Hanford Elementary School District
Human Resources Department
October 13, 2026

NOTICE OF VACANCY:
FOOD SERVICE UTILITY WORKER
$24.92/hr. - $30.29/hr.

ASSIGNMENT: School Year: 2026-27; District Kitchen; 3.5 hours per day, Monday through Friday, 10 months a year. Work hours will vary between 6:30 a.m. to 3:00 p.m. depending on assignment. This position is subject to a split shift schedule as needed. Regular schedule is 9:30 a.m. to 1:00 p.m. (position receives 7% split shift differential).

MAJOR RESPONSIBILITIES: Works in District kitchen and school cafeterias performing food service tasks, cashiering and clerical duties as needed.

REQUIRES: Equivalent to 12th grade; two years' experience in general kitchen/cafeteria experience including food preparation, baking, kitchen maintenance, food serving, and food stocking; a minimum of two years of general clerical/office experience, including cashiering, basic record keeping activities. Must possess, or obtain within six months of hire, a valid Food Handlers Safety Certificate. (District will provide for paid time and cost of certification.) A **DMV record is required**, and *physical agility examination will be required post-hire.*

WORKING CONDITIONS:

Work Environment: Variety of working environments, ranging from school cafeteria and kitchen environment to office environment.

Physical Abilities: Standing, walking or sitting for extended periods of time; kneeling and bending at the waist, reaching overhead, above the head and horizontal to retrieve food items, records; pushing or pulling food racks and carts; moderate lifting up to 50 lbs.; dexterity of hands, fingers and wrists to operate equipment, POS machine, post sales on sales reports, operate computer and office equipment; vision to read instructions, determine proper quantities of food, complete records; hearing and speaking to communicate with staff, students and public. Driving a vehicle between work locations.

Hazards: Exposure to very hot foods, equipment and metal objects used in cooking and baking; exposure to sharp knives and slicers; subject to heat from stove and oven, cold from refrigerators and freezers.

Interested applicants will need to:

1. Apply on Edjoin.org
2. Answer the supplemental questions
3. Attach a data entry test
4. Attach a current DMV print out (within 30 days).

- **A data entry test must be completed before the final filing deadline. Call Human Resources at (559) 585-3619 for testing information.**

For information and application materials, contact:
Hanford Elementary School District
Human Resources Department
714 N. White Street
Hanford, CA 93230
Phone: (559) 585-3619
www.hanfordesd.org

FINAL FILING DATE: FRIDAY, OCTOBER 23, 2026, AT 4PM

The Hanford Elementary School District does not discriminate on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation at any district site and/or activity. No person shall be denied employment solely because of any impairment which is unrelated to the ability to perform the essential functions of the position for which application has been made.