Ontario-Montclair School District

Regular Meeting of the Board of Trustees

AGENDA

Thursday, October 15, 2026

Central Language Academy
415 East G Street
Ontario, CA 91764

Closed Session: 5:30 PM
Open Session: 6:00 PM



Mission Statement

The Ontario-Montclair School District (OMSD) is committed to providing a world-class education to all students in safe, respectful, culturally responsive, and welcoming environments that value and empower students, staff, and families to be successful in a dynamic global society by cultivating college, career, and community partnerships.

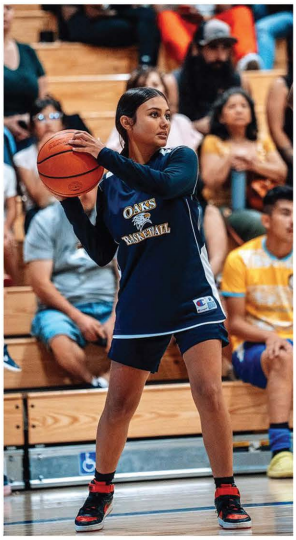
Misión

El Distrito Escolar de Ontario-Montclair (OMSD) se compromete a brindarle a nuestros estudiantes una educación de clase mundial en un ambiente escolar seguro, respetuoso, de competencia cultural y acogedor que valoren y empoder en a los estudiantes, al personal y las familias para que tengan éxito en una sociedad global dinámica y cultiven alianzas con las universidades, en su profesión y con la comunidad.

Board of Trustees:

Sonia Alvarado
Kristen Brake
Sarah S. Galvez
Flora Martinez
Elvia M. Rivas











Ontario-Montclair School District

Board of Trustees

Sonia Alvarado - President
Elvia M. Rivas - Vice President
Kristen Brake - Clerk
Sarah S. Galvez - Member
Flora Martinez - Member

Board Secretary

Superintendent
Dr. James Q. Hammond

Superintendent's Cabinet

Dr. Hector Macias, Deputy Superintendent, Human Resources
Robert F. Gallagher, Assistant Superintendent, Learning & Teaching
Phil Hillman, Chief Business Official, Business Services
Dr. Alana Hughes-Hunter, Assistant Superintendent, SELPA & Equity
Irma Sanchez, Executive Assistant to the Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at www.omsd.net, Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades Transitional Kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making body, elected by Trustee Areas[1]. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The Board President, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the Superintendent.

1. Comments from Visitors

Yellow speaker slips to be turned in before Recognitions/ Presentations

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

[1]Candidates for the District's Board of Education will need to reside within a specific geographic area of the District called a "Trustee Area" and candidates will be elected only by the voters of that Trustee Area.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
BOARD MEETING NOTICE

2. Accessibility, Special Accommodation

Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Superintendent's Office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to three minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **20 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers, receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 20-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

NOTICE: The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The District hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Board of Trustees no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en www.omsd.net, que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que utiliza le método de "Área de Fideicomisarios"[1]. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

1. Comentarios de los visitantes

La hoja amarilla para dirigirse a la mesa directiva debe ser entregada antes de los Reconocimientos/ Presentaciones

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.
El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente peguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

[1]Significa que los miembros de la mesa directiva deben tendrán que residir dentro de un área geográfica específica del Distrito llamada "Área de Fideicomisarios" y los candidatos serán elegidos sólo por los votantes de esa Área fideicomisaria.

DISTRITO ESCOLAR DE 0NTARIO-MONTCLAIR
AVISO DE LA MESA DIRECTIVA

2. Accesibilidad, Acomodación especial

Los individuos que requieren acomodaciones o modificaciones especiales, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a tres minutos,** a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **20 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 20 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

AVISO: Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A

Thursday, October 15, 2026
Meeting Location: Central Language Academy • 415 East G Street, Ontario, California 91764

For assistance with clarification or language translation of a specific Board Meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445. As a courtesy, please silence your cell phones and other electronic devices while the meeting is in session.

Accessibility-Special Accommodation
Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should **contact the Superintendent's Office, at (909) 418-6445**, as soon as possible, but **at least two days before** the meeting date.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

A. PUBLIC MEETING – 5:30 PM
CALL TO ORDER

COMMENTS FROM THE PUBLIC

CLOSED SESSION

BOARD OF TRUSTEES
____ Mrs. Alvarado
____ Mrs. Brake
____ Ms. Galvez
____ Mrs. Martinez
____ Ms. Rivas

Moved_____ Seconded _____ Vote _____

SA:_____ KB:_____ SG:_____ FM:_____ ER:_____

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

1. **Personnel Actions**
   a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957
      - Acting Principal, Monte Vista ES

   b. Appeal of Civility Policy
      - One (1) Case

2. **Conference with Legal Counsel**
   a. Anticipated Litigation: Pursuant to Government Code Section 54956.9(d)(2):
      - Two (2) Cases

3. **Negotiations/Public Employee Evaluations**
   a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*
      Agency Negotiator: Hector Macias, Deputy Superintendent, Human Resources
      Employee Organizations: OMTA and CSEA Chapter # 108

ADJOURNMENT OF CLOSED SESSION

B. RECONVENE TO OPEN SESSION – 6:00 PM

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ADOPTION OF AGENDA

Moved_____ **Seconded** _____ **Vote** _____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

E. RECOGNITIONS/PRESENTATIONS

E1. Results of the 2026 California Assessment of Student Performance and Progress as Presented by Robert F. Gallagher, Assistant Superintendent, Learning & Teaching: **Presentation** (Ref. E 1.1-2)

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5): THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC.

The Board values and encourages members of the public to make public comments during its meetings. All individual comments shall be limited to **three (3) minutes with a maximum time of 20 minutes per topic of discussion**, unless the time limits are waived by action of the Board.

In order to ensure non-English speakers, receive the same opportunity to address the Board, any member of the public who utilizes a translator, shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously.

Please remember that comments on items not listed on the agenda cannot be responded to during the meeting, but Board Members carefully listen to those comments and those comments often become part of the discussion of future Board meetings.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

G. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved_____ **Seconded** _____ **Vote** _____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

a. Superintendent's Office

a1. Minutes of the September 17, 2026, Regular Meeting of the Board of Trustees: **Approval** (Ref. a 1.1-8)

a2. Second Reading and Adoption of Board Policies, Administrative Regulations, Board Bylaws, and Exhibits as Presented: **Approval** (Ref. a 2.1-23)

Superintendent's Office
BB and Exhibits 9270: Conflict of Interest
BP 0441: Artificial Intelligence

Business Services
AR 3350: Travel Expenses

Superintendent's Office (Continued)

a3. Adoption of Board Resolution, 2026-27-78, Board Remuneration for Trustee Flora Martinez: **Approval** (Ref. a 3.1-2)

b. Business Services

b1. Acceptance of Warrant Registers AP 2627-1015: **Approval** *(Additional Supporting Information Available Under Separate Cover)*

b2. Purchase Orders 602278 – 602810: **Approval** *(Additional Supporting Information Available Under Separate Cover)*

b3. Purchasing and Contracts Report: PCR 2627-04: **Approval** (Ref. b 3.1-7)

b4. Acceptance of Gifts/Donations (GDR 2627-03): **Approval** (Ref. b 4.1-2)

b5. Budget Adjustments for July 2026 to August 2026: **Approval** (Ref. b 5.1-9)

c. Human Resources

c1. Certificated Personnel Recommendations Report #CERT2627-1015: **Approval** (Ref. c 1.1-4)

c2. Classified Personnel Recommendations Report #CLA2627-1015: **Approval** (Ref. c 2.1-6)

c3. New Job Description for Physical Therapist Assistant Position: **Approval** (Ref. c 3.1-5)

c4. Revised Job Description for Director, Fiscal Services: **Approval** (Ref. c 4.1-6)

d. Learning & Teaching

d1. Ontario-Montclair School District School-Sponsored Overnight Field Trip List FT2627-03: **Approval** (Ref. d 1.1-3)

e. SELPA & Equity: None

H. DISCUSSION/ACTION/PUBLIC HEARING

Business Services

H1. Adoption of Resolution 2026-27-79, Notice of Intention to Grant a Utility Easement to Southern California Edison: **Approval** (Ref. H 1.1-8)

Moved_____ **Seconded** _____ **Vote** _____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

Superintendent's Office

H2. First Reading of Board Policies, Administrative Regulations, Board Bylaws and Exhibits as Listed: **Approval** *(Board Policies and Administrative Regulations are included in the agenda and are provided under separate cover)* (Ref. H 2.1-3)

Superintendent's Office
BP 0410: Nondiscrimination in District Programs and Activities
BP, AR, & Exhibit (1 & 2) 1312.3: Uniform Complaints
BB 9240: Board Training
BB 9310: Board Policies

Business Services
BP 3471: Parcel Taxes
BP & AR 7214: General Obligation Bonds

Human Resources
BP & Exhibit (1) 4119.1; 4219.1; 4319.1: Civil & Legal Rights
BP 4131; 4231; 4331: Staff Development
BP & AR 5020: Parent Rights and Responsibilities
BP & AR 5022: Student and Family Privacy Rights
BP & AR 5125: Student Records
BP & AR 5131.4: Student Disturbances
BP 5131.8: Mobile Communications Devices
BP & AR 5141.4: Child Abuse Prevention and Reporting
BP 5141.7: Sun Safety – DELETE
BP 5141.75: Weather Safety
BP & AR 5142: Safety
BP & AR 5145.3: Nondiscrimination/Harassment
BP & Exhibit (1) 5145.6: Parent/Guardian Notifications
BP & AR 5148: Child Care and Development
BP & AR 5148.3: Preschool/Early Childhood Education

Learning & Teaching
BP & AR 6141: Curriculum Development and Evaluation
BP & AR 6159: Individualized Education Program
BP & AR 6159.1: Procedural Safeguards and Complaints for Special Education
BP & AR 6159.2: Nonpublic, Nonsectarian School and Agency Series for Special Education
BP, AR, & Exhibit (1) 6161.1: Selection and Evaluation of Instructional Materials
BP 6161.11: Supplementary Instructional Materials
BP 6163.1: Library Media Centers
BP & Exhibit (1) 6163.4: Student Use of Technology
BP & AR 6164.4: Identification and Evaluation of Individuals for Special Education

Moved_____ **Seconded** _____ **Vote** _____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

I. CALL OUT OF CLOSED SESSION ACTIONS

J. COMMENTS AND RECOMMENDATIONS BY THE BOARD OF TRUSTEES

K. COMMENTS AND REPORT BY SUPERINTENDENT

L. INFORMATION/ANNOUNCEMENTS

L1. 2026 California Assessment of Student Performance and Progress Perfect Scores Award Recipients: **Information** (Ref. L 1.1-3)

L2. Future Agenda Items *(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)*

L3. Next Regular Board Meeting:
November 5, 2026, at 6:00 PM (Open Session)*
Central Language Academy - 415 East G Street, Ontario, CA 91764
Time and location may change**.** *Please refer to the posted Agenda or visit our District website, *72 hours prior to the Board Meeting.*

M. ADJOURNMENT

Moved_____ **Seconded** _____ **Vote** _____

SA:_____ **KB:**_____ **SG:**_____ **FM:**_____ **ER:**_____

Time: _____

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Presentations/Recognitions

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Results of the 2026 California Assessment of Student Performance and Progress (CAASPP)**

REQUESTED ACTION

Receive the presentation on the Results of the 2026 California Assessment of Student Performance and Progress (CAASPP) as presented by Robert F. Gallagher, Assistant Superintendent, Learning & Teaching.

BACKGROUND INFORMATION

The District has received the 2026 CAASPP results. Similar to class assignments and report cards, assessments are one measure of student progress, providing valuable information to schools, teachers, and parents about a student's performance relative to California's rigorous academic standards. English Language Arts (ELA) results include performance in reading, writing, listening, and research. Mathematics results encompass performance in problem-solving, concepts and procedures, and the communication of mathematical reasoning.

Students in third through eighth grade participated in the CAASPP assessments in ELA and Mathematics. Each assessment consists of two components:

- Computer-Adaptive: Adjusts in difficulty based on each student's responses.
- Performance Task: Requires students to apply their knowledge and skills to extended, real-world problems.

In ELA, this involves analyzing texts and producing an extended written response; in Mathematics, students solve multi-step problems and present analytical reasoning supported with evidence. Scores from both components combine to produce a single scaled score, placing students within one of four performance levels:

- Standard Exceeded
- Standard Met
- Standard Nearly Met
- Standard Not Met

Students scoring at "Standard Met" or above are considered to have demonstrated mastery of grade-level expectations.

For the 2026 CAASPP, 46.2% of students met or exceeded standards in ELA, and 36.7% did so in Mathematics. These results reflect continued improvement from the 2025 CAASPP, when 44.7% of students met or exceeded standards in ELA and 34.8% did so in Mathematics. Scores in both ELA and Mathematics are higher than in the 2019 CAASPP, the last year of CAASPP before the learning loss caused by COVID-19 school closures.

Presentation on the Results of the 2026 California Assessment of Student Performance and Progress (CAASPP)
October 15, 2026

For students in fourth through eighth grade, individual student score reports reflect multiple years of CAASPP results, illustrating progress over time. These data reports support discussions among parents, teachers, and administrators to guide instruction and ensure all students are making growth toward mastery of grade-level standards. The District continues to demonstrate achievement gains that outpace county and regional trends in both English Language Arts and Mathematics. Official state-wide results will be released on October 15, 2026, on the CAASPP website.

Prepared by: Robert F. Gallagher, Assistant Superintendent, Learning & Teaching

FINANCIAL IMPLICATIONS

None for this presentation.

Reviewed by: Phil Hillman, Chief Business Official

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive the presentation on the Results of the 2026 California Assessment of Student Performance and Progress (CAASPP).

Approved by: James Q. Hammond, Superintendent

Consent Calendar

(a) Superintendent's Office

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Minutes of the September 17, 2026, Regular Meeting of the Board of Trustees**

REQUESTED ACTION

Approve the Minutes of the September 17, 2026, Regular Meeting of the Board of Trustees.

BACKGROUND INFORMATION

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees held on September 17, 2026.

Prepared by: James Q. Hammond, Superintendent _____

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official _____

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on September 17, 2026.

Approved by: James Q. Hammond, Superintendent _____

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR BOARD OF TRUSTEES MEETING

Thursday, September 17, 2026
M I N U T E S

A. CALL TO ORDER

The regular Board meeting of the Ontario-Montclair School District Board of Trustees was called to order at 5:00 PM by President Sonia Alvarado.

ROLL CALL

Trustees Present: Sonia Alvarado, President; Elvia M. Rivas, Vice President; Kristen "Kris" Brake, Clerk; and Trustees Sarah S. Galvez. Trustee Flora Martinez was absent.

Administrators Present: Dr. James Q. Hammond, Superintendent; Dr. Hector Macias, Deputy Superintendent (Human Resources); Phil Hillman, Chief Business Official (Business Services); Robert F. Gallagher, Assistant Superintendent (Learning & Teaching); Dr. Alana Hughes-Hunter, Assistant Superintendent (SELPA & Equity) and Irma Sanchez, Executive Assistant to the Superintendent.

COMMENTS ON CLOSED SESSION ITEMS: None.

ADJOURNED TO CLOSED SESSION

On a motion by Trustee Brake, seconded by Trustee Galvez, the Board entered into Closed Session at 5:00 PM by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Flora Martinez was absent.

B. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:07 PM.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Pledge of Allegiance was led by Vanessa Eastland, Chief Financial Officer, Fiscal Services.

D. ADOPTION OF AGENDA

Upon a motion by Trustee Brake and seconded by Trustee Galvez, the Board of Trustees **APPROVED**, **Adoption of Agenda,** by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

E. RECOGNITIONS/PRESENTATIONS:

Presentation on Exchange of District's Vacant Land at 6th Street and Amador Avenue and the City of Ontario's City Hall Annex Building as Presented by Phil Hillman, Chief Business Official.

Presentation on 2025 – 2026 Financial Statements (Unaudited Actuals) and Supplementary Schedules as Presented by Phil Hillman, Chief Business Official; and Vanessa Eastland, Chief Financial Officer, Fiscal Services.

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5): THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC:

Kiara Valdez-Garcia identified herself as a volunteer with Safe Routes to School Community of Ontario-Montclair and shared the work she has done volunteering with the group. She thanked the District for providing safety fliers at all schools to help parents keep their students safe and shared her appreciation for October being recognized as Safety Awareness Month. Ms. Valdez-Garcia invited the Board of Trustees to join them on October 7, 2026 for National Walk to School Day.

Mateo Morales invited the Board of Trustees to join him for National Walk to School Day, a 10-year consecutive event that highlights the importance of everyone participating in making roads safe for children.

Prior to Consent/Information Calendar, Board President Alvarado made the following statement, "Staff has informed me of a clerical error. The consent calendar needs to be amended to reflect a revision to agenda item b5, Adoption of Resolution 2026-27-73 for Gann Limits. There are no other revisions made to the agenda item. Additionally, copies of this revision are available to the public in the lobby. I need a motion approve the consent calendar with revised agenda item b5, to reflect the correction to the resolution number from 2026-27-72 to 2026-27-73."

G. CONSENT/INFORMATION CALENDAR

On a motion by Trustee Rivas, seconded by Trustee Brake, the Board of Trustees **APPROVED, Consent/Information,** by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

a. <u>Superintendent's Office</u>

APPROVED, Agenda Item a1, Minutes of the August 6, 2026, Regular Meeting of the Board of Trustees;

APPROVED, Agenda Item a2, Minutes of the August 13, 2026, Special Meeting of the Board of Trustees;

b. <u>Business Services:</u>

APPROVED, Agenda Item b1, Acceptance of Warrant Registers AP 2627-0913 *(Additional Supporting Information was Available Under Separate Cover)*;

APPROVED, Agenda Item b2, Purchase Orders 601270 – 602277 *(Additional Supporting Information was Available Under Separate Cover)*;

APPROVED, Agenda Item b3, Purchasing and Contracts Report: PCR 2627-03;

APPROVED, Agenda Item b4, Acceptance of Gifts/Donations (GDR 2627-02);

APPROVED, Agenda Item b5, Adoption of Resolution 2026-27-73, Actual 2025 – 2026 and Estimated 2026 – 2027 Gann Appropriations Limit;

APPROVED, Agenda Item b6, Rejection of Liability Claim 2026-27-102;

c. Human Resources:

APPROVED, Agenda Item c1, Certificated Personnel Recommendations Report #CERT2627-0917;

APPROVED, Agenda Item c2, Classified Personnel Recommendations Report #CLA2627-0917;

d. Learning & Teaching:

APPROVED, Agenda Item d1, Ontario-Montclair School District School-Sponsored Overnight Field Trip List FT2627-02;

APPROVED, Agenda Item d2, Adoption of Resolutions 2026-27-67 through 2026-27-72, Recognizing Arroyo Elementary School, Berlyn Elementary School, Central Language Academy, Del Norte Elementary School, Sultana Elementary School, and De Anza Middle School as America's Healthiest Schools in the Ontario-Montclair School District;

APPROVED, Agenda Item d3, Adoption of Resolutions 2026-27-33 through 2026-27-65, Recognizing Bon View Elementary School, Buena Vista Arts-integrated School, Central Language Academy, Del Norte Elementary School, Edison Elementary School, El Camino Elementary School, Euclid Language Academy, Hawthorne Elementary School; Howard Elementary School, Kingsley Elementary School, Lehigh Elementary School, Lincoln Elementary School, Mission Elementary School, Monte Vista Elementary School, Oaks Middle School, Ray Wiltsey Middle School, Sultana Elementary School, Vina Danks Middle School, Vineyard STEAM Academy, and Vista Grande Elementary School as Positive Behavior Intervention and Support (PBIS) Platinum Schools and Arroyo Elementary School, Berlyn Elementary School, Corona Elementary School, De Anza Middle School, Elderberry Elementary School, Mariposa Elementary School, Montera Elementary School, Moreno Elementary School, OMSD Online Academy, Ramona Elementary School, Richard E. Haynes Elementary School, Serrano Middle School, and Vernon Middle School as Positive Behavior Intervention and Support (PBIS) Gold Schools in the Ontario-Montclair School District as Recognized by the California PBIS Coalition; and

e. SELPA & Equity:

APPROVED, Agenda Item e1, Ontario-Montclair School District - Sponsored Travel/Conference/Business for Non-District Employees TCB 2627-01.

H. DISCUSSION/ACTION/PUBLIC HEARING:

Board President Sonia Alvarado made the following statement, "Prior to the Board's consideration of Board Agenda Item H1, I want to note for the record that there is a clerical error to the agenda Item H1. The employment agreement of Vanessa Eastland, Chief Business Official is effective January 1, 2027 as reflected in the back up information. Additionally in alignment with SB 1436, Dr. Hammond will you please share the impact of the potential approval of this agenda item."

The following oral statement was made by Superintendent Dr. James Q. Hammond regarding Agenda H1, "Related to the employment agreement of Vanessa Eastland, Chief Business Official, effective January 1, 2027. I offer the following summary: The proposed contract has a base salary of $236,550, full coverage of medical benefits for the Chief Business Official and her family, term life insurance policy with a death benefit of $100,000 and all other benefits related to sick leave and PERS that are commensurate with Classified Management."

(Ref. a 1.4)

Superintendent's Office
Upon a motion by Trustee Rivas and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item H1,** Employment Agreement of Vanessa Eastland, Chief Business Official, Effective January 1, 2027, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

Business Services
Upon a motion by Trustee Rivas and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item H2,** 2025 – 2026 Financial Statements (Unaudited Actuals) and Supplementary Schedules, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

Learning & Teaching
The **Public Hearing** opened at 6:49 PM for public comments regarding **Agenda Item H3,** Public Hearing regarding the Sufficiency of Instructional Materials at All Ontario-Montclair School District Schools for the 2026 – 2027 School Year. The Public Hearing closed at 6:50 PM. There were no comments made.

Learning & Teaching
Upon a motion by Trustee Rivas and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item H4,** Adoption of Resolution 2026-27-74, Sufficiency of Instructional Materials at All Ontario-Montclair School District Schools for the 2026 – 2027 School Year, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

Business Services
Upon a motion by Trustee Brake and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item H5,** Adoption of Resolution 2026-27-75, Approving an Agreement for the Exchange of Property between the Ontario-Montclair School District and the City of Ontario, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

Human Resources
Upon a motion by Trustee Rivas and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H6,** Adoption of Resolution 2026-27-76, Allowing Legal Provisions Authorizing Staff to Teach Local Assignments for the 2026 – 2027 School Year, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

Superintendent's Office
Upon a motion by Trustee Brake and seconded by Trustee Rivas, the Board of Trustees **APPROVED, Agenda Item H7,** Memorandum of Understanding between the Ontario-Montclair School District and the Ontario-Montclair Teachers Association regarding a Signing Incentive for Certificated Hard-to-Fill Positions, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

Superintendent's Office
Upon a motion by Trustee Galvez and seconded by Trustee Rivas, the Board of Trustees **APPROVED, Agenda Item H8,** Memorandum of Understanding between the Ontario-Montclair School District and the Ontario-Montclair Teachers Association for Special Day Classroom Stipend Based on Exceeding Caseloads, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

Human Resources

Upon a motion by Trustee Brake and seconded by Trustee Rivas, the Board of Trustees **APPROVED, Agenda Item H9,** Memorandum of Understanding between the Ontario-Montclair School District and the Ontario-Montclair Techers Association for Deaf & Hard of Hearing Stipend Based on Exceeding Caseload, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

Superintendent's Office

Upon a motion by Trustee Rivas and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H10,** First Reading of Board Policies, Administrative Regulations, Board Bylaws, and Exhibits: BB and Exhibits 9270: Conflict of Interest; BP 0441: Artificial Intelligence; and AR 3350: Travel Expenses, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

The following comments were made prior to Board Action on Agenda Item H10:
Denise Young thanked Superintendent Dr. Hammond for his thoughtfulness during the passing of her father and shared that the message of Tuesdays with Morrie resonated with her. She spoke about the positive impact of AI in the District and thanked Dr. Hammond for his leadership in positioning the District at the forefront of AI use and providing teachers with tools to make lessons more engaging and supportive of student learning. Ms. Young thanked the Board of Trustees and Cabinet and expressed her support for Trustee Alvarado, Trustee Rivas, and Trustee Brake.

Mr. Wong shared a message in Spanish that he expressed was translated using AI. His message wished everyone a happy Hispanic Heritage Month, and shared that anything is possible for OMSD students with the support that is being offered. He concluded his message by stating, long live Mexico, long live OMSD. God bless.

I. CALL OUT OF CLOSED SESSION ACTIONS

Dr. Hector Macias, Deputy Superintendent, Human Resources, reported the following call out from Closed Session:

On a motion by Trustee Galvez, a second by Trustee Brake, a vote of 4 to 0, to approve the resignation and settlement agreement of Campus Safety Officer Employee Case #2026-27-003D, effective September 30, 2026. Trustee Martinez was absent.

On a motion by Trustee Brake, seconded by Trustee Rivas, the Board of Trustees voted 4 to 0, to approved the resignation agreement of Principal Employee Case #2026-27-002D. Trustee Martinez was absent.

On a motion by Trustee Rivas, a second by Trustee Brake, a vote of 4 to 0, The Board of Trustees took action to appoint certificated management employee #2026-27-004A as Acting Principal, Vineyard STEAM Academy. Trustee Martinez was absent.

On a motion by Trustee Galvez, a second by Trustee Rivas, a vote of 4 to 0, the Board of Trustees took action and denied the appeal under BP1313, to the District's Notice of Civility Policy and Revocation of Campus Access to Case #2026-27-006C. Trustee Martinez was absent.

On a motion by Trustee Brake, seconded by Trustee Rivas, the Board of Trustees voted 4 to 0, to adopt the recommendation of the hearing officer and terminate the employment of Custodian Employee Case #2026-27-001D, effective September 18, 2026, and issue appropriate notices. Trustee Martinez was absent.

(Ref. a 1.6)

J. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS

Trustee Brake gave kudos to the student who invited the Board to attend National Walk to School and shared that participating in the event is a tradition for her and that she will try to attend this year. Trustee Brake shared that OMSD is off to a great year and thanked everyone for the work they are doing and continue to do.

Trustee Galvez shared that September is going by quickly, with two months of school already completed. She shared that OMSD's R.E.A.D. Into Kinder was a great kickoff event with the community and wished everyone a good month.

Trustee Rivas thanked OPD and CSO for keeping students and the community safe. She shared that the District is off to a great start, with several schools being recognized as America's Healthiest Schools. Trustee Rivas congratulated everyone on their achievements and thanked them for all they do for the community.

Trustee Alvarado thanked everyone for attending and shared that multiple awards are coming in recognition of everyone's hard work. She reflected on the growth of District programs and opportunities since she was a parent, as well as recognition at the state and federal levels. Trustee Alvarado highlighted that the OMSD soccer team is doing great, thanked parent volunteers and the audience, and congratulated Phil Hillman on his upcoming retirement and 15 years of service to the District.

K. SUPERINTENDENT'S COMMENTS

Superintendent Dr. James Q. Hammond thanked Ms. Young and Mr. Wong as they epitomize the mindset that AI can be a great tool. He noted that AI does not replace the pedagogy of a teacher but can be a powerful resource.

Superintendent Dr. James Q. Hammond shared that OMSD will host a Middle School AI Student Leadership Summit at Oaks Middle School on September 26 from 8:00 a.m. to 12:00 p.m., featuring hands-on activities and discussions on the impact of AI on literacy, learning, ethics, and digital citizenship.

Superintendent Dr. James Q. Hammond also shared a powerful story within the District, noting that Arroyo Elementary School, Berlyn Elementary School, Central Language Academy, Del Norte Elementary School, Sultana Elementary School, and De Anza Middle School received recognition from America's Healthiest Schools. He shared that the recognition reflects the work of health aides and nurses in conjunction with administration and represents a powerful collaboration between Certificated and Classified Support Staff.

L. INFORMATION/ANNOUNCEMENTS

L1. 2025 – 2026 Williams Fourth Quarter Findings Report;

L2. 2025 – 2026 Williams Fourth Quarter Uniform Compliant Report Summary;

L3. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322);

INFORMATION/ANNOUNCEMENTS (Continued)

L4. Next Regular Board Meeting:
October 15, 2026 at 6:00 PM (Open Session)
Central Language Academy - 415 East G Street, Ontario, CA 91764
Time and location may change**.**
*Please refer to the posted Agenda or visit our District website,
72-hours prior to the Board Meeting.

M. ADJOURNMENT

On a motion from Trustee Galvez and a second by Trustee Rivas, the Board Meeting adjourned at 7:10 PM, by unanimous vote of 4-0-0, by the Board of Trustees. Trustee Martinez was absent.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES

_____ _____

Kristen "Kris" Brake, Board Clerk **James Q. Hammond, Ed.D., Superintendent/Board Secretary**

BOARD APPROVED: _____

Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BB and Exhibits 9270: Conflict of Interest; BP 0441: Artificial Intelligence; and AR 3350: Travel Expenses**

REQUESTED ACTION

Approve the Second Reading and Adoption of the presented Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es).

BACKGROUND INFORMATION

In accordance with the Agreement between the California School Boards Association (CSBA) and the District, CSBA provides staff assistance with the revisions of BPs, ARs, BBs, and E. The Board routinely reviews and adopts and/or modifies policies and regulations, which reflect changes in law and legal references, as well as District philosophy, programs, and practices.

The Superintendent is recommending revisions to the following BPs, ARs, BBs, and Es:

Superintendent's Office
BB & Exhibits 9270: Conflict of Interest
BP 0441: Artificial Intelligence

Business Services
AR 3350: Travel Expenses

The revisions to BB 9270, Conflict of Interest, has been updated to add that Governing Boards are mandated to adopt a conflict of interest code and to adopt policies regarding incompatible offices and activities. Additionally, bylaw updated to denote "District Official" as the general term for a position to which the district's conflict of interest code applies and to reflect new law Senate Bill (SB) 1181, 2024 and new law SB 1243, 2024, which increased the threshold to $500 for certain disclosure requirements and restrictions on accepting, soliciting, or directing campaign contributions. Bylaw also updated to include ethics training required by Board Members who are in office as of January 1, 2025, and every two years thereafter.

BP 0441, Artificial Intelligence, is a new policy which provides principles for the District regarding the use of Artificial Intelligence (AI) by students and staff, and requires the Superintendent to ensure that the use of AI is consistent with District policy. This policy would set guidance for staff to begin the work with educational partners to set parameters that keep in mind academic integrity, student achievement, health and well-being of students and staff, while maintaining student centered, with safety and community engagement at the forefront.

Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed
October 15, 2026

The revisions to AR 3350, Travel Expenses, updates District travel reimbursement guidelines and maximum allowable rates. Key updates incorporated in this revision include: Meal Rates & Schedules: Aligning maximum daily meal allowances with the U.S. General Services Administration (GSA) per diem rate for San Bernardino County. Reimbursements will be processed within existing budgeted operational funds in accordance with the updated GSA per diem rate.

The recommended revisions have been reviewed, and it is agreed that the revisions apply to the District's current procedures and/or practices. Copies of the proposed revisions are available under separate cover and have been provided to District employee organizations. Additional copies are also available upon request in the Superintendent's Office.

These policies were presented to the Board of Trustees for First Reading at the September 17, 2026 Regular Meeting of the Board of Trustees.

Prepared by: James Q. Hammond, Superintendent

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BB and Exhibits 9270: Conflict of Interest; BP 0441: Artificial Intelligence; and AR 3350: Travel Expenses.

Approved by: James Q. Hammond, Superintendent

Bylaw 9270: Conflict Of Interest

Status: ADOPTED

Original Adopted Date: 10/16/2014 | **Last Reviewed Date:** 12/01/2024 | **Last Reviewed Date:** 09/17/2026

The Board of Trustees desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision.

The Board shall adopt a resolution that specifies the terms of the district's conflict of interest code, the district's designated positions, and the disclosure categories required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body.

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment. (Government Code 87302, 87500)

Conflict of Interest under the Political Reform Act

A Board member or designated employee shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect" on one or more of the Board member's or designated employee's "economic interests," unless the effect is

indistinguishable from the effect on the public generally or the Board member's or designated employee's participation is legally required. (Government Code 87100, 87101, 87103; 2 CCR 18700-18709)

A Board member or designated employee makes a governmental decision when, acting within the authority of his/her office or position, he/she votes on a matter, appoints a person, obligates or commits the district to any course of action, or enters into any contractual agreement on behalf of the district. (2 CCR 18702.1)

A Board member who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the Board shall abstain from voting on the matter. He/she may remain on the dais, but his/her presence shall not be counted towards achieving a quorum for that matter. A Board member with a disqualifying conflict of interest shall not be present during a closed session meeting of the Board when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue. (2 CCR 18702.1)

Additional Requirements for Boards that Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18702.5)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.

2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

   However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

   If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government

Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

Conflict of Interest under Government Code 1090

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest, the district is barred from entering into the contract. (Government Code 1090; Klistoff v. Superior Court, (2007) 157 Cal.App. 4th 469)

A Board member shall not be considered to be financially interested in a contract if his/her interest is a "noninterest" as defined in Government Code 1091.5. One such noninterest is when a Board member's spouse/registered domestic partner has been a district employee for at least one year prior to the Board member's election or appointment. (Government Code 1091.5)

A Board member shall not be considered to be financially interested in a contract if he/she has only a "remote interest" in the contract as specified in Government Code 1091 and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. (Government Code 1091)

Even if there is not a prohibited conflict of interest, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Rule of Necessity or Legally Required Participation

On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18708.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

EXHIBIT A

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade, or profession is making speeches

2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

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Policy Reference Disclaimer:
These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
2 CCR 18110-18997	Regulations of the Fair Political Practices Commission
2 CCR 18438.1-18438.8	Campaign contribution-based conflicts of interest
2 CCR 18700-18760	Conflicts of Interest
2 CCR 18722-18740	Disclosure of interests
2 CCR 18753-18756	Conflict of interest codes
2 CCR 18940.2	Gift limit amount

Ed. Code 1006	Prohibition against school district employees serving on county board of education
Ed. Code 35107	School district employees
Ed. Code 35230-35240	Corrupt practices
Ed. Code 35233	Prohibitions applicable to members of governing boards
Ed. Code 41000-41003	Moneys received by school districts
Ed. Code 41015	Investments
Fam. Code 297.5	Rights, protections, and benefits of registered domestic partners
Gov. Code 1090-1099	Prohibitions applicable to specified officers
Gov. Code 1125-1129	Incompatible activities
Gov. Code 53234-53235.2	Ethics training
Gov. Code 81000-91014	Political Reform Act
Gov. Code 82011	Code reviewing body
Gov. Code 82019	Definition; designated employee
Gov. Code 82028	Definition; gift
Gov. Code 82030	Definition; income
Gov. Code 82033	Definition; interest in real property
Gov. Code 82034	Definition; investment
Gov. Code 84308	Campaign disclosure
Gov. Code 87100-87505	Political Reform Act; conflict of interest
Gov. Code 89501-89503	Honoraria and gifts
Gov. Code 89506	Ethics; travel
Gov. Code 91000-91014	Enforcement
Pen. Code 85-88	Bribes
Pub. Cont. Code 6102	Bribery of public official; voidable contract
Rev. & Tax Code 203	Taxable and exempt property - colleges

Management Resources	**Description**
Attorney General Opinion	105 Ops.Cal.Atty.Gen.69 (2022)

Attorney General Opinion	63 Ops.Cal.Atty.Gen. 868 (1980)
Attorney General Opinion	65 Ops.Cal.Atty.Gen. 606 (1982)
Attorney General Opinion	68 Ops.Cal.Atty.Gen. 171 (1985)
Attorney General Opinion	69 Ops.Cal.Atty.Gen. 255 (1986)
Attorney General Opinion	80 Ops.Cal.Atty.Gen. 320 (1997)
Attorney General Opinion	81 Ops.Cal.Atty.Gen. 327 (1998)
Attorney General Opinion	82 Ops.Cal.Atty.Gen. 83 (1999)
Attorney General Opinion	85 Ops.Cal.Atty.Gen. 60 (2002)
Attorney General Opinion	86 Ops.Cal.Atty.Gen. 138(2003)
Attorney General Opinion	89 Ops.Cal.Atty.Gen. 217 (2006)
Attorney General Opinion	92 Ops.Cal.Atty.Gen. 19 (2009)
Attorney General Opinion	92 Ops.Cal.Atty.Gen. 26 (2009)
Court Decision	Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261
Court Decision	Klistoff v. Superior Court (2007) 157 Cal.App.4th 469
Court Decision	Kunec v. Brea Redevelopment Agency (1997) 55 Cal.App.4th 511
Court Decision	McGee v. Balfour Beatty Construction, LLC, et al. (2016) 247 Cal. App. 4th 235
Court Decision	Thorpe v. Long Beach Community College District (2000) 83 Cal.App.4th 655
CSBA Publication	Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010
Fair Political Practices Commission Publication	Advice Letter: A-96-314 (December 18, 1996)
Fair Political Practices Commission Publication	Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005
Institute For Local Government Publication	Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009
Institute for Local Government Publication	Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

Website	CSBA District and County Office of Education Legal Services
Website	Institute for Local Government
Website	Fair Political Practices Commission
Website	CSBA

Cross References

Code	Description
1340	Access To District Records
1340	Access To District Records
1700	Relations Between Private Industry And The Schools
3230	Federal Grant Funds
3230	Federal Grant Funds
3300	Expenditures And Purchases
3311	Bids
3311	Bids
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts
3430	Investing
3430	Investing
3470	Debt Issuance And Management
3512	Equipment
3512	Equipment
3600	Consultants
4112.8	Employment Of Relatives
4117.2	Resignation
4136	Nonschool Employment
4212.8	Employment Of Relatives
4217.2	Resignation

EXHIBIT A

4312.8	Employment Of Relatives
4317.2	Resignation
6161.1	Selection And Evaluation Of Instructional Materials
6161.1	Selection And Evaluation Of Instructional Materials
6161.1-E PDF(1)	Selection And Evaluation Of Instructional Materials
7140	Architectural And Engineering Services
7140	Architectural And Engineering Services
7214	General Obligation Bonds
7214	General Obligation Bonds
9000	Role Of The Board
9005	Governance Standards
9140	Board Representatives
9200	Limits Of Board Member Authority
9220	Governing Board Elections
9222	Resignation
9230	Orientation
9240	Board Training
9320	Meetings And Notices
9321	Closed Session
9323	Meeting Conduct

(Ref. a 2.10)

Ontario-Montclair SD

Exhibit

Conflict Of Interest

E 9270
Board Bylaws

RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Board of Trustees of the Ontario-Montclair School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Ontario-Montclair School District has recently reviewed its positions, and the duties of each position, and has determined that (changes/no changes) to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Ontario-Montclair School District Board of Trustees adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES:_____ NOES:_____ ABSENT:_____

Attest:
_____Secretary/Board President
Conflict of Interest Code of the Ontario Montclair School District

EXHIBIT A
Exhibit B

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Board of Trustees members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's code reviewing body, the San Bernardino County Board of Supervisors. (Cal Govt Code 82011(b).). The district shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:

   a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

   b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

2. Category 2: A person designated Category 2 shall disclose:

   a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.

   b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:

   a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

EXHIBIT A
Exhibit B

Designated Position	Disclosure Category
Board of Trustees Members	1, 2
Superintendent of Schools	1, 2
Deputy/Assistant Superintendent	1, 2
Chief Business Official	1, 2
Chief Financial Officer/Executive Director, Fiscal Services	1, 2
Executive Director, Health and Wellness	1, 2
Executive Director, Human Resources	1, 2
Director, Athletics, Extra-Curricular, Activities and Program Support	1, 2
Director, Child Welfare, Attendance and Records	1, 2
Director, Curriculum and Instruction	1, 2
Director, English Learners, Plan Development and Instructional Support	1, 2
Director, Facilities Planning and Operations	1, 2
Director, Early Intervention Preschool and Family Engagment	1, 2
Director, Food and Nutrition	1, 2
Director, Information Services	1, 2
Director, Learning & Teaching	1, 2
Director, Secondary Education & the Ontario-Montclair Schools Foundation	1, 2
Director, Purchasing	1, 2
Director, Special Education	1, 2
Director, Transportation	1, 2
Assistant Director, Food and Nutrition Services	1,2
Assistant Director, Operations	1, 2
Assistant Director, Transportation	1, 2
Director II, Research and Assessment	1, 2
Director II, Special Education	1, 2
Operations Supervisor	1, 2
Coordinator, Federal and State Programs	1, 2
Coordinator, Expanded Learning	1, 2
Administrator, Health Services	2
Buyer	2
Clinical Supervisor	2
Coordinator, Fiscal Services	2
Coordinator, Human Resources	2
Coordinator, Payroll & Benefits Manager	2
Transportation Manager	2
Transportation Supervisor	2
Program and Operations Manager	2
Central Kitchen Manager	2
Principal	2
Principal on Assignment	2
Assistant Principal/Elementary Administrator	2
Program Manager, Behavioral Health	2
Program Administrator	2
Supervisor	2
Data Warehouse	2
Network Administrator	2
Technology Support Manager	2

(Ref. a 2.13)

EXHIBIT A
Exhibit B

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. (Government Code 82019.) The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation

2. Adopt or enforce a law

3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement

4. Authorize the district to enter into, modify, or renew a contract that requires district approval

5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract

6. Grant district approval to a plan, design, report, study, or similar item

7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)

Last Revised: December 2024

Exhibit version:

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

Policy 0441: Artificial Intelligence

Status:

Original Adopted Date: | **Last Reviewed Date:** 09/07/2026

The Governing Board recognizes the transformative potential of artificial intelligence (AI) to increase student access to information, support teacher effectiveness, and facilitate the administration of student assessments, as well as the potential for AI to undermine student achievement, health, and well-being. Therefore, the Board is committed to supporting the use of AI by students and staff in accordance with the following principles:

1. Student-Centered: AI should be used to personalize and enhance the learning experience for each student and to support digital citizenship and literacy

2. Staff-Centered: AI should be used as a tool to augment and support, rather than replace, staff in the performance of their duties and responsibilities

3. Ethical Use and Transparency: AI should be used ethically and transparently by all staff and students, with careful consideration of potential biases, and in compliance with all applicable intellectual property and copyright laws

4. Accountability and Responsibility: AI should be used in a manner that ensures accountability by those who use it and that those who use it are responsible for such use, including when and how it is used

5. Equity and Access: AI should be implemented in a manner that ensures equitable access and opportunity for all students, regardless of background or ability, and for all schools across the district

6. Secure and Private: The district should prioritize security and privacy when changing existing practices or adopting new practices regarding AI

7. Professional Development: The district should provide ongoing professional development for staff in all aspects of AI, with a particular focus on the ethical and responsible use of AI

8. Community Engagement: The district should engage with the community to share these principles, to educate the community on AI, and to discuss the permitted and prohibited uses of AI in the district

9. Continuous Improvement: The district should regularly evaluate the use of AI by students and staff, and adapt its policies, procedures, and professional development to align with best practices and evolving technologies

The Superintendent shall ensure that the use of AI in the district is consistent with this policy, Board Policy 0440 - District Technology Plan, Board Policy/Exhibit (1) 4040 - Employee Use of Technology, Board Policy 5131.9 - Academic Honesty, Board Policy 6154 - Homework/Makeup Work, Board

EXHIBIT A

Policy 6162.5 - Student Assessment, and Board Policy/Exhibit (1) 6163.4 - Student Use of Technology.

Artificial intelligence means an engineered or machine-based system that varies in its level of autonomy and that can, for explicit or implicit objectives, infer, from the input it receives, how to generate outputs that can influence physical or virtual environments. (Education Code 33328.5)

Policy Reference Disclaimer:
These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	**Description**
Bus. and Prof. Code 22584-22585	Student Online Personal Information Protection Act
Ed. Code 10550-10555	Telecommunications standards
Ed. Code 11800	K-12 High Speed Network grant program
Ed. Code 33328.5	Statewide AI Task Force
Ed. Code 49060-49085	Student records
Ed. Code 51006	Computer education and resources
Ed. Code 51007	Programs to strengthen technological skills
Ed. Code 51865	California distance learning policy
Ed. Code 60010	Instructional materials; definition
Pen. Code 502	Computer crimes; remedies

Federal	**Description**
16 CFR Part 312	Children's Online Privacy Protection Rule
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1232h	Privacy rights
20 USC 7101-7122	Student Support and Academic Enrichment Grants
34 CFR Part 99	Family Educational Rights and Privacy

47 CFR 54.500-54.523	Universal service support for schools
47 USC 254	Universal service discounts (E-rate)

Management Resources	Description
Website	CSBA AI Task Force
Website	U.S. Congress Bipartisan House Task Force Report on Artificial Intelligence
Website	Federal Communications Commission Cybersecurity Resource Recommendations
Website	Computer-Using Educators (CUE)
Website	California IT in Education (CITE)
Website	California Department of Education, Learning With IA, Learning About AI
Website	CSBA District and County Office of Education Legal Services
Website	Technology Information Center for Administrative Leadership
Website	California Department of Education, Education Technology Office
Website	CSBA

Cross References

Code	Description
0000	Vision
0200	Goals For The School District
0400	Comprehensive Plans
0415	Equity
0440	District Technology Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0500	Accountability

EXHIBIT A

1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1340	Access To District Records
1340	Access To District Records
3100	Budget
3100	Budget
3260	Fees And Charges
3260	Fees And Charges
3311.4	Procurement Of Technological Equipment
3312	Contracts
3512	Equipment
3512-E(1)	Equipment
3580	District Records
3580	District Records
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4112.6	Personnel Files
4131	Staff Development
4212.6	Personnel Files
4222	Teacher Aides/Paraprofessionals
4222	Teacher Aides/Paraprofessionals
4231	Staff Development
4312.6	Personnel Files
4331	Staff Development

(Ref. a 2.18)

EXHIBIT A

5125	Student Records
5125	Student Records
5131	Conduct
5131.2	Bullying
5131.2	Bullying
6141	Curriculum Development And Evaluation
6141	Curriculum Development And Evaluation
6142.6	Visual And Performing Arts Education
6142.92	Mathematics Instruction
6142.93	Science Instruction
6161.1	Selection And Evaluation Of Instructional Materials
6161.1	Selection And Evaluation Of Instructional Materials
6161.1-E(1)	Selection And Evaluation Of Instructional Materials
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6162.54	Test Integrity/Test Preparation
6162.6	Use Of Copyrighted Materials
6162.6	Use Of Copyrighted Materials
6163.1	Library Media Centers
6163.4	Student Use Of Technology
6163.4-E(1)	Student Use Of Technology
6178	Career Technical Education
6178	Career Technical Education
6200	Adult Education
6200	Adult Education

(Ref. a 2.19)

Board Policy Manual
Ontario-Montclair School District

Regulation 3350: Travel Expenses **Status: ADOPTED**

Original Adopted Date: 10/05/2017 | Last Revised Date: | Last Reviewed Date: 09/17/2026

1. Payment for Expenses

No cash advance shall be authorized to attend meetings, seminars, conferences, conventions, etc.

The Accounting Department shall be responsible for reviewing all claim forms and shall adjust claims, when necessary, to conform to authorized maximum allowable expenditures.

2. Travel Reimbursement Claim

A. Regular Travel Reimbursement

Following attendance at a meeting, seminar, conference, convention, etc. that does not require overnight travel, a "Certification of Expenses" form shall be completed, approved by the individual's supervisor, and submitted to the Accounting Department by each individual claiming reimbursement for expenses incurred. The "Certification of Expense" form must be submitted to the Accounting Department no later than the following calendar month the expenses incurred.

Claims for payment of mileage must be submitted to the Accounting Department no later than the close of the fiscal year.

Forms not received in Accounting by the close of the fiscal year will not be reimbursed.

B. Overnight Travel Reimbursement

Following attendance at a meeting, seminar, conference, convention, etc. where overnight travel is required, an "Overnight Travel Reimbursement Claim" form shall be completed, approved by the individual's supervisor, and submitted to the Accounting Department by each individual claiming reimbursement for expenses incurred.

Out-of-state travel will require prior approval of the Superintendent or designee.

3. Meals

Maximum daily allowance for meals is based on the U.S. General Services Administration (GSA) meals and incidental expense rates for San Bernardino County, inclusive of fees, tips, gratuity, and taxes. Meal reimbursement is not permitted if the traveler did not have an overnight stay hotel accommodation provided by the District. Daily allowance for meals will be prorated for the first and last day of travel.

Original itemized receipt of meal(s) is required. Gratuity, not to exceed 15% of the total bill, may be reimbursed. Alcoholic beverages are not reimbursable, per EdCode. When the cost of a meal is both included and separately identified in the conference fee or airfare, then the total daily meal allowance is reduced for the amount identified.

4. Hotel

Detailed hotel registration receipts are required upon return. All personal expenses must be deducted from the amount to be reimbursed. Hotel must be reserved at the lowest rate available (e.g., the government rate or minimum charge for a single occupancy room).

Proper reimbursement includes securing a copy of the folio/statement during checkout. Personal extended stays not relevant to the conference/travel are not reimbursable.

5. Mileage

Personal vehicles used for business travel will be reimbursed for mileage at the Internal Revenue Service established rate. In no case, shall the mileage reimbursement exceed the cost of coach fare for air transportation plus reasonable car rental, taxi or other public transportation cost.

Employees receiving a mileage allowance will not receive a mileage reimbursement for travel within San Bernardino County. In recognition of the mileage allowance, travel outside of the County will be reimbursed for all mileage incurred, less 20 miles. Travel outside of San Bernardino County will be reimbursed at the IRS mileage rate.

Reimbursement for mileage should be claimed for the shorter of the mileage between home and the travel destination or the workplace and the travel destination.

6. Airfare

Necessary and required air transportation shall be coach fare or lower and may be booked through the District's designated travel agency. Travelers should contact the travel agency at least sixty (60) days prior to travel to ensure the most economical airfare. "No show" charges may not be claimed for reimbursement.

7. Parking

Parking expenses paid with personal funds incurred on business travel are reimbursable with supporting receipts (i.e., hotel parking, airport parking, etc.).

8. Taxi/Shuttle/Ride Share

Conference related Taxi/Shuttle/Ride Share expenses paid with personal funds are reimbursable with Taxi/Shuttle/Ride Share receipts. Tips associated with the bill are reimbursable, up to 15%.

9. Car Rental

Expenses related to a car rental are reimbursable with supporting receipts. Receipts received upon rental returns or credit card/bank statements are acceptable. District- prepaid car rentals are not reimbursable. Reimbursement may include fuel expenses for business-related travel.

10. Baggage Fees

Charges for baggage will be covered for one bag per person, so long as the baggage tickets or credit card/bank statement reflecting the charges are submitted. Additional baggage charges, or excess weight charges, are not reimbursable.

11. Cancellations

Should a cancellation occur after payment for travel arrangements has been made, except in cases of unforeseen circumstances, the employee may be required to reimburse the District.

If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.

Non-Employees

The Board may authorize non-employees, such as parents/guardians, students or community members to perform travel or attend conferences/workshops as representatives of the Board. For expenses to be reimbursed, non-employee travel or conference/workshop attendance must be approved by the Board prior to the event.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References **Description**

EXHIBIT A

Ed. Code 42634	Itemization of expenses - https://simbli.eboardsolutions.com/SU/LrgNslshkAr227Yy9brL4yrdQ==
Ed. Code 44016	Travel expense to employment interview - https://simbli.eboardsolutions.com/SU/5RTCiwdsTA3slshdPDAYhG9oQ==
Ed. Code 44032	Travel expense payment - https://simbli.eboardsolutions.com/SU/fKw3aguyKevlUcLLwE1wdw==
Ed. Code 44033	Automobile allowance - https://simbli.eboardsolutions.com/SU/YJVJxME11p8eYGcqxZNVpg==
Ed. Code 44802	Student teacher's travel expense - https://simbli.eboardsolutions.com/SU/kPCplusjyUv02NHaPiLiUn7kQ==

Management Resources References	**Description**
Internal Revenue Service Publication	Per Diem Rates (For Travel Within the Continental United States), Publication 1542
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ==
Website	U.S. General Services Administration, Per Diem Rates - https://simbli.eboardsolutions.com/SU/fOFeTn5Hslshdngflkat4Me5w==
Website	Internal Revenue Service - https://simbli.eboardsolutions.com/SU/Q4VQpg5n4iGWL4GteBcOQw==

Cross References	**Description**
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/plusaXxS80FGouEslshplusb1khbing==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/zk2RolSMn9PS6VtzJ4BMKw==
2121	Superintendent's Contract - https://simbli.eboardsolutions.com/SU/Bplus6xwJwbfKdQzcIg2I1Dgw==
2230	Representative And Deliberative Groups - https://simbli.eboardsolutions.com/SU/cyT4UB5DT3tpBjpmRHxhslshQ==
3100	Budget - https://simbli.eboardsolutions.com/SU/vKZ5CplusrC4xvrqplus7aGslshFNOg==
3100	Budget - https://simbli.eboardsolutions.com/SU/v4jp6MUbU5e5d3AXWPplus5mg==
3110	Transfer Of Funds - https://simbli.eboardsolutions.com/SU/6cnCsslshGPdPZezML8SIb9Aw==
3230	Federal Grant Funds - https://simbli.eboardsolutions.com/SU/AAepLSXLKc0XFNxS8gjdCQ==
3230	Federal Grant Funds - https://simbli.eboardsolutions.com/SU/rP6hcPGelxnmfqteM6shRw==
3300	Expenditures And Purchases - https://simbli.eboardsolutions.com/SU/2IOVer4F8tAlMxO4y7spBA==
4131	Staff Development - https://simbli.eboardsolutions.com/SU/fqljL5LoDEBbgZEpHaUPCQ==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/DvPi5KWvOX7slshXwnRF2h3nw==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/muFNQ3zpluskplusBQyAMisBPuqg==
4331	Staff Development - https://simbli.eboardsolutions.com/SU/2HQIiCqknVuj3Gx4QYFJ4w==
6159.3	Appointment Of Surrogate Parent For Special Education Students - https://simbli.eboardsolutions.com/SU/hMRdlp7UU1slshbVGkfcaoLOg==

EXHIBIT A

6159.3	Appointment Of Surrogate Parent For Special Education Students - https://simbli.eboardsolutions.com/SU/Iygh1DJ7FaxNcPVSDlvbQA==
9250	Remuneration, Reimbursement And Other Benefits - https://simbli.eboardsolutions.com/SU/sV1IQE3D1n9BgGoVrtVrsw

(Ref. a 2.23)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Adoption of Resolution 2026-27-78, Board Remuneration for Trustee Flora Martinez**

REQUESTED ACTION

Approve the adoption of Resolution 2026-27-78, Board Remuneration for Trustee Flora Martinez.

BACKGROUND INFORMATION

Education Code section 35120 and District Board Bylaw 9250(a) allow for Board members to receive pay for missed Board meeting(s) when the Board, by resolution, finds that the Board member was absent due to illness, hardship, jury duty, or performing designated duties of the district at the time and date of the meeting.

Trustee Flora Martinez was absent on Thursday, September 17, 2026.

Prepared by: James Q. Hammond, Superintendent

FINANCIAL IMPLICATIONS

Release of regular stipend at no additional cost.

Reviewed by: Phil Hillman, Chief Business Official

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of Resolution 2025-26-78, Board Remuneration for Trustee Flora Martinez and authorizing full compensation for excused absence from the Regular Board Meeting of September 17, 2026.

Approved by: James Q. Hammond, Superintendent

EXHIBIT A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

Resolution 2026-27-78, Board Remuneration on Excusing Trustee Flora Martinez Absence

WHEREAS, the members of the Board of Trustees of the Ontario-Montclair School District receive monthly compensation for meeting attendance in accordance with Education Code 35120 (EC 35120) and Board Bylaw 9250 – Remuneration, Reimbursement and Other Benefits (BB 9250);

WHEREAS, pursuant to EC §35120 and BB 9250, a Board member who is absent from a Board meeting shall not receive the pro rata monthly compensation for that meeting unless the Board finds, via adopted resolution, that the Board member was absent due to the need to perform services for the District, illness, jury duty, or a hardship deemed acceptable by the Board at the time of the Board meeting; and

Trustee Flora Martinez was absent from the Board meeting on September 17, 2026.

NOW THEREFORE BE IT RESOLVED, that the Board finds that the absence of Trustee Flora Martinez from the Board meeting(s) on September 17, 2026 (date(s)) is excused for the following reason(s):

[ ] Performance of other designated duties for the District

[X] Illness

[ ] Jury duty

[ ] Hardship deemed acceptable by the Board; and

BE IT FURTHER RESOLVED, the Board authorizes Trustee Flora Martinez to be compensated for the Board meeting(s) on September 17, 2026 (date(s)).

_____

Dr. James Q. Hammond, Superintendent and Board Secretary

Board Approved: _____

Consent Calendar

(b) Business Services

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Purchasing and Contracts Report (PCR 2627-04)**

REQUESTED ACTION

Approve the contracts listed in the Purchasing and Contracts Report (PCR 2627-04).

BACKGROUND INFORMATION

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

Prepared by: Phil Hillman, Chief Business Official

FINANCIAL IMPLICATIONS

The fiscal impact and funding source(s) are delineated in the report.

Reviewed by: Phil Hillman, Chief Business Official

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report (PCR 2627-04).

Approved by: James Q. Hammond, Superintendent

Purchasing and Contracts Report (PCR 2627-04)
October 15, 2026

The following contracts are included in the October 15, 2026 agenda and are available under separate cover:

1. Notice of Completion for PO 602329 with **VASQUEZ CONSTRUCTION ENG** for playground sign installation at multiple sites. At a final cost of $46,520.80. [Originator: Purchasing/Fund: General]

2. Change Order No. 1 (additive) and Notice of Completion for Contract C-267-004, Project AH21 with **INCOTECHNIC, INC.,** for Central Elementary School Playground Replacement Project. Board-approved cost before change order: $231,000; Change order amount: $5,008; Cost after change order: $236,008. [Originator: Purchasing/Fund: General]

3. Change Order No. 1 (additive) and Notice of Completion for Contract C-256-056, with **PIANA CONSTRUCTION & PAINTING INC.,** for Vineyard Elementary School Campus Painting Project Rebid. Board-approved cost before change order: $146,600; Change order amount: $5,250; Cost after change order: $151,850. [Originator: Purchasing/Fund: General]

4. Change Order No. 5 (deductive) and Notice of Completion to Contract C-245-305B with **EXTENDA NETWORKS, INC., dba EXTENDA COMMUNICATIONS** for E-Rate Category 2: MDF/IDF Refresh. Total credit of amendment is $19,289.79 for a final cost of $816,289.82. [Originator: Information Services/Fund: E-Rate/General]

5. Contract C-267-203 with **SYNAPSE ADVANCED AUDIOLOGY, INC.**, to provide auditory processing evaluations, services, and training to students in special education programs. Effective July 1, 2026 through June 30, 2027. Total cost not to exceed $20,000. [Originator: SELPA & Equity/Fund: SELPA]

6. Contract C-267-239 with **CDW GOVERNMENT, LLC** for Tenable Vulnerability Management. Effective August 27, 2026 through September 1, 2027 and Tenable Patch Management Cloud Enterprise Subscription. Effective January 9, 2027 through September 1, 2028. Total cost not to exceed $20,295. [Originator: Information Services/Fund: General]

7. Contract C-267-240 with **CONVERGEONE, INC.**, for Cisco C9500 DNA Advantage license renewals. Effective October 3, 2026 through June 30, 2027. Total cost not to exceed $11,378. [Originator: Information Services/Fund: General]

8. Contract C-267-307 with **WESTED** to provide preschool consultation services to OMSD SELPA staff. Effective October 1, 2026 through June 30, 2027. Total cost not to exceed $25,000. [Originator: SELPA & Equity/Fund: SELPA]

9. Contract C-267-319 with **MADRIGAL RESTAURANT INC.,** to provide services selling seafood during the Multicultural Family Festival on October 28, 2026 and other school site events during the 2026 – 2027 school year. Effective October 28, 2026 through June 30, 2027. At no cost to the District. [Originator: SELPA & Equity]

10. Contract C-267-324 with **THE GREENHOUSE MATCHA, LLC** to provide services selling matcha, coffee and pastries during the Multicultural Family Festival on October 28, 2026 and other school site events during the 2026 – 2027 school year. Effective October 28, 2026 through June 30, 2027. At no cost to the District. [Originator: SELPA & Equity]

11. Contract C-267-345 with **DWAYNE RICHARDSON dba DJDJONTHA1SAND2S** to provide DJ services for the Multicultural Family Festival on October 28, 2026, and other school site events during the 2026 – 2027 school year. Effective August 18, 2026 through June 30, 2027. Total cost not to exceed $500. [Originator: SELPA & Equity/Fund: SELPA]

12. Contract C-267-413 with **STATE OF OREGON acting by and through the STATE BOARD OF HIGHER EDUCATION on behalf of the UNIVERSITY OF OREGON** for license agreement for the School Wide Information System (SWIS), the School Wide Information System with Check-in/Check-out (CICO-SWIS) and/or Individual Student Information System SWIS (ISIS-SWIS) in support of the implementation of the Positive Behavioral Interventions and Supports (PBIS) program. Effective September 17, 2026 through June 30, 2027. Total cost not to exceed $27,775. [Originator: Learning & Teaching/Fund: General Restricted]

13. Contract C-267-414 with the **CITY OF MONTCLAIR** for use of Saratoga Park for OMSD softball/baseball games, practices and scrimmages. Effective August 18, 2026 through December 18, 2026. At no cost to the District. [Originator: Learning & Teaching]

14. Contract C-267-415 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 2026-27 Education for Homeless Children and Youth Program. Effective July 1, 2026 through June 30, 2027. Grant in the amount of $111,450. [Originator: Fiscal Services/Fund: General]

15. Contract C-267-416 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 2026-27 21st Century Community Learning Centers (CCLC) Program - Core. Effective July 1, 2026 through June 30, 2027. Grant in the amount of $283,998. [Originator: Fiscal Services/Fund: General]

16. Contract C-267-417 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 2025-26 Individuals with Disabilities Education Act 619 Federal Preschool Grant. Effective July 1, 2025 through September 30, 2027. Grant in the amount of $80,819. [Originator: Fiscal Services/Fund: General]

17. Contract C-267-418 with **BARONA BAND OF MISSION INDIANS** to accept funding for Barona Education Grant for Corona Elementary School to purchase new books for the school library, the book vending machine, and class sets of diverse literature. Effective August 19, 2026. Grant in the amount of $5,000. [Originator: Fiscal Services/Fund: General]

18. Contract C-267-419 with **COURTYARD BY MARRIOTT** for a group sales agreement to block five (5) rooms at the group rate of $189 for the Solution Tree conference on October 14-15, 2026. Effective October 14, 2026 through October 15, 2026. Total cost not to exceed $2,500. [Originator: Learning & Teaching/Fund: General]

19. Contract C-267-420 with **ALPHA INTERPRETING AGENCY, INC.**, to provide translation and interpretation services to OMSD students and their families. Effective July 1, 2026 through June 30, 2027. Total cost not to exceed $100,000. [Originator: SELPA & Equity/Fund: SELPA]

20. Contract C-267-421 with **EIDE BAILLY LLP** to provide non-audit services to the District. Effective January 1, 2027 through December 31, 2027. Total cost not to exceed $10,000. [Originator: Fiscal Services/Fund: General]

21. Contract C-267-422 with **RENAISSANCE LEARNING, INC.,** (Q# Q-564265 v6) to utilize Accelerated Reader and products on the Renaissance platform, along with custom data integration maintenance. Effective July 1, 2027 through June 30, 2028. Total cost not to exceed $110,100. [Originator: Learning & Teaching/Fund: Restricted]

22. Contract C-267-423 with **TEAMOPTIX** to provide software for a coaching (self, team and leadership development) platform for Ontario Christian School. This agreement falls under Private Schools Equitable Services. Effective September 17, 2026 through June 30, 2027. Total cost not to exceed $6,000. [Originator: Learning & Teaching/Fund: Discretionary/Private Schools]

23. Contract C-267-424 with **EVERWAY HOLDCO, LLC** to provide an online essentials learning pathway for unique learning system software to the SEPAT staff. Effective August 1, 2026, through August 30, 2027. Total cost not to exceed $1,000. [Originator: SELPA & Equity/Fund: SELPA]

24. Contract C-267-426 with **DATAFINCH TECHNOLOGIES, INC., dba CATALYST** to provide data tracking software to support special education students. This software allows for streamlined collection and monitoring of student data, graphing of collected data, and automated progress reports to support student progress and program planning. Effective September 1, 2026 through August 31, 2027. Not to exceed an estimated cost of $3,000. [Originator: SELPA & Equity/ Fund: SELPA]

25. Contract C-267-427 with **J.M. KING CONSULTING, INC., dba KING CONSULTING**, to provide Developer Fee Justification Study, School Facilities Needs Analysis, and Enrollment Projection services to the District, on an as-needed basis. Effective October 16, 2026 through June 30, 2027. Total cost not to exceed $50,000. [Originator: Facilities Planning & Operations/Fund: General]

26. Contract C-267-429 with **BRAINPOP** for subscription to help build background knowledge and vocabulary that supports grade-level curriculum across all subjects, in addition to on-demand professional development for teachers at Hawthorne Elementary School. Effective September 1, 2026 through August 31, 2027. Total cost not to exceed $4,500. [Originator: Business Services/Fund: Title I]

27. Contract C-267-430 with **IXL LEARNING** to provide licenses for web-based math and ELA software to assist students at Bon View Elementary School in support of the math and ELA curriculum. Effective September 3, 2026 through September 3, 2027. Total cost not to exceed $8,500. [Originator: Business Services/Fund: General]

28. Contract C-267-432 with **THE ART OF EDUCATION UNIVERSITY** for licenses to support lesson plans and instructional resources designed to support visual arts education at Central Language Academy. Effective August 31, 2026 through August 30, 2027. Total cost not to exceed $800. [Originator: Business Services/Fund: General Restricted]

29. Contract C-267-433 with **THEMES & VARIATIONS, INC.,** for licenses to access online music lessons and to create music for Arroyo Elementary School. Effective October 17, 2026 through October 16, 2027. Total cost not to exceed $200. [Originator: Business Services/Fund: General]

30. Contract C-267-434 with **STARFALL** for supplemental instructional materials and software for students at Hawthorne Elementary School. Materials and software will support early literacy skills. Effective September 2, 2026 through September 1, 2027. Total cost not to exceed $400. [Originator: Business Services/Fund: Title I]

31. Contract C-267-435 with **STARFALL** for supplemental instructional materials and software for students at Sultana Elementary School. Materials and software will provide interactive activities that reinforce literacy, reading, phonics, vocabulary, and math skills. Effective August 5, 2026 through August 4, 2027. Total cost not to exceed $400. [Originator: Business Services/Fund: General]

32. Contract C-267-436 with **STARFALL** for supplemental instructional materials and software for students at Howard Elementary School. Materials and software will provide interactive activities that reinforce literacy, reading, phonics, vocabulary, and math skills. Effective August 5, 2026 through August 4, 2027. Total cost not to exceed $400. [Originator: Business Services/Fund: General]

33. Contract C-267-437 with **DEEP SPACE SPARKLE** for Vista Grande Elementary School teacher membership to The Sparklers Club K-7 Yearly to access art resources to help design and personalize an art program which aligns with art standards. Effective September 1, 2026 through September 1, 2027. Total cost not to exceed $500. [Originator: Business Services/Fund: General Restricted]

34. Contract C-267-438 with **CHESS.COM** for Mariposa Elementary School ChessKid membership licenses for students in chess club to practice chess. Effective September 21, 2026 through September 21, 2027. Total cost not to exceed $500. [Originator: Business Services/Fund: ELOP]

35. Contract C-267-439 with **EDPUZZLE** for Oaks Middle School licenses to access resources to make learning lessons more interactive and engaging and to allow teachers to check student understanding. Effective September 1, 2026 through June 1, 2027. Total cost not to exceed $3,000. [Originator: Business Services/Fund: General]

36. Contract C-267-440 with **SCREENCASTIFY** to provide access to its screencasting software for Ramona Elementary School staff to create presentations, trainings, and lessons. Effective December 1, 2026 through December 1, 2027. Total cost not to exceed $600. [Originator: Business Services/Fund: General]

37. Contract C-267-441 with **LEARNING A-Z** for Reflex & Frax Site Licenses in support of math fluency for Monte Vista Elementary School. Effective October 1, 2026 through October 1, 2027. Total cost not to exceed $6,000. [Originator: Business Services/Fund: Title I]

38. Contract C-267-442 with **THE ART OF EDUCATION** for licenses to support lesson plans and instructional resources designed to support visual arts education at Montera Elementary School. Effective March 1, 2027 through February 28, 2028. Total cost not to exceed $800. [Originator: Business Services/Fund: General Restricted]

39. Contract C-267-443 with **SPECTRUM BUSINESS** to give Spectrum a right to enter Briggs to install, maintain, and remove equipment needed to provide Spectrum's services to customers. Effective September 17, 2026 through September 16, 2031. At no cost to the District. [Originator: Business Services]

40. Contract C-267-444 with **DISCOVERY CUBE ORANGE COUNTY** to provide Independent Discovery field trip for Elderberry Elementary School students. The educational activities are aligned to and support the science curriculum. Effective on October 14, 2026. Total cost not to exceed $1,100. [Originator: Business Services/Fund: General]

41. Contract C-267-445 with **GOT YEARBOOKS?** for the yearbook class to utilize the yearbook creation program to design De Anza Middle School's yearbook. Effective on July 1, 2026 through June 30, 2027. Total cost will depend on the number of yearbooks purchased. The cost of each yearbook is $25.95. [Originator: Business Services/Fund: General]

42. Contract C-267-446 with **LEWIS FAMILY PLAYHOUSE** for Elderberry Elementary School students to attend Snowy Day a theater production in support of the Visual and Performing Arts curriculum. Effective January 13, 2027. Total cost not to exceed $800. [Originator: Business Services/Fund: General]

43. Contract C-267-447 with **LEWIS FAMILY PLAYHOUSE** for Elderberry Elementary School students to attend a National Geographic Live: Wild Wolves of Yellowstone theater production in support of the Visual and Performing Arts curriculum. Effective January 25, 2027. Total cost not to exceed $800. [Originator: Business Services/Fund: General]

44. Contract C-267-448 with **ALL FOR KIDZ, INC., dba THE NED SHOW** to provide assembly for students at Richard Haynes Elementary School. This performance enables students to discover how to activate a growth mindset to overcome a myriad of challenges. Effective September 18, 2026 through June 30, 2027. At no cost to the District. [Originator: Business Services]

45. Contract C-267-449 with **MYSTERY SCIENCE** for school membership and access to lessons for Vineyard STEAM Academy in support of the science curriculum. Effective July 1, 2026 through June 30, 2027. Total cost not to exceed $2,200. [Originator: Business Services/Fund: Title I]

46. Contract C-267-450 with **MYSTERY SCIENCE** for school membership and access to lessons for Vineyard STEAM Academy in support of the science and writing curriculum. Effective July 1, 2026 through June 30, 2027. Total cost not to exceed $2,800. [Originator: Business Services/Fund: Title I]

47. Contract C-267-451 with **LEARNING A-Z** for Raz-Plus Site Licenses for Vineyard STEAM Academy to access reading resources. Effective October 15, 2026 through June 30, 2027. Total cost not to exceed $6,000. [Originator: Business Services/Fund: Title I]

48. Contract C-267-452 with **THE INSTITUTE FOR ARTS INTEGRATION AND STEAM** for schoolwide online subscription to access resources in support of STEAM instruction for Vineyard STEAM Academy. Effective August 1, 2026 through June 30, 2027. Total cost not to exceed $12,500. [Originator: Business Services/Fund: Title I]

49. Contract C-267-453 with **THOR'S REPTILE FAMILY** to provide assemblies for students at Monte Vista Elementary School, Ramona Elementary School, and Euclid Language Academy. The assemblies are aligned to and support the science curriculum. Effective September 17, 2026 through June 30, 2027. Total cost not to exceed $3,200. [Originator: Business Services/Fund: General/Donations]

50. Contract C-267-455 with **TRUTH COMPUTING INC.,** to deliver high-impact student engagement initiatives in support of the Promise Scholars programs and provide technical expertise to modernize the District's digital infrastructure, including the consultation and development of software systems and programs, with AI capabilities. Effective October 16, 2026 through October 15, 2029. Total cost not to exceed $45,000. [Originator: Learning & Teaching/Fund: General]

51. Contract C-267-456 with **MARK GRIFFITHS dba MARC GRIFFITHS** to provide assemblies for students at Howard Elementary School. Assemblies will promote well-being, kindness, attitude, and personal responsibility. Effective September 1, 2026 through June 30, 2027. Total cost not to exceed $1,000. [Originator: Business Services/Fund: CCSPP]

52. Contract C-267-457 with **TACOS LOS PRIMOS** to operate a food booth at Euclid Language Academy's Fall Festival. Effective September 16, 2026 through June 30, 2027. At no cost to the District. [Originator: Business Services]

53. Contract C-267-481with **CHILDREN AND FAMILIES COMMISSION FOR SAN BERNARDINO COUNTY** to provide a Pop-Up Literacy Tour to the Ontario-Montclair School District community. This is a great opportunity for families and students to come and receive great content and free books. Effective October 1, 2026 through October 31, 2026. At no cost to the District. [Originator: SELPA & Equity]

54. Contract C-267-482 with **WHAT THE CHURRO** to operate a food booth at Euclid Language Academy's Fall Festival. Effective September 16, 2026 through June 30, 2027. At no cost to the District. [Originator: Business Services]

55. Contract C-267-483 with **LA GARRAFA FROZEN DELIGHTS** to operate a food booth at Euclid Language Academy's Fall Festival. Effective September 16, 2026 through June 30, 2027. At no cost to the District. [Originator: Business Services]

56. Contract C-267-484 with **LA DULCERIA CULICHI** to operate a food booth at Bon View Elementary School's Harvest Festival. Effective September 16, 2026 through June 30, 2027. At no cost to the District. [Originator: Business Services]

57. Correction to Contract C-256-242 with **GOBO LLC** for the translation of the LCAP infographic kit and providing the infographic. Effective July 1, 2025 through June 30, 2028. Correction is to the total cost. The annual cost is $4,500 for total cost of $13,500. New total cost not to exceed $4,500 annually. [Originator: Learning & Teaching/Fund: General]

58. Amendment M1 to Contract C-256-642 with **SGH ARCHITECTS** to provide architectural services for new construction and modernizations District-wide. Effective May 8, 2026 through June 30, 2029. Amendment is to increase by $150,000 for a total revised cost not to exceed $400,000 annually. This increase allows – but does not require – the District to utilize the services of SGH Architects on various construction projects, including but not limited to various projects at the Euclid Elementary School. [Originator: Facilities Planning and Operations/Fund: General]

59. Amendment M1 to Contract C-267-226 with **CDW GOVERNMENT, LLC** for three additional Veema Data licenses. Effective July 29, 2026 through July 28, 2027. The amendment estimated at a cost of $3,525 for a revised total cost not to exceed $7,725. All other properties of the agreement remain unchanged. [Originator: Information Services/Fund: General]

60. Amendment M1 to Contract C-267-351 with **CHAFFEY JOINT UNION HIGH SCHOOL DISTRICT** to hold sports events for OMSD students in support of physical fitness at Ontario High School. The amendment is to use Graber fields from November 2026 through March 2027 at an additional cost of $2,700. Effective November 7, 2026 through March 13, 2027. Total amendment cost not to exceed $2,700 for a revised total cost not to exceed $3,200. [Originator: Learning & Teaching/Fund: ELOP]

61. Amendment M2 to Contract C-190-377 with **GALLAGHER BENEFIT SERVICES, INC.**, to provide employee benefit consulting services to the District and consult with its employees, representatives, agents, and contractors, and provide Dependent Eligibility Audit Service. Amendment is to cost and services. Effective August 21, 2026, until termination. Cost not to exceed $106,500 for Dependent Audit year. All other properties of agreement remain unchanged. [Originator: Fiscal Services/Fund: General]

62. Amendment M2 to Contract C-245-292 with **VASQUEZ CONSTRUCTION GENERAL ENGINEERING** for the renewal of Field Striping of OMSD School Fields for Soccer and Football Activities. Effective July 1, 2026 through June 30, 2027. Estimated cost of $104,500. [Originator: Purchasing/Fund: General/ELOP]

63. Amendment M3 to Contract C-245-274 with **GNA-BROOK FIRE PROTECTION, INC.**, to provide inspection services for fire suppression systems District-wide. The amendment is to increase the cost to include yearly fire hydrant inspections. The amendment increases the annual cost by $20,000, to a revised total not to exceed $75,000 annually. All other properties of the agreement remain unchanged. [Originator: Facilities Planning & Operations/Fund: General]

64. Amendment M4 to Contract C-223-193 with **FROG ENVIRONMENTAL** to provide storm water monitoring and related administrative services to comply with the Industrial General Permit regulations imposed by the State Water Resources Control Board. Amendment is to cost and term. Effective July 1, 2026 through June 30, 2027. Total cost of amendment not to exceed $4,473 for a revised cost not to exceed $18,618. [Originator: Transportation/Fund: General]

65. Authorize use of CMAS Contract 3-24-05-1014 on an as needed basis, for the purchase of technology goods and services from **J. SWEIGART INC., dba BDJTECH** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2026 through May 31, 2027. Total estimated cost of $500,000. [Originator: Purchasing/Fund: General]

66. Settlement Agreement **SA-2627-04**, OMSD, in collaboration with the parents, drafted a settlement agreement to fund $8,000 in compensatory education to reimburse tutoring services provided by Sylvan Learning Center and $6,000 in attorney fees.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Acceptance of Gifts/Donations (GDR 2627-03)**

REQUESTED ACTION

Approve the Acceptance of Gifts/Donations (GDR 2627-03) to benefit and provide additional resources for District schools and/or programs.

BACKGROUND INFORMATION

In accordance with Board Policy/Administrative Regulation 3290, donations valued at $200 or more made to the District by individuals and organizations are presented to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President shall send a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.

Prepared by: Phil Hillman, Chief Business Official _____

FINANCIAL IMPLICATIONS

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official _____

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Acceptance of Gifts/Donations (GDR 2627-03).

Approved by: James Q. Hammond, Superintendent _____

Exhibit A

ACCEPTANCE OF GIFTS/DONATIONS

Submitted to the Board of Trustees for Approval on October 15, 2026

Name of Donor	School/Department	Designated Use	Monetary/Items Donated
Central Language Academy PTA	Central Language Academy	Field Trips	$10,000
Central Language Academy PTA	Central Language Academy	6th Grade Science Camp	$1,500
Masoumeh Moussavi	Health & Wellness Services	Feeding Students	$300
Haynes School PTO	Richard Haynes Elementary School	Field Trips	$1,202.66
Fagen Friedman & Fulfrost, LLP	SELPA & Equity Division	Words Matter Initiative	$500
Mt. San Antonio College Foundation	Sultana Elementary School	Field Trips	$800
Sultana PTO	Sultana Elementary School	Field Trips	$1,500

*For non-monetary items estimated values are provided by the donors.

(Ref. b 4.2)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Budget Adjustments for July 2026 to August 2026**

REQUESTED ACTION

Approve Budget Adjustments for July 2026 to August 2026.

BACKGROUND INFORMATION

Education Code sections 42600-42602 authorize the Board to approve necessary budget adjustments that increases, decreases, or adjusts the District's budgeted revenues, expenditures and fund balances.

Throughout the fiscal year, adjustments to the District's budget are necessary to reflect any changes in the revenue and expenditure assumptions. Examples of common adjustments range from changes in State revenue assumptions, to changes in expenditure estimates due to collective bargaining agreements, to updated actuarial information. All District fund types are subject to budget adjustments, and as needed are presented as Exhibit 'A' for approval.

Prepared by: Phil Hillman, Chief Business Official _____

FINANCIAL IMPLICATIONS

Preparing and presenting budget adjustments have no direct financial impact; rather, any budget increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Reviewed by: Phil Hillman, Chief Business Official _____

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve Budget Adjustments for July 2026 to August 2026.

Approved by: James Q. Hammond, Superintendent _____

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Unrestricted)**

Period Covered: **July 1, 2026 - August 31, 2026**

	Increases	Decreases	Net Change
Revenues			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
Expenditures			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	3,000	-	3,000
Other Operating Expenditures	905,742	908,742	(3,000)
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	5,935	(5,935)
Subtotals – Expenditures	908,742	914,677	(5,935)
Net Increase/(Decrease) to Fund Balance			5,935

General description of above budget transfers, increases and decreases:
Routine budgeted expenditure adjustments are made between major object categories.

(Ref. b 5.2)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Restricted)**

Period Covered: **July 1, 2026 - August 31, 2026**

	Increases	Decreases	Net Change
Revenues			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
Expenditures			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	659,276	659,276	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	659,276	659,276	-
Net Increase/(Decrease) to Fund Balance			-

General description of above budget transfers, increases and decreases:
Routine budgeted expenditure adjustments are made between major object categories.

(Ref. b 5.3)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Child Development Fund**

Period Covered: **July 1, 2026 - August 31, 2026**

	Increases	Decreases	Net Change
Revenues			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
Expenditures			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	18,565	-	18,565
Other Operating Expenditures	76,500	1,000	75,500
Capital Outlay	-	-	-
Other Uses and Transfers Out	5,935	-	5,935
Subtotals – Expenditures	101,000	1,000	100,000
Net Increase/(Decrease) to Fund Balance			(100,000)

General description of above budget transfers, increases and decreases:
The increase in budgeted expenditures includes prior-year carryover for the Child Development Fund. Routine budgeted expenditure adjustments are made between major object categories.

(Ref. b 5.4)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Cafeteria Fund**

Period Covered: **July 1, 2026 - August 31, 2026**

	Increases	Decreases	Net Change
Revenues			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
Expenditures			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	11,450	11,450	-
Capital Outlay	44,667	-	44,667
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	56,117	11,450	44,667
Net Increase/(Decrease) to Fund Balance			(44,667)

General description of above budget transfers, increases and decreases:
Budgeted Capital Outlay expenses increased to account for the oven replacement project.

(Ref. b 5.5)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Building Fund**

Period Covered: **July 1, 2026 - August 31, 2026**

	Increases	Decreases	Net Change
Revenues			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
Expenditures			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	119,000	119,000	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	119,000	119,000	-
Net Increase/(Decrease) to Fund Balance			-

General description of above budget transfers, increases and decreases:
Routine budgeted expenditure adjustments are made between major object categories.

(Ref. b 5.6)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Capital Facilities Fund**

Period Covered: **July 1, 2026 - August 31, 2026**

	Increases	Decreases	Net Change
Revenues			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
Expenditures			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	13,000	13,000	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	13,000	13,000	-
Net Increase/(Decrease) to Fund Balance			-

General description of above budget transfers, increases and decreases:
Routine budgeted expenditure adjustments made between major object categories.

(Ref. b 5.7)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Special Reserve for Capital Outlay Programs**

Period Covered: **July 1, 2026 - August 31, 2026**

	Increases	Decreases	Net Change
Revenues			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
Expenditures			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	16,000	16,000	-
Capital Outlay	1,495,000	-	1,495,000
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	1,511,000	16,000	1,495,000
Net Increase/(Decrease) to Fund Balance			(1,495,000)

General description of above budget transfers, increases and decreases:
Budgeted expenditures increased to account for planned construction projects, such as the facilities master plan, window replacement, and locker room replacement. Routine budgeted expenditure adjustments made between major object categories.

(Ref. b 5.8)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Self-Insurance Fund**

Period Covered: **July 1, 2026 - August 31, 2026**

	Increases	Decreases	Net Change
Revenues			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
Expenditures			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	5,000	5,000	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	5,000	5,000	-
Net Increase/(Decrease) to Fund Balance			-

General description of above budget transfers, increases and decreases:
Routine budgeted expenditure adjustments made between major object categories.

(Ref. b 5.9)

Consent Calendar

(c) Human Resources

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Certificated Personnel Recommendations Report #CERT2627-1015**

REQUESTED ACTION

Approve Certificated Personnel Recommendations.

EMPLOYMENT

NAME	ASSIGNMENT	EFFECTIVE
Daisy Guerra	Teacher/Corona	09/21/2026
Wubing Guo	School Nurse/Health & Wellness	09/28/2026
Matthew Tineo	Teacher/Vista Grande	09/16/2026
Andrea Waring-Gaines	Teacher/Arroyo	09/15/2026

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE

NAME	ASSIGNMENT	EFFECTIVE
Emma Bolivar	Teacher/Corona to Teacher on Assignment-Literacy Coach/Corona	09/10/2026
Vista Kushesh	Psychologist/Briggs-SPED to 39-Month List	09/03/2026
Jennifer Merry	Teacher on Assignment-Curriculum Support/ Briggs-L&T to Acting Assistant Principal/Monte Vista	01/01/2027
I-Esha Scott	Assistant Principal/Del Norte to Acting Principal/Del Norte (11/01/26 through 02/28/27)	11/01/2026
Nancy Veira	Teacher/Serrano to Teacher on Assignment/Oaks	08/14/2026

REHIRE

NAME	ASSIGNMENT	EFFECTIVE

None.

CERTIFICATED SUBSTITUTES

NAME	ASSIGNMENT	EFFECTIVE
Briana Ambriz	Substitute Teacher	09/28/2026
Lydia Avila Guerrero	Substitute Teacher	09/08/2026
Emily Campos	Substitute Teacher	09/18/2026

CERTIFICATED SUBSTITUTES (continued)

NAME	ASSIGNMENT	EFFECTIVE
Mariela Castro	Substitute Teacher	09/24/2026
Jason Diaz	Substitute Teacher	09/21/2026
Francisco Gamboa	Substitute Teacher	09/14/2026
Vanessa Hidalgo	Substitute Teacher	09/08/2026
Mark Maples	Substitute Teacher	10/05/2026
Jaylin Roberts	Substitute Teacher	09/09/2026
Asher Russ	Substitute Teacher	09/09/2026
Abigail Server	Substitute Teacher	09/10/2026
Sofia Vasquez	Substitute Teacher	09/14/2026

REQUESTS FOR LEAVE OF ABSENCE

NAME	LEAVE REQUEST	EFFECTIVE
Xaundra Anaya	Teacher/Monte Vista Medical Leave	10/15/2026-01/07/2027
Jessica Arguelles	Teacher/Howard Parental Leave	10/06/2026-01/18/2027
Lisa Bahna	Teacher on Assignment-Magnet Coordinator/ Hawthorne Extended Medical Leave	10/31/2026-11/09/2026
Theresa Baird	Teacher/Bon View Medical Leave	09/24/2026-01/23/2027
Lizet Basurto Martinez	SPED Teacher/El Camino FMLA Leave	09/21/2026-12/17/2026
Bianca Carrillo	SPED Teacher/Lincoln Medical Leave	09/21/2026-10/06/2026
Irma Cazares	Teacher/Sultana Extended Medical Leave	09/29/2026-11/08/2026
Brooke Corder	Teacher/Vina Danks Extended Medical Leave	10/01/2026-11/08/2026
Brooke Corder	Teacher/Vina Danks FMLA Leave	11/09/2026-12/17/2026
Jennifer Grimstad	Teacher/Arroyo Intermittent FMLA Leave	08/12/2026-06/30/2027

REQUESTS FOR LEAVE OF ABSENCE (continued)

NAME	LEAVE REQUEST	EFFECTIVE
Margaretha Jennings	Speech Language Pathologist/Briggs-SPED Intermittent FMLA Leave	09/07/2026-11/01/2026
Jennifer Jimenez	Teacher/Moreno Extended Medical Leave	09/25/2026-10/09/2026
Amy Lai	Speech Language Pathologist/Briggs-SPED FMLA Leave	10/08/2026-01/06/2027
Jennifer Lee	Music Teacher/Kingsley Extended Medical Leave	10/26/2026-11/05/2026
Brian McNeeley	Teacher/Edison Extended Medical Leave	09/30/2026-11/01/2026
Adriana Melgoza	Principal/Sultana Extended Medical Leave	10/01/2026-12/31/2026
Christina Moore	Teacher/Haynes Unpaid Leave	09/28/2026-11/30/2026
Alicia Parker	Teacher/Moreno Unpaid Leave	10/22/2026-01/01/2027
Kristine Sanders	Teacher/Howard FMLA Medical Leave	09/14/2026-09/18/2026
Kristine Sanders	Teacher/Howard Medical Leave	09/21/2026-11/21/2026
Jennifer Torres	Teacher/Central FMLA Medical Leave	09/15/2026-10/05/2026
Elizabeth Vasquez	School Psychologist/Briggs-SPED Extended Medical Leave	09/08/2026-11/04/2026

REVISED APPROVED LEAVE OF ABSENCE

NAME	ASSIGNMENT	APPROVED DATES	REVISED DATES
Amy Lai	Speech Language Pathologist/ Briggs-SPED Medical Leave	07/21/2026-10/13/2026	07/21/2026-10/07/2026

REVISED APPROVED LEAVE OF ABSENCE (continued)

NAME	ASSIGNMENT	APPROVED DATES	REVISED DATES
Crystal Ordorica	SPED Teacher/Lincoln Medical Leave	08/24/2026-09/24/2026	08/24/2026-09/14/2026

VARIABLE TERM WAIVER

NAME	ASSIGNMENT	EFFECTIVE
Lynne Lee	Teacher/Montera	07/30/2026

REPORT OF ACTION TAKEN BY THE BOARD OF TRUSTEES IN CLOSED SESSION ON SEPTEMBER 17, 2026:

Position Title: Principal

On a motion by Trustee Brake, seconded by Trustee Rivas, the Board of Trustees voted 4 to 0, to approve the resignation agreement of Principal Employee Case #2026-27-002D. Trustee Martinez was absent.

Position Title: Acting Principal

On a motion by Trustee Rivas, seconded by Trustee Brake, the Board of Trustees voted 4 to 0, to appoint Certificated Management Employee Case #2026-27-004A as Acting Principal, Vineyard STEAM Academy. Trustee Martinez was absent.

RETIREMENT, RESIGNATION, RELEASE AND TERMINATION

NAME	ASSIGNMENT	EFFECTIVE
Kimberley Brice	Teacher/Monte Vista	09/04/2026
Sultana Dixon	Principal/Monte Vista	12/31/2026

Prepared by: Hector Macias, Deputy Superintendent, Human Resources

Reviewed by: Phil Hillman, Chief Business Official

Approved by: James Q. Hammond, Superintendent

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Classified Personnel Recommendations Report #CLA2627-1015**

REQUESTED ACTION

Approve Classified Personnel Recommendations.

EMPLOYMENT

NAME	ASSIGNMENT	EFFECTIVE
Nancy Abarca	IA-Learning Needs/Kingsley	09/28/2026
Gerardo Arellano-Franco	IA-Learning Needs/Kingsley	09/28/2026
Maria Barajas	Instructional Asst./Edison	09/14/2026
Juan Bernal	PE Asst./Briggs-L&T	09/15/2026
Cheryl Brigman	Special Needs Program Asst./Lincoln	10/09/2026
Leslie Castro	School Office Asst./Haynes 2.5 hours	09/17/2026
Demetris Champ	IA-Learning Needs/Arroyo	09/14/2026
Jacob Chavez	PE Asst./Briggs-L&T	09/16/2026
Kimberly Collins	PE Asst./Briggs-L&T	09/08/2026
Kimberly Cortez-De la Cruz	IA-Learning Needs/Sultana	08/28/2026
Gloria Hernandez	Proctor/Mariposa	09/28/2026
Gisselle Infante	Instructional Asst./Ramona	09/22/2026
Andrea Jardines	IA-Learning Needs/Monte Vista	10/06/2026
Stephanie Lara-Guerra	School Office Asst. I/Berlyn	10/06/2026
Ana Ledezma	IA-Learning Needs/Bon View	09/28/2026
Jasmin Lopez Pascual	Instructional Asst./Sultana	09/08/2026
Ana Lucero	HR Analyst-Certificated/Briggs-HR	10/06/2026
Cassandra Macias	IA-Learning Needs/Lehigh	09/08/2026
Jacqueline Macias	School Family Outreach Asst./Hawthorne	09/18/2026
Destiny Martinez	Special Needs Program Asst./Lincoln	10/05/2026
Lonyae Miller	IA-Learning Needs/Euclid	10/01/2026
Noemy Miranda	Student Records Asst./Serrano 4 hours	09/09/2026
Roman Montecino	Custodian/Information Services, Warehouse & Operations	09/16/2026
Damaris Mora	Instructional Asst./El Camino	09/01/2026
Jessica Nava	Proctor/Mission	09/04/2026
Emily Ojeda	Instructional Asst./Edison	09/01/2026
Jazmin Perez	Instructional Asst./Monte Vista	09/24/2026
Laura Pineda	Early Childhood Education Asst./Lehigh	09/01/2026
Koral Pinzon	Proctor/Arroyo	10/01/2026
Karen Riveros Maldonado	School Office Asst. I/SOAR Academy	09/01/2026
Jeanine Serrano	Instructional Asst./Moreno	09/16/2026

EMPLOYMENT (continued)

NAME	ASSIGNMENT	EFFECTIVE
Emily Silva	IA-Learning Needs/Howard	09/14/2026
Jaime Tapia-Andrade	IA-Learning Needs/Elderberry	09/08/2026
Jamie Tarango	School Family Outreach Asst./Moreno	09/17/2026
Martha Torales	Custodian/Lincoln	09/16/2026
Sara Torres	Instructional Asst./Moreno	09/16/2026
Zulema Torres	IA-Learning Needs/Berlyn	09/29/2026
Kiara Valdez-Garcia	IA-Learning Needs/Haynes	09/22/2026
Elena Vega	Special Needs Program Asst./Vina Danks	09/21/2026
Brian Villalobos	Custodian/De Anza	09/24/2026
Stephen Waddoups	IA-Learning Needs/Berlyn	09/08/2026
Maya Winnick	Instructional Asst./Kingsley	09/23/2026

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE

NAME	ASSIGNMENT	EFFECTIVE
Cira Abundis	Proctor/Vineyard 3.5 hours to 3.75 hours	10/09/2026
Andrew Acevedo	Custodian/Haynes to Painter/Briggs-Operations	09/21/2026
Serrina Albarran	IA-Learning Needs/Vineyard to Bon View	09/29/2026
Brady Almeida	PE Asst./Briggs-L&T to Student Mentor & Campus Asst./Vista Grande	09/14/2026
Sara Altamirano Salas	Instructional Asst./Central to Berlyn	09/14/2026
Maria Barajas	Proctor/Edison 4.5 hours to 1 hour	09/14/2026
Luisa Castaneda	Bus Driver/Transportation 6 hours to 6.25 hours	09/16/2026
Maria Del Pilar	Proctor/Berlyn to Oaks	08/24/2026
Liliana Gonzalez	PE Asst./Briggs-L&T to School Family Outreach Asst./Howard	08/17/2026
Terria Harris	Instructional Asst./Moreno to Montera	09/01/2026
Dulce Ibarra De Rios	Proctor/Monte Vista 3.25 hours to 3.75 hours	09/30/2026
Anais Lopez	Proctor/Sultana 3 hours to 6.75 hours	09/08/2026
Julian Macias	IA-Learning Needs/Lehigh to Mission	09/30/2026
Lauren Mejico	Human Resources Analyst-Certificated/Briggs-HR to Human Resources Analyst-Classified/Briggs-HR	10/01/2026
Jesus Ordonez Moreno	Grounds & Maintenance Worker I/Briggs-Operations to Grounds & Maintenance Worker II/Briggs-Operations	09/14/2026
Monique Orozco	Proctor/Monte Vista to Special Needs Program Asst./Monte Vista	09/21/2026
Sarahi Santistevan	Car Driver/Transportation to Behavior Intervention Asst./El Camino	09/21/2026
Stephanie Torres	Special Needs Program Asst./Berlyn to Moreno	09/14/2026
Manuel Vasquez	Utility Maintenance Worker/Briggs-Operations to Campus Safety Officer/Briggs-CWA	10/01/2026
Kayla Weinreich	Instructional Asst./Ramona to Central	10/02/2026

Classified Personnel Recommendations Report #CLA2627-1015
October 15, 2026

CLASSIFIED SUBSTITUTES

NAME	ASSIGNMENT	EFFECTIVE
Joseph Avila	Substitute PE Asst.	09/10/2026
Aranza Carranza Isguerra	Substitute Proctor	09/22/2026
Adrianna Corrales	Substitute Proctor	09/08/2026
Giovanni Forester	Substitute Custodian	09/28/2026
Kendel Gaines	Substitute Licensed Vocational Nurse	09/25/2026
Karla Gonzalez	Substitute Instructional Asst.	09/21/2026
Araceli Montes De Oca	Substitute Proctor/School Office Asst.	09/11/2026
Luis Miguel Partida	Substitute Behavior Intervention Asst./Learning Needs	09/17/2026
Koral Pinzon	Substitute Proctor	09/23/2026
Karla Solis	Substitute Food Service Asst.	09/11/2026
Adeline Villaman	Substitute Special Needs Program Asst.	09/17/2026

REHIRE

NAME	ASSIGNMENT	EFFECTIVE
None.		

SHORT TERM ASSIGNMENT CLASSIFIED PERMANENT EMPLOYEES AND SUBSTITUTES

NAME	ASSIGNMENT	EFFECTIVE
None.		

REQUESTS FOR LEAVE OF ABSENCE

NAME	LEAVE REQUEST	EFFECTIVE
Mariela Alvarez	Senior Translator-Spanish/Briggs-L&T Medical Leave	09/25/2026-10/23/2026
Norma Arredondo-Fernandez	Clinical Therapist I/Health & Wellness Extended Medical Leave	09/26/2026-10/21/2026
Alicia Arroyo	School Family Outreach Asst./Arroyo Extended Medical Leave	09/24/2026-10/05/2026
Alejandra Ballar	Special Needs Program Asst./Serrano Medical Leave	09/09/2026-11/04/2026
Christina Cross	Proctor/Moreno Extended Medical Leave	09/04/2026-09/13/2026

(Ref. c 2.3)

REQUESTS FOR LEAVE OF ABSENCE (continued)

NAME	LEAVE REQUEST	EFFECTIVE
Madeleine Dahlen	School Administrative Asst. I/Buena Vista Extended Medical Leave	09/16/2026-09/24/2026
Regina Dunnagan	Instructional Asst./Bon View Medical Leave	09/21/2026-11/22/2026
Guadalupe Fregoso	IA-Learning Needs/Del Norte Extended FMLA Leave	08/04/2026-10/12/2026
Elizabeth Flores Arias	Proctor/Vernon Medical Leave	09/25/2026-11/05/2026
Grace Hernandez	Bus Driver/Transportation Extended Medical Leave	09/30/2026-10/28/2026
Hazelit Kazmere	Proctor/Edison Extended Medical Leave	09/18/2026-12/11/2026
Gabriela Lira Rios	Licensed Vocational Nurse/Health & Wellness Medical Leave	09/21/2026-10/16/2026
Krista Langford	IA-Learning Needs/Wiltsey Extended Medical Leave	09/14/2026-09/22/2026
Krista Langford	IA-Learning Needs/Wiltsey Parental Leave	09/23/2026-11/17/2026
Sebastian Martinez	Custodian/Howard Extended Medical Leave	09/13/2026-10/11/2026
Miriam Quates-Jackson	IA-Learning Needs/Bon View Medical Leave	09/08/2026-10/05/2026
Lesley Stevens	Food Service Asst. III/Central Production Kitchen Medical Leave	09/21/2026-10/04/2026
Manal Tadrous	IA-Learning Needs/Oaks Medical Leave	09/15/2026-10/02/2026
Blanca Velasco	IA-Behavior Intervention/El Camino FMLA Leave	09/21/2026-11/13/2026

Classified Personnel Recommendations Report #CLA2627-1015
October 15, 2026

REVISED APPROVED LEAVE OF ABSENCE

NAME	ASSIGNMENT	APPROVED DATES	REVISED DATES

None.

REPORT OF ACTION TAKEN BY THE BOARD OF TRUSTEES IN CLOSED SESSION ON SEPTEMBER 17, 2026:

Position Title: Custodian

On a motion by Trustee Brake, seconded by Trustee Rivas, the Board of Trustees voted 4 to 0, to adopt the recommendation of the hearing officer and terminate the employment of Custodian Employee Case #2026-27-001D, effective September 18, 2026, and issue appropriate notices. Trustee Martinez was absent.

Position Title: Lead Campus Safety Officer

On a motion by Trustee Galvez, seconded by Trustee Brake, a vote of 4 to 0, the Board of Trustees took action to approve the resignation and settlement agreement of Campus Safety Officer Employee Case #2026-27-003D, effective September 30, 2026. Trustee Martinez was absent.

Title: Parent

On a motion by Trustee Galvez, seconded by Trustee Rivas, a vote of 4 to 0, the Board of Trustees took action and denied the appeal under BP 1313, to the District's Notice of Civility Policy and Revocation of Campus access to Case #2026-27-006C. Trustee Martinez was absent.

RETIREMENT, RESIGNATION, PROBATIONARY RELEASE, LAYOFF AND TERMINATION

NAME	ASSIGNMENT	EFFECTIVE
Lizette Baeza	Food Service Asst. II/Oaks	09/17/2026
Kimberly Collins	PE Asst./Briggs-L&T	09/22/2026
Diane Gonzalez	Fiscal Services Specialist/Briggs-Accounting	12/30/2026
Karla Gonzalez	Instructional Asst./Kingsley	09/10/2026
Brenda Govea	Early Childhood Education Asst./Sultana and Bon View	10/02/2026
Columba Hernandez	Proctor/Howard	09/08/2026
Noah Leon	Instructional Asst./SOAR Academy	07/01/2026
Dayana Martinez	Proctor/Monte Vista	09/10/2026
Alexis Mikesell	Instructional Asst./Mission	09/25/2026
Noemy Miranda	Student Records Asst./Serrano	09/28/2026
Noah Northey	PE Asst./Briggs-L&T	09/11/2026
Brianda Perez Rodriguez	Student Mentor & Campus Asst./Arroyo	06/01/2026

RETIREMENT, RESIGNATION, PROBATIONARY RELEASE, LAYOFF AND TERMINATION
(continued)

NAME	ASSIGNMENT	EFFECTIVE
Angela Valderrama	Licensed Vocational Nurse/Health & Wellness	10/09/2026
Kayla Weinreich	Instructional Asst./Ramona	09/22/2026

Prepared by: Hector Macias, Deputy Superintendent, Human Resources

Reviewed by: Phil Hillman, Chief Business Official

Approved by: James Q. Hammond, Superintendent

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **New Job Description for Physical Therapist Assistant Position**

REQUESTED ACTION

Approve the New Job Description for Physical Therapist Assistant Position.

BACKGROUND INFORMATION

The Ontario-Montclair School District ("District") and the California School Employees Association and its Chapter #108 ("CSEA") entered into a Memorandum of Understanding ("MOU") regarding the establishment of a new Physical Therapist Assistant position. The position will support the District's ability to provide educationally related physical therapy services to identified special education students under the supervision of a Physical Therapist.

The addition of this position will expand the District's capacity to serve a wider range of students who require physical therapy services identified through their Individualized Education Programs (IEPs). The Physical Therapist Assistant will assist with implementing and monitoring intervention plans, providing physical therapy treatments and functional activities, documenting services and student progress, and collaborating with educational staff, families, and other service providers. The position must meet applicable state licensure, professional training, and special education requirements.

The new Job Description for the Physical Therapist Assistant position is included in Exhibit A. The MOU is attached as Exhibit B.

Prepared by: Hector Macias, Deputy Superintendent, Human Resources

FINANCIAL IMPLICATIONS

The hourly range for the Physical Therapist Assistant new position is $35.40 - $42.22 (Range 50) for 180 days.

Reviewed by: Phil Hillman, Chief Business Official

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the New Job Description for Physical Therapist Assistant Position.

Approved by: James Q. Hammond, Superintendent

(Ref. c 3.1)

Exhibit A

Ontario-Montclair School District

CLASSIFICATION SPECIFICATION

Physical Therapist Assistant
Range 50

GENERAL PURPOSE

Under the general direction of the Assistant Superintendent, SELPA, or designee, the School Physical Therapist Assistant works under the supervision of the school physical therapist as a member of the educational team to provide educationally related physical therapy services to identified special education students and reports on the student's progress in attaining goals and objectives as identified in the IEP. Employees in this classification receive limited supervision within a framework of standard policies and procedures. This job class requires that employees meet national and state practice codes and standards as well as professional training and certification standards.

ESSENTIAL JOB FUNCTIONS

1. Provide effective and appropriate physical therapy services to special needs students.
2. Assist the Physical Therapist in gathering, organizing and reporting assessment data and progress monitoring.
3. In support of students' Individualised Education Program (IEP) goals and objectives, implement and monitor intervention plans utilizing appropriate instructional settings, strategies and curricula.
4. Perform physical therapy treatments, including the use of modalities, manual techniques and common exercise techniques. Instruct and guide students through functional activities, such as transfers, gait and balance activities.
5. Work cooperatively with educational staff and/or agencies providing services to the student or family; act as a resource and provide training and in-service opportunities, as needed.
6. Assist Physical Therapist in the management and maintenance of Physical Therapy programs.
7. Observe and follow treatment precautions as identified by Physical Therapist.
8. Observe for changes in student responses and report changes to Physical Therapist.
9. Provide daily and timely student chart documentation of interventions and services provided.
10. Provide education and training to students and caregivers, while incorporating learning style preferences. Assess education and training responses.
11. Maintain a system of documentation that is professional, efficient and accountable, and that conforms to State/Federal Special Education and Physical Therapy Assistant laws, mandates and policies.
12. Perform other related duties, as assigned.

QUALIFICATIONS

Ability to:

1. Establish and maintain cooperative and effective working relationships with children and adults contacted in the course of work, with understanding of the unique differences and needs of students with disabilities and their families.

2. Work effectively with the multidisciplinary team, attend required meetings, provide training as appropriate.
3. Implement treatment plans, goals and objectives using current best practice clinical skills to provide appropriate physical therapy for children with specific disabilities.
4. Properly use and care for the materials and equipment utilized while performing services as a Physical Therapist Assistant.
5. Implement and document therapy programs and assist students with special equipment including positioning, exercise, developmental motor programs, ambulation and functional activities.
6. Understand, carry out, and clearly communicate oral and written directions.
7. Be flexible and receptive to change.
8. Attend in-service training, conferences and meetings, as assigned.

Knowledge of:

1. Modern and accepted theories of physical and mental rehabilitation underlying the practices of physical therapy.
2. Physical therapy techniques commonly used in treatment of students with specific disabilities.
3. Behavioral management systems and current trends in the educational methods for providing physical therapy services to students with disabilities.
4. Special Education law relative to physical therapy services.

EDUCATION

- High school education or GED or equivalent.

DESIRED EXPERIENCE

- Experience in a public-school setting or a pediatric clinical setting is preferred.

LICENSE REQUIREMENT

- Must possess or be eligible to obtain California State Licensure as a Physical Therapist Assistant.
- Possession of CPR certification.
- Possession of valid California driver's license and proof of automobile insurance.

WORK ENVIRONMENT

- Office environment
- School settings
- Home settings
- Driving a vehicle to conduct work

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

Physical Demands

- Hearing and speaking to exchange information and make presentations.
- Seeing to read a variety of materials.
- Dexterity of hands and fingers to operate a computer keyboard.
- Sitting for extended periods of time.
- Standing, walking, twisting, stooping, crouching, kneeling, bending over at the waist, grasping, reaching overhead, pushing, pulling and moving, lifting and/or carrying 0 to 50 pounds to waist height.

Mental Demands

- While performing the duties of this class, the employee is regularly required to use written and oral communication skills.
- Read and interpret complex data, information and documents.
- Analyze and solve problems.
- Observe and interpret people and situations; use math and mathematical reasoning.
- Learn and apply new information or skills.
- Perform highly detailed work on multiple, concurrent tasks with constant interruptions.
- Work under intensive deadlines and interact with administrators, faculty, parents, students, and representatives.

Board Approved:

Exhibit B

MEMORANDUM OF UNDERSTANDING
By and Between
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
ONTARIO-MONTCLAIR CHAPTER #108
And
ONTARIO-MONTCLAIR SCHOOL DISTRICT

PHYSICAL THERAPIST ASSISTANT JOB DESCRIPTION AGREEMENT

August 12, 2026

Terms and Conditions: This Memorandum of Understanding (hereinafter, "MOU") is entered into by and between the Ontario-Montclair School District (hereinafter, "District") and the California School Employees Association and its Chapter #108 Ontario-Montclair, (hereinafter "Association") and collectively referred to hereinafter as "Parties."

The parties have met to negotiate the impacts and effects of the Ontario-Montclair School District's newly proposed classification **Physical Therapist Assistant**, and have agreed as followed:

1. In accordance with Article I – Recognition, of the Collective Bargaining Agreement, the attached job classification of the **Physical Therapist Assistant** will fall within the classified bargaining unit.

2. Exhibit A of the Collective Bargaining Agreement will reflect the new **Physical Therapist Assistant** job classification.

3. The current **Physical Therapist Assistant** job description is attached.

4. The current job compensation of the **Physical Therapist Assistant** will be a **Range 50** on the classified bargaining unit salary schedule and at a ten (10) month work year, with one-hundred and eighty (180) workdays, and at six-point five (6.5) assigned workhours.

This MOU is a tentative agreement and is subject to all approval procedures outlined by CSEA and shall not be finalized until the completion of CSEA's Policy 610 review and the Ontario-Montclair School District Board of Trustees approval.

For the District

08/12/26
Dr. Hector Macias *Date*
Deputy Superintendent, Human Resources
Ontario-Montclair School District

08/12/26
Veronica Bucheli *Date*
Executive Director, Human Resources
Ontario-Montclair School District

For the Association

08/12/26
Chris Vargas-Rojas *Date*
President
Chapter #108 Ontario-Montclair

Myesha Kennedy *Date*
Labor Relations Representative
California Schools Employee Association

(Ref. c 3.5)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Revised Job Description for Director, Fiscal Services**

REQUESTED ACTION

Approve the Revised Job Description for Director, Fiscal Services.

BACKGROUND INFORMATION

The Ontario-Montclair School District ("District") is proposing revisions to the Director, Fiscal Services job description to more accurately reflect the scope and complexity of the position's current responsibilities and the District's financial and operational needs. The revised job description enhances the Director's responsibility for managing and evaluating District-wide financial operations, accounting, fiscal services, and risk management programs, including comprehensive budget administration, financial forecasting, accounting oversight, and long-range financial planning. The revisions also clarify the Director's oversight of core fiscal operations, including payroll, benefits, and risk management programs, as well as the development and monitoring of operating, capital, program, grant, and fund budgets.

The revised Distinguishing Characteristics further emphasize the broad and comprehensive nature of the position, including responsibility for integrating financial services across budgeting, financial reporting, accounting, payroll, benefits, and risk management. It also strengthens the expectation that the Director exercise sound administrative judgment while ensuring District financial operations and programs remain in compliance with applicable laws, regulations, relevant codes, and program and funding mandates. Additional revisions recognize the Director's role in overseeing payroll processes, directing comprehensive risk management and loss-control programs, minimizing District risk and costs, ensuring compliance with ADA requirements, and protecting District interests in construction and purchasing activities.

The Revised Job Description for Director, Fiscal Services is attached as Exhibit A.

Prepared by: Hector Macias, Deputy Superintendent, Human Resources _____

FINANCIAL IMPLICATIONS

The annual salary range for the revised job description for Director, Fiscal Services position at $162,106 to $189,939 for 260 days, reflecting no annual increase to salary and benefits (MCL260-B).

Reviewed by: Phil Hillman, Chief Business Official _____

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Revised Job Description for Director, Fiscal Services.

Approved by: James Q. Hammond, Superintendent _____

(Ref. c 4.1)

Exhibit A

Ontario–Montclair School District

CLASS SPECIFICATION

Director, Fiscal Services

GENERAL PURPOSE

Under direction from the Chief Business Official, the Director, Fiscal Services, plans, organizes, integrates, directs, manages, and evaluates District-wide financial operations, accounting, fiscal services, and risk management programs. Key functional responsibilities include comprehensive budget administration, accounting oversight, operational management, and long-range strategic planning. The position directs the development and monitoring of annual operating capital, program, grant, and fund budgets, and formulates long-range financial forecasts and manages financial planning for Board-authorized programs. The Director oversees all fiscal service activities, leads the preparation of complex financial analyses and reports, and controls core service operations, including budget, accounting, payroll, benefits, and risk management. The position provides expert professional assistance and support to District management and the Board of Trustees on financial, accounting and related matters; and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

The Director, Fiscal Services is responsible for managing and integrating a program of broad, comprehensive financial services for the District, including budgeting, financial forecasting and analyses, financial reporting and accounting, payroll, benefits, and risk management programs. Responsibilities and assignments are broad in scope and allow for a high degree of administrative discretion on issues that are complex, interpretive, and evaluative in nature, while ensuring compliance with applicable laws, regulations, relevant codes, and program/funding mandates.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class. There will typically be an assigned schedule for these duties.

1. Leads, plans, organizes, controls, integrates and evaluates the work of the Fiscal Services department; with subordinate supervisors and staff, develops, integrates, implements and monitors work programs, policies and processes to achieve District strategic and business plans, goals and performance measures; participates in development of and monitors performance against the department's and District's budget.
2. With other members of the management team, participates in the development of District strategic plans and initiatives; develops and implements department business plans, work programs, processes, procedures and policies required to achieve strategic initiatives and overall departmental results in alignment with District objectives and priorities.

3. Provides leadership and works with supervisors to develop and retain highly competent, service-oriented staff through selection, compensation, training and day-to-day management practices that support the District objectives and service expectations; provides leadership and participates in programs and activities that promote a positive employee relations environment.
4. Plans, organizes, directs and evaluates the performance of assigned supervisors and staff; establishes performance requirements and personal development targets; regularly monitors performance and provides coaching for performance improvement and development; provides compensation and other rewards to recognize performance; takes disciplinary action, up to and including termination, to address performance deficiencies, in accordance with federal, state and local laws and regulations, District human resources policies and procedures and labor contract agreements.
5. Plans, organizes, directs and oversees the District's budget administration activities and functions; oversees development and implementation of and interprets, enforces and explains budget process, policies and procedures; reviews, analyzes and develops recommendations regarding budget requests and other issues; prepares and delivers or oversees the preparation and delivery of budget presentations, which include highly sensitive and confidential information to senior management and the Board; negotiates and resolves sensitive or complex budget disputes; maintains controls over expenditures.
6. Conducts or manages and directs the completion of financial planning activities and analyses, involving complex, specialized and technical data and in-depth understanding of accounting and financial principles and practices; creates or directs creation of financial forecasting models for District programs; analyzes and determines the impact of economic and legislative changes on the District's financial plans and budgets; provides assistance and expertise to other departments in financial planning for programs authorized by the Board; performs or manages and directs the performance of analyses for complex construction and business agreements and develops and provides recommendations to best protect the District's interests.
7. Plans, organizes, manages and directs the District's general accounting activities and operations; directs maintenance of records to ensure such records are accurate, up-to-date, complete and in compliance with all appropriate standards, laws, rules, regulations and policies; plans and directs the operation and implementation of financial controls for the billing, receipt and accounting for funds from grants and other sources; ensures proper accounting for all expenditures and revenues in accordance with GAAP and GASB; directs and ensures payment of vendors and contractors per contract and agreement terms and conditions; directs and oversees payroll processes in accordance with District salary ordinance.
8. Plans and directs the preparation of and reviews, integrates and analyzes accounting, financial and management reports prepared for District departments, the Board, senior management and other governmental and regulatory bodies; identifies and communicates issues important to the District and provides findings and recommendations, which are often based on interpretations of complex regulations, laws and guidelines, including recommendations to improve the financial performance of the District.
9. Provides expertise, guidance and assistance to staff, senior management, other District personnel and external customers; evaluates specialized information and data and provides decisions and recommendations on a wide array of financial matters; advises on availability of funds for long-term projects; directs and manages implementation of training programs for the District in accounting and finance matters; understands, enforces, interprets and explains complex regulations, laws and guidelines.
10. Directs and participates in identification of financial areas that require process improvement; oversees development, integration and implementation of new or revised policies, processes, standards and internal controls for the Fiscal Services department.
11. Directs and oversees coordination of departmental activities with external auditors for annual audit.

12. Through subordinate supervisors, directs and evaluates the design and implementation of a comprehensive program of risk management and loss control, while minimizing District risk and costs; ensures compliance with ADA requirements; ensures District interests are properly protected in construction and purchasing activities.
13. Monitors the external environment and developments related to public school funding and operational requirements and presents issues and challenges for executive management and Board consideration; evaluates impacts on District non-instructional operations and support programs.
14. Assists the Chief Business Official and Superintendent in carrying out special projects and initiatives.

QUALIFICATIONS

Knowledge of:

1. Principles and practices of general fund and governmental accounting including financial statement preparation and methods of financial control and reporting.
2. Principles and practices of cost and fixed asset accounting.
3. Internal control and audit principles and practices.
4. GAAP and GASB accounting standards and requirements.
5. Principles and practices of public agency financing and budgeting.
6. Laws and regulations relating to the financial administration of public-school districts.
7. District functions and associated financial audit. Procurement, contracting and grant management issues.
8. Principles and practices of business data processing particularly related to the processing of accounting and financial information.
9. Principles and practices of public administration, including purchasing and contracting and the maintenance of public records.
10. Principles and practices of sound business communication.
11. Research methods and analysis techniques.
12. Practices and legal precedents governing commercial banking relationships.
13. Principles and practices of management and supervision.
14. District classified human resources policies and procedures and labor contract provisions.

Ability to:

1. Plan, organize, manage and integrate the District's finance and accounting activities and operations to meet District objectives, professional standards and legal requirements.
2. Define issues, analyze problems, evaluate alternatives and develop sound, independent conclusions and recommendations in accordance with laws, regulations, rules and policies.
3. Present proposals and recommendations clearly, logically, and persuasively in a public meeting.
4. Act as a member of the District's negotiation team.
5. Analyze and make sound recommendations on complex financial data and operations.
6. Understand, interpret, explain and apply District policies and state and federal laws and regulations applicable to District financial accounting, reporting and record keeping.
7. Evaluate financial programs, procedures and controls and implement recommendations for improvements.
8. Perform complicated mathematical calculations and analyses.
9. Prepare clear, concise and comprehensive financial statements, reports and written materials.

10. Exercise sound independent judgment within general policy guidelines.
11. Exercise tact and diplomacy in dealing with sensitive, complex and confidential issues.
12. Establish and maintain effective working relationships with Board members, all levels of District management, staff, County management and staff, representatives of other governmental agencies, external auditors and others encountered in the course of work.

Education, Training and Experience:

Graduation from a four-year college or university with a major in accounting, finance, business administration or a closely related field; and at least five years of increasingly responsible financial and accounting experience, at least three of which were in a supervisory or management capacity. Experience in a public agency is preferred. A Certified Public Accounting (CPA) and/or Master's degree in Business Administration is preferred, but not required.

Licenses; Certificates; Special Requirements:

Certified Public Accountant, Certified Internal Auditor, Certified Management Accountant or MBA is preferred.

A valid California Class C driver's license, a good driving record and the ability to maintain insurability under the District's vehicle insurance policy.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this class, an employee is regularly required to sit; talk or hear, in person, in meetings and by telephone; use hands to finger, handle, feel or operate standard office equipment; and reach with hands and arms. The employee is frequently required to walk and stand. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, the employee is regularly required to use written and oral communication skills; read and interpret complex data, information and documents; analyze and solve problems; observe and interpret people and situations; use math and mathematical reasoning; learn and apply new information or skills; perform highly detailed work on multiple, concurrent tasks with constant interruptions; work under intensive deadlines and interact with Board members, all levels of District management, staff, County management and staff, representatives of other governmental agencies, external auditors and others encountered in the course of work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet.

Board Approval:

Consent Calendar

(d) Learning & Teaching

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Ontario-Montclair School District (OMSD) School-Sponsored Overnight Field Trip List FT2627-03**

REQUESTED ACTION

Approve the Ontario-Montclair School District (OMSD) School-Sponsored Overnight Field Trip List FT2627-03.

BACKGROUND INFORMATION

In accordance with Board Policy 6153 School-Sponsored Trips, "The Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or co-curricular activities." It further states, "Requests for all school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board."

The OMSD School-Sponsored Overnight Field Trip List FT2627-03 (Exhibit A) meets the instructional objectives.

Prepared by: Robert F. Gallagher, Assistant Superintendent, Learning & Teaching _____

FINANCIAL IMPLICATIONS

All financial implications related to overnight field trips will be presented separately to the Board for consideration, in the form of agreements and/or purchase orders.

Reviewed by: Phil Hillman, Chief Business Official _____

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Ontario-Montclair School District (OMSD) School-Sponsored Overnight Field Trip List FT2627-03.

Approved by: James Q. Hammond, Superintendent _____

(Ref. d 1.1)

Exhibit A

Ontario-Montclair School District (OMSD) School-Sponsored Overnight Field Trip List
FT2627-03

October 15, 2026

School/Department	Event and Location	Dates	Emphasis
Arroyo Elementary	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Central Language Academy	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Edison Elementary	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Euclid Language Academy	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Montera Elementary	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Vineyard STEAM Academy	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
De Anza Middle	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Oaks Middle	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Serrano Middle	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Vernon Middle	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Vina Danks Middle	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History
Wiltsey Middle	National History Day Contest/Sacramento State Sacramento, CA	May 7, 2027 through May 9, 2027	California History

(Ref. d 1.2)

School/Department	Event and Location	Dates	Emphasis
Arroyo Elementary	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
Central Language Academy	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
Edison Elementary	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
Euclid Language Academy	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
Montera Elementary	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
Vineyard STEAM Academy	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
De Anza Middle	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
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Vernon Middle	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
Vina Danks Middle	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History
Wiltsey Middle	2027 National Contest University of Maryland, College Park, MD	June 13, 2027 through June 17, 2027	California History

(Ref. d 1.3)

Consent Calendar

(e) SELPA & Equity

Consent Calendar: (e) SELPA

NONE

Discussion/Action/Public Hearing

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Adoption of Resolution 2026-27-79, Notice of Intention to Grant a Utility Easement to Southern California Edison**

REQUESTED ACTION

Approve Adoption of Resolution 2026-27-79, Notice of Intention to Grant a Utility Easement to Southern California Edison.

BACKGROUND INFORMATION

In an effort to upgrade its current bus fleet, the District has successfully participated in rebate programs to replace older diesel and Compressed Natural Gas (CNG) school buses with zero-emissions electric buses. In association with these efforts, the District applied for and was approved for the installation of electric vehicle charging stations through Southern California Edison's Charge Ready Program. For the installation to be completed, SCE requires the District to grant a Utility Easement for public utility purposes. Pursuant to Education Code section 17557, the Board must first adopt a resolution by a two-thirds vote declaring its intention to dedicate or convey the easement.

The resolution must:

- Describe the easement to be dedicated or conveyed.
- Specify the purposes for which and terms on which the easement is to be dedicated or conveyed.
- Fix a time not less than 10 days thereafter for a public meeting of the Board at its regular place of meeting for a public hearing on the question of making the dedication or conveyance.

The adoption of Resolution 2026-27-79, Notice of Intention to Grant a Utility Easement to Southern California Edison presented as Exhibit A, and Grant of Easement presented as Exhibit B, will meet this requirement.

Further, Education Code section 17556 authorizes the District to convey an easement to other agencies, such as Southern California Edison for the requested purpose following a Public Hearing. The proposed Board meeting date for the Public Hearing and subsequent Board action is November 5, 2026.

Prepared by: Phil Hillman, Chief Business Official _____

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official _____

(Ref. H 1.1)

Adoption of Resolution 2026-27-79, Notice of Intention to Grant a Utility Easement to Southern California Edison
October 15, 2026

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board approve Adoption of Resolution 2026-27-79, Notice of Intention to Grant a Utility Easement to Southern California Edison.

Approved by: James Q. Hammond, Superintendent _____

EXHIBIT A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
October 15, 2026

RESOLUTION 2026-27-79

NOTICE OF INTENTION TO GRANT A UTILITY EASEMENT TO SOUTHERN CALIFORNIA EDISON

WHEREAS, Ontario-Montclair School District ("District") has undertaken the installation of electric vehicle charging stations ("Charging Stations") at its transportation yard located at 1442 South Bon View Avenue, Ontario, CA 91761 (the "Property") as part of the District's participation in Southern California Edison's ("SCE") Charge Ready Program;

WHEREAS, to install the Charging Stations, electrical supply systems and internal communication systems must be constructed which requires the conveyance of an easement over the land where these utilities are to be constructed to SCE (the "Easement");

WHEREAS, the District desires to convey the Easement to SCE for the construction of the necessary utilities to facilitate the installation of the Charging Stations at the Property;

WHEREAS, pursuant to Education Code section 17556, the governing board of a school district may convey to a private corporation engaged in the public utility business an easement to lay and operate utility lines upon such terms and conditions as the parties thereto may agree;

WHEREAS, pursuant to Education Code section 17557, the governing board of a school district that intends to convey an easement to lay and operate utility lines is required to describe the property proposed to be conveyed in such manner as to identify it;

WHEREAS, a legal description of the property proposed to be conveyed is included within Exhibit B — Grant of Easement that is attached to this resolution, and said legal description is incorporated herein by reference;

WHEREAS, pursuant to Education Code section 17557, the governing board of a school district that intends to convey an easement to lay and operate utility lines is required to specify the purposes for which it is conveying the easement;

WHEREAS, as explained above, the District is conveying the Easement to facilitate the installation of the Charging Stations at the Property;

WHEREAS, pursuant to Education Code section 17557, the governing board of a school district that intends to convey an easement to lay and operate utility lines is required to specify the terms on which the easement is to be conveyed;

WHEREAS, the terms on which the Easement is to be conveyed are included in Exhibit B — Grant of Easement, and the terms are incorporated herein by reference;

WHEREAS, pursuant to Education Code section 17557, the governing board of a school district must, prior to conveying an easement, adopt a resolution declaring its intention to convey the easement in a regular open meeting by two-thirds (2/3) vote of all of its members;

WHEREAS, pursuant to Education Code section 17557, the governing board of a school district must fix a time at its regular place of meeting for a public hearing upon the question of making the conveyance of the easement; and

WHEREAS, pursuant to Education Code section 17558, school districts are required to post copies of a resolution of intent to convey an easement, signed by at least a majority of the district's board, in three (3) public places within district boundaries not less than ten (10) days before the public hearing, and publish notice once, not less than five (5) days before the public hearing in a newspaper of general circulation published in the district, if there is one, or, if there is no such newspaper published in the district, then in a newspaper published in the county which has a general circulation in the district.

NOW, THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That the District's Board of Trustees ("Board") declares its intent to convey the Easement to SCE upon the terms and conditions set forth in the recitals and Exhibit B.

Section 3. That the Board establishes November 5, 2026 for a public hearing on the question of the District's intent to convey the Easement to SCE.

Section 4. That District staff shall post this resolution in three (3) public places within the District's boundaries and publish notice of the adoption of this resolution in compliance with Education Code section 17558.

APPROVED AND ADOPTED this ____ day of _____ by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

_____
Sonia Alvarado, Board President

_____
Elvia M. Rivas, Board Vice President

_____
Kristen "Kris" Brake, Clerk

_____
Sarah S. Galvez, Board Member

_____
Flora Martinez, Board Member

Exhibit B

RECORDING REQUESTED BY

SOUTHERN CALIFORNIA EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO
SOUTHERN CALIFORNIA EDISON COMPANY
3 INNOVATION WAY, 2nd FLOOR
POMONA, CA 91768

Attn: Title and Real Estate Services

Mail Tax Statements to: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc No.:

GRANT OF EASEMENT
Vehicle Charging Station

DOCUMENTARY TRANSFER TAX $ NONE (VALUE AND CONSIDERATION LESS THAN $100.00)	DISTRICT	SERVICE ORDER	SERIAL NO.	MAP SQS.
SCE Company	Ontario	TD2522623		
SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME	FIM 199-2109-0 APN 1050-111-05	APPROVED REAL PROPERTIES	BY SLS/CG	DATE 09/10/26

ONTARIO-MONTCLAIR SCHOOL DISTRICT (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time overhead and underground electrical supply systems and internal communication systems for SCE's sole use (hereinafter referred to as "systems"), consisting of poles, guys and anchors, crossarms, wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, solely for the purpose of providing electrical power to vehicle charging stations, in, on, over, under, across and along that certain real property in the County of San Bernardino, State of California, described as follows:

VARIOUS STRIPS OF LAND LYING WITHIN PARCEL 1 OF PARCEL MAP NO. 302, AS PER MAP FILED IN BOOK 3, PAGE 22 OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, THE CENTERLINES OF SAID STRIPS ARE DESCRIBED AS FOLLOWS:

STRIP #1 (6.00 FEET WIDE)

COMMENCING AT THE SOUTHERLY TERMINUS OF THAT CERTAIN COURSE, HAVING A BEARING AND LENGTH OF "SOUTH 00°21'30" EAST 5.50 FEET" IN THE CENTERLINE OF STRIP #2 OF THAT CERTAIN GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY, RECORDED OCTOBER 09, 2024 AS DOCUMENT NO. 2024-0242210, OF OFFICIAL RECORDS, IN THE OFFICE OF SAID COUNTY RECORDER;

THENCE SOUTH 89°38'30" WEST 3.00 FEET TO THE **TRUE POINT OF BEGINNING**;

THENCE SOUTH 00°21'30" EAST 0.77 FEET;

THENCE SOUTH 30°29'44" WEST 17.55 FEET TO THE CENTERLINE OF STRIP #3 OF SAID CERTAIN GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY;

THENCE SOUTH 00°21'30" EAST 71.48 FEET;

THENCE SOUTH 44°45'00" EAST 21.81 FEET TO A POINT TO BE HEREINAFTER REFERRED TO AS POINT "A";

THENCE SOUTH 00°21'30" EAST 71.07 FEET TO A LINE PARALLEL WITH AND DISTANT 3.00 FEET NORTHERLY, MEASURED AT RIGHT ANGLES, FROM THE SOUTHERLY LINE OF SAID PARCEL 1;

(Ref. H 1.5)

THENCE ALONG SAID PARALLEL LINE, SOUTH 89°37'34" WEST 32.00 FEET TO THE **POINT OF TERMINUS**.

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO TERMINATE NORTHEASTERLY IN THE SOUTHERLY LINE OF STRIP #2 OF SAID CERTAIN GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY, AND TO JOIN AT THE ANGLE POINTS.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN THAT CERTAIN GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY, RECORDED OCTOBER 09, 2024 AS DOCUMENT NO. 2024-0242210, OF OFFICIAL RECORDS, IN THE OFFICE OF SAID COUNTY RECORDER.

STRIP #2 (6.00 FEET WIDE)

BEGINNING AT SAID POINT "A";

THENCE NORTH 00°21'30" WEST 10.70 FEET TO A POINT TO BE HEREINAFTER REFERRED TO AS POINT "B";

THENCE CONTINUING NORTH 00°21'30" WEST 4.00 FEET TO THE **POINT OF TERMINUS**.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

STRIP #3 (6.00 FEET WIDE)

BEGINNING AT SAID POINT "B";

THENCE SOUTH 55°34'00" WEST 41.39 FEET;

THENCE SOUTH 89°37'34" WEST 208.00 FEET;

THENCE SOUTH 11°52'00" WEST 59.95 FEET TO A LINE PARALLEL WITH AND DISTANT 3.00 FEET NORTHERLY, MEASURED AT RIGHT ANGLES, FROM THE SOUTHERLY LINE OF SAID PARCEL 1;

THENCE ALONG SAID PARALLEL LINE, SOUTH 89°37'34" WEST 25.00 FEET TO THE **POINT OF TERMINUS**.

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO JOIN AT THE ANGLE POINTS.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIPS #1 AND #2 DESCRIBED HEREINABOVE.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor agrees for itself, its heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the hereinbefore described easement area. The Grantee, and its contractors, agents and employees, shall have the right to trim or top such trees and to cut such roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

Upon written request, Grantee shall relocate its facilities installed hereunder to another mutually approved area on Grantor's property and provided that Grantee has first been given an easement over such new area on terms identical to those set forth herein. Such relocation shall be at Grantor's sole cost and expense. Upon completion of the relocation, Grantee shall execute a quitclaim of this easement on terms reasonably acceptable to Grantor and Grantee.

To the extent Grantor removes the vehicle charging stations, and such removal is not part of a relocation, Grantor may, upon sixty (60) days written notice, terminate this easement and Grantee shall execute a quitclaim on a mutually acceptable form. However, except in connection with a termination of that certain Charge Ready Participation agreement affecting Grantor's property (the "CR Agreement) in accordance with the terms thereof, in no event will the vehicle charging stations be removed for a period of ten (10) years from "In-Service Date" (as defined in the CR Agreement). Upon termination, Grantee shall have a limited right to access the property for the purpose of removing its facilities or Grantee may abandon its systems in place. In addition, upon written request, Grantee will execute a quitclaim of this easement on terms reasonably acceptable to Grantee and Grantor.

EXECUTED this _____ day of _____, 20____.

GRANTOR

ONTARIO-MONTCLAIR SCHOOL DISTRICT

By_____

Name_____

Title_____

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of_____)

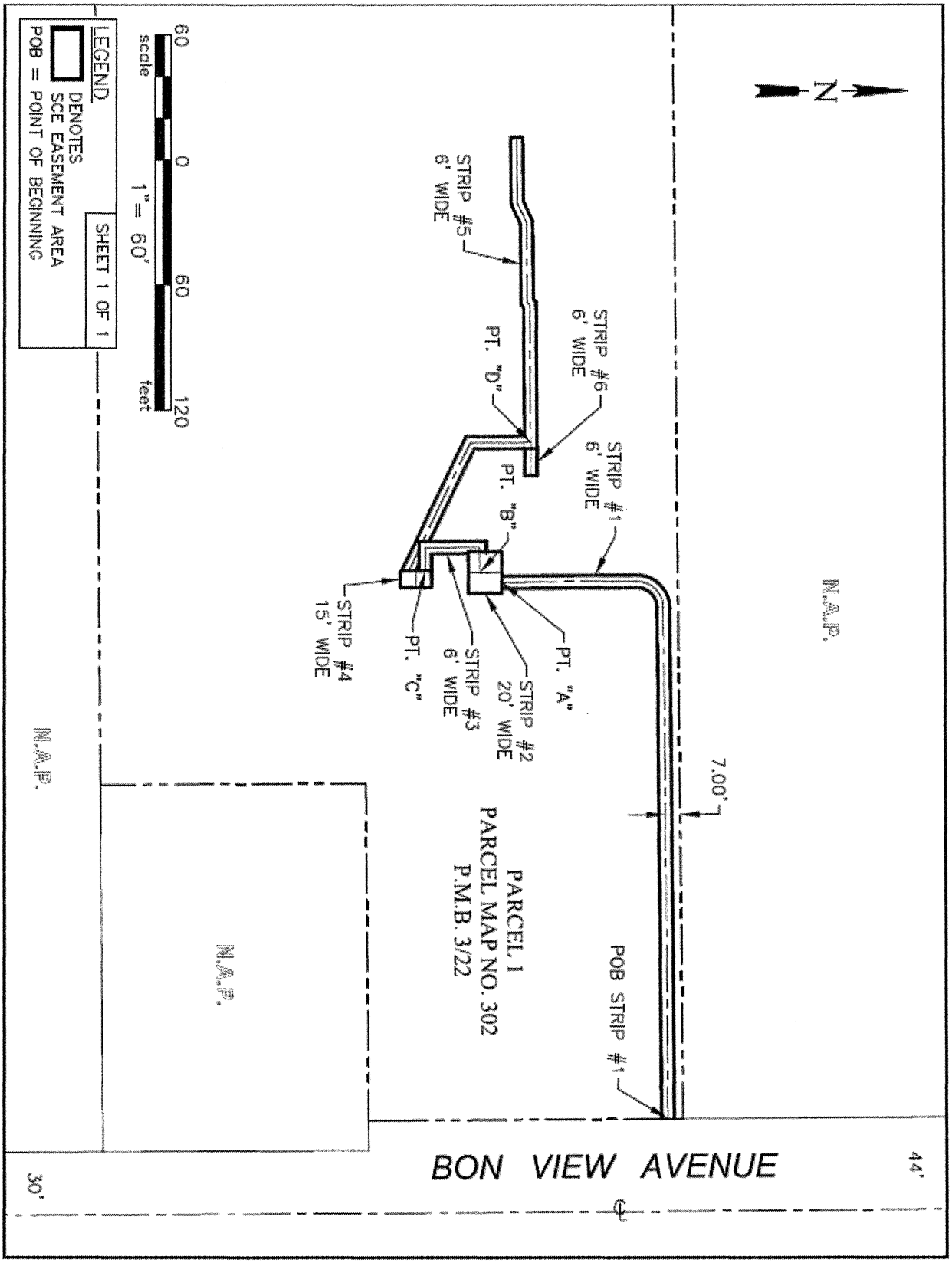
On _____ before me, _____, a Notary Public, personally appeared

_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)



Transportation Yard
1442 South Bon View Avenue, Ontario, CA 91761

(Ref. H 1.8)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP 0410: Nondiscrimination in District Programs and Activities; BP, AR, & Exhibit (1 & 2) 1312.3: Uniform Complaints; BB 9240: Board Training; BB 9310: Board Policies; BP 3471: Parcel Taxes; BP & AR 7214: General Obligation Bonds; BP & Exhibit (1) 4119.1; 4219.1; 4319.1: Civil & Legal Rights; BP 4131; 4231; 4331: Staff Development; BP & AR 5020: Parent Rights and Responsibilities; BP & AR 5022: Student and Family Privacy Rights; BP & AR 5125: Student Records; BP & AR 5131.4: Student Disturbances; BP 5131.8: Mobile Communications Devices; BP & AR 5141.4: Child Abuse Prevention and Reporting; BP 5141.7: Sun Safety – DELETE; BP 5141.75: Weather Safety; BP & AR 5142: Safety; BP & AR 5145.3: Nondiscrimination/Harassment; BP & Exhibit (1) 5145.6: Parent/ Guardian Notifications; BP & AR 5148: Child Care and Development; BP & AR 5148.3: Preschool/Early Childhood Education; BP & AR 6141: Curriculum Development and Evaluation; BP & AR 6159: Individualized Education Program; BP & AR 6159.1: Procedural Safeguards and Complaints for Special Education; BP & AR 6159.2: Nonpublic, Nonsectarian School and Agency Series for Special Education; BP, AR, & Exhibit (1) 6161.1: Selection and Evaluation of Instructional Materials; BP 6161.11: Supplementary Instructional Materials; BP 6163.1: Library Media Centers; BP & Exhibit (1) 6163.4: Student Use of Technology; and BP & AR 6164.4: Identification and Evaluation of Individuals for Special Education:** ***(Board Policies and Administrative Regulations are included in the agenda and are provided under separate cover)***

REQUESTED ACTION

Approve the First Reading of the presented Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es). *(Board Policies and Administrative Regulations are included in the agenda and are provided under separate cover)*

BACKGROUND INFORMATION

In accordance with the Agreement between the California School Boards Association (CSBA) and the District, CSBA provides staff assistance with the revisions of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es). The Board routinely reviews and adopts and/or modifies policies and regulations, which reflect changes in law and legal references, as well as District philosophy, programs, and practices.

The Superintendent is recommending revisions to the following BPs, ARs, BBs, and Es:

Superintendent's Office
BP 0410: Nondiscrimination in District Programs and Activities
BP, AR, & Exhibit (1 & 2) 1312.3: Uniform Complaints
BB 9240: Board Training
BB 9310: Board Policies

First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed
October 15, 2026

Business Services
BP 3471: Parcel Taxes
BP & AR 7214: General Obligation Bonds

Human Resources
BP & Exhibit (1) 4119.1; 4219.1; 4319.1: Civil & Legal Rights
BP 4131; 4231; 4331: Staff Development
BP & AR 5020: Parent Rights and Responsibilities
BP & AR 5022: Student and Family Privacy Rights
BP & AR 5125: Student Records
BP & AR 5131.4: Student Disturbances
BP 5131.8: Mobile Communications Devices
BP & AR 5141.4: Child Abuse Prevention and Reporting
BP 5141.7: Sun Safety – DELETE
BP 5141.75: Weather Safety
BP & AR 5142: Safety
BP & AR 5145.3: Nondiscrimination/Harassment
BP & Exhibit (1) 5145.6: Parent/Guardian Notifications
BP & AR 5148: Child Care and Development
BP & AR 5148.3: Preschool/Early Childhood Education

Learning & Teaching
BP & AR 6141: Curriculum Development and Evaluation
BP & AR 6159: Individualized Education Program
BP & AR 6159.1: Procedural Safeguards and Complaints for Special Education
BP & AR 6159.2: Nonpublic, Nonsectarian School and Agency Series for Special Education
BP, AR, & Exhibit (1) 6161.1: Selection and Evaluation of Instructional Materials
BP 6161.11: Supplementary Instructional Materials
BP 6163.1: Library Media Centers
BP & Exhibit (1) 6163.4: Student Use of Technology
BP & AR 6164.4: Identification and Evaluation of Individuals for Special Education

The recommended revisions have been reviewed, and it is agreed that the revisions apply to the District's current procedures and/or practices. Copies of the proposed revisions are available under separate cover and have been provided to District employee organizations. Additional copies are also available upon request in the Superintendent's Office.

These policies will be presented to the Board of Trustees for Second Reading and Adoption at the November 5, 2026 Regular Meeting of the Board of Trustees.

Prepared by: James Q. Hammond, Superintendent

FINANCIAL IMPLICATIONS

None.

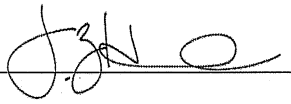
Reviewed by: Phil Hillman, Chief Business Official

(Ref. H 2.2)

First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed
October 15, 2026

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es):

Approved by: James Q. Hammond, Superintendent 

(Ref. H 2.3)

Information/Announcements

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

October 15, 2026

TO: Sonia Alvarado, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **2026 California Assessment of Student Performance and Progress (CAASPP) Perfect Score Award Recipients**

REQUESTED ACTION

Receive for information the 2026 California Assessment of Student Performance and Progress (CAASPP) Perfect Score Award Recipients.

BACKGROUND INFORMATION

The Mission of the Ontario-Montclair School District (OMSD) states its commitment to providing students with a world-class education. Similar to class assignments and report cards, assessments are a gauge of student progress and provide information to schools, teachers, and parents about students' performance against California's challenging learning goals.

Each spring, California students in 3rd through 8th grades (and 11th in high school) take the CAASPP assessment in English Language Arts (ELA) and Mathematics. The goal in California is for all students to perform at the "Standard Exceeded" or "Standard Met" level. These computerized assessments are adaptive. This means that as students complete the test, they are offered items based on whether they get an item correct or incorrect. If a student answers correctly, a more challenging question is given. If a student misses an item, an easier question follows. This allows for a more accurate evaluation of student performance.

ELA results include information on students' performance in reading, writing, listening, and research. The Mathematics results include information about students' performance in problem solving, concepts and procedures, and communication of mathematical reasoning. Not only have the following students earned "Standard Exceeded" on the ELA and/or Mathematics assessment, but they have also earned the highest possible scale score for their grade level. Last school year, one hundred five (105) students earned the 2025 CAASPP Perfect Score Award. This year, one hundred twenty (120) students earned the 2026 CAASPP Perfect Score Award. The Board of Trustees proudly congratulates the following students on achieving a perfect score on the 2026 CAASPP assessment in Mathematics, English Language Arts, Science, or multiple subject areas. Students will be recognized at a special event on November 12, 2026.

ENGLISH LANGUAGE ARTS

Gerardo Godinez Anguiano	Oliver Herrera	Ethan Rodriguez
Amy Arteaga	Autumn Khoury	Xochitl Santos Ruiz
Amelia Calangian	Vincent Larios	Jasper Torres
Oliva Casar	Samantha Martell	Anthony Torrijos
Bella Costley	Mia Martinez	Brianna Ucanan
Chasity Dialogo	America Mendez	Aaron Osuna Valdez
Mia Dominguez	Jordan Montiel	Abigail Vargas
Noely Dominguez	Alana Navarrete	Johan Villapudua
Sophia Eiler	Leon Nguyen	Aaron Vu

2026 California Assessment of Student Performance and Progress (CAASPP) Perfect Score Award Recipients
October 15, 2026

ENGLISH LANGUAGE ARTS (continued)

Oscar Palma Escobar
Otis Escobar
Camila Estrada
Leia Garcia
Levi Grimm
Olivia Hayes
Ngoc Nguyen
Arianna Olmos-Abundis
Amelia Paz
Irie Perdue
Daniela Rodriguez
Alessandra Wu
Shareef Yusif

MATHEMATICS

Aiden Alvarado
Eitan Acosta Alvarez
Juliette Baez
Briseyda Bolanos
Nicole Joyce Cabbab
Emma Carlson
Liam Castorena
Ezra Chavarria
Lukas Salgado Chavez
Patrick Chhay
Olivia Christianson
Vilat Coulehan
Nathan Couret
Harlee Del Fante
Emma Delgado
Maison Diaz
Darcy Escobar
Wilburd Estrada
Alina Figueroa
Kaylee Flores
Matthew Gallardo
Natalie Garcia
Irving Fuentes Gastelum
Evan Gonzalez
Jared Guerra-Garcia
Edgar Hernandez
Jacob Hernandez
Nicolas Hernandez
Zoe Holland
Aaron Jackson
Autumn Johnson
Jaylah Juarez
Veronica Juarez
Gavin Lacy
Kaliyan Lek
Keriya Lek
Dasha Leyva-Garcia
Jayden Lim
Katalina Lo
Emily Lopez
Rose Lopez
Jackson Loveras
Nathan Manuel
Guadalupe Matias-Villalobos
Dyami Moragne
Ulises Zavala Moreno
Aaron Muniz
Leonel Munoz
Silvano Avina Munoz
Kazuhide Nakamura
Nathan O'Connor-Kim
Luke Perez
Adrian Ramirez
Exequiel Ramirez-Mejia
Daniel Rangel
Matias Santos Rosas
Esmee Saavedra
Thiago Sanchez
Joaquin Sandoval
Kingsley Shi
Brentley Slavik
Isabella Tapia-Guerrero
Tri Tran
Matthew Vargas
Hortensia Vazquez
Felix Villa
Yushan Yuan

SCIENCE

Aaron Miramontez

MATHEMATICS AND SCIENCE

Marlene Antunez

ENGLISH LANGUAGE ARTS AND MATHEMATICS

Sophia Anzaldo
Sergio Ruelas Beltran
Caleb Caniz-Poncio
Rafael Cisneros
Arely Galicia
Charlotte Huang
Stella Lavarias
Aarav Naresh
Isabella Spencer

Prepared by: Robert F. Gallagher, Assistant Superintendent, Learning & Teaching

(Ref. L 1.2)

2026 California Assessment of Student Performance and Progress (CAASPP) Perfect Score Award Recipients
October 15, 2026

FINANCIAL IMPLICATIONS

None for this information.

Reviewed by: Phil Hillman, Chief Business Official _____

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the 2026 California Assessment of Student Performance and Progress (CAASPP) Perfect Score Award Recipients.

Approved by: James Q. Hammond, Superintendent _____

(Ref. L 1.3)


PERFORMING ARTS CENTER
LOBBY ENTRAN
LIGHTNING

Ontario-Montclair School District
Superintendent's Office
950 West "D" Street Ontario, CA 91762
Office: (909) 418-6445 Fax: (909) 459-2542



E-mail: info@omsd.net