



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, October 15, 2026

Regular Session: 6:00pm

AGENDA

- I. Call to Order Regular Session**
- II. Flag Salute**
- III. Individuals, Delegations, Recognitions, and Communications**
 - A. YCIS Student Spotlight
 - B. YCHS Student Body – Verbal Report
 - C. YCHS – Tanner Smith & Richard Ceder – Verbal Report
 - D. YCIS – Amanda Dallas & Chad Tollefson - Verbal Report
 - E. YCES – Morgan Bishop – Verbal Report

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

- IV. Review of Agenda (Action Item)**
- V. Regular Session – Consent Agenda (Action Item)**
 - A. Approval of Board of Directors Minutes
 - 1. Regular Session Minutes: 09/08/2026
 - 2. Work Session Minutes: 09/29/2026
 - B. Personnel
 - C. Enrollment
- VI. Announcements and Reports**
 - A. Superintendent's Report – Clint Raever – Verbal Report
 - B. District Facilities Report – Ian Barr – Verbal Report
 - C. Financials and List of Bills for September 2026– Melanie Neece (Action Item)
- VII. New Business**
 - A. Board Vacancy Interviews
 - B. Appointment of Interim Board Member (Action Item)
 - C. Division 22 Report
 - D. Adopt Updated Policies (Action Item)
 - 1. Board Meetings, Notices and Communications (BD)
 - 2. Executive Sessions (BDC)
 - 3. Recordings and Minutes of Board Meetings (BDDG)
 - 4. Qualifications and Duties of Superintendent (CBA)
- VIII. Board of Directors Comments**
- IX. Adjournment**

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.



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LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, September 08, 2026

Regular Session: 6:00pm

Board Members Present: Susan FitzGerald, Erin Galyean, Jaletta Dumdi

Administrators/District Office Staff: Clint Raever, Mary Brown, Ian Barr, Amanda Dallas, Chad Tollefson, Morgan Bishop, Tanner Smith, Richard Ceder, John Horne (via Zoom)

MINUTES

I. Call to Order Regular Session

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

A. YCHS – Tanner Smith & Richard Ceder – Verbal Report

T.Smith and R.Ceder provided updates on:

- Behavior
- Attendance
- Grades
- Athletics participation
- Portrait of a Graduate
- Professional development

(More detailed information provided in the attached documents)

B. YCIS – Amanda Dallas & Chad Tollefson - Verbal Report

A.Dallas and C.Tollefson provided updates on:

- Expectations for the year
- Lead secretary training
- Hiring new attendance secretary
- Athletic participation
- Outdoor School planning
- MTSS and STAR State testing

(More detailed information provided in the attached documents)

C. YCES – Morgan Bishop – Verbal Report

M.Bishop provided updates on:

- Supply drop off/meet the teacher night
- Attendance initiatives
- Inservice week
- STAR training
- New teacher hour
- MTSS and STAR State testing
- Upcoming events

(More detailed information provided in the attached documents)

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

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IV. Review of Agenda (Action Item)

E.Galyean motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion passed.

V. Regular Session – Consent Agenda (Action Item)

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 08/11/2026
2. Board Retreat Minutes: 08/11/2026
3. Work Session Minutes: 08/25/2026

B. Personnel

C. Enrollment

D. Donations

J.Dumdi motioned to approve the consent agenda as presented. E.Galyean seconded. All in favor. Motion passed.

VI. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever provided a report on teaching and learning, school safety summit, strategic plan update, and digital literacy curriculum (see attached document for the complete report).

The district is beginning work with its instructional framework, the five dimensions of teaching. The initial focus will be on Dimension One, Purpose, which includes learning targets.

-A walkthrough is scheduled at the elementary school for Friday. R.Ceder has developed a Google-based walkthrough tool that will be used during the process. The tool is intended to be a living document that can be refined as the district adds additional dimensions and areas of focus.

-C. Raever attended the second annual School Safety Summit in Salem. The summit included information about school safety incidents and the importance of continually improving district systems and communication.

-He noted that the district continues to conduct tabletop exercises with first responders and review its emergency response protocols to ensure that staff remain prepared.

-The district is beginning work on its next strategic plan earlier than in previous years. He is working with Kyle, Carol, and the district team to develop an implementation plan.

-The district is considering focus groups at each school that would include staff, students, and parents, as well as focus groups involving community members. A committee will also be formed to assist with development of the strategic plan.

-The district is beginning to explore digital literacy curriculum options for students. The curriculum would address topics such as artificial intelligence literacy, internet safety, and appropriate use of technology.

-He reported that a former classmate who serves as a technology director in Eugene had provided resources that may be useful. The resources are free, and the district will review them to determine whether one curriculum or a combination of curricula would best meet the district's needs.

-The Board asked whether the digital literacy curriculum would be K–12. C.Raever confirmed that it would.

B. District Facilities Report – Ian Barr – Verbal Report

-I.Barr provided an update on facilities.

-Another round of HVAC repairs at the elementary school is being scheduled.

-He is also working on obtaining an estimate and scheduling tree pruning.

-Additional facilities work includes filling holes in the lower practice field, adjusting sprinkler heads, and addressing drainage issues at the intermediate school. A plumber is expected to visit the intermediate school to help determine how to address the drains.

-An estimate has been received for seal coating the district office driveway to the high school. The work is intended to help maintain the district's aging asphalt and provide updated striping.

-Carpet installation is planned for the two classrooms in the 88 building.

-I.Barr also reported that the courtyard drainage issue remains an item to be addressed.

-C.Raeveer asked I.Barr to talk about the projects that were completed over the summer. I.Barr reported that the cafeteria roof was done, track paving, seal coating at the elementary school, the compactor fixed, siding work, and a lot of other small projects with the help of some employees from ESS.

-The Board expressed appreciation for the work done to improve the stadium handrails. A community member who is disabled had expressed that the improvements made attending games more comfortable.

C. Financials and List of Bills for August 2026– Melanie Neece (Action Item)

-M.Neece was unable to attend the meeting. C.Raeveer stated if the board has any questions to reach out to her via email and she will respond as soon as possible.

-E.Galyean motioned to accept the Financial Report and List of Bills for August 2026 as presented. J.Dumdi seconded. All in favor. Motion carried.

VII. New Business

A. Declaration of Vacancy (Action Item)

-C.Raeveer reported that Board Director Chris Zook submitted a resignation from the board, effective August 31, 2026.

-The board must formally declare Position 1 vacant before beginning the process of appointing a replacement.

-E.Galyean motioned that the Yamhill Carlton School Board declare Position 1 vacant effective 8/31/2026. J.Dumdi seconded. All in favor. Motion passed.

B. Adopt Board Vacancy Process and Timeline (Action Item)

-The district reported that the district has worked with OSBA and board members to establish a timeline for filling the vacancy.

-The timeline and application are included in the board meeting packet.

-J.Dumdi motioned to adopt the board vacancy process and timeline as presented. J.Dumdi seconded. All in favor. Motion passed.

C. Approve Board Goals (Action Item)

-The board reviewed the proposed 2026-2027 board goals. No changes were requested.

-J.Dumdi motioned to approve the 2026-2027 Board Goals as presented. E.Galyean seconded. All in favor. Motion passed.

D. Integrated Program Annual Report

-Tollefson presented the Integrated Program Annual Report.

-C.Raever explained that the integrated programs include High School Success, Everyday Matters, Career and Technical Education (CTE), Student Investment Account (SIA), and other related programs. The district is required to review progress annually through an annual progress report and financial audits and present the report to the Board in an open meeting.

-C.Tollefson reported that the annual report focuses on two questions: reflecting on success and identifying areas for growth.

-He explained that this is the last year the district will use longitudinal performance growth targets.

-The district will transition toward more localized student data, including STAR assessment data, because the current targets are based on state assessment data and the district's low participation rate makes it difficult to evaluate student growth accurately.

-C.Tollefson reported several positive outcomes from the previous year, including improved student attendance, increased student engagement and connection to school, measurable improvement in the percentage of ninth-grade students on track to graduate, and a four-year graduation rate that edged out the state average.

-He explained that the district's work to create welcoming, safe, supportive, and relationship-centered learning environments has helped establish conditions that support regular attendance, student belonging, and meaningful engagement in learning.

-C.Tollefson identified several areas of growth, including the challenge of training and supporting new teachers and instructional assistants and the difficulty of evaluating instructional effectiveness using state assessment data with low participation rates.

-The Board discussed the transition from state assessments to more frequent interim assessments. Superintendent Raever explained that the district is still required to administer state assessments because of federal requirements. However, the state has added an interim assessment requirement, and the district selected STAR as its interim assessment system.

E. Review Policy IKF – Graduation Requirements

-C.Raever explained that the policy outlines the state requirements for graduation, as well as the district's requirements for honors diplomas, distinguished diplomas, modified diplomas, and certificates of attendance.

-The Board would like more clarity in the policy, particularly the sections addressing honors diplomas and distinguished diplomas. Board members noted that the language is difficult for parents and students to follow and suggested that the requirements be presented in a clearer format.

-The Board discussed the possibility of presenting the requirements in a chart or checklist format. C.Raever agreed that the requirements could be rewritten to make them easier to understand. He also explained that the district could consider placing the Oregon standard diploma requirements in policy and moving the district-specific diploma requirements to an administrative rule. This would allow the district to make changes to the district-specific requirements more easily without requiring the full policy revision process.

-C.Raeveer agreed to work with T.Smith to review and reformat the policy.

F. Adopt Updated Policies: (Action Item)

1. Individual Board Member's Authority and Responsibilities (BBAA)
2. Evaluation of the Superintendent (CBG)
3. Equal Employment Opportunity (GBA)
4. Sexual Harassment (GBN/JBA and JBA/GBN)

-These policies were given to the board at the last board meeting for review. Most of the changes were minor language updates.

-E.Galyean motioned to adopt policies BBAA, CBG, GBA, GBN/JBA and JBA/GBN as presented. J.Dumdi seconded. All in favor. Motion passed.

G. Adopt New Policy:

1. Immigration Enforcement on District Property (KNA)

-C.Raeveer explained that recent legislation requires school districts to adopt a policy addressing immigration enforcement on district property. This policy was presented at the last board meeting for review.

-The policy designates a point of contact for immigration enforcement matters. C.Raeveer will serve as the primary point of contact, with John serving as the backup.

-The policy outlines the district's responsibilities when immigration enforcement officers come to district property and request information or access to a student.

-The board discussed the requirement to provide notice to students, parents, and staff if immigration enforcement occurs on district property. Board members expressed concern that a mass notification could create confusion or unrest.

-C.Raeveer explained that the notification requirement is included in the law and that the district would need to comply. He stated that, if such an event occurred, he would consult with district legal counsel and work with the district's communication staff to frame the notification appropriately.

E.Galyean motioned to adopt policy KNA as presented. J.Dumdi seconded. All in favor. Motion passed.

H. First Read of Updated Policies:

1. Board Meetings, Notices and Communications (BD)
2. Executive Sessions (BDC)
3. Recordings and Minutes of Board Meetings (BDDG)
4. Qualifications and Duties of Superintendent (CBA)

C.Raeveer explained that the policies had been updated to reflect changes in law and current practice.

VIII. Board of Directors Comments

No comments

IX. Adjournment

S.FitzGerald adjourned the meeting at 6:56pm.



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Password: sW66uH

Tuesday, September 29, 2026

Work Session: 6:00pm

Board Members Present: Susan FitzGerald, JaJetta Dumdi, Erin Galyean, Buzz Ready

District Office and Administrators Present: Clint Raever, Melanie Neece, Mary Brown, Chad Tollefson

Via Zoom: David Williams

MINUTES

I. Call to Order Work Session

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. PERS Bond Presentation

David Williams of Piper Sandler presented information regarding the district's 2003 Pension Obligation Bond and PERS side account (see attached document). He explained that the district borrowed just under \$10 million in 2003 and has realized approximately \$6.1 million in savings from the bond.

Due to lower-than-anticipated payroll growth, the district's PERS side account has been drawn down more slowly than originally projected. The account, which was previously expected to be exhausted in December 2027, is now projected to last until approximately June 2029. D.Williams explained that the actual date could change depending on future payroll growth.

He explained that the district is currently receiving essentially a 100% PERS rate credit from the side account.

D.Williams reviewed options for the district when the current side account is exhausted, including establishing a new side account. He noted that current interest rates make issuing another pension obligation bond less attractive at this time and recommended continuing to monitor the market and the district's financial position.

The Board discussed the eventual increase in the district's PERS obligation when the side account is exhausted, the potential use of funds the district has set aside for that future obligation, and the possibility of using some funds for capital improvements and deferred maintenance.

The Board asked about costs associated with PERS side accounts and pension obligation bonds.

D.Williams explained that there are various costs associated with issuing bonds, including underwriting, bond counsel, rating, required assessments, and actuarial services. PERS charges an initial \$2,500 administrative fee to establish a side account, followed by annual administrative fees.

The Board discussed what would happen if the district did not establish another side account when the current account is exhausted. D.Williams explained that the district would then be responsible for the applicable PERS employer contribution, which he estimated at approximately 30% of payroll at the current rate.

The Board discussed the financial implications of the eventual increase in the district's PERS obligation. M.Neece noted that the district has previously budgeted with the expectation that the side account would end sooner and has set aside funds in anticipation of the increased PERS obligation. The district will need to address how available funds are used during the development of the 2027-28 budget.

C.Raever emphasized that the additional funds should not be viewed as a windfall because the district will continue to have a significant PERS obligation in the future.

IV. STAR Presentation

C.Tollefson provided the Board with an overview of the district's Renaissance assessment and instructional support tools. He explained that Renaissance includes several programs, including STAR, Nearpod, Freckle, and Lalilo.

The STAR assessment system provides reading and mathematics assessments and includes computer-adaptive assessments designed to identify the instructional level of individual students. The district can use STAR data to estimate the percentage of students who are on track to pass the state assessment.

The Board was shown examples of district-level and teacher-level reports. C.Tollefson demonstrated how teachers can identify specific standards and skills in which students need additional support and use the system to develop lessons and instructional activities.

Regular classroom instruction will continue to provide whole-group instruction for new concepts, while the intervention period will be used for targeted instruction, prerequisite skills, practice, and enrichment.

Teachers can use the system to identify students with similar instructional needs, provide small-group instruction, assign targeted practice, and monitor student progress. The intent is to reduce the amount of time teachers spend manually reviewing assessment information and creating instructional groups.

STAR assessments will generally be administered monthly, while curriculum-based measures (CBMs) may be administered more frequently, depending on intervention cycles. CBMs may be administered individually on a computer or using printed materials.

The Board discussed the use of computer-based assessments and instructional activities, particularly for younger students and students who may learn better through hands-on activities. C.Tollefson explained that accommodations can be provided and that some assessments can be printed. He also explained that STAR includes alternative assessment options, including curriculum-based measures, for students who may not be ready for the standard computer-adaptive assessment.

The district plans to use intervention cycles and progress-monitoring data to determine whether students need continued support or can move to different instructional groups. The current plan is to use approximately five-week intervention cycles, with flexibility based on student progress.

The Board asked about the additional workload for teachers. C.Tollefson acknowledged that there is an implementation and learning curve but stated that the system is intended to reduce some of the manual work involved in analyzing assessment results, identifying groups, and finding appropriate instructional materials.

The Board discussed professional development and staff implementation. C.Tollefson explained that Renaissance is providing professional development and that teachers also have access to an online resource library. Additional training is planned, including an October in-service. Teachers have generally been enthusiastic about the new tools while acknowledging that the system contains a significant amount of information and will require time to learn.

The Board discussed the type of information it would receive regarding STAR results. C.Tollefson indicated that Board-level reporting could include overall performance levels and growth over time, including the percentage of students predicted to meet state assessment benchmarks. More detailed skill-level information would primarily be used by teachers for instructional purposes.

V. Board Vacancy Interview Questions

The Board discussed the process for selecting and interviewing candidates for the current Board vacancy. M.Brown reviewed the options provided by OSBA for evaluating applications, including establishing selection criteria and interviewing the top candidates, ranking applications, or interviewing all applicants.

The Board reviewed the sample interview questions and discussed eliminating some questions, revising a few of them, and adding a couple of new ones.

M.Brown will revise the questions based on the Board's discussion and distribute the updated list to Board members.

VI. Adjournment

S.FitzGerald adjourned the meeting at 7:41pm.

Yamhill Carlton School District

Human Resources

Board Report

October 15, 2026



New Hires

Dawn Fuentes, YCIS Lead Secretary
Megan Songa, YCIS Building Secretary
Sarah Wolf, YCHS Resource Room IA

Resign/Retire/Term Employees

Stacy Coontz, DO Secretary / Communications Specialist
Jenifer Tuning, YCIS Lead Secretary
Elayna Apuya, YCIS Secretary

Current Employees: Position Changes

McKinsey Hoodenpyl, Alliance Academy Secretary to DO Secretary / Communication Specialist
Marti Couch, YCIS Behavior IA to Alliance Academy Secretary

Open Positions For 2026-2027

YCES Life Skills IA II
YCES Kitchen Helper – 3.75 hrs

Yamhill Carlton School District Enrollment Report

October

2026

District Enrollment for 2026-27 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	268	259								
YCIS	379	370								
YCHS	296	291								
Alliance	145	160								
Total	1,088	1,080	-	-	-	-	-	-	-	-
25/26 Total	1,104	1,077	1,071	1,074	1,072	1,072	1,071	1,066	1,070	1,067
24/25 Total	1,094	1,086	1,090	1,087	1,089	1,077	1,065	1,067	1,068	1,062
23/24 Total	1,101	1,101	1,093	1,090	1,088	1,080	1,083	1,087	1,098	1,094
22/23 Total	1,118	1,110	1,108	1,098	1,098	1,103	1,098	1,102	1,106	1,096
21/22 Total	1,029	1,028	1,038	1,032	1,029	1,028	1,023	1,023	1,022	1,016
20/21 Total	1,067	1,064	1,064	1,063	1,054	1,038	1,048	1,039	1,028	1,043

YCES Enrollment for 2026-27 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	66	63								
1st Grade	67	64								
2nd Grade	58	55								
3rd Grade	77	77								
Total	268	259	-	-	-	-	-	-	-	-
25/26 Total	275	279	274	275	277	280	277	274	276	276
24/25 Total	274	273	274	271	274	273	269	271	269	269
23/24 Total	284	284	282	279	280	282	285	288	290	291
22/23 Total	301	297	299	299	297	297	298	304	306	307
21/22 Total	265	269	271	264	273	274	270	268	268	266
20/21 Total	231	229	230	228	225	221	225	223	223	223

YCIS Enrollment for 2026-27 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
4th Grade	84	85								
5th Grade	75	73								
6th Grade	67	66								
7th Grade	92	89								
8th Grade	61	57								
Total	379	370	-	-	-	-	-	-	-	-
25/26 Total	380	375	373	373	370	369	370	369	370	371
24/25 Total	367	367	370	370	369	362	367	368	368	369
23/24 Total	348	344	345	345	345	348	352	355	361	360
22/23 Total	332	329	330	325	322	328	322	321	325	324
21/22 Total	343	342	347	349	351	348	343	347	349	345
20/21 Total	291	287	276	276	272	273	282	291	282	282

YCHS Enrollment for 2026-27 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	78	74								
10th Grade	81	77								
11th Grade	71	72								
12th Grade	66	68								
Transition	-	-								
Total	296	291	-	-	-	-	-	-	-	-
25/26 Total	281	273	271	272	268	264	263	261	260	259
24/25 Total	281	278	275	274	273	272	265	265	267	261
23/24 Total	289	292	283	283	281	271	269	268	270	270
22/23 Total	293	290	288	284	290	285	286	285	284	278
21/22 Total	284	283	285	285	278	281	281	278	276	277
20/21 Total	290	290	292	290	290	290	291	291	276	291

Alliance Academy Enrollment 2026-27

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	6	8								
1st Grade	13	16								
2nd Grade	17	23								
3rd Grade	13	13								
4th Grade	18	19								
5th Grade	17	20								
6th Grade	26	25								
7th Grade	15	17								
8th Grade	8	10								
9th Grade	4	2								
10th Grade	6	5								
11th Grade	2	2								
12th Grade	-	-								
Total	145	160	-	-	-	-	-	-	-	-
25/26 Total	168	150	153	154	157	159	161	162	164	161
24/25 Total	172	168	171	172	173	170	164	163	164	163
23/24 Total	180	181	183	183	182	179	177	176	177	173
22/23 Total	192	194	191	190	189	193	192	192	191	187
21/22 Total	137	134	135	134	127	125	129	130	129	128
20/21 Total	255	258	266	269	267	254	250	234	247	247



YAMHILL CARLTON SCHOOL DISTRICT

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Date: 10/05/2026

To: Yamhill Carlton School District Board of Directors

From: Melanie Neece, Director of Fiscal Services

Subject: **September 2026** - Financial Statements and Summary

Board Members,

Please find attached the financial statements for the **2026-27** fiscal year through **September 30, 2026**.

Financial Statements Overview

The attached statements provide an overview of activity, balances, and appropriations across all district funds; projections are not included for Funds 200 - 700, as they are generally limited to revenues received and designated purposes.

General Fund Status - We estimate our **General Fund Ending Fund Balance** to be approximately **\$2.1 million**. Of which includes contingencies, this balance will fluctuate throughout the fiscal year as revenues and expenditures change.

Check and Investment Activity

The district issued checks **63218 - 63314** totaling **\$320,278.48** for the period ending, payroll related check activity is omitted. The LGIP investment pool earned dividends of **\$24,389.57**. The monthly distribution yield rate increased to **4.02%**. These funds are posted under revenue code 1510 on page 2 of the financial summary.

Oregon Revenue Forecast

Oregon's most recent Economic and Revenue Forecast, released in August 2026, provides a **stable positive projection** for state revenues. For the current **2025-27 biennium**, **projected state revenues increased approximately \$55 million** from the previous forecast. The projection for the **2027-29 biennium increased approximately \$538 million**, indicating improved revenue expectations as the state looks toward the next budget cycle. The forecast also indicates that Oregon's economy continues to show resilience.

What This Means for the District

The updated state revenue forecast provides a **positive projection for school funding and future budget planning**. The improvement in projected state revenues is encouraging and provides greater stability as we plan for future. At the same time, the District should continue to take a **conservative approach to ongoing expenditures and long-term commitments**. State revenue forecasts can change from quarter to quarter, and several revenue sources remain sensitive to economic conditions. In particular, Corporate Activity Tax and corporate income tax collections continue to warrant monitoring because of their importance to state resources and education funding.

Overall, the current forecast is **more favorable than earlier projections**, but it should be viewed as an improvement in the state's financial projections rather than an indication that additional ongoing District revenues are guaranteed. We will continue to monitor future state forecasts and their potential impact on the District's budget and school funding.

Please let me know if you have any questions or concerns regarding these statements.

Thank you.

Yamhill-Carlton SD
BALANCE SHEET ALL ACCOUNTS
September 30, 2026

ASSETS

Cash in Bank (AP) - Checking	438,499	
Cash in the Bank (Student Body) - Checking	586,861	* * *
Petty Cash - Café	50	
Cash w/Fiscal Agents	495,172	
Cafeteria Account	11,716	
Investments LGIP	7,317,670	
Taxes Receivable	219,968	
Account Receivable - GASB	24,509	
Interfund Accounts Receivable	-	
Intergovernmental A/R Prior Year	(54,023)	
Intergovernmental Accounts Receivable	-	
Inventories for Nutrition Services	11,288	
Prepaid Expenses	(2,849)	
ASB Fund Balance	(562,708)	**
	<hr/>	
Total Current Assets	\$ 8,486,153	

LIABILITIES AND NET EQUITY

Liabilities:		
Accounts Payable	(130)	
Salaries Payable	-	
Payroll Federal Deductions Payable	-	
Payroll State Deductions Payable	(7,241)	
FICA / Medicare Withholding	-	
PERS Payable	(40,961)	
Payroll Volunteer Deduction Payable	(1,472)	
Payroll Direct Deposit Payable	-	
Employer Paid Benefit	(117,613)	
W/C Liberty NW	26,253	
W/C OR Assessment	(805)	
Deferred Property Tax Revenues	(235,985)	
Payroll Flex Plan Payable	-	
Deposit Payable	-	
	<hr/>	
Total Liabilities	\$ (377,954)	
	<hr/>	
Total Assets - Liabilities	\$ 8,108,199	
	<hr/>	
Net Equity	\$ 8,108,199	*
	<hr/>	
Rounded	Variance	<hr/> <hr/> -

* Financials without Audit Adjustments

Note: The totals tie out correctly, and negative balances represent timing or accrual adjustments that will resolve with the final audit.

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 09/30/2026

	Adopted 2026-27 Budget	Actual YTD Rev. 9/30/2026	Projected 10/1/2026 Thru 6/30/2027	Total Estimated 2026-27	(Over)/Under Budget
Resources - Revenues					
SSF Funding					
1111 Current Year Property Taxes	\$ 4,665,900	\$ -	4,665,900	\$ 4,665,900	\$ -
1112 Prior Year's Property Taxes	66,626	9,296	57,330	66,626	-
1114 In Lieu of Property Taxes	-	-	-	-	-
1190 Interest on Tax Collections	10,000	1,602	8,398	10,000	-
3101 State School Support Funds	9,788,786	3,262,605	6,526,181	9,788,786	-
3102 SSF - Pr Yr High Cost Disability	-	-	-	-	-
3103 Common Schools	165,768	-	165,768	165,768	-
3199 State Other Unrestricted Grants	-	-	-	-	-
3299 State Grants	-	-	-	-	-
3990 State Other Resources	15,617	-	15,617	15,617	-
Total SSF Funding	14,712,697	3,273,504	11,439,193	14,712,697	-
Other School Support Funding					
4519 Federal Edu Jobs Funding	-	-	-	-	-
4500 Federal SFSF	-	-	-	-	-
Total Other School Support	-	-	-	-	-
Total SSF Revenue	14,712,697	3,273,504	11,439,193	14,712,697	-
Non State School Support Formula Sources					
Local Sources					
1300 Tuition	126,180	-	126,180	126,180	-
1411 Transportation Fees	-	-	-	-	-
1510 Earnings on Investments	244,642	69,513	175,129	244,642	-
1710 Athletic Fees	46,500	-	46,500	46,500	-
1910 Rentals	-	6,551	(6,551)	-	-
1960 Recovery of Prior Year Exp	-	-	-	-	-
1980 Fees Charged to Grants	55,194	-	55,194	55,194	-
1990 Miscellaneous Local Revenue	34,300	-	34,300	34,300	-
Total Non Formula Local Sources	506,816	76,064	430,752	506,816	-
Intermediate Sources					
2000 Intermediate Resources	190,000	-	190,000	190,000	-
Other Sources					
5300 Sale of Fixed Assets	-	-	-	-	-
5400 Beginning Fund Balance	2,676,256	-	2,676,256	2,676,256	-
Total Non SSF Revenue	3,373,072	76,064	3,297,008	3,373,072	-
Total Resources	\$ 18,085,769	\$ 3,349,568	\$ 14,736,201	\$ 18,085,769	\$ -
		Less Estimated Requirements (pg 3)		\$ (15,908,590)	
		Estimated Ending Fund Balance		\$ 2,177,179	

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 09/30/2026

Expenditure Functions	Adopted 2026-27 Budget	Actual YTD Exp. 9/30/2026	Projected 10/1/2026 Thru 6/30/2027	Total Estimated 2026-27	(Over)/ Under Budget	% Committed
Instruction						
1111 K-5 Elementary Programs	\$ 1,700,947	\$ 160,590	\$ 1,507,198	\$ 1,667,788	\$ 33,159	98.05%
1113 K-5 Elementary Extracurricular	4,309	-	2,868	2,868	1,441	66.56%
1121 Intermediate Programs	1,579,158	160,504	1,418,650	1,579,154	4	100.00%
1122 Intermediate Extracurricular	61,464	4,150	42,904	47,054	14,410	76.56%
1131 High School Programs	1,932,724	180,234	1,715,995	1,896,229	36,495	98.11%
1132 High School Extracurricular	347,091	44,117	294,346	338,463	8,628	97.51%
1210 Programs for Talented and Gifted	20,000	53	37	90	19,910	0.45%
1220 Programs for Students w/Severe Disabilities	1,484,581	122,438	1,311,312	1,433,750	50,831	96.58%
1250 Special Education	546,047	38,156	502,556	540,712	5,335	95.52%
1272 Title I	100,396	308	100,088	100,396	-	100.00%
1280 Alternative Programs Credit Recovery	31,910	3,271	19,729	23,000	8,910	72.08%
1281 Alternative Programs	0	-	0	0	(0)	100.34%
1285 District Alt Programs - Alliance Academy	643,906	73,800	569,254	643,053	853	99.87%
1291 English Language Learner ORS 366.079	117,589	10,899	106,690	117,589	(0)	100.00%
1400 Summer Programs High School	0	-	0	0	0	1.79%
1410 Summer Programs Elementary	12,300	7,424	10,000	17,424	(5,124)	0.00%
Total Instruction	8,582,422	805,946	7,601,626	8,407,572	174,850	97.96%
Support Services						
2110 Attendance & Social Work	77,210	6,372	68,682	75,054	2,156	97.21%
2115 Student Safety	0	3,125	9,375	12,500	(12,500)	
2120 Guidance Services	201,971	17,870	184,083	201,953	18	99.99%
2130 Health Services	50,900	164	47,147	47,310	3,590	92.95%
2140 Psychological Services	0	6,113	-	6,113	(6,113)	
2150 Speech Pathology Audiology Services	73,416	-	73,132	73,132	284	99.61%
2190 Student Support Services Direction	126,489	32,019	93,148	125,167	1,322	0.00%
2210 Improvement of Instruction Services	8,282	649	6,940	7,588	694	91.62%
2220 Educational Media/Library Services	113,439	11,035	102,404	113,439	-	100.00%
2310 Board of Education Services	154,509	69,290	85,219	154,509	-	100.00%
2320 Executive Administration/Superintendent	447,593	110,534	337,059	447,593	-	100.00%
2410 Office of the Principal Services	1,287,959	278,718	1,009,241	1,287,959	-	100.00%
2520 Fiscal Services	400,413	95,646	304,767	400,413	-	100.00%
2540 Operation & Maintenance of Plant Services	2,185,778	682,537	1,498,543	2,181,080	4,698	99.79%
2550 Student Transportation Services	871,600	72,285	799,316	871,600	(0)	100.00%
2573 Internal Services	0	-	-	-	0	0.00%
2640 Staff Services/Human Resources	187,082	72,618	114,422	187,039	43	99.98%
2660 Technology Services	417,485	78,770	330,576	409,345	8,140	98.05%
2700 Supplemental Retirement Program	0	-	0	0	-	100.00%
Total Support Services	6,604,126	1,537,744	5,064,054	6,601,797	2,329	99.96%
Other Requirements						
5200 Transfers to Other Funds	899,221	-	899,221	899,221	-	100.00%
5300 Apportionments	0	-	-	-	0	0.00%
6000 Contingency	1,000,000	-	-	-	1,000,000	0.00%
7000 Unappropriated Ending Fund Balance	1,000,000	-	-	-	1,000,000	0.00%
Total Other Requirements	2,899,221	-	899,221	899,221	2,000,000	31.02%
Total Requirements	\$ 18,085,769	\$ 2,343,690	\$ 13,564,900	\$ 15,908,590	\$ 2,177,179	87.96%

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 09/30/2026

	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 9/30/2026	Encumbered as of 10/1/2026	Total Est. Incl. Encum. as of 10/1/2026	(Over)/Under Budget
REVENUE					
1510 Investment Earnings	\$ 100	\$ 393	\$ -	\$ 14,608	\$ (14,508)
1610 Food Services	14,450	235	14,215	14,450	-
1620 Investment Earnings	-	-	-	-	-
1700 Extracurricular	180,000	29,038	150,962	180,000	-
1920 Contributions or Donations	-	-	-	-	-
1990 Miscellaneous Local Revenue	38,000	53,408	(15,408)	38,000	-
1991 Pre School Tuition	-	-	-	-	-
2199 Other Intermediate Resources	-	-	-	-	-
2200 Restricted Intermediate Revenue	-	-	-	-	-
3102 Restricted SSF High Cost Disability	3,000	-	3,000	3,000	-
3200 Restricted State Grant	250,000	-	250,000	250,000	-
3202 Restricted State Farm to School	3,500	-	3,500	3,500	-
3299 Restricted State Grants-In-Aid	1,578,559	-	1,578,559	1,578,559	-
4500 Restricted Federal thru State	721,166	-	721,166	721,166	-
4501 Restricted Federal	-	-	-	-	-
4510 Restricted Federal JPTA	-	-	-	-	-
4511 Restricted Federal Breakfast	-	-	-	-	-
4910 Restricted Federal Commodities	30,000	-	30,000	30,000	-
5200 Transfers	775,221	-	775,221	775,221	-
5400 Beginning Fund Balance	448,731	-	448,731	448,731	-
9770 ASB Beginning Fund Balance	226,500	310,781	(84,281)	226,500	-
TOTAL REVENUE	4,269,227	393,855	3,875,666	4,283,735	(14,508)
EXPENDITURES					
Instruction					
1111 Elementary	\$ 586,113	\$ 33,667	\$ 552,446	\$ 586,113	\$ -
1113 Elementary Extracurricular	35,833	824	35,009	35,833	-
1121 Intermediate	543,050	17,833	499,136	516,968	26,081
1122 Intermediate Extracurricular	139,833	791	35,391	36,183	103,650
1131 High School Programs	379,842	13,163	194,099	207,262	172,580
1132 High School Extracurricular	309,058	28,394	119,281	147,675	161,383
1220 Students w/Severe Disabilities	117,500	5,500	111,999	117,500	0
1250 Students with Disabilities	169,230	16,689	152,490	169,179	51
1272 Title I Services	221,259	22,994	198,022	221,016	243
1260 Early Intervention Services	-	-	-	-	-
1285 Alternative Programs	15,000	127	1,500	1,627	13,373
1290 Other Programs	250,000	34,518	187,927	222,445	27,555
1400 Summer Programs	-	-	-	-	-
Total Instruction	2,766,717	174,501	2,087,299	2,261,800	504,917
Support Services					
2110 Attendance & Social Work	72,660	2,305	70,832	73,137	(477)
2115 Attendance & Social Work	4,000	4,000	-	4,000	-
2120 Guidance Services	294,252	17,035	227,985	245,020	49,232
2130 Health Services	-	-	-	-	-
2150 Health Services	-	-	-	-	-
2160 Other Student Treatment Services	-	-	-	-	-
2190 Student Support Services Direction	-	-	-	-	-
2210 Student Support Services Direction	-	-	-	-	-
2220 Instructional Support Services	-	-	-	-	-
2230 EIS	3,633	-	3,252	3,252	381
2240 Instructional Support Services	1,009	-	40	40	969
2300 General Administration	-	-	-	-	-
2310 Board of Directors	20,000	1,078	28,923	30,000	(10,000)
2410 School Administration	214,344	54,343	155,123	209,467	4,877
2520 Fiscal Services	-	86	-	86	(86)
2540 Maintenance Operations	71,237	-	63,243	63,243	7,994
2550 Transportation	-	-	-	-	-

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
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200 Restricted Revenue Fund

	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 9/30/2026	Encumbered as of 10/1/2026	Total Est. Incl. Encum. as of 10/1/2026	(Over)/Under Budget
2600 Technology & Records Management	-	-	-	-	-
2640 Staff Management	73,500	8,291	65,209	73,500	-
2700 Supplemental Retirement Programs	223,566	10,903	40,944	51,847	171,719
3100 Enterprise and Community	519,309	63,610	449,310	512,919	6,390
3130 Supplemental Retirement Programs	-	-	-	-	-
Total Support Services	<u>1,497,510</u>	<u>161,651</u>	<u>1,104,861</u>	<u>1,266,512</u>	<u>230,999</u>
5200 Transits	5,000	-	5,000	5,000	-
5300 Transfers	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 4,269,227</u>	<u>\$ 336,152</u>	<u>\$ 3,197,161</u>	<u>\$ 3,533,313</u>	<u>\$ 735,916</u>

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 09/30/2026

	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 9/30/2026	Encumbered as of 10/1/2026	Total Est. Incl. Encum. as of 10/1/2026	(Over)/Under Budget
REVENUE					
1111 Current Year Taxes	\$ 963,150	\$ -	\$ 963,150	\$ 963,150	\$ -
1112 Prior Year Taxes	29,300	3,463	25,837	29,300	-
1190 Interest on Property Tax	2,500	491	2,009	2,500	-
1970 Services Provided to Other Funds	-	-	-	-	-
1990 Miscellaneous Revenue	2,368,401	215,435	2,152,966	2,368,401	-
5200 Transfers	129,000	-	129,000	129,000	-
5400 Beginning Fund Balance	758,705	-	-	-	758,705
TOTAL REVENUE	<u>4,251,056</u>	<u>219,390</u>	<u>3,272,961</u>	<u>3,492,351</u>	<u>758,705</u>
EXPENDITURES					
5110 Principal/Interest	3,370,421	69,600	3,300,821	3,370,421	-
5200 Transits	-	-	-	-	-
5300 Transfers	-	-	-	-	-
6000 Contingency	880,635	-	880,635	880,635	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 4,251,056</u>	<u>\$ 69,600</u>	<u>\$ 4,181,456</u>	<u>\$ 4,251,056</u>	<u>\$ -</u>

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 09/30/2026

Source	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 9/30/2026	Encumbered as of 10/1/2026	Total Est. Incl. Encum. as of 10/1/2026	(Over)/Under Budget
REVENUE					
1130 Construction Excise Tax Revenue	\$ 150,000	\$ 26,192	\$ 123,808	\$ 150,000	\$ -
1510 Investment Earnings	-	-	-	-	-
1990 Miscellaneous Local Revenue	-	25,053	(28,399)	(3,346)	3,346
5200 Transfers from Other Funds	-	-	-	-	-
5400 Beginning Fund Balance	1,440,586	-	1,440,586	1,440,586	-
TOTAL REVENUE	1,590,586	51,245	1,535,996	1,587,241	3,346
EXPENDITURES					
Facility Acquisition and Construction					
2540 Building Acquisition	740,586	-	45,743	45,743	694,843
4150 Building Construction/Improvement	850,000	304,253	78,354	382,607	467,393
Total Facility Acquisition	1,590,586	304,253	124,097	428,350	1,162,236
6100 Contingency	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,590,586	\$ 304,253	\$ 124,097	\$ 428,350	\$ 1,162,236

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 09/30/2026

Source	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 9/30/2026	Encumbered as of 10/1/2026	Total Est. Incl. Encum. as of 10/1/2026	(Over)/Under Budget
REVENUE					
1510 Investment Earnings	\$ 2,400	\$ -	\$ 2,400	\$ 2,400	\$ -
1920 Contributions or Donations	6,500	1,000	5,500	6,500	-
1990 Miscellaneous Local Revenue	-	-	-	-	-
5200 Transfers from Other Funds	-	-	-	-	-
5400 Beginning Fund Balance	69,000	-	69,000	69,000	-
TOTAL REVENUE	77,900	1,000	76,900	77,900	-
EXPENDITURES					
Instruction					
1300 Tuition	77,900	1,500	-	1,500	76,400
Total Instruction	77,900	1,500	-	1,500	76,400
5200 Transits	-	-	-	-	-
5300 Transfers	-	-	-	-	-
6000 Unforeseen Expenditures	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	\$ 77,900	\$ 1,500	\$ -	\$ 1,500	\$ 76,400

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 09/30/2026

Expenditure by Object	Adopted 2026-27 Budget	Actual YTD Exp. 9/30/2026	Projected 10/1/2026 Thru 6/30/2027	Total Estimated 2026-27	(Over)/ Under Budget	% Committed
100 General Fund						
01 Salaries	\$ 7,531,230	\$ 971,405	\$ 6,322,083	\$ 7,293,488	\$ 237,742	96.84%
02 Associated Payroll Cost	3,868,304	505,057	3,141,439	3,646,496	221,808	94.27%
03 Purchased Services	2,688,970	314,190	2,251,091	2,565,281	123,689	95.40%
04 Supplies	629,134	193,761	435,373	629,134	-	100.00%
05 Capital Outlay	34,342	-	12,827	12,827	21,515	37.35%
06 Other Objects	434,568	359,277	33,013	392,290	42,278	90.27%
07 Transfers	899,221	-	899,221	899,221	-	100.00%
08 Other Uses of Funds (Reserves)	2,000,000	-	2,000,000	2,000,000	-	100.00%
Total 100 General Fund	18,085,769	2,343,690	15,095,047	17,438,736	647,033	96.42%
200 Special Revenue Funds						
01 Salaries	1,589,132	140,988	1,182,966	1,323,953	265,179	83.31%
02 Associated Payroll Cost	1,044,216	86,695	803,561	890,256	153,960	85.26%
03 Purchased Services	150,161	11,231	82,660	93,891	56,270	62.53%
04 Supplies	1,455,908	93,674	743,826	837,499	618,409	57.52%
05 Capital Outlay	20,310	2,392	17,918	20,310	-	100.00%
06 Other Objects	4,500	1,171	3,329	4,500	-	100.00%
07 Transfers	5,000	-	5,000	5,000	-	0.00%
08 Other Uses of Funds (Reserves)	0	-	0	0	-	0.00%
Total 100 General Funds	4,269,227	336,152	2,839,258	3,175,410	1,093,817	74.38%
300 Debt Services Funds						
02 Associated Payroll Cost	\$ 848,935	-	848,935	848,935	-	0.00%
06 Other Objects	2,521,486	69,600	2,451,886	2,521,486	-	0.00%
08 Other Uses of Funds (Reserves)	880,635	-	880,635	880,635	-	0.00%
Total 300 Debt Services Funds	4,251,056	69,600	4,181,456	4,251,056	-	100.00%
400 Capital Projects Funds						
03 Purchased Services	\$ -	\$ -	-	-	-	0.00%
05 Capital Outlay	1,590,586	304,253	1,286,333	1,590,586	-	0.00%
06 Other Objects	-	-	-	-	-	0.00%
Total 400 Capital Projects Funds	1,590,586	304,253	1,286,333	1,590,586	-	100.00%
700 Trust Funds						
03 Purchased Services	\$ 77,900	\$ 1,500	2,395	3,895	74,005	
08 Other Uses of Funds (Reserves)	-	-	-	-	-	0.00%
Total 700 Trust Funds	77,900	1,500	2,395	3,895	74,005	5.00%
Total Requirements	\$ 28,274,538	\$ 3,055,195	\$ 23,404,488	\$ 26,459,683	\$ 1,814,855	

Yamhill-Carlton SD
For the Fiscal Year 2026-2027
As of 09/30/2026

Appropriations		Adopted Budget	Working Budget	YTD	Encumbrance	YTD + Enc	Adopted Budget less YTD + Enc
General Fund	100						
Instruction	1000	8,582,422	8,582,422	805,946	7,123,288	7,929,234	653,188
Support Services	2000	6,604,126	6,604,126	1,537,744	4,671,915	6,209,658	394,468
	4000	-	-	-	-	-	-
Transfers	5200	899,221	899,221	-	-	-	899,221
		16,085,769	16,085,769	2,343,690	11,795,202	14,138,892	1,946,877
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	1,000,000	1,000,000	-	-	-	1,000,000
		17,085,769	17,085,769	2,343,690	11,795,202	14,138,892	2,946,877
	7000	1,000,000	1,000,000	-	-	-	1,000,000
General Fund		18,085,769	18,085,769	2,343,690	11,795,202	14,138,892	3,946,877
Special Revenue Fund	200						
Instruction	1000	2,766,717	2,766,717	174,501	1,168,640	1,343,140	1,423,577
Support Services	2000	978,201	978,201	98,041	364,812	462,854	515,347
Community Services	3000	519,309	519,309	63,610	395,907	459,517	59,792
Transfers	5200	5,000	5,000	-	-	-	5,000
		4,269,227	4,269,227	336,152	1,929,360	2,265,511	2,003,716
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		4,269,227	4,269,227	336,152	1,929,360	2,265,511	2,003,716
	7000	-	-	-	-	-	-
Special Revenue Fund		4,269,227	4,269,227	336,152	1,929,360	2,265,511	2,003,716
Debt Services Fund	300						
Debt Services	5100	3,370,421	3,370,421	69,600	1,135,350	1,204,950	2,165,471
		3,370,421	3,370,421	69,600	1,135,350	1,204,950	2,165,471
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	880,635	880,635	-	-	-	880,635
		4,251,056	4,251,056	69,600	1,135,350	1,204,950	3,046,106
	7000	-	-	-	-	-	-
Debt Services Fund		4,251,056	4,251,056	69,600	1,135,350	1,204,950	3,046,106
Capital Projects Fund	400						
Instruction	1000	-	-	-	-	-	-
Support Services	2000	740,586	740,586	-	-	-	740,586
Facilities Acquisitions	4000	850,000	850,000	304,253	78,354	382,607	467,393
Transfers	5200	-	-	-	-	-	-
		1,590,586	1,590,586	304,253	78,354	382,607	1,207,979
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		1,590,586	1,590,586	304,253	78,354	382,607	1,207,979
	7000	-	-	-	-	-	-
Capital Projects Fund		1,590,586	1,590,586	304,253	78,354	382,607	1,207,979
Trust and Agency Funds	700						
Instruction	1000	77,900	77,900	1,500	-	1,500	76,400
Transfers	5200	-	-	-	-	-	-
		77,900	77,900	1,500	-	1,500	76,400
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		77,900	77,900	1,500	-	1,500	76,400
	7000	-	-	-	-	-	-
Trust and Agency Funds		77,900	77,900	1,500	-	1,500	76,400
All Funds							
Instruction	1000	11,427,039	11,427,039	981,947	8,291,928	9,273,874	2,153,165
Support Services	2000	8,322,913	8,322,913	1,635,785	5,036,727	6,672,512	1,650,401
Community Services	3000	519,309	519,309	63,610	395,907	459,517	59,792
Facilities Acquisitions	4000	850,000	850,000	304,253	78,354	382,607	467,393
Debt Services	5100	3,370,421	3,370,421	69,600	1,135,350	1,204,950	2,165,471
Transfers	5200	904,221	904,221	-	-	-	904,221
		25,393,903	25,393,903	3,055,195	14,938,266	17,993,460	7,400,443
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	1,880,635	1,880,635	-	-	-	1,880,635
		27,274,538	27,274,538	3,055,195	14,938,266	17,993,460	9,281,078
Unappropriated & Reser	7000	1,000,000	1,000,000	-	-	-	1,000,000
All Funds		28,274,538	28,274,538	3,055,195	14,938,266	17,993,460	10,281,078

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: COLUMBIA BANK 2403

From Date: 09/01/2026

To Date: 09/30/2026

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63218	09/03/2026	City of Carlton	\$2,166.55	1061	Printed	Expense	☒	09/30/2026	
63219	09/03/2026	City of Yamhill	\$22,249.12	1061	Printed	Expense	☒	09/30/2026	
63220	09/03/2026	Clean Net of the Northwest	\$1,500.00	1061	Printed	Expense	☒	09/30/2026	
63221	09/03/2026	Curiosity Chronicles	\$2,225.99	1061	Printed	Expense	☒	09/30/2026	
63222	09/03/2026	Davison Auto Parts	\$103.52	1061	Printed	Expense	☒	09/30/2026	
63223	09/03/2026	HD Supply	\$11,475.14	1061	Printed	Expense	☒	09/30/2026	
63224	09/03/2026	IRON MOUNTAIN INCORPORATED	\$439.06	1061	Printed	Expense	☒	09/30/2026	
63225	09/03/2026	LEARNING WITHOUT TEARS	\$406.85	1061	Printed	Expense	☒	09/30/2026	
63226	09/03/2026	LIBRARY WORLD, INC	\$550.00	1061	Printed	Expense	☒	09/30/2026	
63227	09/03/2026	Lowes Companies Inc	\$527.12	1061	Printed	Expense	☒	09/30/2026	
63228	09/03/2026	MAGIC SCHOOL, INC.	\$8,399.00	1061	Printed	Expense	☒	09/30/2026	
63229	09/03/2026	Muthiah, Corban A	\$40.95	1061	Printed	Expense	☒	09/30/2026	
63230	09/03/2026	OFFICE DEPOT, INC	\$1,305.08	1061	Printed	Expense	☒	09/30/2026	
63231	09/03/2026	RAINBOW RESOURCE CENTER, INC	\$4,461.86	1061	Printed	Expense	☒	09/30/2026	
63232	09/03/2026	SNO SITES	\$550.00	1061	Printed	Expense	☒	09/30/2026	
63233	09/03/2026	SYSCO FOOD SERVICES	\$9,172.99	1061	Printed	Expense	☒	09/30/2026	
63234	09/03/2026	T AND E GENERAL STORE	\$9.99	1061	Printed	Expense	☒	09/30/2026	
63235	09/03/2026	TEXTILE GRAPHICS UNLIMITED INC	\$586.85	1061	Printed	Expense	☒	09/30/2026	
63236	09/03/2026	UNITED RENTALS (NORTH AMERICA) INC	\$224.40	1061	Printed	Expense	☒	09/30/2026	
63237	09/03/2026	Wilco	\$33.25	1061	Printed	Expense	☒	09/30/2026	
63238	09/03/2026	WILLAMETTE HVAC	\$718.75	1061	Printed	Expense	☒	09/30/2026	
* 63251	09/11/2026	Accountable Exteriors	\$39,126.81	1075	Printed	Expense	☒	09/30/2026	

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

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From Date: 09/01/2026

To Date: 09/30/2026

From Check:

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To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63252	09/11/2026	Alpha Environmental Services Inc.	\$19,900.00	1075	Printed	Expense	☒	09/30/2026	
63253	09/11/2026	Armor Zone Athletics LLC	\$4,455.00	1075	Printed	Expense	☒	09/30/2026	
63254	09/11/2026	Brethower, Marlin	\$154.40	1075	Printed	Expense	☐		
63255	09/11/2026	CharacterStrong, LLC	\$2,248.50	1075	Printed	Expense	☒	09/30/2026	
63256	09/11/2026	HOUGHTON MIFFLIN HARCOURT	\$177.29	1075	Printed	Expense	☒	09/30/2026	
63257	09/11/2026	MIAPLAZA, INC	\$11,577.00	1075	Printed	Expense	☒	09/30/2026	
63258	09/11/2026	MOLALLA HIGH SCHOOL	\$325.00	1075	Printed	Expense	☒	09/30/2026	
63259	09/11/2026	NEAH-KAH-NIE SCHOOL DISTRICT 56	\$200.00	1075	Printed	Expense	☐		
63260	09/11/2026	OREGON SMALL SCHOOLS ASSOC	\$800.00	1075	Printed	Expense	☒	09/30/2026	
63261	09/11/2026	PACIFIC UNIVERSITY	\$1,500.00	1075	Printed	Expense	☐		
63262	09/11/2026	PENSERV PLAN SERVICES INC	\$280.16	1075	Printed	Expense	☒	09/30/2026	
63263	09/11/2026	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$833.50	1075	Printed	Expense	☒	09/30/2026	
63264	09/11/2026	RECOLOGY WESTERN OREGON GARBAGE	\$709.75	1075	Printed	Expense	☒	09/30/2026	
63265	09/11/2026	Richard Ceder	\$105.64	1075	Printed	Expense	☐		
63266	09/11/2026	RODDA PAINT CO	\$70.95	1075	Printed	Expense	☒	09/30/2026	
63267	09/11/2026	SALEM FOOTBALL OFFICIALS	\$3,852.75	1075	Printed	Expense	☒	09/30/2026	
63268	09/11/2026	Santiam Cayon School District	\$100.00	1075	Printed	Expense	☒	09/30/2026	
63269	09/11/2026	SYSCO FOOD SERVICES	\$8,151.57	1075	Printed	Expense	☒	09/30/2026	
63270	09/11/2026	Trask Mountain Mechanical LLC	\$2,676.00	1075	Printed	Expense	☒	09/30/2026	
63271	09/11/2026	VERIZON WIRELESS	\$142.80	1075	Printed	Expense	☒	09/30/2026	
63272	09/11/2026	Wilco	\$72.18	1075	Printed	Expense	☒	09/30/2026	
63273	09/16/2026	Columbia Bank -CC	\$9,958.85	1077	Printed	Expense	☒	09/30/2026	

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

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From Date: 09/01/2026

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Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63274	09/21/2026	Better Choices Education LLC	\$1,350.00	1085	Printed	Expense	☐		
63275	09/21/2026	Brethower, Marlin	\$296.00	1085	Printed	Expense	☐		
63276	09/21/2026	City of Yamhill	\$3,125.00	1085	Printed	Expense	☒	09/30/2026	
63277	09/21/2026	Compaction and Recycling Equipment, Inc.	\$3,604.94	1085	Printed	Expense	☒	09/30/2026	
63278	09/21/2026	Culbertson, Nicolas	\$50.69	1085	Printed	Expense	☒	09/30/2026	
63279	09/21/2026	Dormers Screenprinting	\$2,218.25	1085	Printed	Expense	☒	09/30/2026	
63280	09/21/2026	Felton & Mary's Artisan Foods LLC	\$296.00	1085	Printed	Expense	☐		
63281	09/21/2026	HD Supply	\$159.44	1085	Printed	Expense	☒	09/30/2026	
63282	09/21/2026	JOHNSON FLOORING INC	\$20,881.92	1085	Printed	Expense	☒	09/30/2026	
63283	09/21/2026	KCDA PURCHASING COOP	\$4,790.00	1085	Printed	Expense	☒	09/30/2026	
63284	09/21/2026	LES SCHWAB TIRE CENTER	\$20.99	1085	Printed	Expense	☒	09/30/2026	
63285	09/21/2026	Lowes Companies Inc	\$511.71	1085	Printed	Expense	☒	09/30/2026	
63286	09/21/2026	MIAPLAZA, INC	\$2,070.00	1085	Printed	Expense	☒	09/30/2026	
63287	09/21/2026	NEWBERG STEEL & FABRICATION INC	\$1,994.92	1085	Printed	Expense	☒	09/30/2026	
63288	09/21/2026	PACE	\$1,636.00	1085	Printed	Expense	☒	09/30/2026	
63289	09/21/2026	RECOLOGY WESTERN OREGON GARBAGE	\$1,209.51	1085	Printed	Expense	☒	09/30/2026	
63290	09/21/2026	SYSCO FOOD SERVICES	\$7,083.52	1085	Printed	Expense	☒	09/30/2026	
63291	09/21/2026	TEXTILE GRAPHICS UNLIMITED INC	\$15.00	1085	Printed	Expense	☒	09/30/2026	
63292	09/21/2026	UNITED RENTALS (NORTH AMERICA) INC	\$224.40	1085	Printed	Expense	☒	09/30/2026	
63293	09/21/2026	VIRCO INC	\$1,950.00	1085	Printed	Expense	☐		
63294	09/21/2026	WADDELL ELECTRIC	\$51.26	1085	Printed	Expense	☒	09/30/2026	
63295	09/21/2026	WILKINS, JOSEPH RIBURN	\$132.93	1085	Printed	Expense	☒	09/30/2026	

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

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From Date: 09/01/2026

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To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63296	09/21/2026	WINDWARD FILTRATION	\$7,300.40	1085	Printed	Expense	☒	09/30/2026	
63297	09/21/2026	Ziply Fiber	\$697.06	1085	Printed	Expense	☐		
63298	09/29/2026	Camacho Sealcoating LLC	\$8,600.00	1090	Printed	Expense	☐		
63299	09/29/2026	CharacterStrong, LLC	\$2,248.50	1090	Printed	Expense	☐		
63300	09/29/2026	HD Supply	\$159.44	1090	Printed	Expense	☐		
63301	09/29/2026	JOHNSON FLOORING INC	\$38,852.50	1090	Printed	Expense	☐		
63302	09/29/2026	Lowes Companies Inc	\$232.67	1090	Printed	Expense	☐		
63303	09/29/2026	MURRY, RACHEL	\$2,104.00	1090	Printed	Expense	☐		
63304	09/29/2026	OFFICE DEPOT, INC	\$893.39	1090	Printed	Expense	☐		
63305	09/29/2026	PACIFIC OFFICE AUTOMATION LEASE DIRECT	\$1,550.00	1090	Printed	Expense	☐		
63306	09/29/2026	RAINBOW RESOURCE CENTER, INC	\$848.54	1090	Printed	Expense	☐		
63307	09/29/2026	RODDA PAINT CO	\$88.40	1090	Printed	Expense	☐		
63308	09/29/2026	SLAYTON, KIANNA E	\$167.19	1090	Printed	Expense	☐		
63309	09/29/2026	Sophia Mulkey	\$37.97	1090	Printed	Expense	☐		
63310	09/29/2026	SYSCO FOOD SERVICES	\$4,370.94	1090	Printed	Expense	☐		
63311	09/29/2026	Trask Mountain Mechanical LLC	\$850.00	1090	Printed	Expense	☐		
63312	09/29/2026	VIRONEN, DANIELLE L	\$175.00	1090	Printed	Expense	☐		
63313	09/29/2026	Wilco	\$280.90	1090	Printed	Expense	☐		
63314	09/30/2026	Legacy Paving & Construction LLC	\$22,584.48	1097	Printed	Expense	☐		
Total Amount:			\$320,278.48						

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: COLUMBIA BANK 2403

From Date: 09/01/2026

To Date: 09/30/2026

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
9/2/2026	COLUMBIA BANK	2403	1,971.05	Direct Voucher Posting	9/30/2026
9/7/2026	COLUMBIA BANK	2403	11,266.96	Direct Voucher Posting	9/30/2026
9/14/2026	COLUMBIA BANK	2403	(745,361.00)	LGIP 4556 to Cking 2403 Conf 4527114	9/30/2026
9/15/2026	COLUMBIA BANK	2403	22,666.31	Direct Voucher Posting	9/30/2026
9/25/2026	COLUMBIA BANK	2403	42,232.45	Direct Voucher Posting	9/30/2026
9/25/2026	COLUMBIA BANK	2403	139.23	Direct Voucher Posting	9/30/2026
9/30/2026	COLUMBIA BANK	2403	11,482.55	Direct Voucher Posting	9/30/2026
9/15/2026	COLUMBIA BANK	2403	5,577.34	Direct Voucher Posting	9/30/2026
9/15/2026	COLUMBIA BANK	2403	5,669.61	Direct Voucher Posting	9/30/2026
9/15/2026	COLUMBIA BANK	2403	516,335.53	Direct Voucher Posting	9/30/2026
9/15/2026	COLUMBIA BANK	2403	47,949.11	Direct Voucher Posting	9/30/2026
9/15/2026	COLUMBIA BANK	2403	166,853.98	Direct Voucher Posting	9/30/2026
9/15/2026	COLUMBIA BANK	2403	98.94	Direct Voucher Posting	9/30/2026
9/15/2026	COLUMBIA BANK	2403	4,558.00	Direct Voucher Posting	9/30/2026
9/14/2026	COLUMBIA BANK	2403	11,452.60	Direct Voucher Posting	9/30/2026
9/11/2026	COLUMBIA BANK	2403	139,487.11	Direct Voucher Posting	9/30/2026

Other Disbursement Total: 242,379.77

Report Total Amount: \$562,658.25

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: COLUMBIA BANK 2403

From Date: 09/01/2026

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Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

End of Report

Interview Questions for Board Candidates/Applicants

1. Interim appointments often require fast onboarding. What availability do you have for meetings, training, and community events?
2. What do you believe our district is doing well, and where do you see gaps?
3. How do you describe the role of a school board member versus district administration?
4. What experience do you have reviewing budgets or financial documents?
5. What knowledge and skills do you believe a Yamhill Carlton graduate needs to be successful upon graduation?

Yamhill Carlton School District

Report on Compliance with Public School Standards

2025-26 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Yamhill Carlton** School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2025-26 school year. For each rule reported as out of compliance, **Yamhill Carlton** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2027-28 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: High-Quality Learning Experiences for All Students

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Certificate of Attendance	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students-	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
Sections (1) and (2) TAG Plan Requirements			
581-022-2500 Programs and Services for TAG Students – Sections (3) and (4): Instruction Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Aligned and Focused Educational Systems

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260 Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2323 Preserving Student Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Engaged Partners and Communities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2307 Educational Equity Advisory Committees	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Safe & Inclusive Schools

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2045 Substance Use Prevention and Intervention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2515 Menstrual Dignity for Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Committed and Supportive Staff

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable

Yamhill-Carlton School District 1

Code: BD
Adopted:

Board Meetings, Notices and Communications

Definitions

“Communication” means the expression or transmission of information from one person to another through verbal, non-verbal, written, or electronic means. Non-verbal means include gestures, such as thumbs-up and thumbs-down, as well as sign language.

“Convening” means gathering in a physical location, using electronic, video or telephonic technology to be able to communicate contemporaneously among participants, using serial electronic written communication among participants, or using an intermediary to communicate among participants.

“Decision” means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of the Board¹ is required, at any meeting at which a quorum is present.

“Decision-making process” means the process the Board engages in to make a decision, such as: (a) identifying or selecting the nature of the decision to be made; (b) gathering information related to the decision to be made; (c) identifying and assessing alternatives; (d) weighing information; and (e) making a decision.

“Deliberation” means discussion or communication that is part of a decision-making process.

“Executive session” means any meeting or part of a meeting of the Board that is closed to certain persons for deliberation on certain matters.

“Intermediary” means a person who is used to facilitate communications among members of the Board about a matter subject to deliberation or decision by the Board, by sharing information received from a member of the Board with other members of the Board. The term “intermediary” can include a member of the Board.

“Meeting” means the convening of the Board for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter. Meeting does not include any on-site inspection of any project or program or the attendance of members of the Board at any national, regional or state association to which the Board or the members belong.

“Public Meetings Law” means Oregon Revised Statutes (ORS) 192.610 – 192.705 and Oregon Administrative Rules (OAR) 199-040 and 199-050.

¹ This policy is written to apply to the Board. Other bodies, including Board committees, may be subject to public meeting laws. This policy may help other bodies understand what is required, but is intended as direction for the Board.

“Quorum” means the minimum number of members of the Board required to legally transact business. For the Board, a quorum is three Board members.

“Work session” or “workshop” means meetings held for the purpose of either presenting information to the Board to prepare for a regular or special meeting, or to allow the Board to engage in preliminary discussions or deliberations.

Board Authority at Meetings

The Board has the authority to act only when a quorum is present at a properly noticed regular, special or emergency meeting. The affirmative vote of three members of the Board is required to transact any business.

Types of Meetings

The Public Meetings Law applies to all regular, special, emergency, executive session and work session meetings of the Board.

1. Regular Meetings

The regular meeting schedule will be established at the annual organizational meeting each year and may be changed by the Board with public notice. The purpose of each regular meeting will be to conduct the regular Board business.

2. Special Meetings

A special meeting may be scheduled when less than a quorum is present at a regular meeting and therefore no business may be conducted, additional business still needs to be conducted at the ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district, or other reasons. Special meetings may be convened by the Board chair, upon request of three Board members, or by common consent of the Board.

3. Emergency Meetings

Emergency meetings may be called in the case of an actual emergency upon appropriate notice under the circumstances. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

4. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with Public Meetings Law. The Board may make official decisions during a work session.

5. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC – Executive Sessions).

Communications Outside of a Board Meeting (Serial Meetings Prohibited)

Private meetings where a quorum of the Board engages in discussions or communications that are part of the Board's decision-making process on matters within the authority of the Board violate Public Meetings Law, except as part of an executive session.

A quorum of Board members shall not, outside of a meeting conducted in compliance with Public Meetings Laws, use a series of communications of any kind, directly or through intermediates, for the purpose of deliberating or deciding on any matter that is within the jurisdiction of the Board. This prohibition applies to using any one or a combination of the following methods of communication:

1. In-person;
2. Telephone calls;
3. Videos, videoconferencing, or electronic video applications;
4. Written communication, including electronic written communications, such as email, texts, and other electronic applications;
5. Use of one or more intermediaries to convey information among members; and
6. Any other means of conveying information.

Communications outside of a Board meeting may contain communications between or among members of the Board, including a quorum, that are:

1. Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonably come before the Board;
2. Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decision; or
3. Non-substantive in nature, such as communication relating to scheduling, leaves of absence and other similar matters.

E-mails sent to other Board members are encouraged to have the following notice:

Important: Please do not reply or forward this communication if this communication could constitute a decision or deliberation toward a decision between and among members of the district board. Board member electronic communications on district business are subject to Public Meetings and Public Records Law.

A quorum of Board members may attend social meetings or gatherings so long as no discussions or deliberations are had.

Meeting Location, Public Accommodations and Logistical Requirements

All meetings will be open to the public except as provided by law.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law². The Board may attend training sessions outside the district boundaries but may not deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced. Meeting locations shall be accessible to persons with disabilities.

Any Board meeting may be held in person, through the use of electronic or telephonic means, or in some combination of in-person, electronic or telephonic means.

Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. For Board meetings (excluding executive session) held by telephone or other electronic means of communication, the district shall make available a place or an electronic means by which the public can listen to or view the meetings in real time. The place provided may be a place where no Board member is present.

For executive sessions where the media are statutorily authorized to be present, if any person, including any Board member, is attending the executive session by telephone, video, or other electronic means, the district shall provide members of the media the same attendance option. The district may establish reasonable security measures to ensure the media's attendance by telephone, video, or other electronic means is conducted through a secure connection or method.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for persons who are deaf or hard of hearing. The request should include the name of the requester, sign language preference and any other relevant information requested. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate aids and services may be provided upon request and appropriate advance notice.

If requested to do so at least 72 hours before a meeting held in public, the Board will make a reasonable effort to provide translation services.

Recordings or minutes will be kept for all meetings in accordance with state law and Board policy BDDG – Recordings or Minutes of Board Meetings.

All meetings shall comply with applicable provisions of the Oregon Indoor Clean Air Act.

Public Notice Requirements

The district posts a public notice of its meetings on the district's website or on a publicly accessible website hosted by a third-party that is linked to the district's website.

The public notice shall identify the following:

² ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

1. The time, date, location of the meeting, and, to the extent reasonably possible, will include the electronic link or telephone access information to allow members of the public to attend the meeting by telephone or electronic means;
2. The agenda or list of the principal subjects anticipated to be considered at the meeting and will be specific enough to permit the public to recognize matters in which they are interested. The Board may amend the agenda or may add or remove items from the list of principal subjects prior to or during a meeting. See Board policy BDDC – Board Meeting Agenda for additional meeting agenda information; and
3. The name, telephone number, and email address of a person at the district office to contact to request an interpreter or other communication aids or a statement that the district will provide a sign language interpreter or other communication aids at the meeting.

The district will provide notice to interested persons and news representatives who have requested notice through means reasonably calculated to provide actual notice to interested persons known to the Board.

For all regular meetings, the meeting notice shall be provided with as much advance notice as reasonably possible, but no less than 48 hours' advance notice.

For all special meetings, the meeting notice shall be provided with no less than 24 hours' advance notice.

For an emergency meeting, public notice shall be provided with as much advance notice as reasonably possible given the emergency circumstances. The district shall attempt to contact the media and other interested persons to inform them of the emergency meeting by telephone, email, social media, or other method reasonably calculated to provide actual notice. If reasonably possible under the emergency circumstances, the emergency meeting notice shall be conspicuously displayed on the district's website or on a publicly accessible website hosted by a third-party hosted and linked to the district's website.

If a meeting will include an executive session, the notice shall comply with the above notice requirements and the notice shall also identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. Example:

“The Board will meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.”

If an executive session is to be part of an open regular, special, or emergency meeting, the notice shall comply with the above notice requirements and prior to entering the executive session, the Board chair shall make a public announcement and identify in open session the specific statutory provision and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization (See Board policy BDC – Executive Sessions for additional information on executive sessions.)

Complaints

Complaints regarding Public Meetings Laws can be filed in accordance with Public Meetings Law complaint procedures outlined in Board policy KL – Public Complaints. Complaints must be filed within 30 days of the alleged violation.

Mandatory Training

Every member of the Board shall attend or view a training on Public Meetings Law as required by ORS 192.700 and Board policy BBAA – Board Member’s Authority and Responsibilities.

END OF POLICY

Legal Reference(s):

[ORS Chapter 192](#)
[ORS 332.040](#) - 332.061

[ORS 332.107](#)
[ORS 433.835](#) - 433.875

[OAR 199-050-0005](#) – 199-050-0085

OR. ATTY. GEN. *Public Records and Meetings Manual*.

Yamhill-Carlton School District 1

Code: **BDC**
Adopted: 5/08/17
Revised/Readopted: 4/09/20

Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute under Oregon Revised Statue (ORS) 192.660 or ORS 332.061 but may not take final action in executive session except for the expulsion of a student and matters pertaining to or examination of the confidential records of the student in accordance with ORS 332.061.

An executive session may be included as an agenda item of a meeting open to the public in accordance with Board policy BDDC – Board Meeting Agenda or held as its own meeting. Public notice is required as outlined in Board policy BD – Board Meetings, Notices and Communications.

If an executive session is held as part of a meeting open to the public, the Board chair will announce the executive session in compliance with Board policy BD – Board Meetings, Notices and Communications and include and identify the appropriate statutory citation, appropriate subsection and the paragraph authorizing the session under ORS 192.660 or ORS 332.061 for holding such session and by noting the subject of the executive session.

Example:

“The Board will now meet in executive session under ORS 192.660(2)(a) to consider the employment of a public office, employee, staff member or individual agent.”

Prior to or at the beginning of the executive session, the Board chair may read the following¹:

“Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.”

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent; may not include a discussion of negotiation of compensation (including salaries and benefits).² (ORS 192.660(2)(a))

¹ This statement should be amended if ORS 192.660 does not require that representatives of the news media be allowed to attend, ORS 332.061 allows the Board to vote in executive session, or the Board will not be returning to open session following the executive session. This statement can also be included on the agenda.

² This provision does not apply to the filling of a vacancy in elective office or on any public committee, commission or other advisory group; or for the consideration of general employment policies. It also does not apply to the employment of the chief executive officer, other public officers, employees and staff members of the district unless:

2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer³, employee, staff member or individual agent who does not request an open hearing⁴; may not include a discussion or negotiation of compensation (including salaries and benefits). (ORS 192.660(2)(b))
3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))
4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))
5. To consider information or records that are exempt by law from public inspection.⁵ (ORS 192.660(2)(f))
6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.⁶ (ORS 192.660(2)(h))
7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing⁷; may not include a discussion or negotiation of compensation (including salaries and benefits or a general evaluation of an agency, goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs. (ORS 192.660(2)(i))

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- a. The vacancy has been advertised;
 - b. Regular hiring procedures have been adopted;
 - c. If hiring an officer, the public has had the opportunity to comment on the employment of the officer; and
 - d. If hiring a chief executive officer, the Board has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

³ To determine whether the individual involved is considered a public officer, consult with legal counsel.

⁴ Notice must be provided to the public officer, employee, staff member or individual agent in accordance with OAR 199-0040-0030. The public official must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

- a. Identification of the governing body before which the matter will be considered (the Board);
- b. The time, date and location of the meeting;
- c. The purpose for which the governing body proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the governing body will be considering the dismissal or disciplining of, hearing complaints or charges against, or reviewing and evaluating the performance of the public official receiving the notice; and
- d. Information on how the public official may make a request for an open hearing.

⁵ Consider including a reference to the law that exempts the information or records from public inspection in the notice.

⁶ Legal counsel must be present in the executive session, either in-person or via electronic or telephonic communications.

⁷ Notice must be provided to the chief executive officer, public officer, employee or staff member in accordance with OAR 199-0040-0030. The public official must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

- a. Identification of the governing body before which the matter will be considered (the Board);
- b. The time, date and location of the meeting;
- c. The purpose for which the governing body proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the governing body will be considering the dismissal or disciplining of, hearing complaints or charges against, or reviewing and evaluating the performance of the public official receiving the notice; and
- d. Information on how the public official may make a request for an open hearing.

8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k))
9. To consider matters relating to safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))
10. To consider matters relating to cyber security infrastructure and responses to cyber security threats. (ORS 192.660(2)(p))
11. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))
12. To review matters pertaining to or examination of the confidential records of a student. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;
2. Hearings on the expulsion of a minor student or examination of the confidential records of a student; and
3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential records; the discussion; and each Board member's vote on the issue.

Recordings or minutes shall be kept for all executive sessions in accordance with state law and Board policy – BDDG – Recordings and Minutes of Board Meetings.

Content discussed in executive sessions and recordings or minutes for executive sessions are confidential except as provided by law. Board members, district employees and the media are instructed not to disclose information obtained in executive session except when specifically authorized to do so or as required or allowed by law.

END OF POLICY

Legal Reference(s):

[ORS 192.660](#)
[ORS 192.685](#)
[ORS 192.705](#)
[ORS 332.045](#)

[ORS 332.061](#)
[OAR 199-040-0015 - 0060](#)
[OAR 199-050-0015](#)
[OAR 199-050-0040](#)

[OAR 199-050-0050.](#)
[OAR 199-050-0060](#)

Yamhill-Carlton School District 1

Code: BDDG
Adopted:

Recordings and Minutes of Board Meetings

The Board will ensure a video recording is made of all of its meetings and portions of meetings that are not held in executive session. These recordings will be posted on the district's website or social media site within seven days following the meeting.

A video or audio recording of a meeting can be kept as the official record as long as all required content is included and it is kept in an allowable format¹. Alternatively, the district may create written minutes. Written minutes do not need to be a verbatim transcript and can be kept in hard copy or electronic form².

The official record must give a true reflection of the matters discussed at the meeting and the views of the participants, and must include the following information:

1. All members of the Board present;
2. All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;
3. The results of all votes and the vote of each member by name for all actions taken³;
4. The substance of any discussion on any matter; and
5. A reference to any document discussed at the meeting.

If written minutes are created for meetings which do not take place in executive session, those minutes shall be available to the public within a reasonable time after the meeting. These minutes will be published to the district website and may be requested from the district office.

Recordings or minutes⁴ of executive sessions will be kept in the same manner as other meetings of the Board. If disclosure of material from executive session recordings or minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure. Executive session minutes of a hearing held under ORS

¹ Oregon Administrator Rule (OAR) 166-017-0045(4) requires moving images or audio recordings be kept in MP2, MP3, MP4, or WAVE formats.

² Oregon Administrator Rule (OAR) 166-017-0045(4) requires textual data or still images be kept in XML, ODT, TXT, PDF, RTF, PREG, JFIF, PNG, or TIFF formats.

³ If minutes are kept in a recorded form, all voting will use a roll call vote and if minutes are kept in written form the minutes will identify the vote of each member by name under each board action.

⁴ "...a record of any executive session may be kept in the form of a sound or video tape or digital recording, which need not be transcribed unless otherwise provided by law." ORS 192.650(2)

332.061 shall contain only material not excluded under ORS 332.061(2) and information⁵ will not be disclosed in accordance with ORS 332.061.

Either the recording or minutes of Board meetings will be kept permanently. If written minutes are created for any meetings of the Board, any recordings will be kept for at least one year after the minutes are created.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.705](#)
[ORS 332.061](#)

[OAR 166-017-0005 - 0095](#)
[OAR 166-400-0010\(9\)](#)

[OAR 199-050-0060](#)

Attorney General's PUBLIC RECORDS AND MEETINGS MANUAL.

⁵ORS 332.061 prohibits the disclosure of:

1. The name of the minor student;
2. The issue, including a student's confidential records;
3. The discussion; and
4. The school board member's vote on the issue.

Yamhill-Carlton School District 1

Code: CBA
Adopted:

Qualifications and Duties of the Superintendent

The Board requires the superintendent be a strong educational leader who has the following professional experience and training:

1. A current license that qualifies the individual to serve as superintendent of the district^{1};
2. A master's degree or higher in the field of education, preferably in educational administration;
3. Successful teaching experience at the elementary or secondary school level;
4. Service as a superintendent or administrative experience in the central administration of a school system.

In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets alternative licensure requirements. The Board may take steps to assist an individual to qualify for such a license.

The superintendent will have the following personal and professional qualities:

1. Success in leadership roles with staff, community and professional peers;
2. Ability to communicate effectively, both orally and in writing;
3. Scholarship, intelligence and excellent ability to plan and organize;
4. Training, experience and success in personnel selection, evaluation and development;
5. Knowledge of curriculum development, implementation and evaluation;
6. Knowledge of business and support service systems which facilitate planning, control and accountability;
7. Experience in administering collective bargaining agreements;
8. Ability to motivate other administrators and significantly involve them in the decision-making process;
9. Strong management skills; and the desire and ability to motivate and innovate, taking advantage of the district's strengths.

General Functions

1. The superintendent is the chief executive officer of the district and, under the direction of the Board, is responsible for control and operation of the school system, and for implementing the decisions and policies of the Board.

{¹ Please contact the Teacher Standards Practices Commission (TSPC) with questions regarding licensure.}

2. The superintendent has the authority to formulate and delegate duties and responsibilities to subordinate administrative personnel. The delegation of such duties and responsibilities, however, will not relieve the superintendent of responsibility for the action taken under such delegation.

Specific Functions

The superintendent will have the duty and authority to perform the following specific functions:

1. Review data regularly and lead the district in enacting equitable changes to improve educational outcomes for every student;
2. Serve as educational leader to the Board, staff and community;
3. Act as the district's chief administrative officer;
4. Serve as district school clerk, performing such duties as required by law or by the Board;
5. Support the Board with scheduling meeting places, providing for required notices, and ensuring any required recordings or minutes are created for all Board meetings and for all committee meetings authorized by the Board, as appropriate;
6. Attend all regular and special meetings of the Board, except when excused;
7. Serve as executive officer of the budget committee and prepare an educational plan that is the basis for formulating the district's budget;
8. Administer adopted Board policies;
9. Regularly review adopted Board policies and make recommendations for needed changes;
10. Advise, inform and make recommendations to the Board on matters of policy and other required action(s), and inform the Board on all phases of district operation;
11. Provide an ongoing program of communication to and from the community, staff and Board concerning district programs and activities;
12. Assess trends and changing procedures in salary negotiations and assist the Board in collective bargaining and salary consultation with district employee groups;
13. Serve as a member of the Board's salary consultation and negotiations teams, and make recommendations to the Board on all issues;
14. Direct the implementation and administration of all agreements resulting from the consultation or negotiation process;
15. Develop and file a complete list of position descriptions, with job descriptions within each classification for all classes of personnel; review and change those descriptions as needed or directed by the Board;
16. Formulate and recommend for Board adoption such personnel policies as may be necessary for efficient functioning of the district staff;
17. Make rules and reasonable regulations to govern routine matters and see that such rules and regulations are communicated to employees concerned;
18. Resolve problems of operations and settle disputes referred through administrative channels;

19. Work with staff organizations and committees in the development of sound personnel practices and procedures and provide for their implementation;
20. Assume responsibility for the development, maintenance and operation of a constructive program of in-service, training and education for all school system employees. For this responsibility, the superintendent may employ lecturers, grant temporary leave from work, approve reimbursement for extension or college courses and develop professional library facilities as required, subject to Board approval;
21. Recommend to the Board, the appointment, renewal, contract extension, contract nonrenewal, contract non-extension or dismissal of licensed district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
22. Appoint, promote, demote or discharge classified and non-represented employees as provided by state law, Board policy, collective bargaining agreements and meet and confer agreements, as applicable;
23. Assign or transfer all district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
24. Evaluate the performance of all district administrative personnel in accordance with state law and Board policy, and make recommendations for those positions to the Board before March 15 of each year;
25. Provide for performance evaluations of licensed and classified personnel in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
26. Assign and control the promotion of students;
27. Maintain a continuous inventory of all district property, furniture, material and supplies;
28. Recommend plans for repairs to district property and for new construction and see that all plans adopted by the Board are properly executed;
29. Establish procedures to involve teachers, principals, supervisory personnel and representatives from student and community groups in the preparation and selection of courses of study and other instructional materials;
30. Recommend instructional materials, instructional supplies and school equipment to be purchased by the district;
31. Direct the preparation of the budget, prepare the budget message for presentation to the budget committee, supervise the administration of all fiscal policies of the district and serve as custodian of all district funds;
32. Develop and recommend to the Board long-range plans for educational programs, facilities and financial resources that are consistent with population trends, district goals and community needs;
33. Direct the district in its relationships with federal, state and local government agencies;
34. Cooperate with universities and colleges in their student-teacher training programs;
35. Attend local, state and national meetings, conferences and workshops as deemed beneficial to the interests of the district;

36. Visit, as may be required, all district schools as a regular part of a schedule and institute and carry out such regulations, as may be necessary, to attain their efficient operation;
37. Direct the administrative staff in establishing and changing, as needed, school attendance area boundaries subject to Board approval;
38. In cases of matters not specifically covered by Board policies, take appropriate action and report such action to the Board no later than the next regular Board meeting;
39. Have other power and duties as may be approved by the Board, and as may be necessary to fulfill the functions of the office of superintendent.

END OF POLICY

Legal Reference(s):

[ORS 332.075](#)
[ORS 342.143](#)
[ORS 342.173](#)

[ORS 342.850](#)
[OAR 584-020](#)-0000 - 0035
[OAR 584-046](#)-0003 - 0024

[OAR 584-080](#)-0151
[OAR 584-080](#)-0152
[OAR 584-080](#)-0161