Newport Harbor High School

2026-2027 AcademicPlanning Guide

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2026-2027 MISSION STATEMENT

History and Tradition: Since 1930, Newport Harbor has been a beacon of education and enlightenment, serving the community as a space of understanding, respect, and acceptance. Our staff, faculty, and administration have embraced the challenges of history and work every day to address the evolving needs of the students and families we serve. In the words of Newport Harbor's first Principal, Sydney Davidson (1930-1955):

"You are charged with the responsibility for furthering humanity's betterment, traveling by the light of knowledge and forcing the shadows of ignorance further into the background."

Mission: Newport Harbor High School will provide every student the opportunity to explore, learn, and grow. Students will leave Newport Harbor prepared academically for their next endeavor, whether that be college, military, or career. Graduates will also emerge from NHHS as contributing members of a free society that values leadership, diversity, and civic responsibility.

Vision: Through a process of shared decision-making and community input, the faculty and staff at Newport Harbor High work together to offer a range of innovative programs, course offerings, and co-curricular options. We provide a rigorous and supportive academic environment focused on developing principled, independent thinkers with character.

WE ARE:

S-Scholarly

A-Artistic

I-Interconnected

L-Leaders

O-Outstanding

R-Responsible

P-Persistent

R-Respectful

I-Innovative

D-Diligent

E-Enlightened

COUNSELING AND GUIDANCE SERVICES

The counseling and guidance department at Newport Harbor High School provides a comprehensive program that assists all students in acquiring the knowledge, skills and attitudes needed to achieve academic success, career readiness, and healthy social/emotional development. The department works with students and families to focus upon the following goals:

- To assist each student in the development of a realistic program of studies based upon individual aptitude, interests, and goals.
- To assist each student in the exploration of post-secondary options.
- To assist each student in social-personal growth.
- To assist educational “stakeholders” (parents and faculty) to understand each student’s unique abilities and characteristics.
- To facilitate the attainment of the above goals, students are assigned to a counselor for all four years of their high school experience.

*Students can meet with their counselors during nutrition, lunch, or before/after school, to ask questions or to chat - no appointment is necessary!

2026-2027 Counseling Team

Registrar
Veronica Perez: vperez@nmusd.us

Counseling Secretary/Support
Jessica Bolding: jabolding@nmusd.us
Serena Melwani : smelwani@nmusd.us

Student Caseload By Last Name:

Nicole Mack: A - Cos Case
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Megan Madden: Cot – G
Case Carrier:
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Robin Park H - K
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Grace Nguyen : L, 10th and 12th grade AVID, IB Diploma
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Fabiola Hemmerling : M-N, 9th and11th grade AVID
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Cathie Calderon: O – Sc
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Julie Crossen: Se – Z Case
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Student Schedule Information

Mandated Course Load Requirements:

Grade 9-11: Students must enroll in six classes. (Expectation of 60 credits each year.)

Grade 12: Students may enroll in five classes if they have at least 180 credits. Students may not have an "Open Period" in the middle of the school day.

Students that are credit deficient may be required to take additional courses to stay on track for graduation. Students that have not passed the following core academic courses will be required to repeat the course in seat during summer school or the following school year.

Algebra
Geometry
Biology
Chemistry
World History
Comp Lit 1, 2, or 3 (summer school only)

Students may be eligible to concurrently attend classes through the Regional Occupational Program (ROP), college and university campuses, or Alternative Education. However, the student must be enrolled at his/her home school for (180) minutes every day per Ed code. (**Education Code Section 46146)**

Outside Coursework: 10 credits per year may be designated for outside coursework, which must be approved by the site administrator prior to enrolling in the outside course. Please complete the Outside Course Authorization Form and contact your counselor or site administrator for clarification.

Repeating a Course (remediation): With the approval of the parent, and based on space availability, a student may repeat a course in order to raise their grade, only if the student received a grade of D or F. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course. Only the highest grade received shall be used in determining the student's overall grade point average.

Physical Education: Students in grades 9 and 10 must be enrolled in physical education (P.E.) each semester for a total of four (4) semesters. If they do not receive enough credits to meet the requirements for graduation, the units must be made up before graduation. Students coming from schools where P.E. is not required (e.g., private or out-of-state schools) need to make up the units missed. In addition to the regular P.E. curriculum, other courses may receive P.E. credit, such as all types of on-campus athletics, drill team, dance, pep squad, modified physical education, PE electives, and marching band.
Administrative Regulation 6146.11

Independent PE:
The following limitations apply to Independent Study Physical Education:
A. No physical education credit or exemption will be issued for any program or activity, including athletic competition, which is offered as part of the district's regular curriculum or athletic program.
B. Guidelines and applications for Independent PE are located in the Athletics Office. Once applications are submitted, they will be reviewed and/or approved by the Athletic Director.

Schedule Change Policies

Prior to the opening of the semester: Course request changes for the Fall Semester may be made in June for returning students. Schedule change requests for Spring Semester may be made in December. Students should visit their counselor to discuss schedule change options. A QR code will be available to request a schedule change, and each counselor will check the feasibility and availability of requests.

A change in placement during the first two weeks of the semester: Schedule changes not requested by the student during the first two weeks of each semester may be made by school staff to balance classes, fix errors, and correct misplacements. Requests by students for a change of teacher, moving a period around or accommodating school schedules around work or other outside commitments will not be granted.

Level Changes Requests by Department:

(All changes subject to scheduling and available seats) **Science:** Within the semester, students that level down/up can only do so with the consent of their current science teacher. A teacher that recommends a level change should contact the student's counselor directly. Between semesters, students may transition without teacher recommendation.

If leveling down, the grade in the class will transition with the student.

The following transitions will be considered:

Honors Biology > Biology
Honors Chemistry > Chemistry
AP Physics Mechanics > Physics

Math: Prior to the end of the 6th week of the semester, may level up or down with the consent of their current math teacher. Before the level change occurs, the current teacher should sign off or be included in the decision to level down. Students should be making use of all student support options like math lab, teacher office hours, and completion of homework before choosing to level change. If a level change is made, then both the previous and the new teacher need to be informed so grades can be transferred (For example, the grade in Enh. Math III transfers for the first 6 weeks to the Algebra 2 class). A teacher that recommends a level change should contact the student's counselor directly.

The following transitions will be considered:

Enhanced Math 2 >Geometry
Enhanced Math 3 > Algebra 2 or Precalculus
AP Calculus AB > Precalculus

The following class change requests will be denied due to differences in content. (Not a level change).

AP Calculus AB/BC to AP Statistics
AP Calculus AB/BC to IB Mathematics
Any Math Class to Data Science

World Language Department:

Within the semester, students that level down can only do so with the consent of their current foreign language teacher. A teacher that recommends a level change should contact the student's counselor directly. At the end of the first semester, students may level down without teacher recommendation and the grade in the class will transition with the student.

Prior to the end of the 6th week of the semester, a student may level down with the consent of their current World Language teacher. The following transitions will be considered.

- AP Spanish Language and Culture > Spanish 4 or IB SL1
- Spanish 4 > Spanish 3
- Spanish 3 > Spanish 2
- Spanish 2 > Spanish 1

After the first two weeks of the semester: There should be minimal program/schedule changes. Some changes may occur, as a result of level adjustment or due to class balancing and are at the direction of site administration. Students requesting a change in schedule are asked to complete the add/drop form and obtain signatures to complete the request. Counselors will review each request and determine availability of such requests.

Last Day to Enter a Class or Drop Without Penalty: Adding or dropping of courses, must be made prior to the 20th school day in order to change without penalty on the official transcript. **Dropping a course after the 20th school day will result in a Withdrawal Fail (WF) mark noted on the transcript**.

Communication between students, teacher, counselor, and parent is paramount in the program change process. In those cases involving level changes or dropping of coursework, communication and documentation with the Add/Drop form is required and signatures required from the department chair and parent. **All changes are based on space availability. **

Grading Policies

Official report card grades are issued at nine-week intervals throughout the school year. Progress reports and report card grades are visible in the Aeries portal and are not mailed. The grades given at the completion of the 18th and 36th weeks will be final semester grades and are recorded on the student's official transcript. Five weeks prior to an official quarter or semester grading period, progress reports will be available to parents via the Aeries portal. During the school year, parents and students are encouraged to use schoology to monitor student's day to day progress.

Grading Scale:
College Prep: A=4, B=3, C=2, D=1, F=0
NC=No Credit, CR=Credit, P=Pass, WF=Withdrawal F.
Advanced Placement (AP) /International Baccalaureate (IB): A=5, B=4,
C=3, D=1, F=0,
WF=Withdrawal F
Honors Chemistry/Honors Enhanced Math III: A=4.5, B=3.5, C=2.5, D=1.5, F=0
WF=Withdrawal F.

Grade point average is computed after seven semesters by using all grades except PE. If a course is repeated, the higher grade is used; however, the first grade must have been a "D" or an "F" to remediate for a higher grade.

For college and scholarship applicants, **NHHS does not report class ranking**. It should also be noted that the majority of universities do their own GPA calculations.

SPECIAL GRADING POLICY

Credit/No CreditGrades: If a student wishes to participate in a course without receiving a grade, enrollment on a credit/no credit basis may be provided for courses that are not part of a specific graduation (or college admission/A-G) requirements.

Credit/no credit grades may be given only with prior approval by an Administrator before the school year starts.

The school staff shall convene a parent/student conference to explain the policy limits and consequences written in this section, and a Grading Contract must be completed before the beginning of each semester for the specific course involving credit/no credit grading.

This contract must have approval signatures from an administrator, the teacher and a parent. Credit grades will not be calculated into overall GPA. No Credit grades will be equivalent to 0 grade points.

Students may take no more than one course per semester as credit/no credit basis.

Students may not take courses required for specific areas of high school graduation requirement (such as Health or PE) for **Credit/No Credit Grade.**

Students may not take courses for A-G for **Credit/No Credit Grade.** When A-G courses are taken for Credit/No Credit, they will not validate as part of the A-G requirement.

Withdrawal Grades:

If a student withdraws from school, they will receive the grades they have earned in all courses up to the date of the withdrawal from school.

If a student withdraws from a course, but remains enrolled in NHHS, the following procedures will apply:

If the withdrawal date is prior to the 20th school day of the semester, there will be no entry on their permanent record.

After the 20th school day, students who withdraw will receive a WF grade, and no credit will be recorded on the permanent record.

If a student is withdrawn by an administrator for disciplinary reasons, a failing grade (WF) will be recorded on the permanent record.

Incomplete Grades:

- An “incomplete” grade is to be issued only in situations wherein legal/excused absences of a student has made it impossible to complete all course requirements. In such situations, the following procedures shall be followed:

The incomplete grade issued by the teacher shall include a designation of the letter

grade that would be given to the student if the work was not completed. If the student does not complete the involved work by the conclusion of the following quarter, the incomplete grade will be converted to the letter grade as previously designated by the involved teacher.

If the student does complete the involved work by the conclusion of the following quarter, the incomplete grade will be converted to the appropriate letter grade by the involved teacher.

Transfer Grades: When a student transfers into NMUSD, student transcripts and grades are analyzed and transcribed to match the course codes and GPA weights of NMUSD / site-based courses and GPA weights. (Administrative Regulations 6146.3). Grades transferred from transcripts are only from accredited institutions.

College and Postsecondary Planning

THE UNIVERSITY OF CALIFORNIA AND CALIFORNIA STATE UNIVERSITY

Each high school site must submit a course list to the University of California (UC) system. All courses offered for that school year must be on the approved course list for students applying to UC schools to meet the admissions requirements in each A-G area. Use your most recent transcript and the UC approved list of courses to track your completion of the required courses for freshman UC/CSU admission. University approved course lists are available at https://doorways.ucop.edu/list.

Use the web to determine the latest changes in CSU and/or UC admission policies.

Meeting minimum requirements may not result in admission to some campuses and college majors.

For more information on UC Admissions requirements please visit their website: UC admissions.

1. ~~Complete 15~~A-G courses (11 by the end of junior year) with a grade of C or better.

2. Earn a gradepoint average (GPA) of 3.0 or better in these courses with no grade lower than a C.

Repeated "A-G" courses: Courses in which grades of a D/F are earned

may be repeated. The highest grade will be used in the GPA calculation.
UC only allows a course to be repeated one time for grade replacement.

7th—8th Grade Coursework: Coursework completed in 7th or 8th grade can be used to satisfy Math or Language "A-G" requirements, however, the credits are NOT counted towards a high school diploma.

Calculating GPA: UC/CSU calculate GPA using only "A-G" approved courses taken ***after*** the 9th grade, including summer courses. All "A-G" courses and grades must be reported.

Test Scores: SAT/ACT test scoresmaybe required by certain colleges and/or majors. It is up to the studenttoresearch those requirements.

NCAA Requirements and Course Information

Ifyou want to compete in Division I NCAA sports, you need to register with the NCAA Eligibility Center at eligibilitycenter.org to make sure you stay on track to meet initial-eligibility standards.

Courses taken for remediation through credit recovery at Newport Harbor High School is not authorized by the NCAA. If you need to remediate a course for NCAA eligibility, you must repeat the course in-seat at NHHS or take the course through an approved credit recovery program, such as Monte Vista (NMUSD).

To review the list of approved courses, you can access the Newport Harbor approved courses by using the high school code **052130.**

Division I schools also require a 2.3 core course GPA and Division 2 schools require a 2.2 core course GPA. You can use the NCAA worksheets to help plan and calculate core course GPA's. It is in your best interest to plan early and not wait until junior and senior year to review the requirements. If you need assistance, please reach out to your high school counselor to make an appointment.

Post-Secondary Planning Tools

The college and career readiness platform, SchooLinks, helps students discover their interests and strengths, explore colleges and careers, and create individual career and academic plan that best reflects their post-secondary goals. SchooLinks is available to students and parents in classlink dashboard.

There are mandatory activities that are assigned each year to help prepare and guide students.

Features:

- Assessments, including career interest inventories.
- Career exploration
- College search - 2-year and 4-year colleges
- Virtual reality college campus tours
- Local and national scholarships search
- Financial aid resources
- Digital portfolio and resume building resources
- Counselor support

Students in 12th grade will use SchooLinks to:

- Manage Application Deadlines and required materials.
- Track college applications, including Common App applications.
- Request letters of recommendation

College Admission Deadlines

The University of California (UC's) has a deadline of November 30th with NO exceptions (subject to change). With no early admissions process, all student applications are reviewed at the same time.

California State Universities (CSU's) open applications on October 1st with a deadline for submission of November 30th.

For independent or private colleges and out of state institutions, deadlines vary. Selective colleges often have a deadline before January 2nd. Organizing the college list and familiarizing yourself with the admissions deadlines is recommended in advance of senior year.

Some selective colleges allow students to apply early. These deadlines are referred to as Early Decision (ED), Early Action (EA) and Single Choice Early Action (SCEA). Specific colleges and universities may have binding commitments for early action and early decision. Always check each college admissions deadline separately on their website.

Please see the last page of this document for directions for requesting official and/or unofficial transcripts.

Transcripts will detail student progress towards graduation in the bottom right corner.

Newport-Mesa Graduation Requirements

Course Requirements

ENGLISH - 4 years (40 Credits)
SCIENCE (Life Physical) - 2 years (20 Credits)
SOCIAL SCIENCE - 3 years (30 Credits)
MATH (Must pass Algebra) - 2 years (20 Credits)
PHYSICAL EDUCATION - 2 years (20 Credits)
FINE ARTS/FOREIGN LANGUAGE - 1 Year (10 Credits)
APPLIED SKILLS - 1 Semester (5 Credits)
HEALTH - 1 Semester (5 Credits)
ELECTIVES - (80 Credits)
TOTAL REQUIRED GRADUATION CREDITS: 230 Credits

Students should complete a minimum of 6 classes each year (60 credits) during 9th, 10th, and 11th grade. Student should complete a minimum of 5 classes senior year (50 credits). Students that exceed credits as senior must be enrolled in minimum of four classes to continue enrollment.

NEWPORT HARBOR HIGH SCHOOL

Graduation & College Requirements

NHHS Graduation Requirements

English 40 credits/4 years	**Mathematics** 20 credits/2 years	**Science** Life - 10 credits/1 year Physical - 10 credits/1 year
Social Studies World Hist. - 10 credits/1 year US Hist. - 10 credits/1 year Democracy - 5 credits/1 sem. Economics - 5 credits/1 sem.	**Humanities/Language** 10 credits/1 year	**Applied Skills** 5 credits/1 sem.
Health 5 credits/1 sem.	**Physical Education** 20 credits/2 years	**Elective** 80 credits

UC & CSU "A-G" Requirements

A	History	2 years
B	English	4 years
C	Mathematics	3 years (4 recommended)
D	Laboratory Science	2 years (3 recommended)
E	Language other than English	2 years (3 recommended)
F	Visual and Performing Arts	1 year
G	College-Preparatory Elective	1 year

Community College Requirements

18+ years old or High School Diploma

Weighted Course Outlines

Newport Mesa Unified School District	University of California	California State University
Weighted course(s) may be completed in **grades 9-12.** All honors courses have been approved by the NMUSD School Board.	Weighted course(s) must be completed in **10th, 11th or 12th grades**. All honors courses must be approved by UC.	Weighted course(s) must be completed in **10th, 11th or 12th grades**
Any number of available weighted courses may be used in combination with standard courses to determine high school GPA . Weighted course formula is used in computing all transcript GPA's: • 9-12 (excluding PE) • 10-12 (excluding PE) • A-G (10-12 college prep only)	Up to 8 semesters of weighted courses may be used in combination with standard courses to fulfill the "A-G" subject requirements and "overall" GPA. NOTE: Extended enrollment in foreign language, math and lab science is recommended/required for UC admission and/or by competitive majors but **is not** weighted in GPA unless completed at Honors/AP level(s). See UC certified course lists.	NOTE: Extended enrollment in foreign language, math and lab science is recommended/required for competitive majors but **is not** weighted in GPA unless completed at Honors/AP level(s). See UC certified course lists. "Overall" GPA for
High school GPA for commencement recognition and	"A-G" GPA for UC admission is based upon only those courses meeting UC "A-G" subject	CSU admission is based upon only those courses

Valedictorian Scholars is based upon all courses in grades 9-12, excluding P.E.	requirements, grades 10-12 (ninth grade courses fulfill subject requirements only).	meeting "A-G" subject requirements, grades 10-12 (ninth grade courses fulfill subject requirements only).
Weighted Courses must be titled: • **Hnr** (in title) 4.5 scale • **Advanced Placement** (in title) 5.0 scale • **Intl. Baccalaureate** (in title) 5.0 Scale (including TOK)	**Weighted Courses may be titled:** • **Hnr** (in title) • **Advanced Placement** (in title) • **Intl. Baccalaureate** (in title)	**Weighted Courses may be titled:** • **Hnr** (in title) • **Advanced Placement** (in title) • **Intl. Baccalaureate** (in title)
Formula - High School GPA: A. Compute # of grade points, all semesters (A=4, B=3, C=2, D=1, F=0), divide by the total # of courses. B. Multiply # of passed weighted courses by .2 and divide by the # of semesters completed. C. Add steps A and B to obtain weighted high school GPA. **This formula approximates one extra grade point per weighted course and half point for HNR courses.**	**Formula - "A-G" GPA:** A. Multiply # of best grades (10-12) fulfilling "A-G" subject requirements by grade points. (A=4, B=3, C=2, D=1, F=0) B. Add one extra grade point for each weighted course completed with a grade of C or better. C. Divide total grade points by total grades to obtain weighted "A-G" GPA.	**Formula - "Overall" GPA:** A. Multiply # of all "A-G" courses (10-12) by grade points. (A=4, B=3, C=2, D=1, F=0) B. Add one extra grade point for each weighted course completed with a grade of C or better. C. Divide total grade points by the total grades for weighted "Overall, 10-12" GPA.

Outside Course Policies

Non-Newport Mesa Unified School District Classes: A maximum of 10 units per school year will be accepted from students who take courses in other districts/institutions while enrolled in a Newport- Mesa school. Prior written approval of the principal/designee is required through completion of the Outside Course Request Form, available with the counselor. The school principal/designee may approve more than 10 units per year if a student has exhausted opportunities foradvanced study in particular subjects. ***Administrative Regulation 6146.11***

Astudent may request to receive high school credit for outside educational courses which will be recorded on their transcript. College credits will be accepted as high school credits towards graduation according to the following table:

- 1-2 unit college class = 2.5 high school credits
- 3-5 unit college class = 5 high school credits
- 6-10 unit college class =10 high school credits

Academic Honors and Recognitions

Honor Roll

Newport Harbor students receive the following academic recognition

- Honor Roll 3.0-3.69
- Principal's Honor Roll 3.7-3.99
- Academic Excellence 4.0 or higher

Any student who earns a 3.7 or higher GPA for three semesters receives an Academic Letter. Every semester after that, if they maintain a 3.7 or higher the student will be awarded an academic pin.

Valedictorian Scholars

Valedictorian Scholars represent the top two percent of the graduating class. The medals they wear symbolize the highest academic achievement possible at

Newport Harbor High School. Valedictorian Scholars must have attended a minimum of two semesters at a high school in the Newport Mesa Unified School District by the middle of their senior year to be ranked in the top two percent using the weighted 9-12 GPA. Medal Valedictorian Scholars will be confirmed by the School Site Principal.

National Honor Society

NHS recognizes and encourages academic achievement while also developing positive personal skills. Students must be active club members to receive this recognition. The blue and gold cords worn by these students represent scholarship, character, service, and leadership.

California Scholarship Federation

CSF members have maintained high academic standards throughout high school. Students must be active club members to receive this recognition. Gold Seal bearers have done so for at least four semesters over the last three years. These students will wear gold cords and tassels at commencement ceremonies.

AP Scholars

AP Scholars are students who score a 3 or higher on three or more AP exams; AP Scholars with honor are students who score three or higher on four or more AP exams and have an average of 3.25 on all AP exams taken; AP Scholars with distinction are students who score a 3 or higher on five or more AP exams and an average of 3.5 on all exams taken; and National AP Scholars are students who score a 4 or better on eight or more exams and an average of a 4 on all exams taken. Not regalia

International Baccalaureate

IB full diploma candidates, wearing white stoles, have completed a rigorous academic program. The full diploma is conferred by Geneva, Switzerland, and recognizes that these students have met international academic standards.

Associated Student Body

ASB students preside over the ongoing business of student government and organize activities for all students at Newport Harbor. ASB members wear gray stoles at graduation.

Career and Technical Education

CTE pathways students wear medallions. Each student has completed a full course of study specific to a career goal, and each has participated in an internship or mentorship program in that area. Newport Harbor offers CTE pathways in business management, food service and hospitality management, film and video production, software and systems development, technical theatre, and patient care pathways. In 2026 we will also offer a medallion in digital media art.

AVID

Students that complete the AVID program wear silver stoles. AVID is designed to increase college eligibility for all students through increased writing, inquiry, collaboration, organization, and reading to best prepare students for postsecondary education.

State Seal of Biliteracy

Each candidate has demonstrated proficiency in two or more languages upon graduation. Their diplomas bear a seal recognizing this achievement.

State Seal of Civic Engagement

Students that complete the senior exit experience project meet the requirements for the Seal of Civic Engagement. Their diplomas bear a seal recognizing this achievement.

N-MUSD Board Seal of Excellence

The seal is granted to students who have scored a 3 or higher on 3 AP Exams or 4 or higher on 3 IB exams and have completed and passed at least two college courses. Students qualifying for this award receive a seal on their diploma.

NEWPORT HARBOR COURSE OF STUDY SEQUENCE

ENGLISH COURSE OFFERINGS 2026-2027

9TH GRADE	10TH GRADE	11TH GRADE	12TH GRADE
Comp. Lit 1	Comp. Lit 2	Comp. Lit 3	ERWC
	OR	OR	OR
	AP Language	IB Literature HL1 *	AP Language or AP Literature
	OR	OR	OR
	AP Literature	IB Language and Literature HL1*	IB Literature HL2* or IB Language and Literature HL2*

*IB courses are a two year sequence

MATHEMATICS COURSES OFFERING 2026-2027

IF YOU ARE CURRENTLY IN:

Math 8 or Pre Algebra	Enh. Math 8 or Algebra I	Geometry	Enhanced Math 2
SIGN UP FOR:			
Algebra 1	Geometry or Honors Geometry	Algebra 2 or Honors Algebra 2	Enhanced Math 3 or Honors Algebra 2 or Algebra 2

IF YOU ARE CURRENTLY IN:

Algebra 2	Enhanced Math 3	Pre-Calc	AP Calc AB
SIGN UP FOR:			
Pre-Calc or Data Science or Math 100 or IB Math Applications	AP Calculus AB or AP Stats or IB Math Applications	AP Calculus AB or AP Stats or IB Math Applications	AP Calculus BC or AP Stats or IB Math Applicaitons

SCIENCE COURSE OFFERING 2026-2027

9TH GRADE	10TH GRADE	11TH GRADE	12TH GRADE
ACADEMIC SUPPORT* (8TH GRADE REFERRAL ONLY)	Biology	Chemistry	Marine Science or Chemistry or Physics or Physiology
OR			
Biology	Chemistry	Chemistry, Physics, Marine Science, Physiology, AP Physics C: Mechanics (IB HL), AP Physics E & M *, *must complete Mechanics first*, AP Biology, AP Environmental Science, AP Chemistry, Honors Engineering	
OR			
Honors Biology	Hnr. Chemistry		
OR	AP BIO		
Hnr. Chemistry Placement test Required			

HEALTH
Health is a one semester high school graduation requirement
can be taken anytime 9th -12th grade

SOCIAL SCIENCE COURSE OFFERING 2026-2027

9TH GRADE	10TH GRADE	11TH GRADE	12TH GRADE
*9th graders are not required to take History	World History	U.S. History	Economics & American Democracy
9TH GRADE ELECTIVES*	OR	OR	OR
*AP Human Geography	AP World History	AP U.S. History	AP Government /Economics
OR	OR	OR	OR
**AVID World History **Students must enroll in AVID as a freshman to participate in the program.	AP European History	AP U.S. History/IB History of the Americas HL 1	IB History of the Americas HL 2 *Must have taken HL 1
	10-12TH GRADE ELECTIVES	Psychology/ Sociology or AP Human Geography	AP Psychology or AP Human Geography

WORLD LANGAUGE COURSE OFFERINGS 2026-2027

9TH GRADE	10TH GRADE	11TH GRADE	12TH GRADE
Spanish I or French I or ASL 1	Spanish II or French II or ASL II	Spanish III or French III or ASL III	Spanish IV or IB Spanish SL or AP Spanish Lang or IB French SL1 or AP French
OR			
Spanish II* (Dual Immersion) or French II COMPLETIONOF SPANISH I or FRENCH I WITH C ORBETTER8th GRADE*	Spanish III or French III	Spanish IV or AP Span Lang or IBSpanishSL1 *(2 year sequence) or AP French or IB French SL 1	AP Spanish Lang or Lit or IB Spanish SL2 or French IB SL 2 or AP French
OR			
Spanish III* Completion of Spanish II in 8th grade with a C or BETTER or passing score placement exam	Spanish IV	AP Spanish Language	AP Spanish Literature**

*Placement Exam Required for Direct entry into Spanish 2 or higher without previous Spanish Course

** may not be offered

NEWPORT HARBOR CAREER TECH ED PATHWAYS 2026-2027

CULINARY	BUSINESS	COMPUTER SCIENCE	
Foods I *	*IB Business Management HL 1	AP Cyber Security : Systems	AP Computer Science Principles***
ROP Baking & Pastry *	*IB Business Management HL 2	AP Cyber Security : Networking	AP Computer Science***
ROP Culinary**			
** ROP Advanced Culinary			

*UC Approved Elective (G) *
** UC Approved Fine Art**
***UC Approved Science (D)

Student who successfully complete the pathway will be awarded a medallion upon completion

NEWPORT HARBOR CAREER TECH ED PATHWAYS 2026-2027

PATIENT CARE

- *Emergency Medical Responder **
- *Emergency Medical Technician** (classofferedoffsite)*

PRODUCTION AND MANAGERIAL ARTS

- *Technical Theater***
- *Advanced Technical Theater***

PRODUCTION AND MANAGERIAL ARTS

- *Intro to Film and Video Production***
- *Intermediate Film and Video Production***
- *Advanced Film and Video Production***

DESIGN, VISUAL AND MEDIA ARTS

- *Intro to Media Arts***
- *Intermediate Media Arts***
- *Advanced Media Arts Portfolio***

***UC Approved Elective (G) ***
*** UC Approved Fine Art***

Student who successfully complete the entire pathway will be awarded a medallion upon completion

Credit Recovery:

Credit Recovery is to help students who have failed one or more classes and are behind on credits toward graduation, but who desire to make up those credits and get back on track. There are two options for credit recovery.

Option 1: Credit/No Credit

This Credit Recovery Optionprovidesaway for students who have failed classes to restore those lost creditstowardgraduation ***without earning a grade or enhancing their cumulative GPA***.Whencreditsare completed, they are entered on the student's transcript withamarkof"CR"(credit) in the appropriate subject area using specially created coursecodesthatmirror the course code of the failed course but must have CR in the coursetitle.Theoriginal "F" grade stays on the student transcript and replacement credits areaddedtothe transcript and satisfy the graduation requirements of the original course.However, since there is no letter grade given**,** the newly applied credits do not affectthestudent's Grade Point Average.

Option 2: A-G Approved Courses

This Credit Recovery Option provides a way for students who have failed classes to restore those lost credits toward graduation ***with grade repair and enhancing their cumulative GPA***. When credits are completed, they are entered on the student's transcript with the repair grade in the appropriate subject area using specially created course codes that mirror the course code of the failed course but must have CR in course title. Since this is a grade repair, there is a letter grade given, the newly applied credits will affect the student's Grade Point Average.

The original "F" grade stays on the student transcript and replacement credits are added to the transcript and satisfy the graduation requirements of the original course.

These courses are **not** NCAA approved at Newport Harbor High School.

Credit Recovery Restrictions

- Students may access credit recovery courses at the conclusion of grade 10.
- Credit only - no grades for CRO courses UC610 (CR credit/NC no credit)
- Students repairing a grade of D or F in a-g courses can receive a letter grade
- Courses are not NCAA approved
- Students can earn a maximum of 10 elective credits from UC610

Maximum number of credits allowed on transcripts from credit recovery

- Aside from math, students can earn **no more than half the required credits for that graduation requirement subject area (**For example, for ELA, maximum credits a student can earn is 20; for Social Science credits, the maximum credit a student can earn is 15.)

Student Study Team Process

The primary purpose of this process is to streamline the flow of information regarding a student who is having academic, behavior, social-emotional, physical/mental health and/or attendance concerns in the general education setting and to be proactive in meeting students' needs within the general education program. The Newport-Mesa Unified School District uses a Multi-Tiered System of Support for positive early identification and intervention for students who demonstrate a need for support.

The Process itself is guided by the foundation of the MTSS (Multi-Tiered System of Support) with the idea of offering supports to all students and tiering up in greater supports to those who demonstrate need in any area that is affecting their ability to be successful in school.

For Further information about MTSS supports, please contact your child's counselor.

Section 504:

Section 504 of the Rehabilitation Act of 1973 is designed to eliminate discrimination on the basis of disability in any program or activity receiving Federal financial assistance. Answers to frequently asked questions about 504 can be found in the link here: 504 FAQ

The 504 process, including initial requests, annuals, and triennial reviews are coordinated by the site 504 Coordinator. Parents and students are active participants in the process. Please reach out to the site 504 Coordinator with any questions.

Special Education: A pupil shall qualify as an individual with exceptional needs, pursuant to Section 56026
of the Education Code, if the results of the assessments as required by Section 56320

demonstrate that the degree of the pupil's impairment as described in section 3030 (a through j) requires special education in one or more of the service options authorized by Section 56361 of the Education Code. The decision as to whether or not the assessment results demonstrate that the degree of the pupil's impairment requires special education shall be made by the Individualized Education Program (IEP) team, including assessment personnel in accordance with Section 56341(d) of the Education Code.

Referral for the education assessment takes place after the Student Study Team determines that the accommodations made in the student's general educational program have not been successful and there may be a need for an education evaluation to determine if special education and related services are needed.

All referrals for special education and related services shall initiate the assessment process and shall be documented as per EC 3021. When a verbal referral is made, staff of the school district shall offer assistance to the individual in making a request in writing and shall assist the individual if the individual requests such assistance. The special education staff at the school site or the Education Center can assist with an explanation of required timelines to maintain compliance with California Education Codes. Upon the development of the assessment plan following the referral, within 50 calendar days, the initial evaluation and the IEP meeting with parent participation will be completed.

Alternative Educational Options All student transfers are referred by an administrator and/or counselor from the
home school to the appropriate Alternative Education placement.

Back Bay High School

390 Monte Vista AveCosta Mesa, CA 92627 949.515.6900

http://backbay.nmusd.us/

Back Bay Continuation High School for N-MUSD offers students a shortened school day, small classes, and instruction based on a student's individual level of ability.

Back Bay is a model Continuation High School, as named by the state of California, after a rigorous application process. Over ninety percent of the students who choose to attend graduate during their senior year. Students that exceed 30 credits deficiency at the end of 10th grade will be recommended for referral to Back Bay.

Entrance Requirement: Students may be referred at academic quarters that exceed 30 credits deficiency. Students must agree to mandatory attendance and attend an orientation meeting if accepted. Students in special education must have access to the components of their service line through Back Bay High School to be able to attend.

Referral Process: Referrals from the Office of Student Services or site administrator or counselor at current school. Referral must include transcript, discipline, and attendance (and IEP if special education). Students stay enrolled in their home school while the application for acceptance is evaluated.

Credits: Credits are earned on a trimester basis (60 days in a trimester), 5 credits per trimester for a completed class. During a full year at Back Bay a student can earn up to 75 credits vs. 60 at a comprehensive school.

Transportation: OCTA has several bus stops within walking distance. For complete bus routes check out www.octa.com. The district offers a bus from Wilson and Placentia to Back Bay at 7:45 a.m., leaving Back Bay when school lets out at 2:00 p.m., returning to Wilson and Placentia.

Monte Vista Independent Study
1003 Presidio Square
Costa Mesa, CA 92626
949.515.6695
http://montevista.nmusd.us/

Monte Vista Independent Study School is an alternate education option for students in grades 7-12. This educational option is a mutually voluntary agreement within the N-MUSD attendance area to provide for students whose educational needs are met in an independent study format. Independent study is designed to respond to the student's unique needs, interests, and abilities. Students who participate in independent study have the same course and graduation requirements as

comprehensive Newport-Mesa schools. Courses in independent study are of the same standards and rigor as the in-person equivalent.

Students at Monte Vista complete coursework at home through learning management systems and attend in-person one day per week at Presidio Learning Center for a meeting with their supervising teacher, who oversees their independent study coursework. Students also take tests on site, proctored by a certificated teacher. Students have daily opportunities for support in the core content areas of math, science, social studies, world languages, and English-language arts.

Monte Vista Independent Study students will work on their course work independently, meeting the specified due dates for each course. Students will be provided with a weekly meeting day and time, to be coordinated with the supervising teacher. Content support teachers will be available daily, and each teacher will communicate their content support hours. There is no period bell schedule. Students are expected to work approximately one hour per subject, per day, to make academic progress. Some students may require more or less time, depending on academic preparation and work habits.

Monte Vista Independent Study is an alternate format, not an alternate curriculum, and is designed to provide students with the academic preparation needed for a variety of post-secondary options. Students have access to core courses, a variety of electives, and CTE, ROP and Dual Enrollment classes to provide students with robust and quality learning experiences.

Enrollment Options:
Monte Vista Independent Study offers two options for Students enrolled in our school:

Full-Time Option:
Monte Vista Independent Study offers a full-time option for students in N-MUSD. In this option, students take all of their elective courses through Monte Vista. Students in this model attend Monte Vista one day per week to meet with their supervising teacher and have their tests proctored on-site at Presidio Learning Center. Students

may attend more than one day per week to obtain content support and work in the independent study lab. Transfer at the start of an academic semester is required and students and parents must complete an online request through the Monte Vista home page for enrollment.

Single-Course Option (Concurrent Enrollment):
Monte Vista Independent Study offers a single course option, or concurrent enrollment option for students in NMUSD. In this option, students take 1-2 of their required core or elective courses with Monte Vista and the remaining courses with their neighborhood school. Students in this model are required to meet with their supervising teacher weekly and have tests proctored on-site. Students may attend more than one day per week to obtain content support and work in the independent study lab. Students in this option must have counselor approval to determine if concurrent enrollment is appropriate for their course needs and schedule. Students and parents must complete an online request through the Monte Vista home page for enrollment.

Early College High School
2990 MesaVerde Dr.
Costa Mesa, CA 92626
(714) 424-7990 Phone | (714) 424-4789 Fax
http://earlycollege.nmusd.us/

ECHS is an inclusive school community including students, teachers, parents and community members who support our students in the pursuit of their academic endeavors. The teachers and support staff are a great group of dedicated individuals who are committed to providing quality education and maintaining high expectations for all students. Our students experience a college educational environment beginning in the ninth grade. We are a bold approach, based on the principle that academic rigor, combined with the opportunity to save time and money, are powerful motivators for students to work hard.

Our commitment is to help each student learn to be complex thinkers, responsible self-directed learners, collaborative workers and effective communicators. We

expect ECHS students to perform at their personal best. This not only applies to academic achievement, but behavioral expectations as well. We want the students to develop intellectually, learn interpersonal skills and establish personal connections to their world in pursuit of their post-secondary goals.
ECHS is a California Distinguished School and we have received the top rank of 10 in the California Standardized Test ranking in the state. The ECHS website will provide you with more practical and interesting information about the school.

Entrance Requirements: Early College students are interested in a small learning environment with academic support. They must demonstrate the maturity to take college level courses. They might be students who have not experienced their full academic potential and are the first in their family to have the desire to go to college.

Referral Process: Students during their 8th grade year with reference documents from teachers and counselors. Students will undergo an interview process and must be approved to attend Early College High School. Application information may be found online: https://earlycollege.nmusd.us/enrollmentandregistration and will specify application deadlines for admission consideration.

Home Hospital Instruction: Students who because of a prolonged illness or other physical disability are unable to
attend regular class for four continual weeks or longer, may be eligible for home/hospital teaching. The process is initiated at each individual school site. Students who are eligible are given one hour of home teaching for each school day, excluding vacation or holidays. A home teaching form must be completed and signed by the parent, school nurse, physician, and special education IEP team if applicable and appropriate school administrators. A new application is required at the end of each quarter of the school year to determine if the student will continue or extend home hospital teaching.

To initiate the process, please contact the school nurse to get the appropriate forms and discuss the students' needs.
In determining eligibility, it is essential for the school nurse to be involved in dialogue with the physician and to assist with the ultimate goal of facilitating the student's return to school as soon as possible. The more informed the nurse is on the situation and

the needs of the student, the better the school can work with the student and ensure a quality education. Students receiving home instruction due to inability to attend their regular school program may not participate in any extra-curricular activities or events. This includes but is not limited to: sports, clubs, leadership groups, dances, sport events etc.

California HiSet Proficiency Exams

Upon successfully passing each of the three subtests, eligible students will be awarded a **California Certificate of Proficiency**, which holds the same legal equivalent as a California-issued high school diploma.

Eligibility Requirements

To be eligible for the California HiSET Proficiency a student must meet BOTH of the following criteria:

1. The student must meet one of the following:
    - 16 years of age or older, **or**
    - Enrolled in grade 10 for one school year or longer, **or**
    - Will complete one school year of enrollment in grade 10 at the end of the semster during which the next regular examination will be conducted.

2. The student must also be currently subject to California's compulsory education laws pursuant to EC Section 48200, which may be evidenced by one of the following:
    - o Current enrollment in a California K-12 public high school; **or**
    - o Current enrollment in a private school (Registered by filing a private school affidavit with the California Department of Education pursuant to EC Section 33190 and includes but is not limited to students at registered private schools operated by their parents to homeschool their children pursuant to EC Section 48222.); **or**
    - o Current work permit issued by the Department of Industrial Relations Division to a student currently working in California; provided that the student is either receiving tutoring pursuant to EC Section 48224 or enrolled in an independent study program under EC Section 51745, to accommodate the student's work schedule.

If youarenoteligibleforthe CPP, you maybe eligibleforthe California High School Equivalency program*.*

Academic Programs

International Baccalaureate
www.ibo.org

"I think, therefore IB"

IB Diploma Coordinator: Alma Di Giorgio adigiorgio@nmusd.us

International Baccalaureate (IB) at Newport Harbor High School is a two-year, comprehensive and rigorous pre-university program. The IB Diploma Program provides one of the most respected secondary education available. Successful IB candidates are typically granted advanced placement credit at the finest universities and colleges in the nation. Students who participate in the full diploma program are actively engaged in a liberal arts curriculum that includes:

- Curriculum containing six subject groups (see course sequencing below)
- Research paper (Extended Essay)
- Critical thinking class (Theory of Knowledge)
- Participation in extracurricular activities and community services (CAS)

How do I find out more?

More information about NHHS's IB program is available at
https://nhhs.nmusd.us/programs1/international-baccalaureate-diploma-program
More information about IB in general is available at http://www.ibo.org

Advanced Placement

Advanced Placement Exams and College Credit:

The goal of the Advanced Placement (AP) Program is to provide an opportunity for students to rise to college- level challenges in high school, receive both high school and college credit for their accomplishments, and enter higher education well prepared for its academic demands.

For more information please visit:

https://apstudents.collegeboard.org/what-is-ap

Advancement via Individual Determination (AVID)

AVID's mission is to close the opportunity gap by preparing all students for college readiness and success in a global **society**. The AVID program supports students in the academic middle - B, C, and even D students – who have the desire to go to college and the willingness to work hard. AVID is open to ALL students. Of the most recent AVID senior class, 100% met the entrance requirements for 4-year colleges, and 92% immediately enrolled in a 2 or 4 year college.

For questions regarding admission into the AVID program, please contact AVID Director, Ms. Angela Newman.

Career and Technical Education (CTE) and ROP The Career Technical Education (CTE) program in the Newport-Mesa Unified
School District offers elective courses in a sequential CTE pathway, within an industry sector that incorporates science, math, English Language Arts (ELA), and CTE common core standards. Increasingly, states and districts are organizing educational opportunities along with experiential learning through a coherent career pathway system. This secondary school strategy ensures students receive career knowledge combined with rigorous academics and hands-on learning resulting in deeper engagement, attainment of workplace skills, and academic achievement for students. Career pathways encourage student choice in the direction and alignment with local industry and career opportunities; they also help students transition from school to post-secondary education and careers through purposefully designed courses and services. Students completing a CTE pathway will also earn professional licensing and certificates to directly gain employment.

Newport Harbor currently offers the following CTE pathways. Students may also complete pathways by taking courses at other sites in Newport-Mesa.

Business Management
Digital Media Arts

- **Film/Video Production**
- **Culinary**
- **Software and Systems Development**
- **Networking-Cybersecurity (Only 1st year course 25-26)**
- **Technical Theatre Pathway**

Learnmore about our middle school and high school NMUSD CTE programs
https://web.nmusd.us/cte

Regional Occupation Program (ROP)

“Empowering students with skills and experiences to ensure success in college, career, and life."

Coastline Regional Occupational Program (ROP), in partnership with NMUSD, provides practical, hands-on career preparation, career guidance, and job placement assistance to high school students. ROP courses fulfill requirements for graduation in the areas of applied curriculum, visual and performing arts. ROP offers courses that meet various UC/CSU requirements for admission.

*What is ROP? **

*University of California Approved Courses**

State-funded public education, providing career technical education and guidance to meet identified educational standards and industry needs.

Accredited by Western Association of Schools and Colleges.

Coastline ROP partners with Newport-Mesa, Huntington Beach Union, Irvine, Saddleback Valley and Tustin Unified School Districts.

Career preparation and sequential learning designed to improve academic skills.

Elective courses that may include *(unpaid)* internships.

Cooperative courses that combine employment with advanced instruction*(forhigh school students only)*.

Fully credential teachers, experienced in their related industries.

Who can take ROP classes?

The program is available to high school seniors, juniors, and sophomores who are

at least 15 years old, and adults; priority is extended to residents within the geographical region.

Why take a ROP class?

Earn grades and credits toward high school graduation.
Enroll in classes that satisfy a-g requirement for UC and CSU.
Gain experience required for immediate employment.
Participate in courses that offer internships if they are at least 16 years of age.
Earn certificates of recognition.
Experience careers that may assist in choosing college majors and enhance college admission applications.
Upgrade skills, change careers, or prepare for re-entry into the workforce.
Prepare for post-secondary education.

When and where are classes offered?

Classes are held in businesses, industries and high schools located within five participating districts, during and after school, evenings and Saturdays. The school year is divided into two 18-week semesters, fall and spring, plus a six-week summer semester. Classes are generally one semester in length. See course schedule for start dates.

How can you register for courses?

High school students see the ROP career specialist on campus.

Athletics

Athletics are an important part of the extra-curricular program at Newport Harbor High School. All students are encouraged to participate in athletics during their time at NHHS. In addition to the athletic teams listed below, students at Newport Harbor can participate in a variety of bell schedule athletics courses including marching band, dance, yoga, PE, and weightlifting.

Sports by Season

Reminders for Athletes

- Each school year you play a sport, you must fill out and submit an **Athletic Clearance Packet.** You can complete online at https://www.homecampus.com/
- Some sports may seek a donation towards operating costs. You are NEVER required to make that donation. There are NO penalties to student-athletes who are unable to donate financially to a sport they have qualified to play.
- There are tryouts for most sports, as teams need to be of a manageable size. Even sports considered "non-tryout" sports have participation caps and require base-level skills (ex: swimming) in order to participate. Other teams have certain requirements to determine placement within a program (ex: Varsity vs. JV).
- During a season, 7th and 8th period is designated as the class period for each sport; coaching staff will communicate the practice schedule with athletes. Students may play more than one sport during a school year, but not within the same season.

Student athletes must adhere to the following requirements to be eligible for athletic competition:

- Student: Only students regularly enrolled in a public and private CIF member school, grades 9-12, shall be permitted to participate in CIF.
- Enrollment: A student who participates in an interscholastic athletic contest or participating in at least one class at the school shall be considered to be “enrolled” in that school.
- Attendance Area: The student must be living with the parent/guardian within the boundaries of the school attendance area. If not, the student must be eligible under an intra- or inter-district permit.
- Age: No student whose 19th birthday is attained prior to June 15th, shall participate or practice on any team for the following year. A student may not compete on a freshman (9th grade) team after he/she reaches his/her 16th birthday on or before June 15th. A student may not compete on a sophomore (10th grade) team after he/she has reached his/her 17th birthday on or before June 15th.
- Consecutive Semesters: Once you enter the 9th grade, you have eight consecutive semesters in which to play athletics, after those eight semesters, you lose your eligibility.
- Scholastic: The student must be currently enrolled in at least 20 units during a semester period of work. The student must have passed a minimum of 20 units during the previous grading period while maintaining a minimum of a 2.0 GPA on a 4.0 scale.
- Probation: A student who passes four (4) classes but does not reach a 2.0 GPA may be placed on probation for no longer than the grading period that immediately follows the grading period with a below 2.0 GPA. At the end of a probationary period students who improve their GPA to 2.0 or above will become academically eligible; students who do not achieve a GPA of 2.0 or higher will become ineligible until the end of the next grading period. Students may have more than one probationary period during their four years of high school, but students will be limited to one probationary period per school year, and the probation period will be assigned automatically whether or not the student is participating in a sport. Students may not have two consecutive

probation periods and a probation period must follow a period of eligibility. Citizenship: The student must have earned no more than 1 “U” in citizenship. Transfer: All students must adhere to CIF bylaws and guidelines for eligibility and transfer rules. If a student attended a different school within the previous year, the student must notify the athletic department and complete all necessary CIF paperwork prior to participation. Amateur: Athletes cannot play high school athletics if they lose their amateur status. Independent Team: Athletes cannot play on a school team and an independent team during the same sport season per the CIF Blue Book. Disciplinary Action: Fighting in an athletic contest may result in the athlete's suspension from additional contests and may result in removal from the team. Athletic Clearance: Before a student can participate in a sport (including practice), he/she must have received clearance from the Athletic Department by completing all necessary documentation including CIF mandated forms, proof of insurance, and an annual physical exam. All physicals are good for one calendar year from the date of exam.

Records and Enrollments

FERPA
http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html

The ***Family Educational Rights and Privacy Act*** (AKA the Buckley Amendment or FERPA) guides our handling, releasing, and storing of students’ educational records. The main points of consideration are:

Student educational records are considered confidential and may not be released without the written consent of the parent/guardian or student (if 18 or older).

As a faculty or staff member you have a responsibility to protect educational records in your possession.

Some information is considered public (sometimes called "Directory Information"). This info can be released without written permission. However, the parent/guardian or student (if 18 or older) may opt to consider this info confidential as well. Directory Information is: name, address, phone, dates of attendance, degrees received, major

program, height, weight of athletes, email address, full or part time status, date of birth.

You have access to information only for legitimate use in completion of your responsibilities as a school employee. Need to know is the basic principle.

Caregivers/Residence:
In California, a student may establish residency for school attendance purposes by living with a person who is 18 years of age or older. The Caregiver's Authorization Affidavit must be completed and signed by the caregiver. The process does not establish the caregiver as the legal guardian of the student in question.

Access to Records

Board Policy 5125

Student Records and Release of Information Concerning Students. The parent or legal guardian shall be permitted to inspect the written records of the student. This inspection shall take place in the presence of a certificated employee of the District to ensure accurate interpretation of the information concerned. *This includes non-custodial parents.*

*Refer to BP hyperlink for further information on:

Foster Parents, Surrogate Parents

Student Records for Transfer Students who have been suspended/expelled

Withholding of Grades, Diplomas, or Transcripts

Challenging Student Records

Release of Student Records: Information contained in a student's record will not be released by any employee of the school district to any person, except under judicial process, unless the recipient is one of the following:

1) Parent or guardian.
2) An adult designated in writing by parent/guardian (or student if 18 years of age).
3) An officer or employee of a court agency responsible for protective services; or
4) A school to which a student is transferring.

The principal or designee may confirm with an authorized law enforcement officer that a student is enrolled and may release the address of the student to an authorized law enforcement officer.

Transcript Requests

HOW TO PRINT YOUR UNOFFICIAL TRANSCRIPT USING AERIES (CURRENT STUDENTS ONLY)

1. Visit the Aeries Portal Login
2. Log in with your username and password

i. Your username email is your Student ID # @nmusd.us (ex. 123456@nmusd.us)

ii. Click on sign in with Google, then click Next

iii. Your password is your network login ID that is used to get on the computers at school. If you do not know your network login ID, please visit the front office.

3. Click on the Grades tab, then select Transcripts
4. Print your unofficial transcript

HOW TO REQUEST YOUR OFFICIAL TRANSCRIPT(S) BE SENT (CURRENT STUDENTS):

1. Visit the NMUSD Student Records Scribbles website
2. Click on "Request my student records"
3. Select the "Current Student" option
4. Complete the online application - you do not pay for your transcript(s)
5. Track your order through Scribbles with the order number you receive via email

Prior Students:

- In order to comply with privacy laws, proper identification is required for all requests.
- Adults 18 years of age or older must request their own records. School records will not be released to a parent, guardian or responsible person without the student's written consent. Per The Family Educational Rights and Privacy Act (FERPA) student records are only available to those who have authorization from the student or parent, guardian or responsible person if the student is under 18 years of age.
- All responses to record requests are mailed. We do not fax or email records.
- Processing time for records requests is 5 business days.
- All requests must be submitted through scribbles https://nmusdca.scriborder.com/