SAN MATEO COUNTY OFFICE OF EDUCATION
Excellence and Equity in Education
Marco A. Chávez • County Superintendent of Schools

September 15, 2026

Kingsley Ma, President, Governing Board
San Bruno Park Elementary School District
500 Acacia Ave
San Bruno, CA, 94066-4222

RE: 2026-27 Adopted Budget

Dear Board President Ma:

The San Mateo County Office of Education (SMCOE) has completed its review of San Bruno Park Elementary School District's Local Control and Accountability Plan (LCAP) and Adopted Budget for the 2026-27 fiscal year pursuant to Education Codes *42127* and *52070*.

A. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

The County Superintendent is required to approve the District's LCAP if it is determined that the following criteria have been met:

- The LCAP adheres to the template adopted by the State Board of Education (EC 52064)
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP
- The LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated pupils (EC *42238.02* and *42238.03*)
- The LCAP includes the required calculations to determine whether there is a carryover requirement, and if applicable, includes a description of the planned uses of the specific funds and a description of how the planned uses are to be considered as contributing towards meeting the increased or improved services requirement {*(EC 52070(d)(4)*}

The San Mateo County Superintendent of Schools has approved your Local Control Accountability Plan for the 2026-27 school year, pursuant to Education Code (EC) Section *52070.5(d)*. California Education Code requires the County Superintendent to review and approve the LCAP prior to the approval of the LEA's adopted budget per EC Section *42127(2)*. Your board approved LCAP will be posted on the SMCOE website.

B. ADOPTED BUDGET

In accordance with Education Code Section 42127, the County Superintendent of Schools has examined the Adopted Budget of San Bruno Park Elementary (the District) for fiscal year 2026-27 to determine if it complies with the criteria and standards adopted by the State Board of Education, allows the District to meet its financial obligations during the fiscal year, and is consistent with a financial plan that will allow the District to meet its multi-year financial commitments.

The County Office's review and analysis confirms that the 2026-27 Budget, adopted by the Governing Board on 6/17/26, meets the requirements outlined in Education Code 42127(c).

The San Mateo County Office of Education **approves** San Bruno Park Elementary School District's 2026-27 Adopted Budget with the following comments:

The 2026-27 Adopted Budget shows a $1.2 million decrease in the General Fund Balance. Compared to 2025-26 Estimated Actuals, deficit spending has decreased by $3.3 million.

Total revenues decreased by $573,000. A $929,000 increase in LCFF revenue sources was offset by a $1.5 million decline in all other revenues due to the removal of carryover and one-time funding.

Total expenditures decreased by $3.9 million. Salary and benefit costs increased by $233,000 as the District increased certificated staffing by approximately 12 FTE while reducing classified staffing by 3 FTE and management staffing by 5 FTE. All other expenditure categories declined by $4.1 million, primarily due to the removal of carryover and one-time expenditures.

RESERVES

The state-recommended minimum reserve for San Bruno Park Elementary School District is 3.00% of total General Fund expenditures and Transfers Out. The District is projecting approximately $6.8 million in available reserves or 14.7% of the total General Fund expenditures for 2026-27. This includes the Special Reserve Fund (Fund 17).

The District has $3.7 million in assigned ending fund balance designated for Board Reserve requirements, technology replacements, Special Education, COVID-related costs, and proposed salary settlements.

MULTI-YEAR PROJECTIONS (MYP)

Reserves are expected to decrease to 13.85% in 2027-28 and increase to 14.02% in 2028-29. This projection includes the Special Reserve Fund (Fund 17).

Total revenues are projected to increase $509,000 in 2027-28 and $975,000 in 2028-29 driven primarily by property tax increase of approximately 3% or $950,000 annually. In 2027-28, one-time state and local revenues are removed.

Total expenditures are projected to increase by $870,000 in 2027–28 and $857,000 in 2028–29, primarily due to annual 2% step and column salary and benefit increases. All other expenditure categories have been adjusted to reflect projected Consumer Price Index (CPI) increases.

DEFICIT SPENDING

The multi-year projections show an operating deficit of $679,000 in the Unrestricted General Fund for 2026-27 followed by a deficit of $233,000 in 2027-28 and a surplus of $238,000 in 2028-29.

CASH FLOW

The District submitted cash flow projections for the General Fund showing positive cash balances for each month in the current and subsequent fiscal year.

The projected year-end cash balances are approximately $14.6 million in 2026-27 and $13.6 million in 2027-28.

OTHER FUNDS

The District maintains positive fund balances across all other funds. Below is a summary of funds with notable changes in the 2026-27 Adopted Budget.

Building Fund (Fund 21) – Expenditures decreased by $6 million due to completion of large construction projects.

There are no other significant changes in other District funds from the 2025-26 Estimated Actuals to the 2026-27 Adopted Budget report.

SALARY NEGOTIATIONS

The District has finalized salary negotiations, resulting in a 3.5% increase for Classified and Certificated bargaining units for the 2026-27 school year, which was included in the Adopted Budget.

We commend the work done by the Board and district staff to develop this year's LCAP and Budget. Please contact us if you have any questions about our review of your district's 2026-27 LCAP or Budget.

Sincerely,





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Enclosures

c: Matthew Duffy, Superintendent, San Bruno Park Elementary School District
Ralph Crame, Chief Business Official, San Bruno Park Elementary School District
Dhanya Unni, Executive Director, District Business Services, SMCOE
Joy Dardenelle, Executive Director, Systems for District Improvement, SMCOE