# Swallows Charter Academy
# Regular Board Meeting

**Mission**

The mission of Swallows Charter Academy is to encourage all students to strive for academic excellence by providing content-rich curriculum in a safe environment that nurtures character development and supports creative expression.

**Date & Time:**
Monday, June 1, 2026
5:30 Regular Meeting

*EXECUTIVE SESSION – PERSUANT TO CRS24-6-402(4): AN EXECUTIVE SESSION WILL BE CONDUCTED TO DISCUSS PROPERTY (A), TO RECEIVE LEGAL ADVICE FROM AN ATTORNEY (B), CONFIDENTIAL MATTERS REQUIRED BY STATE OR FEDERAL LAW (C), SECURITY ARRANGEMENTS OR INVESTIGATIONS (D), CONTRACT NEGOTIATIONS (E), PERSONNEL MATTERS (F). PROTECTED DOCUMENTS CONSIDERATIONS (G), AND STUDENT PERSONNEL (H).*

**Location:**
101 Civic Center Dr.
Pueblo West, CO 81007
(High School Commons)

1. **Board President K. Roberts called the meeting to order at 5:28 PM, followed by the Pledge of Allegiance.**
2. **Roll Call - Board Members Present:** K. Roberts, President, L. S. Sandstrom, Treasurer, E. McWhorter, Secretary, J. Reese, Board Member, Josh Gurley, Board Member **Administration/Staff Present:** Dr. Compton, T. Edson assisting with minutes.
3. **Oath of Office: Mr. Josh Gurley**
    1. Mr. Josh Gurley was sworn in as a member of the Board of Directors.
4. **Approval of Agenda**
    1. K. Roberts moved to approve the agenda. S. Sandstrom seconded the motion. Motion carried by roll-call vote.
5. **Election of Board Officers**

The Board conducted nominations and elections for officers.

Treasurer:
S. Sandstrom nominated herself for Treasurer. K. Roberts seconded the nomination.
Motion carried unanimously.

President:
S. Sandstrom nominated K. Roberts for President. J. Gurley seconded the nomination.
Motion carried unanimously.

Vice President:
S. Sandstrom nominated J. Reese for Vice President. J. Gurley seconded the nomination.
Motion carried unanimously.

Secretary:
S. Sandstrom nominated E. McWhorter for Secretary. J. Gurley seconded the nomination.
E. McWhorter voted nay; the remaining members voted in favor.
Motion carried.

Committee Assignments and Discussion

The Board discussed committee assignments and the status of existing committees.

Booster Club: The Board discussed the lack of parent participation and the resulting discontinuation of the group.

Sunshine Committee: The Board discussed reducing activity of the committee.

Safety: J. Reese

Health and Wellness: E. McWhorter

Budget: S. Sandstrom

Accountability: J. Gurley

Apex: Discussion was held.

6. **Open Forum**
   None
7. **Information from the Board**
   None
8. **Information from the Executive Director/Administration**

Administration welcomed E. McWhorter back and welcomed J. Gurley to the Board.

## Graduation:

The Board and administration discussed the recent graduation ceremony.

Appreciation was expressed to CSU Pueblo for its support.

Due to anticipated attendance and enrollment numbers, alternative locations should be considered for next year's graduation.

Potential locations discussed included Memorial Hall, Massari Arena, and the soccer fields.

The graduation ceremony was noted as fast and efficient.

Students responded positively to the graduation programs.

9. **Work Session**
   1. Board Retreat

- The Board discussed scheduling a retreat to establish goals and revise the strategic plan.
- Board Retreat: August 3, 2026, at 4:00 p.m. in the Conference Room.

2. Second Readings: 2 Background Check Policies

The Board reviewed two background check policies that had been merged.

Discussion included:

- E. McWhorter raised the issue of clearly outlining applicable time periods.
- J. Reese discussed revising the definition of volunteers.
- J. Gurley discussed language regarding failure to comply and the end of employment.
- The Board agreed that the definitions should return for consideration and approval at the Board Retreat.

E. McWhorter moved to move further consideration of the policies to the Board Retreat. J. Reese seconded the motion.

Motion carried by roll-call vote.

3. First Reading: SHEP Tuition Policy

- The Board conducted the first reading of the SHEP Tuition Policy.
- The second reading will take place at the Board Retreat.

4. Second Reading: Online Program Policy
   - The Board conducted the second reading of the Online Program Policy. Formatting and language regarding grades 6–12 were discussed.
5. K-12 Exit Survey Data
   - The Board reviewed K–12 exit survey data and staff exit summary information. An increase in students transitioning to online and homeschool programs was noted.
6. CHPA Project

The Board discussed upcoming CHPA Project dates.

- June 9: Public comment
- June 23 at 6:00 p.m. D-60 will vote

7. Executive Director evaluation tool revisions

The Board discussed potential revisions to the Executive Director evaluation tool.

Discussion included:

- J. Reese raised concerns regarding Sunshine Law compliance and incorporating the Board's existing policy.
- K. Roberts suggested eliminating the rubric and replacing it with goals.
- E. McWhorter and J. Reese discussed accountability measures.
- Dr. Compton noted that existing timelines do not align and suggested aligning evaluation goals with strategic plan goals.

- The matter will be placed on the Board Retreat agenda.
- J. Reese and K. Roberts were identified to work on the document.
- E. McWhorter recommended allowing sufficient review time before presenting the revised document to the Executive Director.
- Dr. Compton suggested that having the Board President oversee the process may be more efficient.

**10. Consent Agenda: K. Roberts moved to approve the Consent Agenda. S. Sandstrom seconded the motion. Motion carried by roll-call vote.**

1. Approval of Minutes from Board Meeting on May 11, 2026
2. Approval of the Background Check Policies
3. Acceptance of Resignations
4. Approval of New Hires

**11. Assignments Recap**

These follow-up items were identified:

- Send Board Retreat invitation.
- Update Board officer information online.
- Dr. Compton to provide an update after July 23.
- Prepare the Executive Director evaluation tool.
- Review/revise the Strategic Plan.
- Review survey results.
- Establish no more than three goals.
- Address Preschool groundbreaking planning.

**12. Adjourn**

K. Roberts moved to adjourn the meeting. S. Sandstrom seconded the motion.

Motion carried unanimously.

The meeting adjourned at 7:16 p.m.

8.10.26 Emma S. McWhorter

Date Approved President Secretary