI	B	Instructional Aide (TK)	MARTIN L. KING JR ELEMENTARY	09/10/26	09/20/26	EMPLOY PROB 9/10/26
MURPHY-MAYFIELD	TINA	B	Asst Principal, Supt Pr Sch K8	ROSA PARKS MIDDLE SCHOOL	09/04/26	06/30/27	EMPLOY PROB 9/4/26
CHRISTOPHER	ALYSSA	#REF!	Teacher, Elementary	PHOEBE A HEARST BASIC ELEM.	08/26/26	06/30/27	EMPLOY PROB0 8/26/26
BOWEN	MARLA	B	Site Instruction Coordinator	CALIFORNIA MIDDLE SCHOOL	09/28/26	06/30/27	EMPLOY PROB1 9/28/26
NGUYEN	AMANDA	B	Teacher, High School	WEST CAMPUS	09/22/26	06/30/27	REEMPLOY PROB 1 9/22/26
DE HARO	VANESSA	B	Teacher, Elementary (TK)	NEW JOSEPH BONNHEIM	09/23/26	06/30/27	REEMPLOY PROB1 9/23/26
LEAVES							
ENGLISH-RAMIREZ	ANGELA	A	Teacher, High School	ROSEMONT HIGH SCHOOL	08/17/26	09/30/26	LOA (PD) EXT FMLA/CFRA/HE 8/17-9/30/26
PRASAD	SHANYA	A	Counselor, High School	ROSEMONT HIGH SCHOOL	10/13/26	01/04/27	LOA (PD) FMLA/CFRA/BB 10/13-1/4/27
MOUA	JENNY	A	Teacher, Elementary	JOHN CABRILLO ELEMENTARY	09/18/26	12/18/26	LOA (PD) FMLA/CFRA/BB 9/18-12/18/26
VANG	BAO	A	Teacher, Elementary	ELDER CREEK ELEMENTARY SCHOOL	09/20/26	01/06/27	LOA (PD) FMLA/CFRA/BB 9/20/26-1/6/27
BRUNDAGE	NICHOLAS	A	Teacher, High School	HEALTH PROFESSIONS HIGH SCHOOL	09/21/26	12/19/26	LOA (PD) FMLA/CFRA/BB 9/21-12/19/26
MAYO	MONTOYA	B	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	09/14/26	10/21/26	LOA (PD) FMLA/CFRA/HE 9/14-11/14/26
WILLIAMS	ENA	A	Teacher, K-8	A. M. WINN - K-8	09/16/26	12/16/26	LOA (PD) FMLA/CFRA/HE 9/16-12/16/26
RAPTAKIS	STEPHANIE	#REF!	CS, Elementary Science	CURRICULUM & PROF DEVELOP	07/01/26	06/30/27	LOA (PD) INTERMITTENT FMLA/CFRA/BB 7/30-11/24/26
ROZAKIS	ANTONIA	A	Teacher, Elementary (TK)	DAVID LUBIN ELEMENTARY SCHOOL	08/10/26	05/28/27	LOA (PD) PARENTAL 8/10/26-5/28/27
PRASAD	SHANYA	A	Counselor, High School	LUTHER BURBANK HIGH SCHOOL	07/29/26	09/20/26	LOA (PD) PDL/HE 7/29-10/12/26
VILLARRUEL	JESSICA	0	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	10/01/26	06/30/27	LOA (UNPD) ADMIN 10/1/26
GUEVARA	ERACLIO	A	Prncpl, New Innovative Sm HS	THE MET	09/29/26	06/30/27	LOA ADMIN (PD) 9/29/26
LEE	JEANNIE	A	Educ Rel Mentl Health Serv Spc	SPECIAL EDUCATION DEPARTMENT	07/27/26	10/11/26	LOA EXT(PD)PDL/HE 7/27/26-10/11/26
LOBESE	ROBERT	A	Teacher, Elementary Spec Subj	ELDER CREEK ELEMENTARY SCHOOL	09/22/26	06/30/27	LOA RTN (PD) FMLA/CFRA/HE 9/22/26
COCHRANE MAULDIN	APRILLE	A	Teacher, Elementary Spec Subj	SEQUOIA ELEMENTARY SCHOOL	10/13/26	06/30/27	LOA RTN(PD)FMLA/CFRA 10/3/26
LEE	JEANNIE	A	Educ Rel Mentl Health Serv Spc	SPECIAL EDUCATION DEPARTMENT	10/12/26	06/30/27	LOA RTN(PD)PDL/HE 10/12/26
LECHNER-LUKE	TENLEY	A	Teacher, Elementary	SEQUOIA ELEMENTARY SCHOOL	09/16/26	06/30/27	LOA(PD)ADMIN 9/16/26
HANNEMANN	LUKAS	B	Teacher, Spec Ed	JOHN H. STILL - K-8	09/23/26	01/11/27	LOA(PD)FMLA/CFRA/BABY BONDING 9/23/26-1/11/27
JUSTICE	MONICA	A	Teacher, Elementary Spec Subj	VAPA SECTION	07/01/26	09/02/26	LOA(PD)HE 7.1-9.2.26
JUSTICE	MONICA	A	Teacher, Elementary Spec Subj	VAPA SECTION	09/03/26	10/26/26	LOA(UNPD)HE 9.3-10.26.26
HOWARD	NICOLE	A	Teacher, Elementary	NICHOLAS ELEMENTARY SCHOOL	08/11/26	05/27/27	LOA(UNPD)PC 8/11/26-5/27/27
REASIGN/STCHG/TR							
ESTRADA GALVAN	DIEGO	A	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	07/01/26	06/30/27	CLAS CHG 2/8 TO 3/8 7.1.26
ARCHILLA-RODRIGUEZ	BRIANNA	C	Teacher, Elementary	H.W. HARKNESS ELEMENTARY	07/01/26	06/30/27	CLASS CHG TO E 7/1/26
WONG	TALYN	A	Teacher, Traveling Music	VAPA SECTION	07/01/26	06/30/27	POS# CHG FR 28479 7.1.2026
POPPERS	ELIJAH	0	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	08/31/26	06/30/27	POS# CHG FR POS#28269 8.31.26
SPILLER WICKS	LAKAI	B	Instructional Aide (TK)	MARTIN L. KING JR ELEMENTARY	09/21/26	06/30/27	REA/STCHG 9/21/26
MENEFEE	YVETTE	Q	Assistant Principal, Elem Sch	PHOEBE A HEARST BASIC ELEM.	09/14/26	06/30/27	REA/STCHG/TR 9/14/26
MUSCA	SEANNE	A	Teacher, High School	JOHN F. KENNEDY HIGH SCHOOL	08/11/26	06/30/27	STCHG FR .60 TO .80 FTE 8/11/26
VUE	CHANG	A	Counselor, Middle School	ROSA PARKS MIDDLE SCHOOL	09/21/26	06/30/27	TR .20 FTE FR WILL C. WOOD 9/21/26
FAHLEN	TIMOTHY	A	Teacher, Elementary Spec Subj	PARKWAY ELEMENTARY SCHOOL	09/21/26	06/30/27	TR FR BG CHACON & SUTTERVILLE 9/21/26
JACKSON	DONNI	A	Teacher, Elementary Spec Subj	THEODORE JUDAH ELEMENTARY	09/21/26	06/30/27	TR FR PARKWAY 9/21/26
GARCIA	JAZLIN	C	Teacher, Elementary	BOWLING GREEN ELEMENTARY	08/31/26	06/30/27	TR FR ROSA PARKS 8/31/26
NOUCHI	NADINE	A	Teacher, Elementary Spec Subj	BOWLING GREEN CHACON/JOHN SLOAT	09/21/26	06/30/27	TR FR THEODORE JUDAH 9/21/26
SEPARATE / RESIGN / RETIRE							
YANG	MARIA	A	Teacher, Child Development	EARLY LEARNING & CARE PROGRAMS	07/01/25	06/30/26	SEP/39MO RR 6/30/26
BUSTAMANTE	STEPHANIE	B	Teacher, Elementary Spec Subj	VAPA SECTION	07/01/26	07/31/26	SEP/RESIGN 7.31.26
BENOIT	PATRICIA	A	Teacher, Child Development	EARLY LEARNING & CARE PROGRAMS	7/1/26	10/2/26	SEP/RETIRE 10/2/26

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
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NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/ REEMPLOY							
KHALIULLINA	KARINA	#REF!	Instructional Aide (TK)	ABRAHAM LINCOLN ELEMENTARY	09/17/26	06/30/27	EMPLOY PROB 1 9/17/26
NAIDU	PUJA	B	Inst Aid, Spec Ed	UMOJA INTERNATIONAL ACADEMY	09/11/26	06/30/27	EMPLOY PROB 1 9/11/26
CHAN	TIFFANY	B	Instructional Aide (TK)	LEONARDO da VINCI ELEMENTARY	09/21/26	06/30/27	EMPLOY PROB 1 9/21/26
HALLSTED	SANDRA	B	Instructional Aide (TK)	ALICE BIRNEY WALDORF - K-8	09/21/26	06/30/27	EMPLOY PROB 1 9/21/26
MASON	CHRISTINA	B	Instructional Aide (TK)	A. M. WINN - K-8	09/21/26	06/30/27	EMPLOY PROB 1 9/21/26
JUAREZ	ALBERTO	B	Custodian	HEALTH PROFESSIONS HIGH SCHOOL	10/01/26	06/30/27	EMPLOY PROB 10/1/26
ABEDRABBO	SANA	B	Inst Aid, Spec Ed	C. K. McClATCHY HIGH SCHOOL	10/05/26	06/30/27	EMPLOY PROB 10/5/26
DESMOND	JOHN	B	Custodian	O. W. ERLEWINE ELEMENTARY	10/05/26	06/30/27	EMPLOY PROB 10/5/26
PELAYO	MARIA	B	Inst Aid, Spec Ed	HIRAM W. JOHNSON HIGH SCHOOL	09/17/26	06/30/27	EMPLOY PROB 9.17.26
HAMILTON	JERI	B	Inst Aid, Spec Ed	CALIFORNIA MIDDLE SCHOOL	09/28/26	06/30/27	EMPLOY PROB 9.28.26
MOORE	LEE	B	Instructional Aide (TK)	TAHOE ELEMENTARY SCHOOL	09/01/26	09/22/26	EMPLOY PROB 9/1/26
MINNEHAN	LORRAINA	B	Inst Aid, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	09/14/26	06/30/27	EMPLOY PROB 9/14/26
AMAN ZAI	KAINAT	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	09/15/26	06/30/27	EMPLOY PROB 9/15/26
HER	SUE	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	09/15/26	06/30/27	EMPLOY PROB 9/15/26
NELSON	SHAYLA	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	09/15/26	06/30/27	EMPLOY PROB 9/15/26
OXMAN	ALEXANDRIA	B	Instructional Aide (TK)	HUBERT H BANCROFT ELEMENTARY	09/15/26	09/20/26	EMPLOY PROB 9/15/26
TAICO	ROSA	B	School Community Liaison	GOLDEN EMPIRE ELEMENTARY	09/15/26	06/30/27	EMPLOY PROB 9/15/26
WHEELER	ALEC	B	Instructional Aide	NEW JOSEPH BONNHIEIM	09/15/26	06/30/27	EMPLOY PROB 9/15/26
BONILLA ALFARO	SINDY	B	Instructional Aide (TK)	SEQUOIA ELEMENTARY SCHOOL	09/16/26	06/30/27	EMPLOY PROB 9/16/26
MADRID	VENICE	B	Instructional Aide (TK)	ETHEL PHILLIPS ELEMENTARY	09/17/26	09/20/26	EMPLOY PROB 9/17/26
WELDON	BRANDON	B	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	09/17/26	06/30/27	EMPLOY PROB 9/17/26
TAYLOR	ISAIAH	B	Yard Monitor	HOLLYWOOD PARK ELEMENTARY	09/18/26	06/30/27	EMPLOY PROB 9/18/26
AREVALO SOTELO	CYNTHIA	B	Inst Aid, Spec Ed	WOODBINE ELEMENTARY SCHOOL	09/21/26	06/30/27	EMPLOY PROB 9/21/26
BENITEZ URIBE	MIRIAM	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	09/21/26	06/30/27	EMPLOY PROB 9/21/26
BRYANT	NAIMA	B	Coordinator I, Mental Health	STUDENT SUPPORT&HEALTH SRVCS	09/21/26	06/30/27	EMPLOY PROB 9/21/26
PENA	NATALIE	B	Instructional Aide (TK)	PACIFIC ELEMENTARY SCHOOL	09/21/26	06/30/27	EMPLOY PROB 9/21/26
POWAR	HARJIT	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	09/21/26	06/30/27	EMPLOY PROB 9/21/26
WEAVER	MICHELLE	B	Instructional Aide (TK)	ETHEL I. BAKER ELEMENTARY	09/21/26	06/30/27	EMPLOY PROB 9/21/26
KARGAR	MURWARID	B	Inst Aid, Spec Ed	JOHN BIDWELL ELEMENTARY	09/23/26	06/30/27	EMPLOY PROB 9/23/26
OLVERA	DIEGO	B	School Community Liaison	JOHN H. STILL - K-8	09/23/26	06/30/27	EMPLOY PROB 9/23/26
EGAN	PARKER	B	Yard Monitor	FATHER K.B. KENNY - K-8	09/24/26	06/30/27	EMPLOY PROB 9/24/26
GANDARA	RACHEL	B	Instructional Aide (TK)	SUYU ELEMENTARY	09/24/26	06/30/27	EMPLOY PROB 9/24/26
CADE	KEYARA	B	Inst Aid, Spec Ed	ABRAHAM LINCOLN ELEMENTARY	09/28/26	06/30/27	EMPLOY PROB 9/28/26
DAVIS	KATIE	B	Inst Aid, Spec Ed	EARL WARREN ELEMENTARY SCHOOL	09/28/26	06/30/27	EMPLOY PROB 9/28/26
HAMBLIN	DEONDRE	B	Yard Monitor	NEW JOSEPH BONNHIEIM	09/28/26	06/30/27	EMPLOY PROB 9/28/26
COUCH	DEBORAH	B	Bus Attendant	TRANSPORTATION SERVICES	09/29/26	06/30/27	EMPLOY PROB 9/29/26
JASON	KRISTINA	B	Yard Monitor	MARK TWAIN ELEMENTARY SCHOOL	09/30/26	06/30/27	EMPLOY PROB 9/30/26
MUGHAL	FARKHUNDA	B	Inst Aid, Spec Ed	LUTHER BURBANK HIGH SCHOOL	09/21/26	06/30/27	RE-EMPLOY PROB 9/21/26
TINER	LANETTE	A	Child Dev Spec I	EARLY LEARNING & CARE PROGRAMS	08/24/26	06/30/27	REEMPL FR 39MO RR 8/24/26
LUCAS	NADINE	A	Clerk III	FOSTER YOUTH SERVICES PROGRAM	10/01/26	06/30/27	REEMPLOY FR 39MO RR 10.1.26
NAVARRO	PATRICIA	B	Instructional Aide (TK)	CESAR CHAVEZ INTERMEDIATE	09/21/26	06/30/27	REEMPLOY PROB 39MO RR 9/21/26
SCHOEN	CHRISTINE	B	Inst Aid, Spec Ed	ISADOR COHEN ELEMENTARY SCHOOL	09/17/26	06/30/27	REEMPLOY PROB 9/17/26
HER	EBE	B	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	09/29/26	06/30/27	REEMPLOY PROB 9/29/26
ETHLEY	DESIREE	B	Instructional Aide (TK)	MARK TWAIN ELEMENTARY SCHOOL	09/21/26	06/30/27	REEMPLOY PROB FR 39MO RR 9/21/26
QAZI KHAIL	NATKAI	B	Instructional Aide (TK)	ISADOR COHEN ELEMENTARY SCHOOL	09/21/26	11/30/26	REEMPLOY PROB FR 39MO RR 9/21/26
PULIDO	MARTHA	B	School Office Manager I	NICHOLAS ELEMENTARY SCHOOL	09/24/26	06/30/27	REEMPLOY PROB FR 39MO RR 9/24/26
LEAVES							
SCOTT	CECELIA	B	Office Tchncn I	SAM BRANNAN MIDDLE SCHOOL	08/31/26	09/18/26	LOA (PD) FMLA/CFRA 8/31/26-9/18/26
MURILLO	GUADALUPE	B	School Office Manager II	AMERICAN LEGION HIGH SCHOOL	09/21/26	10/05/26	LOA (PD) FMLA/CFRA 9/21-10/5/26
AREVALO	ZOILA	A	Custodian	ALICE BIRNEY WALDORF - K-8	08/20/26	09/14/26	LOA (PD) FMLA/CFRA/HE 8/20-9/14/26
IMHOF	KAREN	#REF!	Yard Monitor	BOWLING GREEN/DAVID LUBIN ELEMENTARY	09/23/26	10/21/26	LOA (PD) HE 9/23-10/21/26
KHANG	HOUA CHEE	B	Inst Aid, Spec Ed	BRET HARTE ELEMENTARY SCHOOL	10/08/26	10/22/26	LOA (UNPD) PC 10/8-10/22/26
ADAME	TERESA	A	Adm & Family Svcs Tech	ENROLLMENT CENTER	10/15/26	06/30/27	LOA RTN (PD)FMLA/CFRA/HE 10/15/26
KHANG	HOUA CHEE	B	Inst Aid, Spec Ed	BRET HARTE ELEMENTARY SCHOOL	10/23/26	06/30/27	LOA RTN (UNPD) PC 10/23/26
PEREZ-ZURAWSKI	DESTINY	A	NUTRI SERV PROGRAM SPECIALIST	NUTRITION SERVICES DEPARTMENT	10/05/26	06/30/27	LOA RTN(PD)FMLA/CFRA/HE 10/5/26
HASLER	ANTHONY	A	Health Aide	HEALTH SERVICES	09/05/26	06/30/27	LOA RTN(PD)FMLA/CFRA/HE 9/5/26
CANTU	LILIANA	A	Bus Driver	TRANSPORTATION SERVICES	07/01/26	08/31/26	LOA(PD)FMLA INTERMITTENT/CFRA/FAMILY MEMBER 8/24/26-10/19/
CHEATHAM	BRENDA	B	Health Aide	HEALTH SERVICES	10/01/26	11/15/26	LOA(PD)FMLA/CFRA/HE 10/1/26-11/15/26
HASLER	ANTHONY	A	Health Aide	HEALTH SERVICES	07/14/26	08/31/26	LOA(PD)FMLA/CFRA/HE 7/14/26-9/4/26
ADAME	TERESA	A	Adm & Family Svcs Tech	ENROLLMENT CENTER	09/14/26	10/14/26	LOA(PD)FMLA/CFRA/HE 9/14-10/15/26
LOPEZ	YESENIA	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	08/11/26	10/05/26	LOA(PD)HE 8/11/26-10/5/26
CHU	MELODY	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	09/02/26	11/30/26	LOA(PD)HE 9/2/26-11/30/26
WADE-CHADWICK	DOMINIQUE	A	Bus Driver	TRANSPORTATION SERVICES	07/01/26	06/30/27	LOA(PD)INTERMITTENT FMLA/CFRA/HEALTH 8/1/26-6/30/27

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
CALLOWAY	GIA	A	Transportation Fleet Spclst	TRANSPORTATION SERVICES	07/01/26	06/30/27	LOA(UNPD)INTERMITTENT FMLA/CFRA/FAMILY MEMBER 9/1/26-3/1/2
ZUNIGA	MERI ELENA	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	09/23/26	10/02/26	LOA(UNPD)PC 9/23/26-10/2/26
ISAIS	PRISILA	A	Coord II, Family & Comm Empwr	COMMUNICATIONS OFFICE	09/28/26	01/04/27	PAID LOA/FMLA/CFRA/BABY BONDING 9.28.26-1.4.27
RE-ASSIGN/STATUS CHANGE							
WHITEHEAD JR	DARYL	A	Campus Monitor	HIRAM W. JOHNSON HIGH SCHOOL	07/01/26	04/30/27	REA FR POS#29134 7.1.26
ARNOLD	SUMIE	A	Instructional Aide (TK)	A. M. WINN - K-8	09/21/26	06/30/27	REA FR IA/STCHG TO .75 9/21/26
CHIU	WAI SAM	B	Instructional Aide (TK)	GENEVIEVE DIDION ELEMENTARY	09/21/26	06/30/27	REA FR IA/STCHG TO .75 9/21/26
GARCIA	BRIE	B	Instructional Aide (TK)	LEONARDO da VINCI ELEMENTARY	09/21/26	06/30/27	REA FR IA/STCHG TO .75 9/21/26
JAGHORY	CYDNEY	B	Instructional Aide (TK)	A. M. WINN - K-8	09/21/26	06/30/27	REA FR IA/STCHG TO .75 9/21/26
RIOS-ANDRADE	ANA	B	Instructional Aide (TK)	JOHN H. STILL - K-8	09/21/26	06/30/27	REA FR IEP,SPEED/STCHG TR 9/21/26
MADRID	VENICE	B	Instructional Aide (TK)	ETHEL PHILLIPS ELEMENTARY	09/21/26	06/30/27	REA/STCHG 7/21/26\EMPLOY PROB 9/21/26
BARRERA-CISNEROS	BEATRIZ	B	Instructional Aide (TK)	CALEB GREENWOOD ELEMENTARY	09/21/26	06/30/27	REA/STCHG 9/21/26
FIFIELD	CHRISTY	B	Instructional Aide (TK)	O. W. ERLEWINE ELEMENTARY	09/21/26	06/30/27	REA/STCHG 9/21/26
FLORES GARCIA	SUSANA	B	Instructional Aide (TK)	H.W. HARKNESS ELEMENTARY	09/21/26	06/30/27	REA/STCHG 9/21/26
HAMAKAWA	LEE	A	Instructional Aide (TK)	SUTTERVILLE ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG 9/21/26
MAREZ	STELLA	B	Instructional Aide (TK)	JOHN CABRILLO ELEMENTARY	09/21/26	06/30/27	REA/STCHG 9/21/26
MUNOZ	GINA MARIE	A	Instructional Aide (TK)	PONY EXPRESS ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG 9/21/26
SPITTLES	DEANNA	B	Instructional Aide (TK)	TAHOE ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG 9/21/26
STEVENS	LAURIE	B	Instructional Aide (TK)	MARK TWAIN ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG 9/21/26
VAN DUSEN	PAMELA	B	Instructional Aide (TK)	CALEB GREENWOOD ELEMENTARY	09/21/26	06/30/27	REA/STCHG 9/21/26
WINSON	DANIELLE	B	Instructional Aide (TK)	MARTIN L. KING JR ELEMENTARY	09/21/26	01/31/27	REA/STCHG 9/21/26
YATES	JONATHAN	B	Instructional Aide (TK)	DAVID LUBIN ELEMENTARY SCHOOL	09/21/26	11/30/26	REA/STCHG 9/21/26
YAU	MAAN	B	Instructional Aide (TK)	WILLIAM LAND ELEMENTARY	09/21/26	06/30/27	REA/STCHG 9/21/26
MOORE	LEE	B	Instructional Aide (TK)	TAHOE ELEMENTARY SCHOOL	09/23/26	06/30/27	REA/STCHG 9/23/26
GOTTHARD	LAUREN	B	Instructional Aide (TK)	WASHINGTON ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG/EMPLOY PROB 9/21/26
MORALES	ARACELI	B	Instructional Aide (TK)	HOLLYWOOD PARK ELEMENTARY	09/21/26	06/30/27	REA/STCHG/EMPLOY PROB 9/21/26
RIOS GONZALEZ	JAYLEEN	B	Instructional Aide (TK)	WOODBINE ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG/EMPLOY PROB 9/21/26
SAUCEDA	ARACELI	B	Instructional Aide (TK)	OAK RIDGE ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG/EMPLOY PROB 9/21/26
SIMPSON	TATIANNA	B	Instructional Aide (TK)	THEODORE JUDAH ELEMENTARY	09/21/26	06/30/27	REA/STCHG/EMPLOY PROB 9/21/26
AGUILAR	JEENA	B	Instructional Aide (TK)	MATSUYAMA ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG/PROB 9/21/26
ALVAREZ	ROSA	B	Instructional Aide (TK)	GOLDEN EMPIRE ELEMENTARY	09/21/26	06/30/27	REA/STCHG/PROB 9/21/26
ARCE	MARITZABEL	B	Instructional Aide (TK)	PARKWAY ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG/PROB 9/21/26
HARP	AMY	B	Instructional Aide (TK)	HUBERT H BANCROFT ELEMENTARY	09/21/26	06/30/27	REA/STCHG/TR 9/21/26
LO	DEE	B	Instructional Aide (TK)	FATHER K.B. KENNY - K-8	09/21/26	06/30/27	REA/STCHG/TR 9/21/26
YANG	KHOU	B	Instructional Aide (TK)	JOHN BIDWELL ELEMENTARY	09/21/26	06/30/27	REA/STCHG/TR 9/21/26
CABRERA	CHRISTINE	B	Instructional Aide (TK)	ALICE BIRNEY WALDORF - K-8	09/21/26	06/30/27	REA/STCHG/TR FR SPECIAL EDUCATION 9/21/26
DIAZ-UPTON	CRYSTAL	B	Instructional Aide (TK)	GOLDEN EMPIRE ELEMENTARY	09/21/26	06/30/27	REA/STCHG/TR/EMPLOY PROB 9/21/26
TOLENTINO	STACI	B	Instructional Aide (TK)	MATSUYAMA ELEMENTARY SCHOOL	09/21/26	01/31/27	REA/STCHG/TR/EMPLOY PROB 9/21/26
VAZQUEZ	DAMARIS	B	Instructional Aide (TK)	NICHOLAS ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG/TR/EMPLOY PROB 9/21/26
YANG	ALIE	B	Instructional Aide (TK)	SUSAN B. ANTHONY ELEMENTARY	09/21/26	06/30/27	REA/STCHG/TR/EMPLOY PROB 9/21/26
NAZIR	RABIA	B	Instructional Aide (TK)	CAMELLIA BASIC ELEMENTARY	09/21/26	06/30/27	REA/STCHG/TR/PROB 9/21/26
PEREZ	MAEGAN	B	Instructional Aide (TK)	SEQUOIA ELEMENTARY SCHOOL	09/21/26	06/30/27	REA/STCHG/TR/PROB 9/21/26
DUONG	NINI	B	Office Tchncn II	CAREER & TECHNICAL PREPARATION	09/22/26	12/31/26	REA/STCHG/TR/WVG 9/22/26
BARRERA	MAHELET	B	Assessor-Translator MOC	MATRICULATION/ORIENTATION CNTR	09/28/26	06/30/27	REA/STCHG/TR/WVG 9/28/26
LEARY	NICOLE	B	Instructional Aide (TK)	THEODORE JUDAH ELEMENTARY	09/21/26	06/30/27	REA/STCHG/TRIEMPLOY PROB 9/21/26
OLIVARES-BARRAGAN	VANESSA	B	Office Tchncn III	ENGINEERING AND SCIENCES HS	09/17/26	06/30/27	REA/STCHG/WVG CHG 9/17/26
DE JESUS	LYNZEY	A	Mngr II Dstrct Ops & Comp	BUILDINGS & GROUNDS/OPERATIONS	09/01/26	06/30/27	REASIGN/STCHG/RECLASS 9.1.26
GUTIERREZ	ALITZEL	A	Yard Monitor	ROSA PARKS MIDDLE SCHOOL	08/11/26	09/30/26	STCHG 8/11/26
LOAIZA	JESSICA	B	Inst Aid, Spec Ed	GOLDEN EMPIRE ELEMENTARY	09/21/26	03/31/27	STCHG 9/21/26
LOVELADY-TEASLEY	ALICIA	B	Instructional Aide (TK)	ALICE BIRNEY WALDORF - K-8	09/21/26	06/30/27	STCHG FR .4375 9/21/26
BAN	CHRISTI	A	Bus Driver	TRANSPORTATION SERVICES	09/11/26	06/30/27	STCHG FR .75 9/11/26
HABIBI	RAQUEB	A	Bus Driver	TRANSPORTATION SERVICES	09/03/26	01/31/27	STCHG FR .75 9/3/26
MELCHOR	MOISES	A	Bus Driver	TRANSPORTATION SERVICES	09/03/26	12/31/26	STCHG FR .75 9/3/26
CAKAU	CASEY	B	Bus Driver	TRANSPORTATION SERVICES	09/08/26	02/28/27	STCHG FR .75 9/8/26
MELCHOR	LEONARDO	A	Bus Driver	TRANSPORTATION SERVICES	09/08/26	12/31/26	STCHG FR .75 9/8/26
BANALES	CRYSTAL	B	Speech-Lang Pathology Asst	SPECIAL EDUCATION DEPARTMENT	08/31/26	06/30/27	STCHG FR .75 FTE 8/31/26
AMIRI	AHMAD	A	Bus Driver	TRANSPORTATION SERVICES	09/11/26	06/30/27	STCHG FR .75 FTE 9/11/26
TABASI	PARINAZ	A	Bus Driver	TRANSPORTATION SERVICES	09/23/26	06/30/27	STCHG FR .8125 9/23/26
ALEMI	MIRWAIS	A	Bus Driver	TRANSPORTATION SERVICES	09/24/26	12/31/26	STCHG FR .875 9/24/26
DODSON	NICHOLAS	A	Bus Driver	TRANSPORTATION SERVICES	09/24/26	09/30/26	STCHG FR .875 9/24/26
BARRON	MARIA	A	Bus Driver	TRANSPORTATION SERVICES	09/24/26	06/30/27	STCHG FR .9375 9/24/26
LI	HUA	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	08/25/26	06/30/27	STCHG TO .4375 8/25/26
LOPEZ MORA	KATERINE	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	09/21/26	10/31/26	STCHG TO .4375 9/21/26
VARGAS RODRIGUEZ	ARACELI	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	09/21/26	10/31/26	STCHG TO .4375 9/21/26
HERNANDEZ	DIANA	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	08/25/26	06/30/27	STCHG TO .46875 8/25/26
SAECHAO	SHELLY	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	08/25/26	06/30/27	STCHG TO .46875 8/25/26

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
RICKETTS	ROXANNE	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	09/23/26	06/30/27	STCHG TO .46875 9/23/26
BALL	ESSENCE	B	Bus Driver	TRANSPORTATION SERVICES	08/07/26	04/30/27	STCHG TO .875 FTE 8/7/26
BECERRA GARNICA	DARINKA	B	Health Aide	HEALTH SERVICES	08/11/26	11/30/26	STCHG/POS#CHG 8/11/26
REYES	ELEANOR	A	Yard Monitor	CALEB GREENWOOD ELEMENTARY	09/18/26	06/30/27	STCHG/TR 9/18/26
COSAINO-GARCIA	NOHEMI	A	Yard Monitor	SUTTERVILLE ELEMENTARY SCHOOL	09/09/26	09/30/26	STCHG/TR 9/9/26
HER	KEE	B	Manager III, Tech Spt Services	TECHNOLOGY SERVICES	10/26/26	12/18/26	STCHG/FMLA/CFRA/BB 10/26/26-12/18/26



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1c

Meeting Date: October 15, 2026

Subject: Approve Miwok MS field trip to Louisville, KY November 12-14, 2026

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Chief of Schools

Recommendation: Approve Miwok MS field trip to Louisville, KY November 12-14, 2026.

Background/Rationale: On November 12, 11 students with their parents/guardians, and the cross country coach will travel via commercial airline to Louisville, KY for the cross country national meet.

Financial Considerations: There is no cost to the district. Expenses will be paid by parent/guardians.

LCAP Goal(s): College preparedness, developing global students

Documents Attached:

1. Out-of-State field trip documents

Estimated Time of Presentation: N/A

Submitted by: Aprille Shafto, Chief of Schools

Dr. Leah Clougherty, Assistant Superintendent

Approved by: Cancy McArn, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name MINOK MIDDLE Date AUG 17, 2026
Teacher's Name BRYAN MORENO Room # P.E. Telephone # 916/947-5418
Fax # _____

Field Trip Destination LOUISVILLE, KENTUCKY

☐ Local-50 mile radius (bus/walking) ☐ Local-50 mile radius (driver led trips) ☐ Out-of-Town (Beyond 50 mile radius)
(forward directly to Field Trip Office)

☒ Overnight ☒ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route _____

Educational nature of field trip/excursion ATHLETICS; SCHOOL CROSS COUNTRY TEAM; NATIONAL CHAMPIONSHIP MEET

Depart Date 11/12/26 Time 5 ampm Return Date 11/14/26 Time 9 ampm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus - contact Transportation Field Trip Office
☐ Charter Bus Company (certified): ☐ Yes ☐ No - Check with Field Trip Office
☐ Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
☐ Public Transportation ☐ Train ☒ Commercial Airline ☒ Other: Families will transport.

Funding Source PARENT/GUARDIAN Financial Assistance Available? ☐ Yes ☒ No

Number of students participating: 11

Adult Chaperones/Drivers: Use additional forms if more than 4 names

DRIVER		DRIVER	
1) _____	☐ yes ☐ no	2) _____	☐ yes ☐ no
3) _____	☐ yes ☐ no	4) _____	☐ yes ☐ no

Teachers and Staff Attending: Use additional forms if more than 4 names

1) _____	☐ yes ☐ no	2) _____	☐ yes ☐ no
3) _____	☐ yes ☐ no	4) _____	☐ yes ☐ no

Principal Approval [Signature] Date 8/26/26

Risk Management Approval (Unusual Activities) [Signature] Date 9/20/26

Instructional Assistant Superintendent Approval [Signature] Date 9/23/26

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- Local Trip (school or charter bus): (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Instructional Assistant Superintendent for approval.
- Local Trip: (50-mile radius: driver led) - Submit driver led trips to Principal for approval then forward to Instructional Assistant Superintendent for approval 6 weeks prior to trip.
- Local Trip: (wading, RT, Amtrak): Submit walking trips to Principal for approval then forward to Instructional Assistant Superintendent for approval 2 weeks prior to trip.
- Out-of-Town: (beyond 50-mile radius) - Submit to Principal for approval then forward to Instructional Assistant Superintendent for approval 6 weeks prior to trip.
- Overnight Trip: Submit to Principal for approval then forward to Instructional Assistant Superintendent for approval 6 weeks prior to trip.
- Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Instructional Assistant Superintendent for approval 6 weeks prior to trip.
- Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Instructional Assistant Superintendent for approval 6 weeks prior to trip. This may require Special Event Liability Insurance.
- Out-of-State/Country: Submit to Principal for approval then forward to Instructional Assistant Superintendent for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Instructional Assistant Superintendent will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
- Approved forms will be returned by Instructional Assistant Superintendent. Maintain a copy of all forms at site for 2 years
- Venue/Destination: Must comply with SCUSD COVID19 Mitigation Guidelines for all trips outside of district facilities.

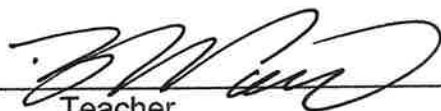
Reviewed by Site Office Manager: _____(Initials)

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name MEWOK MIDDLE Date 8/17/26
Teacher's Name BRYAN MORENO Room # GYM Telephone # 916/947-5418
Field Trip Destination LOUISVILLE, KENTUCKY

Reason for travel Compete in the middle school national championship meet. All travel arrangements made by the parents/family of each student. Each student will be accompanied by a parent/guardian.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed 
Teacher

Approvals:

 8/26/26
Principal Date

 9/20/26
Risk Management Dept. Date

 9/23/26
Segment Administrator Date

 10/1/26
Superintendent Date

 / /
Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend: ☐ Conference/Workshop ☐ Business Meeting	Purpose for Attending: ☐ Professional Development ☐ Continued Education Credits Earned	Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state. REQ # _____
--	---	--

School/Department MIWOK MIDDLE SCHOOL	Date 8-17-26
Date(s) of Event NOV. 14, 2026	Location LOUISVILLE, KENTUCKY
Event Title (attach brochure) MIDDLE SCHOOL CROSS COUNTRY NATIONAL CHAMPS	
Purpose* ATHLETICS: NATIONAL CHAMPIONSHIP MEET	

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? _____

How will this activity/event be used and shared? _____

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)*	No. of Days Required	Budget Code (for substitute)
BRYAN MORENO		No	2	
		No		
		No		
		No		
		No		
		No		

☐ Additional Attendees Attached

****IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**

Approvals: Cristina Tarras Principal/Department Head Signature & Print Name 8/26/26 Date Apulle Shafte Cabinet Level or Designee Signature 9/29/26 Date [Signature] Superintendent or Designee Signature 9/29/26 Date		District cost for all attendees (estimate) Registration Fee *** _____ Meals included? ☒ B ☐ L ☐ D ☐ Lodging _____ Transportation _____ Meals _____ Other _____ TOTAL 0
---	--	---

☐ Categorical ☐ General Fund/Unrestricted	Budget Code(s): _____ _____	\$ _____ \$ _____
--	--------------------------------	----------------------

*****If any meals are included in the cost of registration, how many of each:** Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check		
Requisition #		Dollar Amount
Registration Fee	_____	_____
Hotel	_____	_____
Airfare ****	_____	_____
Car Rental ****	_____	_____

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1d

Meeting Date: October 15, 2026

Subject: Approve of FY 2026-2027 SETA Head Start One-Time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office – Curriculum & Instruction: Early Learning and Care Department

Recommendation: Approve the SETA Head Start Healthy Eating Supplementary Award FY 2026-2027 grant.

Background/Rationale: Sacramento USD Head Start operates center-based Early Head Start in 2 school sites. It has a Family Education Center that serves as a parent education hub for Head Start staff and parent training events. The agency will use the funds to purchase hands-on educational resources, such as classroom cooking supplies, nutrition education kits, gardening materials, and for training and other professional development opportunities.

Financial Considerations:

Request to submit and approve the use of SETA Head Start Healthy Eating Supplementary Award to pay for materials, supplies, equipment, and nutrition education resources in promoting healthy eating for Head Start and Early Head Start children and families.

LCAP Goal(s):

Goal 1: Graduation Outcomes

Goal 2- Academic Outcomes

Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. SETA Head Start: One-Time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families Program Narrative – Head Start / Early Head Start FY 2026-27

Estimated Time of Presentation: N/A

Submitted by: Erin Finely, Chief Academic Officer and Daniel
Rolleri, Interim Assistant Superintendent of Curriculum & Instruction

Approved by: Cancy McArn, Superintendent



One-time Supplemental Funds for Nutrition and Healthy Eating for
Head Start Children and Families (ACF-OHS-PI-25-02)

PROGRAM NARRATIVE

Through their participation in Head Start/Early Head Start, enrolled children receive balanced, nutritious meals and engage in daily physical activities and learning experiences, nurturing their minds and bodies. Parent education on nutrition and healthy eating is integrated into all aspects of the program, starting with enrollment, when parents complete their child's nutrition history form, and continuing through school-home partnership activities, home-based socialization events, and parent training opportunities. To expand current activities on nutrition, **Sacramento Employment and Training Agency (SETA), Sacramento City USD Head Start, and San Juan USD Head Start** are applying for one-time supplemental funds to be used for non-recurring expenditures under the allowable categories described in this program narrative. None of the three agencies receive any additional federal funds beyond meal reimbursements claimed through the Child and Adult Care Food Program (CACFP).

Sacramento City USD Early Head Start

Background: Sacramento USD Head Start operates center-based Early Head Start in 2 school sites. It has a Family Education Center that serves as a parent education hub for Head Start staff and parent training events. The agency will use the funds to purchase hands-on educational resources, such as classroom cooking supplies, nutrition education kits, gardening materials, and for training and other professional development opportunities.

Materials, Supplies, and Equipment

Project Title: Investing in resources to support integrated nutrition education.		
Description: Purchase of hands-on educational resources, to support the implementation of the Go, Grow, Glow curriculum in the classrooms, empowering educators to deliver engaging lessons on healthy eating.		
Objective/Impact: The funds will support students and educators with the tools and knowledge to make lifelong healthy choices.		
Program Activities	Timeline	Target

		Participants
Build garden beds to support healthy eating habits and nutrition education. Materials include raised garden beds, soil, seeds, flowerpots, hoses, and garden tools.	September 2026-June 2027	Parents Children Staff
Purchase classroom materials that include books, dramatic play materials, and gross motor equipment to support children's understanding of healthy eating and nutrition education.	September 2026-June 2027	Children
Purchase materials and supplies to enhance food experiences by tasting seasonal fruits and vegetables in the classrooms (5 sets to use in rotation at centers)	September 2026-June 2027	Children

Nutrition Education Resources

Project Title: Enhanced parent nutrition education program		
Description: The program will implement the Go, Grow, Glow evidence-based nutrition education curriculum program-wide. The curriculum includes family-focused lessons with topics on nutritional label literacy, understanding portion sizes, and recognizing the benefits of whole foods.		
Objective/Impact: The delivery of meaningful and engaging activities and family workshops will empower parents and caregivers to reinforce healthy eating habits and engage in their child's learning at home.		
Program Activities	Timeline	Target Participants
Purchase cooking and baking materials for use at parent education workshops/cooking demonstrations.	September 2026-June 2027	Parents
Schedule family engagement activities and nutrition experiences to be held at the centers.	September 2026-June 2027	Families
In conjunction with family events and workshops, offer family resources related to nutritional education.	September 2026-June 2027	Parents Families

Sacramento City Unified School District
Head Start Program
Budget Narrative
2026-2027

Supplies - \$40,000

Funds will be used to purchase items at all centers unless otherwise indicated. Raised garden beds with a fully installed irrigation system will be added to all 33 sites to provide hands-on nutrition learning opportunities for children and families for experiential learning through growing and harvesting produce. Supply purchases will include soil, seeds, flowerpots, hoses, and garden tools for raised beds, providing resources for gardening and nutrition education activities to increase access to fresh foods through experiential learning. Families will receive insulated reusable bags, aprons, cutting boards, tote shopping bags, cookbooks, and seasonal produce boxes as part of nutrition education initiatives, to support families' engagement in preparing nutritious and cost-efficient meals. Cooking and baking supplies, including ingredients and small prep tools, will be purchased for family workshops. Portable cooking equipment, including electric cooktops, blenders, tortilla presses, cutting boards, safety knives, and utensils, will be acquired to support classroom food experiences that meet recommendations for interactive nutrition education.

Non-Federal Share - \$10,000

The program will meet the non-federal share requirement through salaries funded by the California State Preschool Program (CSPP). For CSPP-funded staff, 55% of the salaries for teachers and instructional aides in the Wrap and 12-Month Full Day program, and 60% of the salaries for teachers and instructional aides in the 10-Month Full Day program, will be applied toward the non-federal share. Head Start Non-Federal Share will be \$10,000.

In-Direct Charges - \$1,900

The district's current in-direct cost rate of 4.76% is charged to all grant-funded programs. Head PI (\$1,900).

The United States Department of Education (ED) has approved a delegation agreement with the California Department of Education (CDE - State CSPP funding) that authorizes the CDE to establish indirect cost rates for California's local educational agencies (LEAs).



One-time Supplemental Funds for Nutrition and Healthy Eating for
Head Start Children and Families (ACF-OHS-PI-25-02)

PROGRAM NARRATIVE

Through their participation in Head Start/Early Head Start, enrolled children receive balanced, nutritious meals and engage in daily physical activities and learning experiences, nurturing their minds and bodies. Parent education on nutrition and healthy eating is integrated into all aspects of the program, starting with enrollment, when parents complete their child's nutrition history form, and continuing through school-home partnership activities, home-based socialization events, and parent training opportunities. To expand current activities on nutrition, **Sacramento Employment and Training Agency (SETA), Sacramento City USD Head Start, and San Juan USD Head Start** are applying for one-time supplemental funds to be used for non-recurring expenditures under the allowable categories described in this program narrative. None of the three agencies receive any additional federal funds beyond meal reimbursements claimed through the Child and Adult Care Food Program (CACFP).

Sacramento City USD Head Start

Background: Sacramento USD Head Start operates center-based Head Start in 25 school sites. It has a Family Education Center that serves as a parent education hub for Head Start staff and parent training events. The agency will use the funds to purchase hands-on educational resources, such as classroom cooking supplies, nutrition education kits, gardening materials, and for training and other professional development opportunities.

Materials, Supplies, and Equipment

Project Title: Investing in resources to support integrated nutrition education.		
Description: Purchase of hands-on educational resources, to support the implementation of the Go, Grow, Glow curriculum in the classrooms, empowering educators to deliver engaging lessons on healthy eating.		
Objective/Impact: The funds will support students and educators with the tools and knowledge to make lifelong healthy choices.		
Program Activities	Timeline	Target

		Participants
Build garden beds to support healthy eating habits and nutrition education. Materials include raised garden beds, soil, seeds, flowerpots, hoses, and garden tools.	September 2026-June 2027	Parents Children Staff
Purchase classroom materials that include books, dramatic play materials, and gross motor equipment to support children's understanding of healthy eating and nutrition education.	September 2026-June 2027	Children
Purchase materials and supplies to enhance food experiences by tasting seasonal fruits and vegetables in the classrooms (5 sets to use in rotation at centers)	September 2026-June 2027	Children

Nutrition Education Resources

Project Title: Enhanced parent nutrition education program		
Description: The program will implement the Go, Grow, Glow evidence-based nutrition education curriculum program-wide. The curriculum includes family-focused lessons with topics on nutritional label literacy, understanding portion sizes, and recognizing the benefits of whole foods.		
Objective/Impact: The delivery of meaningful and engaging activities and family workshops will empower parents and caregivers to reinforce healthy eating habits and engage in their child's learning at home.		
Program Activities	Timeline	Target Participants
Purchase cooking and baking materials for use at parent education workshops/cooking demonstrations.	September 2026-June 2027	Parents
Schedule family engagement activities and nutrition experiences to be held at the centers.	September 2026-June 2027	Families
In conjunction with family events and workshops, offer family resources related to nutritional education.	September 2026-June 2027	Parents Families

Sacramento City Unified School District
Early Head Start Program
Budget Narrative
2026-2027

Supplies \$25,000

Funds will be used to purchase items at all centers unless otherwise indicated. Raised garden beds with a fully installed irrigation system will be added to all 33 sites to provide hands-on nutrition learning opportunities for children and families for experiential learning through growing and harvesting produce. Supply purchases will include soil, seeds, flowerpots, hoses, and garden tools for raised beds, providing resources for gardening and nutrition education activities to increase access to fresh foods through experiential learning. Families will receive insulated reusable bags, aprons, cutting boards, tote shopping bags, cookbooks, and seasonal produce boxes as part of nutrition education initiatives, to support families' engagement in preparing nutritious and cost-efficient meals. Cooking and baking supplies, including ingredients and small prep tools, will be purchased for family workshops. Portable cooking equipment, including electric cooktops, blenders, tortilla presses, cutting boards, safety knives, and utensils, will be acquired to support classroom food experiences that meet recommendations for interactive nutrition education.

Non-Federal Share - \$6,548

The program will meet the non-federal share requirement through salaries funded by the California Center-Based Child Care and Development Program (CCTR). The 25% non-federal share requirement will be met through CCTR funding, which covers 25% of the annual salaries for three Early Head Start teachers, three Early Head Start instructional aides, and one Early Head Start coordinator. Early Head Start Non-Federal Share \$6,548.

In-Direct Charges - \$1,190

The district's current in-direct cost rate of 4.76% is charged to all grant-funded programs. The Early Head Start PI (\$1,190) grants.

The United States Department of Education (ED) has approved a delegation agreement with the California Department of Social Services (CDSS - State CCTR funding) that authorizes the California Department of Education (CDE) to establish indirect cost rates for California's local educational agencies (LEAs).

HEAD START/EARLY HEAD START GRANT APPLICATION GOVERNING BOARD APPROVAL
--

On behalf of the SCUSD School Board I, Tara Jeane , School Board Chairperson, certify the School Board has approved the **SCUSD HS/EHS Grant Application One-time Supplemental Funds Application for Nutrition and Healthy Eating for Head Start Children and Families** for Fiscal Year 2026-2027 (August 1, 2026– July 31, 2027) at its meeting on October 9, 2026 . Attached is the sign-in sheet of attendees; minutes of the meeting are forthcoming.

Tara Jeane

Name

Signature

Date



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1e

Meeting Date: October 15, 2026

Subject: Approve Minutes for the October 1, 2026, Regular Board of Education Meeting

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes for the October 1, 2026, Regular Board of Education Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Minutes of the October 1, 2026, Regular Board of Education Meeting

Estimated Time of Presentation: N/A

Submitted by: Board Office

Approved by: Cancy McArn, Superintendent



Putting
Children
First

BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Tara Jeane, President (Trustee Area 1)
Taylor Kayatta, Vice President (Trustee Area 6)
April Ybarra, Second Vice President (Trustee Area 4)
Jasjit Singh (Trustee Area 2)
Jose Navarro (Trustee Area 3)
Chinua Rhodes (Trustee Area 5)
Michael Benjamin (Trustee Area 7)
Owen Naqica, Student Board Member

Thursday, October 1, 2026

5:00 p.m. Closed Session

6:30 p.m. Open Session

Serna Center

Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

MINUTES

2026/27-10

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:19 p.m.

Members Present:

*Member Benjamin
Member Kayatta
Member Navarro
Member Rhodes
Member Singh
Member Ybarra
Student Member Naqica*

Members Absent:

Member Jeane

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

No public comment

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

- 3.1 Government Code 54956.9 - Conference with Legal Counsel:
 - a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)
 - b) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)
 - c) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2025101105)
- 3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (Dan Schallock)
- 3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Complaint
- 3.4 Education Code 35146- The Board will hear staff recommendation on the following student expulsion and readmission for 26-27: Expulsion #1 of the 2026-27 school year and Readmission #2 of the 2026-27 school year
- 3.5 Government Code 54957—Public Employee Performance Evaluation
Title: Superintendent

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called back to order at 7:09 p.m.

- 4.1 The Pledge of Allegiance
- 4.2 Broadcast Statement
- 4.3 Stellar Student introduced by Board Member Jose Navarro and Sequoia Elementary School Highlighted by Principal Cindy Hollander

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

There was 1 announcement that came out of closed session.

-The Board approved an MOU to a previously executed settlement agreement related to OAH Case No. 2025101105 with no additional costs by a vote of 6-0 with Member Jeane absent.

6.0 AGENDA ADOPTION

Public Comment:

Terrence Gladney, Chair of the Black African-American Advisory Board, expressed frustration over unannounced district policy changes—specifically reducing committee reports to quarterly and increasing staff presence on advisory committees—arguing that these decisions disenfranchise families and undermine community engagement.

The Board approved the agenda with an amendment to move Item 11.1 to the beginning of the meeting—prior to public comment—to accommodate a performance by a group of students. The Board adopted the amendment unanimously.

7.0 PUBLIC COMMENT

15 minutes

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Public comment may be (1) emailed to publiccomment@scusd.edu; (2) submitted in writing through the district's website at <https://www.scusd.edu/submit-public-comment>; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Marley Clay urged the Board to remove The Met Sacramento principal, citing a hostile environment that has driven away 14 female staff members in three years and left female students feeling unsafe. The speaker demanded full accountability from district leadership, emphasizing that students and families will continue speaking out until the principal is replaced.

Maria Ferguson addressed the Board regarding unpaid wages for work completed in August and September, noting she was told payment might be delayed until mid-October. She asked for contact information for a director in the Early Learning and Care Department to resolve her payroll issues and clarify her employment status within the district.

8.0 CONSENT AGENDA

Action

2 minutes

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

8.1 Items Subject or Not Subject to Closed Session:

8.1a Approve/Ratification of Grants, Entitlements, and Other Income Agreements
(Gerardo Castillo)

8.1b Approve/Ratification of Other Agreements, Bid Awards, Declared Surplus Materials and Equipment, Change Notices, and Notices of Completion
(Gerardo Castillo)

8.1c Approve Purchase Order Board Report for the period of Aug 15, 2026, through Sept 14, 2026 (Gerardo Castillo)

8.1d Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the period of June 1-30, 2026 (Gerardo Castillo)

8.1e Approve Personnel Transactions (Jake Hansen)

*8.1f Approve Resolution No. 3608: Resolution Regarding Board Stipends
(Superintendent Cancy McArn)*

*8.1g Approve Staff Recommendation for Expulsion #1 of the 2026-27 school
year and Readmission #2 of the 2026-27 school year (David Van Natten)*

*8.1h Approve Minutes for the September 10, 2026, Special Board of Education
Meeting (Superintendent Cancy McArn)*

*8.1i Approve Minutes for the September 17, 2026, Special Board of Education
Meeting (Superintendent Cancy McArn)*

*8.1j Approve Minutes for the September 17, 2026, Regular Board of Education
Meeting (Superintendent Cancy McArn)*

This was an action item.

Public Comment:

No public comment

Board Comment:

Student Member Naqica asked a clarifying question regarding consent agenda Item 8.1g, which concerned student expulsion and readmission recommendations for the 2026–27 school year. He specifically inquired whether this item had been discussed by the Board during closed session.

Member Rhodes made a motion to approve the consent agenda, which was seconded by Member Ybarra. The motion passed 6-0 with Member Jeane absent, while Student Board Member Naqica abstained.

9.0 COMMUNICATIONS

9.1 Employee Organization Reports:

- *SCTA - Sacramento City Teachers Association (SCTA) President Nikki Davis-Milevsky expressed frustration over delays in approving the labor MOU, criticizing SCOE-appointed fiscal adviser Luz Cazares for blocking an agreement that could provide \$97.6 million in district relief while citing her past controversial record in Oakland and Santa Rosa. Davis- Milevsky reaffirmed SCTA’s commitment to collaborating with SCUSD on district fiscal health, classroom resources, MTSS expansion, and Measure M.*
Additionally, SCTA Special Education Director Kelly Charest provided a department update, noting ongoing weekly meetings with administrators but reporting persistent staffing shortages—including 18 vacant SDC classrooms, 5.5 unfilled RSP caseloads, and 56 open Speech-Language

Pathologist positions. Charest raised concerns over unpublicized vendor contracts for one-to-one instructional aides and renewed SCTA's call for a forensic audit of the district's special education department and vendor agreements.

- *SEIU - Chapter Vice President Jim Riffle addressed the Board regarding escalating safety concerns and physical injuries experienced by instructional aides dealing with eloping and violent students. Highlighting examples of students causing office destruction and inflicting physical harm—including hospitalizing an aide—Riffle stressed that while restraints and detentions are restricted by law, staff need actionable solutions to protect aides, teachers, and peers from ongoing violence.*
- *TCS – No update*
- *Teamsters – No update*
- *UPE AFSA Local 154-AFL-CIO- Garrett Kirkland addressed the Board to express appreciation for recognizing Week of the School Administrator, while urging district leaders to examine how current policies and practices impact school leaders during challenging times. He also spoke on behalf of long-time administrator Mr. Guevara, defending his years of successful service and dedication to SCUSD students and communities amid ongoing investigations.*

9.2 *Student Member Report (Owen Naqica)- Student Board Member Naqica shared a personal account of being attacked in a hate crime alongside another student on September 2nd at the 29th Street Light Rail station. Explaining that they were verbally accosted and physically assaulted based on their sexuality and gender expression despite attempting to walk away quietly, Naqica highlighted the lingering psychological impact of the unprovoked assault. Naqica concluded by emphasizing that hate has no place in Sacramento or its schools, calling for basic respect, dignity, and active care for one another to foster community safety.*

9.3 *Superintendent's Report (Cancy McArn)- Superintendent McArn began by congratulating the evening's recognition groups and promoting the district-wide College Fair scheduled for Saturday, October 10th, at JFK High School, featuring representatives from over 40 higher education institutions. She thanked site leaders for their efforts during September's Attendance Awareness Month, noting upcoming student engagement incentive programs, and celebrated a record-high 87.23% return rate for Local Control Funding Formula (LCFF) surveys—highlighting Washington Elementary and Oak Ridge Elementary for achieving 100% completion ahead of the October 30th deadline.*

9.4 *President's Report (Tara Jeane)- No report*

9.5 *Information Sharing by Board Members- Member Ybarra expressed concern over the tone and language used by adults at the public comment podium, calling for greater respect when addressing administrators and emphasizing that adults must maintain poise and avoid*

hurting students who voice safety concerns. Transitioning to positive updates, Ybarra highlighted the history and impact of Parent Teacher Home Visits (PTHV), noting research that visiting 10% of a classroom can affect district-wide chronic absenteeism. She reported that 37 sites are currently funded, with 58 students visited this school year, and commended Bowling Green Chacon and Cesar Chavez Elementary for already reaching the 10% home visit threshold.

Member Rhodes spoke on his positive personal experiences as a parent with Parent Teacher Home Visits at Edward Kemble/Cesar Chavez Elementary, noting how the program strengthens family-school engagement. He invited the community to the South Sacramento Literacy Festival on October 17th at John Bidwell Elementary, co-sponsored alongside Councilmember Vang, Community Schools, and the Meadowview Farmers Market. Rhodes concluded his remarks by wishing his youngest daughter, Rosa Maria Itzel Rhodes, a happy upcoming birthday.

Vice President Kayatta echoed birthday wishes to Member Rhodes' daughter Rosa, noted Board Member April Ybarra's birthday, and acknowledged Member Rhodes' belated birthday from July.

10.0 PUBLIC HEARING

10.1 Public Hearing on Approval of Resolution No. 3607 Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act-Williams Act (Tascha Weatherall)

District Librarian Tasha Weatherall presented on the district's annual compliance with the Pupil Textbook and Instructional Materials Incentive Act (Williams Act), which ensures equitable access to core instructional materials and science lab equipment for every student. Weatherall reported visiting 36 designated school sites alongside SCOE representatives between August 11th and September 29th, achieving 100% compliance across all audited sites on the first pass without requiring any revisits. She also noted that a district-wide survey addressed remaining needs at non-audit sites. Additionally, Weatherall outlined the \$2.8 million lottery-funded textbook budget—noting \$400,000 has been spent to date, with remaining funds slated for upcoming K-8 mathematics and African American U.S. History curriculum adoptions—before recommending approval of Resolution 3607. This was an action item.

Public Comment:

No public comment

Board Comment:

Member Singh thanked District Librarian Tasha Weatherall for her dedicated seven weeks conducting site visits and expressed appreciation that all audited schools were fully prepared, eliminating the need for any follow-up visits.

Member Rhodes made a motion with a second from Member Singh. The Board voted 6-0 with Member Jeane absent, and a student preferential “yes” vote.

10.2 Public Hearing: AB 1200 Public Disclosure and Approval of Agreement between Sacramento City Unified School District (SCUSD) and the Sacramento City Teachers Association (SCTA) to Aid in Fiscal Recovery (Gerardo Castillo)

Gerardo Castillo presented the AB 1200 disclosure and requested formal board approval for the collective bargaining agreement between Sacramento City Unified School District and the Sacramento City Teachers Association (SCTA), which has been reviewed and approved by the Sacramento County Office of Education (SCOE). The agreement supports SCUSD's fiscal recovery plan—providing \$1.7 million in fiscal relief for half of the first year and \$3.74 million in 2027–28—while fully preserving 100% district-paid medical, dental, vision, life insurance, and retiree health benefits through June 30, 2030. Beginning January 1, 2027, district employees will transition health coverage options through CalPERS (including Kaiser, Western Health Advantage, and UnitedHealthcare), addressing HealthNet's departure from the district. Staff recommended full board approval to finalize the MOU previously agreed upon on September 10th. This was an action item.

Public Comment:

No public comment

Board Comment:

Member Benjamin expressed gratitude to staff for their hard work and sought clarification on the status of the AB 1200 disclosure, confirming with staff that the Sacramento County Office of Education (SCOE) had formally reviewed and approved the document prior to the board vote.

Member Singh expressed appreciation for Gerardo's hard work, district staff, and SCOE's approval of the AB 1200 disclosure, but urged SCOE to recognize that this agreement is only one piece of the broader fiscal recovery puzzle. Highlighting that \$97 million in additional fiscal relief remains pending approval, Singh called on SCOE to approve the complete package so district staff can focus fully on long-term financial stability for SCUSD students and families.

Member Rhodes made a motion with a second from Member Navarro. The Board voted 6-0 with Member Jeane absent, and a student preferential “yes” vote.

11.0 INFORMATION ITEMS

11.1 Recognitions:

- *Hispanic Heritage Month- September 15, 2026-October 15, 2026 (Dr. Olga Simms)*

Dr. Olga Sims, Director of Multilingual Literacy, along with Sherlyne from Calidanza Dance Company, presented a recognition of National Hispanic Heritage Month (September 15 – October 15, 2026) in alignment with the national theme "Unidos Somos Más: Together We Are More." The presentation highlighted that over 16,000 students (approximately 41% of SCUSD's population) identify as Latino/Latinx, noted that 254 students earned the Spanish State Seal of Biliteracy in the 2025–26 school year, and featured a Mexican Folklórico dance performance by high school students from West Campus and Health Professions High School.

- *Filipino American History Month- Month of October
(Student Board Member Owen Naqica & Vera Cochran)*

Student Board Member Owen Naqica and Student Advisory Council Member Vera Cochran presented a recognition of Filipino American History Month. The presentation highlighted the historical and cultural contributions of Filipino Americans—including their pivotal role in the labor movement and agriculture—and noted local district connections, such as SCUSD's 470

enrolled Filipino students, its 19% Asian Pacific Islander student population, and the district's international teacher recruitment from the Philippines initiated in 2016.

- *National School Lunch Week- October 12-16, 2026 (Diana Flores)*

Diana Flores, Executive Director of Nutrition, presented a recognition of National School Lunch Week (October 12–16) and National Farm to School Month (October). The presentation highlighted the impact of the district's Central Kitchen—where 28 staff members, alongside 400+ site and support staff, produce 170,000 weekly meal servings with roughly 75% prepared from scratch. Additionally, Flores showcased SCUSD's partnership with Soil Born Farms, which has supplied over 60,000 heads of locally grown organic lettuce for district salad bars, and announced that SCUSD's delivery and Central Kitchen food trucks will represent the district at the California Department of Food and Agriculture's Farm to School Summit on October 15th.

- *Week of the School Administrator- October 13-19, 2026 (IAS Team)*

Instructional Assistant Superintendents Enrique Flores, Tuan Duong, Laura Butler, and Dr. Leah Clougherty presented a recognition of the Week of the School Administrator (October 12–18). The presentation honored campus and district leadership for creating safe, supportive environments, supporting educator growth, advocating for students and families, and fostering strong community connections across SCUSD schools.

- *National School Bus Week- October 19-23, 2026 (Chris Ralston)*

Jeffrey Winn, Director of Facilities Maintenance, Operations, and Transportation, presented a recognition of National School Bus Safety Week under the 2026 theme "Safe Rides, Everyday Heroes." The presentation highlighted SCUSD's transition toward a cleaner, safer fleet with the addition of 14 new electric school buses equipped with advanced safety features and collision avoidance systems, while honoring the district's bus drivers and mechanics for their dedication to student safety.

Public Comment:

No public comment

Board Comment:

Member Ybarra expressed gratitude to the students and Calidanza for the Hispanic Heritage Month performance while thanking principals and district administrators for their dedicated daily leadership during Week of the School Administrator. She concluded by offering strong words of encouragement to Hispanic and Latino students, urging them to take pride in their heritage and space in the school community.

Member Navarro echoed appreciation for the Hispanic Heritage Month presentation and thanked Calidanza for keeping cultural traditions alive for district students. He also shared a nostalgic personal memory of performing the exact same traditional dance as a fourth-grade student in Mexico.

Member Naqica highlighted the critical importance of recognizing and celebrating student diversity across Sacramento City Unified, especially for students of color. He also commended

Student Advisory Council member Vera Cochran for organizing and presenting her Filipino American History Month presentation on short notice.

Vice President Kayatta praised the evening's presentations and acknowledged the collective talent and diversity demonstrated by the district's students. He then took a moment to offer personal gratitude to several specific campus administrators who have positively impacted his own children's lives in honor of Week of the School Administrator.

12.0 ACTION ITEMS

8:50 p.m. 12.1 Approve Contracts Report over \$15,000 (Gerardo Castillo)

Chief Business Official Gerardo Castillo presented Item 12.1, requesting board approval for 30 service and purchase contracts totaling approximately \$2.48 million across four funding sources, with the majority supported by restricted funds. The package comprises 27 new contracts and 3 amended items, allocating around \$1.3 million toward expanded learning and enrichment programs such as driver education, youth leadership, tutoring, and a \$100,000 expansion for the Mind7 Institute at American Legion High School. Additional investments target vulnerable student populations, including \$222,000 for private school tutoring interventions and \$130,000 for unhoused families, along with operational upgrades such as \$278,000 for two electric food service vehicles funded via restricted grants. Castillo concluded by clarifying that amended figures reflect total contract values rather than entirely new spending and recommended the board approve all 30 items. This is an action item.

*Public Comment:
No public comment*

*Board Comment:
The Student Member inquired about the \$222,000 line item on slide six regarding Vision 2000 private school tutoring, asking for clarification on what services are provided and which students receive them. Staff explained that under federal Title I requirements, a portion of grant funding must be allocated to eligible low-income students attending private and parochial schools within district boundaries as a mandatory compliance condition.*

Member Kayatta pulled SA27-00253 to exclude from the vote.

Member Ybarra made a motion to approve with the exclusion of SA27-00253 (Sac Kindness Campaign contract) with a second from Member Benjamin. The Board voted 6-0 with Member Jeane absent, and a student preferential "yes" vote.

9:00 p.m. 12.2 Approve 2026-27 Special Education Contracts (Fran English, Betty Jo Wessinger, & Chris Ralston)

Fran English, Betty Jo Wessinger, & Chris Ralston presented additional special education contracts for the 2026–27 school year, requesting formal board approval to enter into agreements that ensure mandated services are delivered to special education students. Staff highlighted that these contracts align with key district focus areas, specifically Goal 2 (fiscal oversight) and Goal 3 (IEP compliance). The presentation detailed vendor names, service descriptions, anticipated

total costs, and a side-by-side comparison of 2026–27 contract rates against 2025–26 rates, with staff recommending full board approval. This is an action item.

Public Comment:

No public comment

Board Comment:

Student Member Naqica inquired about slide five regarding the "Connection Ed Consulting" line item and requested a breakdown of the term "IEE." Staff clarified that IEE stands for Independent Educational Evaluation, which parents have the right to request if they disagree with the district's assessment, requiring the district to either fund the evaluation or file for due process to defend its assessment.

Member Singh asked whether staff negotiated rate changes on the presented contracts. Staff confirmed that ongoing due diligence ensured competitive pricing and highlighted that daily rates for Capital Academy and Capital Elementary were reduced by \$120. Member Singh also asked for public clarification that the abbreviation "OT" on the contract list stands for Occupational Therapist, not overtime.

Member Ybarra made a motion to approve with a second from Member Navarro. The Board voted 6-0 with Member Jeane absent, and a student preferential "yes" vote.

9:10 p.m. **13.0 FUTURE BOARD MEETING DATES / LOCATIONS**

✓ *October 15, 2026, 5:00 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

✓ *November 5, 2026, 5:00 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

9:12 p.m. **14.0 ADJOURNMENT**

The meeting adjourned at 8:55 p.m.

Cancy McArn, Superintendent and Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education relating to an open session item will be available for public inspection at the Serna Center, at 5735 47th Avenue, Sacramento, during normal business hours or on the District's website at www.scusd.edu.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1f

Meeting Date: October 15, 2026

Subject: Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period Quarter 1 July 2026 - September 2026

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resources Services

Recommendation: Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period Quarter 1 July 2026 - September 2026

Background/Rationale: The Williams Settlement Case and Education Code 35186 states that persons may now use the uniform complaints process to file complaints regarding deficiencies in instructional materials, facility problems and teacher vacancy or mis-assignment. The District is required to report on these complaints to the Superintendent of the Sacramento County Office of Education. The report must contain the number of complaints by general subject area and the number of resolved and unresolved complaints.

Financial Considerations: None

LCAP Goal(s): Graduation Outcomes, Academic Outcomes, and Welcoming and Safety Outcomes

Documents Attached:

1. Complaint Report Attachment A-1

Estimated Time of Presentation: N/A

Submitted by: Dan Schallock, Assistant Superintendent, Human Resources and Labor Relations

Approved by: Cancy McArn, Superintendent

Sacramento City Unified School District
Complaint Report
Submitted to the Superintendent
Sacramento County Office of Education
Pursuant to Education Code 35186

July 2026 through September 2026

Number of Complaints	Instructional Material	Facilities	Teacher Vacancy and Misassignment	CAHSEE	Resolved	Unresolved
1	0	0	1	0	1	0
Total: 1			1		1	0



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.1

Meeting Date: October 15, 2026

Subject: Consideration and Action on the Renewal of Capitol Collegiate Academy

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☒ Public Hearing

Division: Chief of Schools / Innovative Schools

Recommendation: Based on District staff's analysis of the criteria for renewal and the corresponding findings of fact included in the Staff Renewal Report, the District has determined that the Capitol Collegiate Academy meets the requirements to be eligible for renewal for a five-year term, beginning on July 1, 2027, and ending on June 30, 2032. District staff recommend that the Board take action to approve the Renewal Petition.

Background/Rationale: Capitol Collegiate Academy ("CCA" or the "Charter School") operates a TK-8, classroom-based charter school authorized by the Sacramento City Unified School District ("District"). CCA's current charter term expires on June 30, 2027.

On July 24, 2026, the District received a petition to renew CCA's Charter ("Renewal Petition"), along with a signed certification from Executive Director Shamel Riley, Lead Petitioner, deeming the Renewal Petition to be complete.

On September 17, 2026, the District held a public hearing on the Renewal Petition, during which the Board of Education considered the level of support for the Renewal Petition by teachers, employees, parents/guardians, and other members of the public.

On September 30, 2026, the District published its Staff Renewal Report on the Renewal Petition, which included its proposed findings of fact on the renewal of Capitol Collegiate Academy's Charter for the requested five-year term, beginning on July 1, 2027, and ending on June 30, 2032. At that time, the District found several elements of the

Renewal Petition that it deemed not reasonably comprehensive. The District provided those findings to CCA and gave them the opportunity make the necessary amendments.

On October 5, 2026, CCA provided the District with an amended Renewal Petition that addressed all concerns and that District staff deemed reasonably comprehensive. This leads District Staff to recommend the renewal of Capitol Collegiate Academy's Charter for the requested five-year term, beginning on July 1, 2027, and ending on June 30, 2032.

Having reviewed the Renewal Petition and held the initial public hearing, the Board must now consider whether to approve or deny the Renewal Petition.

Procedures for Public Hearing:

Consistent with the requirements of the Education Code, the District's Board will hold a public hearing on the Renewal Petition during which it will consider the criteria for renewal of CCA's charter and take action to either approve or deny the Renewal Petition. Representatives of CCA will receive equivalent time and procedures as District staff to present any evidence and/or testimony to respond to the Staff Renewal Report. The Board will then deliberate and take action to approve or deny the Renewal Petition.

Analysis

The approval of charter schools is governed by the Charter Schools Act of 1992, as subsequently amended. Renewals of charters are governed by the standards and criteria set forth in Education Code sections 47605 and 47607. The consideration of a renewal petition requires the District to (1) determine whether the charter school meets applicable eligibility requirements using the accountability criteria under Assembly Bill 1505 and reflected in the California School Dashboard, and (2) evaluate whether the renewal petition meets the standards and criteria set forth in Education Code section 47605.

The District has reviewed, evaluated, and considered the academic performance data provided by CCA as part of its Renewal Petition, in addition to information showing the academic achievement of the students served by CCA available on the California School Dashboard and other public sources. In considering the academic performance of CCA's students, including CCA's placement in the "middle-performance" tier by the California Department of Education, the District has determined that CCA has met the applicable criteria to be eligible for renewal, a summary of which is included in the Staff Renewal Report published on September 30, 2026. The District has also reviewed the **amended** Renewal Petition, and, believes it to be reasonably comprehensive. District staff also intend to negotiate a memorandum of understanding between the parties prior to the start of the charter renewal term.

Financial Considerations: Review of the fiscal portions of the Renewal Petition did not reveal any fiscal concerns that would likely result in a change of financial position for either the charter or the district.

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. [Staff Renewal Report, originally published September 30, 2026](#)
2. [Sample Resolution to Approve](#)
3. [Sample Resolution to Deny](#)
4. Amended Renewal Petition is available at <https://www.scusd.edu/departments/dso/innovative-schools-and-charter-oversight/charter-renewal-and-submission>

Estimated Time of Presentation: 10 min

Submitted by: Aprille Shafto, Chief of Schools

Dr. Leah Clougherty, IAS

Approved by: Cancy McArn, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.2

Meeting Date: October 15, 2026

Subject: Public Hearing: AB 1200 Public Disclosure and Approval of Agreement between Sacramento City Unified School District (SCUSD) and the Service Employees International Union (SEIU) regarding a new classification for Transitional Kindergarten (TK) Aides

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☒ Public Hearing

Division: Labor Relations; Business Services

Recommendation: The recommendation is to approve the Memorandum of Understanding (MOU) Between SCUSD and SEIU.

Background/Rationale: The parties' agreement includes terms regarding the following:

- Create a new classification for Transitional Kindergarten (TK) Aides

Financial Considerations: Because the adopted budget included the full salary and benefit costs for the original FTE.

LCAP Goals: Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

AB1200- SEIU
MOU

Estimated Time of Presentation: 5 Minutes Submitted by: Gerardo Castillo, CPA, Chief Business Officer Approved by: Cancy McArn, Superintendent
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SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE Sacramento City Unified School District SCHOOL DISTRICT
WITH THE Service Employees International Union (SEIU) BARGAINING UNIT (BU)

To be acted upon by the Governing Board at its meeting on : (enter Date) 9/17/2026
Budget Revisions to be INPUT no later than 45 days after approval: (will calc + 45 days) | (enter Date) 11/1/2026
Estimated Agreement Payment Date (enter Date) na

GENERAL

Section 1: STATUS OF BARGAINING UNIT AGREEMENTS

This document is REQUIRED whenever a NEW or AMENDED agreement is ratified.

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status (whether settled or pending settlement) of the remaining units:

(Separate disclosures should be made for each bargaining unit agreement)

	# FTE Represented
Certificated: <u></u>	<u>0.0</u>
Classified: <u>SEIU - Settled</u>	<u>0.0</u>

Section 2: PERIOD OF AGREEMENT

The proposed agreement covers the period beginning on: (enter Begin Date) 7/1/2026
and ending on: (enter End Date) n/a

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

Fiscal Years:			
Reopeners: Yes or NO ?			

if Yes, what Areas?

N/A - TK Aide MOU

COMPENSATION PROVISIONS

Section 3: SALARIES: PERCENTAGE CHANGE IN SALARIES IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for salaries for the above-mentioned Bargaining unit:

Current Year Salary Cost Before Settlement
(Based on Year to Date (YTD) Actuals Projected through 6/30): \$ 103,121,337.05

Current Year Salary Cost After Settlement
(Include any retroactive pay increases or (decreases) or one time bonuses/stipends or (reductions), as applicable): \$ 103,121,337.05

Total Cost Increase or (Decrease):	<u>\$0.00</u>
Percentage Increase or (Decrease):	<u>0.00%</u>

SALARY CHANGE FOR AN AVERAGE, REPRESENTED EMPLOYEE FROM PRIOR YEAR

(Includes annual step/column movement on schedule):

Salary Increase or (Decrease)	
% increase or (decrease) to existing schedule	<u>0.00%</u> per employee
% increase or (decrease) for one-time bonus/stipend or (salary reduction)	<u>0.00%</u> per employee
Step & column	
average % annual change over the prior year schedule	<u>0.00%</u> per employee
TOTAL PERCENTAGE CHANGE FOR AVERAGE REPRESENTED EMPLOYEE	<u>0.00%</u> per employee

Indicate Change in # of Work Days, Furlough or Additional, Related to % Change	<u>no change</u>
Indicate Total # of Work Days to be provided for fiscal year:	<u>no change</u>
Indicate Total # of Instructional Days to be provided for fiscal year:	<u>no change</u>

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Sacramento City Unified School District

SCHOOL DISTRICT

Section 4: BENEFITS: PERCENTAGE CHANGE IN EMPLOYEE BENEFITS IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for employee statutory and health/welfare benefits:

Statutory Benefits: *(object 3XXX less 34XX)*

(STRS, PERS, Workers Compensation, Unemployment Insurance, Social Security, Medicare)

Total Statutory Benefit Costs:

Current Costs:

\$ 48,465,760.33

Proposed Costs:

\$ 48,465,760.33

Total Cost Increase or (decrease):

\$0.00

Percentage Change:

0.00%

District Health and Welfare Plans - *Object 34XX* (Medical, Dental, Vision, Life Insurance, Other)

Total Health and Welfare Costs:

Current Costs:

\$ 37,267,712.06

Proposed Costs:

\$ 37,267,712.06

Total Cost Increase or (decrease):

\$0.00

Percentage Change:

0.00%

Indicate if Health/Welfare Benefits are Capped: (Include details such as different caps per health plans or any super composite rates. Also, indicate if cap includes health benefits only or also other insurances.)

No Cap

Current Cap:

\$ -

Proposed Cap:

\$ -

Average Capped Amount increase or (decrease) per employee

\$0.00

#DIV/0!

TOTAL COST OR (SAVINGS) OF COMPENSATION CHANGES (REGARDLESS OF WHETHER PREVIOUSLY BUDGETED IN WHOLE OR IN PART)

Section 5: TOTAL COST INCREASE OR (SAVINGS) FOR SALARIES AND BENEFITS IN THE PROPOSED AGREEMENT:

Current Year Combined Cost Before Settlement: *(data pulls from above)*

(Based on YTD Actuals Projected through 6/30 and current agreement)

Salaries

\$ 103,121,337.05

Benefits

\$ 85,733,472.39

Total:

\$ 188,854,809.44

Current Year Cost After Settlement: *(data pulls from above)*

(Include any retroactive pay increases or (decreases) or one-time bonuses/stipends or (reductions)):

Salaries

\$ 103,121,337.05

Benefits

\$ 85,733,472.39

Total:

\$ 188,854,809.44

TOTAL COST INCREASE OR (DECREASE)

\$ -

(This amount should tie to the multiyear projection sections for 1XXX-3XXX)

PERCENTAGE CHANGE

0.00%

1% CHANGE IN SALARY AND STATUTORY BENEFIT COSTS (prior to any settlements):

\$ 1,515,870.97

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Sacramento City Unified School District

SCHOOL DISTRICT

OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

Section 6: The following are additional compensation and non-compensation provisions contained in the proposed agreement: (Indicate, **IN DETAIL**, the terms of the agreement covered in each section)

A. OTHER COMPENSATION: Off-Schedule Stipends/Bonuses, Reductions, etc. (amounts, staff affected, total cost and/or savings).

N/A - no other compensation

B. NON-COMPENSATION: Class Size Changes (indicate before and after class sizes/grades affected; and, if applied for CDE waiver (attach copy)), Staff Development Days, Teacher Prep Time, etc..

The Parties agree to the creation of a new classification; Instructional Aide, Transitional Kindergarten (IA, TK). The Parties acknowledge that the new Instructional Aide (IA) TK classification provides that, when not supporting TK students during instructional time, those aides may be assigned to, support other students at the same school site during their work shift. Such duties may include but are not limited to assisting students within or outside the classroom and providing support during student drop-off and pick-up. TK Aides will always be provided with the appropriate breaks based on their FTE and in alignment with the Collective Bargaining Agreement with SEIU.

C. REOPENERS, CONTINGENCY AND/OR RESTORATION LANGUAGE: Describe specific areas identified for Reopeners, Contingency, and/or Restoration (include triggers and timing). Provide copy of Board Action to BAS upon approval.

Transitional Kindergarten Aides MOU - Instructional Aide, TK - FTE allocation for the 2026-2027 School year

For the 2026-2027 School year the District will allocate FTE for the new IA, TK position as follows:

- a).75 FTE (6-hour position) will be allocated for TK classrooms where there is a vacancy.
- b).75 FTE (6-hour position) will be allocated for TK classrooms where there is already a current Instructional Aide assignment provided the individual in that assignment agrees to be reclassified into the new IA, TK classification and they agree to accept a .75 (6-hour position).

Reclassification:

The following people will be offered reclassification into the new IA, TK classification in the following order:

- a)Instructional Aides, currently assigned to a TK classrooms who accepted a voluntary reduction in hours for the 2026-2027 school year.
- b)Instructional Aides, hired as Instructional Aides and currently assigned to a TK classroom for the 2026-2027 school year.
- c)Instruction Aides who were assigned to a TK classroom and were impacted by the 2025-2026 reduction in force and who have reemployment rights. These individuals will be offered and assigned based on the Districts need and in order of seniority.

Those offered to be reclassified into the IA, TK position will have 24 hours to respond. Those reclassified into the new IA, TK classification will be placed into a .75 FTE (6-hour position) with priority given to placing individuals in the same TK classroom they previously supported when possible. Those who do not accept the reclassification offer may stay in any current position they hold and maintain their current reemployment rights as an Instructional Aide. **The Parties agree that this MOU is non-precedent setting.**

Section 7: State Minimum Reserve Standard Calculation:

Total Expenditures and Other Uses: *(pulls from MYP Sec. 9)*

Minimum State Reserve Percentage *(input %)*

Minimum State Reserve Requirement: *(Formula includes Total Exp/Uses x Minimum Reserve %)*

\$	951,850,047.00
	2%
\$	19,037,000.94

FISCAL IMPACT IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS

Section 8: Date of governing board approval of budget revisions in Section 9, Col.2 (below) in accordance with E.C. 42142 and Government Code 3547.5. (Pulls from above Governing Board Date plus 45 days)

First Interim - No later than 12/15/26

Provide proof that board-approved budget revisions have been input within 45 days. Date budget revisions input/BT #'s:

1st Interim Approval Board Meeting Date	1st Interim Approval Board Meeting Date
---	---

If the board-approved revisions input are different from the proposed budget adjustments in Col. 2 provide a detailed explanation of differences.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Sacramento City Unified School District

SCHOOL DISTRICT

Section 9: IMPACT OF PROPOSED AGREEMENT ON THE GENERAL FUND BUDGET IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS. (Reflect both Unrestricted and Restricted General Fund Budget Amounts)
In-Lieu of this form, an updated Form MYP can be supplied which includes the results of the settlement over the most recent Form MYP filed with this office.

		Current Fiscal Year		2026 -2027
(Col. 1)		(Col. 2)	(Col. 3)	(Col. 4)
<i>Please NOTE: The title reflected in Col. 1 can be modified if the agreement is being approved along with the Adopted Budget Process. In this case, Col. 4 should reflect the Adopted Budget including the salary agreement and Col. 1 would reflect the Adopted Budget less Col. 2, the actual cost of the agreement.</i>		Adjustments as a Direct Result of this Proposed Settlement * No cost of MOU as Adopted Budget includes original/full FTE costs	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
Latest Board-Approved Budget AB1200 MOU 9/10/26				
3 Yr Ave - 33,483.60				3 Yr Ave - 33,483.60
OPERATING REVENUES: LCFF ADA				
LCFF Sources (8010-8099)	499,530,669.00	0.00	0.00	499,530,669.00
Remaining Revenues (8100-8799)	327,072,905.00			327,072,905.00
TOTAL	826,603,574.00	0.00	0.00	826,603,574.00
OPERATING EXPENDITURES				
1000 Certificated Salaries	345,630,513.00	0.00	0.00	345,630,513.00
2000 Classified Salaries	128,712,899.00	0.00	0.00	128,712,899.00
3000 Benefits	333,061,789.50	0.00	0.00	333,061,789.50
4000 Instructional Supplies	25,420,950.00	0.00	0.00	25,420,950.00
5000 Contracted Services	119,669,096.00	0.00	0.00	119,669,096.00
6000 Capital Outlay	1,428,309.00	0.00	0.00	1,428,309.00
7000 Other	(2,389,309.00)	0.00	0.00	(2,389,309.00)
TOTAL	951,534,248.00	0.00	0.00	951,534,248.00
OPERATING SURPLUS (DEFICIT)	(124,930,674.00)	0.00	0.00	(124,930,674.00)
Other Sources and Transfers In	2,736,682.00	0.00	0.00	2,736,682.00
Other Uses and Transfers Out	315,799.00	0.00	0.00	315,799.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	(122,509,791.00)	0.00	0.00	(122,509,791.00)
BEGINNING FUND BALANCE 9791-92	(591,508.00)			(591,508.00)
Prior-Year Adjustments 9793-95	0.00		0.00	0.00
NET BEGINNING BALANCE	(591,508.00)		0.00	(591,508.00)
ENDING FUND BALANCE (EFB)	(123,101,299.00)	0.00	0.00	(123,101,299.00)
COMPONENTS OF ABOVE EFB:				
Nonspendable (9711-9719)	0.00	0.00	0.00	0.00
Restricted (9740)	54,744,035.00	0.00	0.00	54,744,035.00
Committed (9750/9760)	0.00	0.00	0.00	0.00
Assigned (9780)	0.00	0.00	0.00	0.00
Reserve Economic Uncertainties (9789)	0.00	0.00	0.00	0.00
Unassigned/Unappropriated (9790)	(177,845,334.00)	0.00	0.00	(177,845,334.00)
State Minimum Reserves %	(18.68%)	Does not Meet		(18.68%)
Are budgets in balance?	In Balance			In Balance
Did you adjust reserves? s/b \$0	\$0.00	OK		\$0.00
FUND 17 RESERVES (9789) or N/A	\$ -			\$ -

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in Section 5, Total Costs, please explain below. Also, list any other assumptions used or included in Column 3:

Although there is a cost to restore FTE to the TK instructional aide positions effective 7/1/26 back up to the original .75 fte (6 hours) for all TK aides, the 26/27 Adopted Budget includes the full cost of the .75 fte (6 hour) TK aides. Therefore there is no additional budget cost required for the TK aide FTE restoration MOU. The total cost of the TK Aide positions is approximately \$4.2M (salaries, statutory benefits and health and welfare). Even though TK aide positions were reduced for the 26/27 budget year, the 26/27 Adopted Budget was not reduced to reflect the savings for the TK aide reduction from .75 fte to .4375 fte. This MOU restores the fte to .75 fte (6 hour positions) along with the creation a new classification - Instructional Aide, Transitional Kindergarten (IA, TK).

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Sacramento City Unified School District

SCHOOL DISTRICT

First Subsequent Year 2027 - 2028				
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)	
Latest Board-Approved Budget 6/18/2026	Adjustments as a Direct Result of this Proposed Settlement * No cost of MOU as Adopted Budget includes original/full FTE costs	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)	
3 Yr Ave - 33,129.76			3 Yr Ave - 33,129.76	
OPERATING REVENUES: LCFF ADA				
LCFF Sources (8010-8099)	512,258,047.00	0.00	512,258,047.00	
Remaining Revenues (8100-8799)	272,845,153.00	0.00	272,845,153.00	
TOTAL	785,103,200.00	0.00	785,103,200.00	
OPERATING EXPENDITURES				
1000 Certificated Salaries	354,641,026.00	0.00	354,641,026.00	
2000 Classified Salaries	129,941,379.00	0.00	129,941,379.00	
3000 Benefits	336,619,881.00	0.00	336,619,881.00	
4000 Instructional Supplies	30,315,528.00	0.00	30,315,528.00	
5000 Contracted Services	119,508,703.00	0.00	119,508,703.00	
6000 Capital Outlay	1,328,309.00	0.00	1,328,309.00	
7000 Other	(2,764,350.00)	0.00	(2,764,350.00)	
TOTAL	969,590,476.00	0.00	969,590,476.00	
OPERATING SURPLUS/(DEFICIT)	(184,487,276.00)	0.00	(184,487,276.00)	
Other Sources and Transfers In	2,736,682.00	0.00	2,736,682.00	
Other Uses and Transfers Out	315,799.00	0.00	315,799.00	
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	(182,066,393.00)	0.00	(182,066,393.00)	
BEGINNING FUND BALANCE (9791) (Pulls from prior year EFB)	(123,101,299.00)		(123,101,299.00)	
Prior-Year Adjustments (9792-9795)			0.00	
NET BEGINNING BALANCE	(123,101,299.00)		(123,101,299.00)	
ENDING FUND BALANCE (EFB)	(305,167,692.00)	0.00	(305,167,692.00)	
COMPONENTS OF EFB (above):				
Nonspendable (9711-9719)	0.00	0.00	0.00	
Restricted (9740)	72,863,345.00	0.00	72,863,345.00	
Committed (9750/9760)	0.00	0.00	0.00	
Assigned (9780)	0.00	0.00	0.00	
Reserve Economic Uncertainties	0.00	0.00	0.00	
Unassigned/Unappropriated (9790)	(378,031,037.00)	0.00	(378,031,037.00)	
State Minimum Reserves %	(38.98%)	Does not Meet		(38.98%)
Are budgets in balance?	In Balance	OK		In Balance
Did you adjust reserves? s/b \$0	\$ -			\$ -
FUND 17 RESERVES (9789) or N/A	\$ -			\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced staffing, etc., explain below:

SCUSD 2025-28 Budget Assumptions				
Category	2025-26	2026-27	2027-28	2028-29
Cost of Living Adjustment (COLA)	2.30%	2.87%	3.30%	3.09%
Augmentation		1.44%		
Special Education Increase		\$422/ADA		
Enrollment	36,135	35,791	35,644	35,439
Enrollment Charters - Reported in Fund 09	1,411	1,389	1,379	1,379
Total Enrollment - SCUSD	37,546	37,180	37,023	36,818
Attendance Used for Funding (Highest Year or 3 Year Average)	33,397	33,203	32,849	32,546
Attendance (ADA)	32,937	32,417	32,417	32,284
Enrollment to ADA %	91.15%	90.57%	90.95%	91.10%
Unduplicated Pupil Count	68.07%	67.15%	67.70%	67.70%

See 2026-27 and MYP Assumptions

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Sacramento City Unified School District

SCHOOL DISTRICT

Second Subsequent Year 2028 - 2029

(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board-Approved Budget 6/18/2026	Adjustments as a Direct Result of this Proposed Settlement * No cost of MOU as Adopted Budget includes original/full FTE costs	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
3 Yr Ave - 32,827.11			3 Yr Ave - 32,827.11
LCFF Sources (8010-8099) 523,538,203.00	0.00	0.00	523,538,203.00
Remaining Revenues (8100-8799) 278,672,141.00	0.00	0.00	278,672,141.00
TOTAL 802,210,344.00	0.00	0.00	802,210,344.00

OPERATING REVENUES: LCFF ADA

LCFF Sources (8010-8099)
Remaining Revenues (8100-8799)
TOTAL

OPERATING EXPENDITURES

1000 Certificated Salaries
2000 Classified Salaries
3000 Benefits
4000 Instructional Supplies
5000 Contracted Services
6000 Capital Outlay
7000 Other

TOTAL

359,985,851.00	0.00	0.00	359,985,851.00
131,760,558.00	0.00	0.00	131,760,558.00
342,063,494.00	0.00	0.00	342,063,494.00
31,152,237.00	0.00	0.00	31,152,237.00
122,854,038.00	0.00	0.00	122,854,038.00
1,328,309.00	0.00	0.00	1,328,309.00
(2,818,263.00)	0.00	0.00	(2,818,263.00)
986,326,224.00	0.00	0.00	986,326,224.00

OPERATING SURPLUS/(DEFICIT)

(184,115,880.00)	0.00	0.00	(184,115,880.00)
------------------	------	------	------------------

Other Sources and Transfers In
Other Uses and Transfers Out

2,736,682.00	0.00	0.00	2,736,682.00
315,799.00	0.00	0.00	315,799.00

CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE

(181,694,997.00)	0.00	0.00	(181,694,997.00)
------------------	------	------	------------------

BEGINNING FUND BALANCE (9791)

(Pulls from prior year EFB)

Prior-Year Adjustments (9792-9795)

NET BEGINNING BALANCE

(305,167,692.00)			(305,167,692.00)
			0.00
(305,167,692.00)			(305,167,692.00)

ENDING FUND BALANCE (EFB)

(486,862,689.00)	0.00	0.00	(486,862,689.00)
------------------	------	------	------------------

COMPONENTS OF EFB (above):

Nonspendable (9711-9719)

Restricted (9740)

Committed (9750/9760)

Assigned (9780)

Reserve Economic Uncertainties

Unassigned/Unappropriated (9790)

State Minimum Reserves %

Are budgets in balance?

Did you adjust reserves? s/b \$0

FUND 17 RESERVES (9789) or N/A

(use whole rounded numbers only)

0.00			0.00
90,766,658.00			90,766,658.00
0.00			0.00
0.00	0.00		0.00
	0.00	0.00	0.00
(577,629,347.00)	0.00	0.00	(577,629,347.00)
(58.54%)			(58.54%)
In Balance		Does not Meet	In Balance
\$0.00		OK	\$0.00
\$ -			\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced Staffing, etc., explain below:

SCUSD 2025-28 Budget Assumptions				
Category	2025-26	2026-27	2027-28	2028-29
Cost of Living Adjustment (COLA)	2.30%	2.87%	3.30%	3.09%
Augmentation		1.44%		
Special Education Increase		\$422/ADA		
Enrollment	36,135	35,791	35,644	35,439
Enrollment Charters - Reported in Fund 09	1,411	1,389	1,379	1,379
Total Enrollment - SCUSD	37,546	37,180	37,023	36,818
Attendance Used for Funding (Highest Year or 3 Year Average)	33,397	33,203	32,849	32,546
Attendance (ADA)	32,937	32,417	32,417	32,284
Enrollment to ADA %	91.15%	90.57%	90.95%	91.10%
Unduplicated Pupil Count	68.07%	67.15%	67.70%	67.70%

See 2026-27 and MYP Assumptions

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Sacramento City Unified School District

SCHOOL DISTRICT

Section 10: MULTI-YEAR CONTRACT AGREEMENT PROVISIONS: The proposed agreement contains the following COLAs and other compensation/non-compensation provisions for subsequent years as follows *(text pulls into disclosure)*: Send copy of final Agreement to BAS upon Board Approval

N/A - not multi year

Section 11:

FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS: The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years. (Include any compensation/noncompensation provisions specified below.) *(text pulls into disclosure)*:

see section 9.

Section 12:

NARRATIVE OF AGREEMENT: Provide a brief narrative of the proposed changes in compensation or health premiums, including percentage changes, effective dates, and comments and/or explanations. *(text pulls into disclosure)*:

See section 6 B and C.

Section 13: SOURCE OF FUNDING FOR PROPOSED AGREEMENT: Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement. *(text pulls into disclosure)*:

N/A - Agreement is no cost or savings to the General Fund as the savings from TK aide reductions was not included in the 26/27 Adopted Budget , therefore the budget includes the full restoration costs. The funding sources is the General Fund.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Sacramento City Unified School District

SCHOOL DISTRICT

ADDITIONAL FISCAL INDICATORS- CRITERIA AND STANDARDS A.5.

This section is in response to the Criteria and Standards Additional Fiscal Indicators #A.5., which asks: "Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost of living adjustment."

Section 14: COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING FORMULA (LCFF):

(A)	Current-year (CY) LCFF Average Rate per ADA: (CY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	Estimated
		\$0.00
(B)	Less Prior-Year (PY) LCFF BASC Calculator Rate per ADA: (PY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	\$0.00
(C)	= Amount of Current-Year Increase or (decrease): (A) minus (B)	0.00
(D)	= Percentage Increase or (decrease) in LCFF per ADA: (C) divided by (B)	#DIV/0!
(E)	ADA Increase/(Decrease) from Prior Year as % Current year P-2 LCFF funded ADA (greater of PY guarantee or current year)	#DIV/0!
	Prior Year P-2 LCFF funded ADA (greater of PY guarantee or current year)	0.00
(F)	Total LCFF % increase or (decrease) plus ADA % change	#DIV/0!
(G)	Indicate Total Settlement Percentage Change from Section 5	0.00%

If proposed agreement % on Line G is greater than Line F, please provide explanation below:

N/A

CERTIFICATION

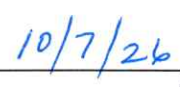
To be signed by the **District Superintendent AND Chief Business Official upon submission to the Governing Board** and by the **Board President upon formal Board action** on the proposed agreement.

Districts with a Qualified or Negative Certification : Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review **10 days prior to the board meeting that will ratify the agreement**.

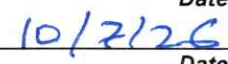
The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200, AB 2756, GC 3547.5, and GC 3540.2.

WE HEREBY CERTIFY THAT THE COSTS INCURRED BY THE SCHOOL DISTRICT UNDER THIS AGREEMENT CAN BE MET BY THE DISTRICT DURING THE TERM OF THE AGREEMENT.


District Superintendent - signature


Date


Chief Business Official - signature


Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on
Thursday, September 17, 2026
Service Employees International Union (SEIU) **Bargaining Unit.**


President, Governing Board - signature


Date



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1i

Meeting Date: September 17, 2026

Subject: Approve Labor Partner Agreements

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resources Services

Recommendation: The recommendation is to approve Labor Partner Agreements.

Background/Rationale: The District has an immediate need to ensure there is no disruption to services provided to students. The District has worked with the SCTA, SEIU, and UPE to ensure we are recruiting staff to reduce the use of outside agencies to meet the needs of students.

Financial Considerations: The District will continue to work to recruit and retain employees in the areas of need identified in the MOU.

LCAP Goal(s): Graduation Outcomes, Academic Outcomes, and Welcoming Safety Outcomes.

Documents Attached: Labor Partner Agreement

1. Transitional Kindergarten Aides

Estimated Time of Presentation: N/A

Submitted by: Dan Schallock, Assistant Superintendent, Human Resources and Labor Relations

Approved by: Cancy McArn, Superintendent

**Memorandum of Understanding
Between
Sacramento City Unified School District (SCUSD) &
Service Employees International Union (SEIU)**

Transitional Kindergarten Aides

September 1, 2026

This Memorandum of Understanding (MOU) is between the Sacramento City Unified School District ("District" or "SCUSD") and the Service Employees International Union local 1021 ("SEIU"), collectively "the Parties," regarding the creation of a new classification for Transitional Kindergarten (TK) Aides, the allocation of FTE and reemployment rights of Instructional Aides who previously were assigned to support TK classrooms.

The District and SEIU hereby agree as follows:

New Classification; Instructional Aide, Transitional Kindergarten

- 1) The Parties agree to the creation of a new classification; Instructional Aide, Transitional Kindergarten (IA, TK) (See Attachment)
- 2) The Parties acknowledge that the new Instructional Aide (IA) TK classification provides that, when not supporting TK students during instructional time, those aides may be assigned to support other students at the same school site during their work shift. Such duties may include but are not limited to assisting students within or outside the classroom and providing support during student drop-off and pick-up.
- 3) TK Aides will always be provided with the appropriate breaks based on their FTE and in alignment with the Collective Bargaining Agreement with SEIU.

Instructional Aide, TK - FTE allocation for the 2026-2027 School year

- 4) For the 2026-2027 School year the District will allocate FTE for the new IA, TK position as follows:
 - a) .75 FTE (6-hour position) will be allocated for TK classrooms where there is a vacancy.
 - b) .75 FTE (6-hour position) will be allocated for TK classrooms where there is already a current Instructional Aide assignment provided the individual in that assignment agrees to be reclassified into the new IA, TK classification and they agree to accept a .75 (6-hour position).

Reclassification:

- 5) The following people will be offered reclassification into the new IA, TK classification in the following order:
- a) Instructional Aides, currently assigned to a TK classrooms who accepted a voluntary reduction in hours for the 2026-2027 school year.
 - b) Instructional Aides, hired as Instructional Aides and currently assigned to a TK classroom for the 2026-2027 school year.
 - c) Instruction Aides who were assigned to a TK classroom and were impacted by the 2025-2026 reduction in force and who have reemployment rights. These individuals will be offered and assigned based on the Districts need and in order of seniority.
- 6) Those offered to be reclassified into the IA, TK position will have 24 hours to respond.
- 7) Those reclassified into the new IA, TK classification will be placed into a .75 FTE (6-hour position) with priority given to placing individuals in the same TK classroom they previously supported when possible.
- 8) Those who do not accept the reclassification offer may stay in any current position they hold and maintain their current reemployment rights as an Instructional Aide.

Non-Precedent Setting:

- 9) The Parties agree that this MOU is non-precedent setting.

For the District:

Dan Schallock
Assistant Sup. of HR

Date: 9/9/26

For SEIU:

Karla Faucett
SEIU Chapter President

Date: 9/9/26



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1

Meeting Date: October 15, 2026

Subject: Attendance Campaign: One More Day

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Community Engagement & Communications – Student Attendance & Engagement

Recommendation: N/A

Background/Rationale: To provide the Board with details from the plan to recognize schools for their efforts to increase attendance rates. Awards for different sized enrollment cohorts include Highest Attendance Rate and Most Improved Attendance Rate.

Financial Considerations: The strategies from this plan are to meet the \$2.5 million Goal for the Fiscal Solvency Plan through Attendance Recovery.

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:
N/A

Estimated Time of Presentation: 5 minutes Submitted by: Brian Heap, Executive Director, Community Engagement & Comms Approved by: Cancy McArn, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1

Meeting Date: October 15, 2026

Subject: Fiscal Accountability Plan Update

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Office of the Superintendent

Recommendation: The Superintendent recommends the Board receive an update on the Fiscal Accountability Plan and approve any changes that enhance the district's fiscal outlook.

Background/Rationale: On July 30, 2026, the Board of Education passed a \$158.6 million fiscal accountability plan that would keep the district from going insolvent by the end of the fiscal year.

This plan is a mix of one-time opportunities, and other, ongoing reductions to address the structural budget deficiencies, and aligning our district programs in the future that meet our educational needs with our fiscal responsibilities.

Each month, at the second board meeting, staff will provide an update on the plan, adjustments that are made due to success/failure of action items, and an updated cash status.

Financial Considerations: The plan is to close an estimated \$158 million (unrestricted and restricted) gap between budgeted expenditures reductions and revenue increase. These changes must be on-going to avoid insolvency in the future; however, one-time actions support a short-term cash flow need. It is estimated the district will go insolvent in February 2027 with no changes to the current district budget that was adopted in June 2026 for the fiscal year 2026-2027.

As the plan becomes more defined and savings are realized, it will extend the district's opportunity to finish the fiscal year with enough cash to pay expenses.

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Fiscal Plan Action Plan Summary Forthcoming
2. Fiscal Plan PPT Forthcoming

Estimated Time of Presentation: 10 Minutes

Submitted by: Chris Ralston, Assistant Superintendent

Approved by: Cancy McArn, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.2

Meeting Date: October 15, 2026

Subject: Approve Contracts Report >\$15,000

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☒ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale: To enhance the Board of Education's visibility into requisitioned items, including their operational purpose and the funding sources that support them.

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. Contracts Reports > \$15,000
Bid threshold \$119,100
 - 01 – General Fund
 - Unrestricted: **\$473,462.39**
 - Restricted: **\$2,459,735.87**
 - 09 – Charter School Fund **\$92,750**
 - 11 – Adult Education Funds - **\$668,392.34**
 - 13 - Cafeteria Fund **\$150,000**
 - 21 - Building Fund **\$125,141.86**
 - 25 – Developer Fees Fund **\$20,000**

TOTAL: \$3,989,482.46

Estimated Time of Presentation: 5 minutes

Submitted by: Tina Alvarez Bevens, Contract Analyst
Robert Aldama, Manager II, Purchasing

Approved by: Gerardo Castillo, Chief Business Officer
Cancy McArn, Superintendent

Row	Fund	Resource Code	Funding Resource	Resource Type	Requisition	Vendor Name	Requisition Type	Department/ School	Director/Instr. Asst. Supt.	Senior Leadership	New Contract?	Term	Description	Amount
1	01 - General Fund	0000	General	Unrestricted	R27-01914	Charter America Bus Co	Blanket Purchase Order	Transportation	Jeff Winn	Cancy McArn	Yes	9/28/26-6/30/27	Charter bus transportation for athletics throughout SCUSD school sites for SY 2026-2027 as requested by the Transportation Dept	\$51,096.00
2	01 - General Fund	0000	General	Unrestricted	R27-01923	Avalon Transportation	Blanket Purchase Order	Transportation	Jeff Winn	Cancy McArn	Yes	9/28/26-6/30/27	Charter bus transportation for athletics throughout SCUSD school sites for SY 2026-2027 as requested by the Transportation Dept	\$102,192.00
3	01 - General Fund	0000	General	Unrestricted	R27-02161	Softchoice Corp	Purchase Order	Technology	Tim Rocco	Cancy McArn	Yes	9/28/26-6/30/27	2026-2027 Microsoft 365 License Renewal throughout SCUSD	\$320,174.39
4	01 - General Fund	7399	LCFF Equity Multiplier SB 114	Restricted	R27-01708	SchoolsPLP	Purchase Order	Capital City	Tuan Duong	Aprille Shafto	Yes	8/1/26-7/31/29	Three (3) year contract of Core Content Grades PreK-12th grade and College and Career Elective Courses. SchoolsPLP services will allow administrators, teachers, counselors, parents and students to succeed in an online or blended learning environment as requested by Capital City School. 150+ enrolled user licenses that may be recycled.	\$165,600.00
5	01 - General Fund	6387	Career Tech Ed Incentive Gr	Restricted	SA27-00279	Hacker Lab Edu	Service Agreement	Career & Technical	Daniel Spinka	Erin Findley	Yes	9/1/26-5/27/27	Hybrid program delivered over a 10-month school year, combining classroom instruction district wide with immersive learning experiences at MADE Studio. Students participate in alternating weekly programming that provides both foundational classroom learning and hands-on technical training as requested by the Career and Technical Dept	\$65,000.00
6	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-01942	Midstate Specialties	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	8/31/26-5/27/26	Door frames and hardware for the Glazing Shop as requested by the Facilities Maintenance Dept	\$58,346.89
7	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-02024	City of SAC	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	9/16/26-12/1/26	Sidewalk repair at A.W. McClaskey as requested by the Facilities Maintenance Dept	\$32,188.61
8	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-02010	C R Laurence Co	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	9/16/26-5/27/27	Splitting one (1) room into multiple spaces for SPED student and teacher privacy areas to work at Sequoia ES as requested by the Facilities Maintenance Dept	\$19,631.47
9	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-02031	Johnson Controls Bldg Solutions	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	9/16/26-5/27/27	HVAC Unit Re-build at American Legion HS as requested by the Facilities Maintenance Dept	\$19,513.99
10	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-02008	C R Laurence Co	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	9/16/26-5/27/27	Splitting one (1) room into multiple spaces for SPED student and teacher privacy areas to work at Isador Cohen ES as requested by the Facilities Maintenance Dept	\$15,356.12
11	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-00820	Crystal Clean	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	9/16/26-5/27/27	Removal of hazardous materials and universal waste as requested by the Facilities Maintenance Dept	\$50,000.00
12	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-02127	Shane Brown Electric	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	9/21/26-6/30/27	HUDL camera installations at the gym/press box areas at Rosemont HS, Hiram Johnson HS, West Campus HS, Luther Burbank HS, John F Kennedy HS, and C.K. McClatchy HS as requested by the Facilities Maintenance Dept	\$72,660.00
13	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-01991	API Group Life Safety dba Western State Fire	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	9/21/26-6/30/27	Fire sprinkler repairs at Suyu, David Lubin, Isador Cohen, CAL MS, Miwok, and OW Erlewine as requested by the Facilities Maintenance Dept	\$18,608.97
14	01 - General Fund	8150	Ongoing & Major Maintenance	Restricted	R27-02068	Backflow Distributors	Purchase Order	Facilities Maintenance	Jeff Winn	Chris Ralston	Yes	9/21/26-6/30/27	Emergency replacement of the 8" stainless steel RPDA Backflow for the fire sprinkler system at Albert Einstein MS as requested by the Facilities Maintenance Dept	\$17,619.19
15	01 - General Fund	4203	Title III Limited English Prof	Restricted	R27-02047	Lexia Learning Systems	Purchase Order	Multilingual Education	Olga Simms	Erin Findley	Yes	8/1/26-7/31/27	Lexia English Student Subscription Renewal as requested by the MultiLingual Dept. (450 licenses)	\$42,750.00
16	01 - General Fund	6332	CA Comm Partner Prog Implement	Restricted	SA27-00249	STEM IQ dba Snapology of Roseville	Service Agreement	Oak Ridge	Laura Butler	Aprille Shafto	Yes	8/31/26-5/27/27	After school program consists of three (3) 6-week cycles, providing a total of 18 weeks of hands-on STEAM enrichment for students in Grades TK through 6 as requested by Oak Ridge ES.	\$17,617.50

Row	Fund	Resource Code	Funding Resource	Resource Type	Requisition	Vendor Name	Requisition Type	Department/School	Director/Instr. Asst. Supt.	Senior Leadership	New Contract?	Term	Description	Amount
17	01 - General Fund	7399	LCFF Equity Multiplier SB 114	Restricted	SA27-00272	Corwin Press	Service Agreement	Pacific	Laura Butler	Aprille Shafto	Yes	9/15/26-9/15/27	How Scaffolding Works professional development as requested by Pacific ES	\$88,000.00
18	01 - General Fund	6500	Special Education	Restricted	R27-01647	Apple Inc.	Purchase Order	Special Education	Frances English	Erin Findley	Yes	8/31/26-5/27/27	200 computers needed for new students that are receiving Individual Education Program (IEP) services as requested by the Special Education Dept	\$236,199.13
19	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00227	KMC Archery dba Bowcraft Archery	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Engage students in archery skill building and building archery related to Expanded Learning program at Alice Birney, CKM HS, Hubert Bancroft, Oak Ridge, Phoebe Hearst and Susan B Anthony ES.	\$84,000.00
20	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00264	Nexplore	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide evidence-informed programs that are aligned with Next Generation Science Standards and programming that support the development of confidence, empathy, self-awareness skills during Expanded Learning program at David Lubin, Nicholas, Cesar Chavez, Mark Twain, Hollywood Park and James Marshall ES.	\$78,000.00
21	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00258	Mad Science of SAC Valley	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide STEM programming designed to spark the imagination of children with exciting, live, interactive programs that instill a clear understanding of science during expanded learning program at Abe Lincoln, Bret Harte, John Still ES, Theodore Judah, Ethel Phillips, Earl Warren, David Lubin, Martin Luther King Jr., Nicholas and Camellia Basic ES	\$75,600.00
22	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00261	916 Ink	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide youth with opportunities to participate in creative writing workshops that will increase literacy skills, build resiliency, expand communications skills and positively impact social and emotional learning at Albert Einstein, American Legion HS, Genevieve Didion, John Bidwell and Martin Luther King Jr. K-8	\$72,050.00
23	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00230	Dream Enrichment	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide programming our community with high quality after-school enrichment STEAM-based programs that crete happy, smart, confident children, inspire a life-long love of learning and make them prepared to embrace technology opportunities at Martin Luther King, Jr., OW Erelwine, Matsuyama, Sutterville and Tahoe ES	\$56,000.00
24	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00225	Tru Xpression	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide programming and services around movement that honors the Mind, Body and Spirit through the use of VAPA during the after school program hours at John Still ES, John Still MS, LBHS and Rosemont HS	\$37,500.00
25	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00229	Flawless Boxing	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Empower students through the sport of boxing, mentorship and education during expanded learning program hours at CKM HS, HJHS, LBHS	\$37,488.00
26	01 - General Fund	6500	Special Education	Restricted	SA27-00209	Amy Merenda dba Blooming Brains Edu	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	8/31/26-5/27/27	Independent Educational Evaluation (IEE) services as requested by the Special Education Dept	\$16,000.00
27	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00263	Girl Scouts of Central CA	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Bring the four (4) program pillars of the Girl Scout Leadership Experience (STEM, Outdoors, Life Skills, and Entrepreneurship) to life during the expanded learning program at Earl Warren, Ethel Phillips, Pacific, Suyu, Woodbine, Cesar Chavez, Hollywood Park and Camelia Basic	\$117,688.00

Row	Fund	Resource Code	Funding Resource	Resource Type	Requisition	Vendor Name	Requisition Type	Department/ School	Director/Instr. Asst. Supt.	Senior Leadership	New Contract?	Term	Description	Amount
28	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00267	Bright Synergy Kids Club	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Empowering students through customized programs that blend art, creativity and strategic thinking through hands-on learning. Program to be served at: Alice Birney, Caroline Wenzel, Ethel Baker, Genevieve Didion, James Marshall, Oak Ridge and Phoebe Hearst	\$102,480.00
29	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00231	Champs 4 Life	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide life skills, intervention, prevention and mentoring services to students and their families providing mentoring services through sports programs, community pop-up events and free summer meal programs during Expanded Learning program at Rosa Parks, Umoja and Health Professions HS	\$28,356.00
30	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00269	Architects of Hope	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Empower students to become civic leaders in their homes, school and community. Program aims to provide students with the tools to succeed, including teamwork, leadership, life skills, problem-solving and resiliency skills during after school program hours at Father Keith B Kenny ES and Albert Einstein MS	\$16,784.00
31	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00259	Street Soccer USA	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Providing services using the power of soccer to help students of all ages and backgrounds discover their strengths and take positive steps forward in achieving their goals during expanded learning program hours at Pony Express, Woodbine, New Joseph Bonnheim, Isador Cohen, Caroline Wenzel, HW Harkness and Parkway	\$104,544.00
32	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00281	Science Alliance	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide hands-on, grade-specific, NGSS-based lessons to excite and educate students around STEM during expanded learning program hours at AM Winn, Abraham Lincoln, Caleb Greenwood, Elder Creek, Leataata Floyd, Sequoia, William Land and Tahoe ES	\$97,560.00
33	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00266	Concorde LLC	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide programming to expand equitable access to high-quality, skill-based learning experiences that support academic achievement, social-emotional development and real-world readiness for all students during expanded learning program hours at CAL MS, Golden Empire, John F Kennedy HS, C.K. McClatchy HS, Ethel Baker and The Met HS	\$70,840.00
34	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00268	UC Regents	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-2/28/27	University of California Cooperative Extension (UCCE) 4-H Youth Development Program will provide curriculum, science kits, training and coaching for program staff and teen volunteers to deliver the semester-long 4-H Youth Experiences in Science curriculum up to eight (8) SCUSD Expanded Learning sites.	\$53,956.00
35	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00285	Musical Instruments N Kids Hands	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Program to introduce underserved youth to science, technology, engineering, art, mathematics (STEAM) in a creative learning environment using music during after school program hours at Abraham Lincoln, Bret Harte, John Still ES and Theodore Judah	\$52,000.00
36	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00239	Women Theatre Collective dba Valkyrie Theatre Co.	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide theatrical productions, either plays or musicals with students during after school program hours at Camellia Basic and New Joseph Bonnheim	\$49,906.00
37	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00276	Code 4 Hood Edu dba eSteamed Academy	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Foster awareness and ignite passion for STEAMED opportunities among students during the after school program hours at Bret Harte, Leataata Floyd and Will C Wood MS	\$36,960.00

Row	Fund	Resource Code	Funding Resource	Resource Type	Requisition	Vendor Name	Requisition Type	Department/ School	Director/Instr. Asst. Supt.	Senior Leadership	New Contract?	Term	Description	Amount
38	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00270	Sistabees	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Provide safe, inclusive spaces for young women and femmes of color to connect, learn and celebrate the power of women and sisterhood. Program designed to uplift, educate and inspire youth through enrichment programs, events, healing circles and other experiential learning opportunities to SCUSD students at John Still MS and Umoja	\$31,568.00
39	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00280	Public Health Institute	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Future Coalition's Health Scholars (FACE) program to support youth in health education, work-based learning, and public health advocacy. FACES will provide health training to and internship placements for up to 30 unduplicated youth during expanded learning program hours at Health Professions and Hiram Johnson HS'	\$30,000.00
40	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00278	Brains & Motions Education	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Spark students' curiosity, creativity and love of learning by blending exciting STEAM adventures with sports and joyful outdoor movement during the expanded learning program hours at OW Erlewine, Sutterville and John Cabrillo	\$26,880.00
41	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00257	Chess Wizards	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Teach the game of chess during the after school program hours at New Joseph Bonnheim, Susan B Anthony and School of Science and Engineering. Ultimate goal is to meet with at least 15-20 students per session for 28 weeks; inspires students to think ahead, visualize their goals, treat others with respect and to learn from their mistakes	\$23,940.00
42	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00222	Food Literacy	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Inspire kids to eat their vegetables, teach children in low-income ES' cooking, nutrition, gardening, and active play to improve our health, environment and economy during expanded learning program hours at Elder Creek, Father Keith B Kenny, John Bidwell, John Sloat, Nicholas, New Joseph Bonnheim, Isador Cohen, Tahoe, Parkway, Camellia Basic, Oak Ridge, Pony Express, Woodbine, Bret Harte, AM Winn, Golden Empire, James Marshall, Washington, Hollywood Park, Abraham Lincoln, Caroline Wenzel, Hubert Bancroft, Sequoia, Susan B Anthony, CAL MS, Will C Wood MS, Luther Burbank and Health Professions HS'	\$136,000.00
43	01 - General Fund	2600	Expanded Learning	Restricted	SA27-00259	Street Soccer USA	Service Agreement	Youth Development	Tuan Duong	Aprille Shafto	Yes	10/1/26-6/30/27	Using the power of soccer to help students of all ages and backgrounds discover their strengths and take positive steps forward in achieving their goals with the Street Soccer program at Pony Express, Woodbine, New Joseph Bonnheim, Isador Cohen, Cartoline Wenzel, HW Harkness adn Parkway during after school program hours	\$104,544.00
44	09 - Charter School	2600	Expanded Learning	Restricted	R27-02122	Curriculum Associates	Purchase Order	Bowling Green	Enrique Flores	Aprille Shafto	Yes	9/21/26-6/30/27	i-Ready reading and math digital site license as requested by Bowling Green McCoy Academy	\$15,750.00
45	09 - Charter School	2600	Expanded Learning	Restricted	SA27-00265	Study Smart Tutors Inc.	Service Agreement	Bowling Green Chacon	Enrique Flores	Aprille Shafto	Yes	9/14/26-5/27/27	Small-group After School tutoring support designed to equip K-6th grade students with the essential skills needed to enhance their proficiency in ELA and Math as requested by Bowling Green Chacon Academy.	\$42,000.00
46	09 - Charter School	2600	Expanded Learning	Restricted	SA27-00282	Paint Your Path	Service Agreement	Bowling Green Chacon	Enrique Flores	Aprille Shafto	Yes	9/16/26-5/27/27	Art/creative program designed to foster personal expression and understanding through hands-on creative projects during expanded learning program hours at Bowling Green Chacon.	\$35,000.00

Row	Fund	Resource Code	Funding Resource	Resource Type	Requisition	Vendor Name	Requisition Type	Department/School	Director/Instr. Asst. Supt.	Senior Leadership	New Contract?	Term	Description	Amount
47	11 - Adult Education	9576	CAJ-CAL Fire Apprenticeship	Restricted	SA27-00203	CA Firefighter Joint Apprenticeship Committee	Service Agreement	Charles A Jones	Marla Clayton Johnson	Aprille Shafto	Yes	9/21/26-6/30/27	2026-2027 CA Firefighter Apprenticeship program as requested by the Charles A Jones Skills Center. The District retains 10% of the base rate from apprenticeship revenues generated by attendance.	\$668,392.34
48	13 - Cafeteria	5310	Child Nutrition-School Program	Restricted	R27-00941	Graphic Promotions	Blanket Purchase Order	Nutrition Services	Diana Flores	Cancy McArn	No	7/1/26-6/30/27	Central Kitchen design printed T-shirts, aprons for Nutrition Services Dept. Orig cont amt: \$22,000; INCREASE of \$28,000 for additional services	\$50,000.00
49	13 - Cafeteria	5310	Child Nutrition-School Program	Restricted	R27-00476	DeOrchards	Blanket Purchase Order	Nutrition Services	Diana Flores	Cancy McArn	No	7/1/26-6/30/27	Purchase fruit and vegetables for school year 2026-2027 as requested by the Nutrition Services Dept. Orig cont amt: \$25,000; INCREASE of \$25,000 for additional menu school meals.	\$50,000.00
50	13 - Cafeteria	5310	Child Nutrition-School Program	Restricted	R27-01445	Earl's Organic Produce	Blanket Purchase Order	Nutrition Services	Diana Flores	Cancy McArn	No	7/1/26-6/30/27	Purchase organic produce for school year 2026-2027 as requested by the Nutrition Services Dept. Orig cont amt: \$14,000; INCREASE of \$36,000 for additional produce	\$50,000.00
51	21 - Building Fund	9811	Measure H	Restricted	R27-01691	Vanden Bos Electric	Purchase Order	Facilities	Matt Juchniewicz	Chris Ralston	Yes	9/16/26-3/31/26	Network replacement services for the District-wide Cyber Security project at John Cabrillo	\$66,500.00
52	21 - Building Fund	9811	Measure H	Restricted	R27-02165	Kay-Twelve	Purchase Order	Facilities	Matt Juchniewicz	Chris Ralston	Yes	9/21/26-12/31/26	Additional furniture requested at Ethel Phillips ES New Construction project as requested by Facilities Support Services	\$58,641.86
53	25 - Developer Fees	9130	Developer Fees	Restricted	SA27-00274	Hancock Park DeLong	Service Agreement	Facilities	Nathaniel Browning	Chris Ralston	Yes	9/1/26-6/30/27	Provide School Facilities Funding Consulting Services as requested by the Facilities Support Services Dept for FY 2026-2027.	\$20,000.00



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.3

Meeting Date: October 15, 2026

Subject: Approve 2026-27 Special Education Contracts

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Special Education

Recommendation:

Approve 2026-27 Special Education Contracts

Background/Rationale:

Under the federal Individuals with Disabilities Education Act (IDEA), school districts must provide a Free Appropriate Public Education (FAPE) by implementing student IEPs without delay. To resolve critical compliance risks caused by nationwide shortages of special education staff, districts must utilize certified Non-Public Agencies (NPAs) to fill vacancies and provide Non-Public School (NPS) placements for students whose medical, emotional or behavioral needs are so intensive that they cannot be safely or appropriately met in District schools. This presentation seeks to secure approval from the Board for outstanding 2026-27 Special Education contracts.

Financial Considerations:

The use of NPAs does not increase the number of special education providers in the District but rather serves to fill positions that would be otherwise vacant.

The use of NPSs allows the District to offer FAPE to students whose needs exceed what is available in a District special education program. These programs vary in cost, but do outweigh the cost of providing services internally.

Documents Attached:

N/A

Estimated Time of Presentation: 5 Minutes

Submitted by: Erin Findley, Chief Academic Officer

Approved by: Cancy McArn, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.4

Meeting Date: October 15, 2026

Subject: Approve the Submission of Credential Waiver Applications to the California Commission on Teacher Credentialing

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☒ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resources Services

Recommendation: Approve the Submission of Credential Waiver Applications to the California Commission on Teacher Credentialing.

Background/Rationale: In order to exercise additional options in which to fill vacant certificated positions, Human Resources will be submitting credential waiver applications to the Commission on Teacher Credentialing for approval. The teachers on the attached list hold a California Preliminary Teaching Credential in their respective subject areas.

The Waiver requests are for specific certifications as teachers continue to work towards their English Language Authorizations, Bilingual Authorization or Basic Skills Requirement. This approval authorizes and delegates to the Superintendent, or his designee, to take all necessary measures and action to obtain the approval of these credential waivers.

Financial Considerations: None

LCAP Goal(s): Graduation Outcomes, Academic Outcomes, and Welcoming Safety Outcomes.

Documents Attached:

1. Executive Summary
2. Waiver Requests

Estimated Time of Presentation: 3 min

Submitted by: Dan Schallock, Assistant Superintendent, Human Resources and Labor Relations

Approved by: Cancy McArn, Superintendent

Board of Education Executive Summary

Human Resource Services

Approve the Submission of a Credential Waiver Application to the California Commission on Teacher Credentialing
October 15, 2026



I. Overview/History of Department or Program

Since July 1, 1994, the California Commission on Teacher Credentialing (Commission) has had the sole authority to review requests by employing school districts to temporarily waive specific credential requirements for individuals. Waivers are requested by employing agencies when they have exhausted their attempts to find a credentialed individual or an individual who is eligible for an emergency permit. When adopting regulations and developing procedures for exercising its authority, the Commission established as the fundamental goal of the waiver process the transitioning of individuals from waivers to emergency permits and ultimately to full credentials. Since the requirements for credential waivers are at a level below those for emergency permits, regulations require that every waiver presented to the Commission's Appeals and Waivers Committee must go through a public notice process at the local level. Governing boards of public school districts must approve each waiver in a public meeting.

II. Driving Governance:

The Commission is the agency of California government that licenses teachers and other professionals who serve in the public schools. As the policy-making body that establishes and maintains standards for the education profession in the state, the Commission is concerned with the quality and effectiveness of the preparation of teachers and other school practitioners. On behalf of the education profession and the general public, one of the Commission's most important responsibilities is to establish and implement strong, effective standards of quality for the preparation and assessment of teachers who will teach English learners.

Twenty-five percent of all children enrolled in California public schools are designated as English learners and require specialized instruction in English language development. For these reasons, California has placed a high priority on preparing teachers to work with students from multicultural and linguistically diverse backgrounds. Since 1970, the State of California has required that classes designed to serve students primarily designated as English Learners in public schools must be taught by teachers who have the appropriate preparation to teach linguistically and culturally diverse students.

III. Budget: N/A

IV. Goals, Objectives and Measures:

In order to exercise additional options in which to fill vacant certificated position, Human Resources will be submitting credential waiver applications to the Commission on Teacher Credentialing for approval. The teachers in these current positions hold a California Preliminary

Board of Education Executive Summary

Human Resource Services

Approve the Submission of a Credential Waiver Application to the California Commission on Teacher Credentialing
October 15, 2026



Teaching Credential in their respective subject area and have been working towards the English Language Authorizations, Bilingual Authorization or CBEST Exam. However, additional time is needed to complete the credential process.

V. Major Initiatives:

The school district must submit these waiver requests for current employees who continue to complete programs and move toward this authorization, as well as for newly hired employees who need to enter into an approved program. Having 100% of teachers qualified to teach English Language learners is essential.

VI. Results:

The following teachers will be able to continue in their current positions:

- Elisha Johnson - Career & Technical Teacher, High School

VII. Lessons Learned/Next Steps:

Staff recommends the approval of the Submission of a Credential Waiver Application to the California Commission on Teacher Credentialing.

**REGULAR BOARD MEETING FOR OCTOBER 15, 2026
CREDENTIAL WAIVER REQUEST**

Employee Name	Position & Location	Education Code	Brief Description of Section
Elisha Johnson	Teacher, High School Burbank High School Public Service	EC § 44253.3	Professional Preparation Program – Cross cultural, Language & Academic Development (CLAD)



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.5

Meeting Date: October 15, 2026

Subject: Approval of Revision to Board Policy 6146.1: High School Graduation Requirements

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve revisions to BP 6146.1

Background/Rationale: BP 6146.1 is being updated in response to the state's clarification on implementing the Personal Finance requirement. The District previously understood that Personal Finance could replace Economics prior to 2030–31; however, the state has clarified that Personal Finance may not replace the Economics graduation requirement until the graduating class of 2030–31. Although it cannot yet replace Economics, the District must still offer a Personal Finance course at every high school beginning in the 2027–28 school year. Until the new graduation requirement takes effect, Personal Finance will be offered as an elective. This revision aligns Board Policy with the clarified state requirements and implementation timeline

Financial Considerations: N/A

LCAP Goal(s): Goal 1 - Graduation Outcomes

Documents Attached:

BP 6146.1 redlined copy

BP 6146.1 clean copy

Estimated Time of Presentation: 5 mins

Submitted by: Erin Findley, Chief Academic Officer

Approved by: Cancy McArn, Superintendent

Policy 6146.1: High School Graduation

Requirements

The Governing Board desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

District students shall complete graduation course requirements as specified in Education Code 51225.3. Additionally, unless exempted as provided in "Exemptions from District-Adopted Graduation Requirements for Highly Mobile Students" below, or in Board Policy 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities, district students shall complete other course requirements adopted by the Board. Students who are exempted from district-adopted graduation requirements shall be eligible to participate in any graduation ceremony and school activity related to graduation in which other students are eligible to participate.

Course Requirements

To obtain a high school diploma, students shall complete the following courses in grades 9-12, with each course being one year unless otherwise specified:

Credits defined

1. ~~Forty~~Forty credits in English (Education Code 51225.3)
2. ~~Twenty credits~~Twenty credits in mathematics (Education Code 51225.3)

Students shall complete at least one mathematics course that meets the state academic content standards for Algebra I or Mathematics I. Students may complete such coursework prior to grade 9 provided that they also complete two mathematics courses in grades 9-12. (Education Code 51224.5)

3. ~~Twenty credits~~Twenty credits in science, including biological and physical sciences (Education Code 51225.3)
4. Forty credits in social studies, including (Education Code 51225.3).

United States History and Geography or African American United States History and Geography

World History and Culture and Geography

A one-semester course in American Government and Civics

A one-semester course in Geography

A one-semester course in Economics/Consumer Education

Beginning with the 2027–28 school year through the 2029–~~2030~~ school year, Personal Finance/Financial Literacy shall be offered as an elective course. Completion of Personal Finance/Financial Literacy shall not replace the Economics graduation requirement.

Beginning with the graduating class of 2030–31, all students shall be required to complete a one-semester course in Personal Finance/Financial Literacy for graduation in lieu of the Economics requirement. (Education Code 51284.5)

~~A one-semester course in Economics~~

~~/Consumer Education/Personal Finance~~

~~Beginning with the 2026–27 school year, the one-semester course in Personal Finance/Financial Literacy can replace the Economics requirement.~~

~~Beginning with the graduation class of 2030–31, all students shall be required to complete a one-semester course in personal Finance/Financial Literacy for graduation replacing the Economics requirement. (Education Code 51284.5)~~

A one-semester course in Ethnic Studies.

5. Ten credits in visual or performing arts
6. Twenty credits in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)
7. Ten credits in world language.

A course in American Sign Language shall be deemed a course in world language. (Education Code 51225.3)

8. Sixty-five (65) credits in electives.

In addition to the district-required credits above, to obtain a high school diploma, students in grades 9-12 shall complete the following The State Seal of Civic Engagement OR a service learning project OR a senior project.

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

The Superintendent or designee may exempt a student from any graduation requirements adopted by the Board that are in addition to the statewide course requirements. Before exempting a student from such requirements, the Superintendent or designee shall consult with the student and the educational rights holder for the student regarding any impact of not fulfilling district-adopted coursework on the student's ability to gain admission to an institution of higher education. (Education Code 51225.3)

Exemptions from District-Adopted Graduation Requirements for Highly Mobile Students

Highly mobile student means a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, student who is migratory, or a student participating in a newcomer program as specified in Education Code 51225.1.

A highly mobile student who transfers into the district or between district schools any time after completing the second year of high school or, if a newcomer student, who is in the third or fourth year of high school, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the additional requirements in time to graduate by the end of the fourth year of high school.

To determine whether a highly mobile student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer, the length of school enrollment, or, for a student with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school, whichever qualifies the student for the exemption. Additionally, for a newcomer student, enrollment in grade 11 or 12 based on the average age of students in the third or fourth year of high school may be used to determine whether the student is in the student's third or fourth year of high school. (Education Code 51225.1)

Within 30 days of the transfer into a school by a highly mobile student, the Superintendent or designee shall notify any eligible student, and others as required by law, of the availability of the exemption from local graduation requirements and whether the student qualifies for it. (Education Code 51225.1)

If a highly mobile student who is eligible for an exemption from district-established graduation requirements was not properly notified of the exemption, declined the exemption, or was not previously exempted, the student or the student's educational rights holder may request the exemption and the Superintendent or designee shall exempt the student within 30 days of the request. Any such student who at one time qualified for the exemption may request the exemption even if the student is no longer eligible. (Education Code 51225.1)

When a highly mobile student is not exempted from district-established graduation requirements based on the Superintendent's or designee's determination that the student is reasonably able to complete such requirements by the end of the student's fourth year of high school, within 30 calendar days of the following academic year the student shall be reevaluated based on the student's course completion status at the time to determine if the student continues to be reasonably able to complete the district-established graduation requirements in time to graduate by the end of the student's fourth year of high school. Written notice as to whether the student then qualifies for exemption shall be provided to the student, the person holding the right to make educational decisions for the student, and if applicable, to the student's social worker or probation officer. (Education Code 51225.1)

If, upon reevaluation, it is determined that the highly mobile student is not reasonably able to complete the district-established graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, the Superintendent or designee shall provide the student with the option to receive an exemption from district-established graduation requirements or stay in school for a fifth year to complete the district-established

graduation requirements upon agreement with the student, or if under 18 years of age, the person holding the right83

to make educational decisions for the student, and provide notifications in accordance with Education Code 51225.1. (Education Code 51225.1)

When a highly mobile student is exempted from district-established graduation requirements, the Superintendent or designee shall consult with the student and the person holding the right to make educational decisions for the student regarding the following: (Education Code 51225.1)

1. Discussion of how any requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution
2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges
3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption

The district shall not require or request a highly mobile student to transfer schools in order to qualify for an exemption and shall not grant any request made by an eligible student, or the student's parent/guardian, the person holding the right to make educational decisions for the student, the student's social worker, the student's probation officer, or the district liaison on behalf of the student, as applicable, for a transfer solely to qualify for an exemption. (Education Code 51225.1)

The Superintendent or designee shall not require a highly mobile student who is eligible for an exemption from district-established graduation requirements and would otherwise be entitled to remain in attendance at the school, to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether such courses are required for statewide graduation requirements. (Education Code 51225.1)

If a highly mobile student is exempted from district-established graduation requirements, the exemption shall not be revoked. Additionally, the exemption shall continue to apply while the student is enrolled in the school or transfers to another school, including a charter school, or school district, including after the student has ceased to meet the definition of a highly mobile student. (Education Code 51225.1)

The Superintendent or designee shall not require or request a highly mobile student who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, to graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

Upon making a finding that a highly mobile student is reasonably able to complete district-established graduation requirements within the fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Consult with the student and, if under 18 years of age, the person holding the right to make educational decisions for the student, of the option to remain in school for a fifth year to complete the district-established graduation requirements and how that will affect the student's ability to gain admission to a postsecondary educational institution
2. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the student or with the person holding the right to make educational decisions for the student if under 18 years of age, permit the student to stay in school for a fifth year to complete the district-established graduation requirements
4. For a foster youth or a student who is experiencing homelessness, consult with the student and the person holding the right to make educational decisions for the student of the option to remain in the student's school of origin

When a highly mobile student who is eligible for an exemption from district-established graduation requirements is not reasonably able to complete the district-established graduation requirements within the student's fifth year of high school but is reasonably able to complete the statewide coursework requirements within the fifth year of high

school, the student shall be exempted from all district-established graduation requirements and be provided with the option to remain in school for a fifth year to complete the statewide requirements. In such situations, the Superintendent or designee shall consult with the student and the person holding the right to make educational decisions for the student, regarding the following: (Education Code 51225.1)

1. The student's option to remain in school for a fifth year to complete statewide coursework requirements
2. The effect of waiving the district-established requirements and remaining in school for a fifth year on the student's postsecondary education or vocation plans, including the ability to gain admission to an institution of higher education
3. Other options available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements

Information regarding the educational rights of highly mobile students, as specified in Education Code 51225.1, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of highly mobile students, as specified in Education Code 51225.2, may be filed in accordance with the district's procedures in Administrative Regulation 1312.3 - Uniform Complaint Procedures.

Annually, the Superintendent or designee shall report to the California Department of Education, in accordance with Education Code 51225.1, the number of student's graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district-established graduation requirements that are in addition to statewide coursework requirements.

Retroactive Diplomas

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

Additionally, the district may retroactively grant high school diplomas to former students who: (Education Code 48204.4, 51430, 51440)

1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the U.S. or through online or virtual courses.

2. Were interned by order of the federal government during World War II or are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district high school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received 85

by their next of kin.

3. Are veterans who entered the military service of the U.S. while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school
4. Are former members of the military, a resident of California, and received an honorable discharge, or, are current members of the military, a resident of California, and a resident of California when entering the military

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall evaluate classes completed in any high school, community college, or state college, grant credit toward graduation for military service and training received while in the military, and if satisfied that the person has completed the equivalent of the requirements for graduation from high school, grant the person a diploma of graduation.

5. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis

Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the student's home country following the completion of one academic school year in the district
2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

Policy 6146.1: High School Graduation

The Governing Board desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

District students shall complete graduation course requirements as specified in Education Code 51225.3. Additionally, unless exempted as provided in "Exemptions from District-Adopted Graduation Requirements for Highly Mobile Students" below, or in Board Policy 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities, district students shall complete other course requirements adopted by the Board. Students who are exempted from district-adopted graduation requirements shall be eligible to participate in any graduation ceremony and school activity related to graduation in which other students are eligible to participate.

Course Requirements

To obtain a high school diploma, students shall complete the following courses in grades 9-12, with each course being one year unless otherwise specified:

Credits defined

1. Forty credits in English (Education Code 51225.3)
2. Twenty credits in mathematics (Education Code 51225.3)

Students shall complete at least one mathematics course that meets the state academic content standards for Algebra I or Mathematics I. Students may complete such coursework prior to grade 9 provided that they also complete two mathematics courses in grades 9-12. (Education Code 51224.5)

3. Twenty credits in science, including biological and physical sciences (Education Code 51225.3)
4. Forty credits in social studies, including (Education Code 51225.3).
United States History and Geography or African American United States History and Geography World History and Culture and Geography

A one-semester course in American Government and Civics

A one-semester course in Geography

A one-semester course in Economics/Consumer Education

Beginning with the 2027–28 school year through the 2029-30 school year, Personal Finance/Financial Literacy shall be offered as an elective course. Completion of Personal Finance/Financial Literacy shall not replace the Economics graduation requirement.

Beginning with the graduating class of 2030–31, all students shall be required to complete a one-semester course in Personal Finance/Financial Literacy for graduation in lieu of the Economics requirement. (Education Code 51284.5)

A one-semester course in Ethnic Studies.

5. Ten credits in visual or performing arts
6. Twenty credits in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)
7. Ten credits in World Language.

A course in American Sign Language shall be deemed a course in world language. (Education Code 51225.3)

8. Sixty-five (65) credits in electives.

In addition to the district-required credits above, to obtain a high school diploma, students in grades 9-12 shall complete the following the State Seal of Civic Engagement OR a service learning project OR a senior project.

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

The Superintendent or designee may exempt a student from any graduation requirements adopted by the Board that are in addition to the statewide course requirements. Before exempting a student from such requirements, the Superintendent or designee shall consult with the student and the educational rights holder for the student regarding any impact of not fulfilling district-adopted coursework on the student's ability to gain admission to an institution of higher education. (Education Code 51225.3)

Exemptions from District-Adopted Graduation Requirements for Highly Mobile Students

Highly mobile student means a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, student who is migratory, or a student participating in a newcomer program as specified in Education Code 51225.1.

A highly mobile student who transfers into the district or between district schools any time after completing the second year of high school or, if a newcomer student, who is in the third or fourth year of high school, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the additional requirements in time to graduate by the end of the fourth year of high school.

To determine whether a highly mobile student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer, the length of school enrollment, or, for a student with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school, whichever qualifies the student for the exemption. Additionally, for a newcomer student, enrollment in grade 11 or 12 based on the average age of students in the third or fourth year of high school may be used to determine whether the student is in the student's third or fourth year of high school. (Education Code 51225.1)

Within 30 days of the transfer into a school by a highly mobile student, the Superintendent or designee shall notify any eligible student, and others as required by law, of the availability of the exemption from local graduation requirements and whether the student qualifies for it. (Education Code 51225.1)

If a highly mobile student who is eligible for an exemption from district-established graduation requirements was not properly notified of the exemption, declined the exemption, or was not previously exempted, the student or the student's educational rights holder may request the exemption and the Superintendent or designee shall exempt the student within 30 days of the request. Any such student who at one time qualified for the exemption may request the exemption even if the student is no longer eligible. (Education Code 51225.1)

When a highly mobile student is not exempted from district-established graduation requirements based on the Superintendent's or designee's determination that the student is reasonably able to complete such requirements by the end of the student's fourth year of high school, within 30 calendar days of the following academic year the student shall be reevaluated based on the student's course completion status at the time to determine if the student continues to be reasonably able to complete the district-established graduation requirements in time to graduate by the end of the student's fourth year of high school. Written notice as to whether the student then qualifies for exemption shall be provided to the student, the person holding the right to make educational decisions for the student, and if applicable, to the student's social worker or probation officer. (Education Code 51225.1)

If, upon reevaluation, it is determined that the highly mobile student is not reasonably able to complete the district-established graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, the Superintendent or designee shall provide the student with the option to receive an exemption from district-established graduation requirements or stay in school for a fifth year to complete the district-established

graduation requirements upon agreement with the student, or if under 18 years of age, the person holding the right⁸³

to make educational decisions for the student, and provide notifications in accordance with Education Code 51225.1. (Education Code 51225.1)

When a highly mobile student is exempted from district-established graduation requirements, the Superintendent or designee shall consult with the student and the person holding the right to make educational decisions for the student regarding the following: (Education Code 51225.1)

1. Discussion of how any requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution
2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges
3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption

The district shall not require or request a highly mobile student to transfer schools in order to qualify for an exemption and shall not grant any request made by an eligible student, or the student's parent/guardian, the person holding the right to make educational decisions for the student, the student's social worker, the student's probation officer, or the district liaison on behalf of the student, as applicable, for a transfer solely to qualify for an exemption. (Education Code 51225.1)

The Superintendent or designee shall not require a highly mobile student who is eligible for an exemption from district-established graduation requirements and would otherwise be entitled to remain in attendance at the school, to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether such courses are required for statewide graduation requirements. (Education Code 51225.1)

If a highly mobile student is exempted from district-established graduation requirements, the exemption shall not be revoked. Additionally, the exemption shall continue to apply while the student is enrolled in the school or transfers to another school, including a charter school, or school district, including after the student has ceased to meet the definition of a highly mobile student. (Education Code 51225.1)

The Superintendent or designee shall not require or request a highly mobile student who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, to graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

Upon making a finding that a highly mobile student is reasonably able to complete district-established graduation requirements within the fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Consult with the student and, if under 18 years of age, the person holding the right to make educational decisions for the student, of the option to remain in school for a fifth year to complete the district-established graduation requirements and how that will affect the student's ability to gain admission to a postsecondary educational institution
2. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the student or with the person holding the right to make educational decisions for the student if under 18 years of age, permit the student to stay in school for a fifth year to complete the district-established graduation requirements
4. For a foster youth or a student who is experiencing homelessness, consult with the student and the person holding the right to make educational decisions for the student of the option to remain in the student's school of origin

When a highly mobile student who is eligible for an exemption from district-established graduation requirements is not reasonably able to complete the district-established graduation requirements within the student's fifth year of high school but is reasonably able to complete the statewide coursework requirements within the fifth year of high

school, the student shall be exempted from all district-established graduation requirements and be provided with the option to remain in school for a fifth year to complete the statewide requirements. In such situations, the Superintendent or designee shall consult with the student and the person holding the right to make educational decisions for the student, regarding the following: (Education Code 51225.1)

1. The student's option to remain in school for a fifth year to complete statewide coursework requirements
2. The effect of waiving the district-established requirements and remaining in school for a fifth year on the student's postsecondary education or vocation plans, including the ability to gain admission to an institution of higher education
3. Other options available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements

Information regarding the educational rights of highly mobile students, as specified in Education Code 51225.1, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of highly mobile students, as specified in Education Code 51225.2, may be filed in accordance with the district's procedures in Administrative Regulation 1312.3 - Uniform Complaint Procedures.

Annually, the Superintendent or designee shall report to the California Department of Education, in accordance with Education Code 51225.1, the number of student's graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district-established graduation requirements that are in addition to statewide coursework requirements.

Retroactive Diplomas

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

Additionally, the district may retroactively grant high school diplomas to former students who: (Education Code 48204.4, 51430, 51440)

1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the U.S. or through online or virtual courses.

2. Were interned by order of the federal government during World War II or are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district high school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received

by their next of kin.

3. Are veterans who entered the military service of the U.S. while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school
4. Are former members of the military, a resident of California, and received an honorable discharge, or, are current members of the military, a resident of California, and a resident of California when entering the military

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall evaluate classes completed in any high school, community college, or state college, grant credit toward graduation for military service and training received while in the military, and if satisfied that the person has completed the equivalent of the requirements for graduation from high school, grant the person a diploma of graduation.

5. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis

Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the student's home country following the completion of one academic school year in the district
2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)
