MARQUETTE UNIVERSITY HIGH SCHOOL

For Faith, Scholarship and Community

MARQUETTE UNIVERSITY HIGH SCHOOL

Job Title: Head Men's Varsity Golf Program Coach
Application Closing Date: until filled
Salary: competitive, dependent upon years of experience.
Season Start Date: March 30, 2027
Out of Season start: Current

SUMMARY OF THE POSITION:
The golf coach provides visionary and motivating leadership for the MUHS golf program. He or she will develop and execute short and long-range goals for the program and ensure a cooperative, supportive, and challenging environment for student-athletes. Adherence to policies and standards is required. S/he will seek out, hire (with the approval of the Athletic Director), direct and supervise a staff of coaches. Positive role modeling, providing focus on the mission of Marquette University High School and athletics for the development of good sportsmanship, leadership qualities, and personal and team growth is expected. The ability to promote the program to students, parents, faculty and administration is important. Monitoring student-athlete academics is required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

In Season duties:

- Prepare and/or supervise the preparation of season, weekly and daily practice plans, as well as, workouts on all levels.
- Provide information, communications, sign-ups, forms on file, etc., work closely with the MUHS Athletic Director.
- Oversee, direct and supervise all golf coaches.
- Develop the whole program on four levels: Varsity, Varsity Reserve, JV and Freshmen.
- Know, understand and apply all rules pertaining to golf.
- Always know and understand NFHS, WIAA and GMC rules, guidelines and bylaws.
- Host contests according to the GMC schedule.
- Manage all golf operations including, but not limited to, securing a practice facility and contest facilities, purchase and maintenance of equipment.
- Maintain athletes in-season strength program.
- Equipment collection and storage following the season.
- Participate in post season conference meetings, etc.

Out of Season duties:

- Encourage the students of MUHS to participate in golf and provide information to the general student population as to the benefits of the program.

- Prepare season contest schedules with MUHS AD.
- Adhere to WIAA out of season allowances.
- Advocate out of season strength training and speed work.
- Collaborate with coaching staff for team development, training theory, etc.
- Participate in facilities management and budget requests with AD.
- Maintain inventory of equipment and uniforms, purchasing new equipment and uniforms when necessary.
- Maintain membership in golf professional organizations.
- Seek out opportunities for professional development.

QUALIFICATIONS:

- The golf coach provides visionary and motivating leadership for the MUHS golf program. The coach will seek out, direct, and supervise a staff of coaches.
- Positive role modeling, providing focus on the mission of Marquette University High School and athletics for the development of good sportsmanship, leadership qualities, and personal and team growth is expected.

SUPERVISION RECEIVED:

This position reports directly to the Athletic Director

WORKING ENVIRONMENT:

This is a spring athletic season position with out of season expectations. It will require evening and weekend work and travel to different locations. This description documents the general nature and level of responsibility associated with this position. It is not intended to be a comprehensive list of all activities, duties, and responsibilities required. It is not intended to limit or modify the right of any supervisor to assign, direct, and monitor the work of employees under supervision.

HOW TO APPLY:
If you are interested, please send your cover letter, resume, and contact list of references to:
MARQUETTE UNIVERSITY HIGH SCHOOL
Attn: Bob Herman, Athletic Director
3401 W. Wisconsin Avenue, Milwaukee, WI. 53208
Phone: 414-933-7220
herman@muhs.edu
OR
E-mail: jobs@muhs.edu | School Website: http://www.muhs.edu