

NorthStar Middle School
FTC Meeting Agenda
Tuesday, October 6th, 2026
6:00 pm

Attendance: Kasie Reames, Patrick Dragert, Julie Mishefske, Julia Setwyn, Michelle Olson, Meg Linder, Brenda Xiong, Tricia Johnson, Adam Keeton

Next meeting: November 10, 2026

Meeting Minutes:

1. Welcome and introductions (Principal/President):
2. Secretary's Report (Tricia Johnson): No updates. September minutes were approved.
3. Treasurer's Report (): Reviewed account balances. FTC sent a check for \$12.50 on 10/5/26 for outstanding balance for PTSA membership. Patrick will check to make sure that the Raise Right deposit was sent to the FTC account.
4. Teacher Representatives' Comments:
 - Michelle Olson, 6th grade representative: Looking forward to seeing families. Picture retakes October 22nd - students must bring entire packet. Remind students to charge devices.
 - Brenda Xiong, 7th grade representative: We are looking forward to seeing families at conferences next week. Families will meet with their Polar's Polar Time teacher. The conference will be a student-centered conference around the Life Ready Dispositions we've been learning about in our Polar Time. Students worked on a self-reflection this week which will help lead the conference. Many of our courses are now taking assessments to show evidence of learning. Students are getting the hang of looking at the rubric to know how to show their understanding of the standard. Please continue to remind your Polar to charge their Chromebooks each night.
 - Meg Linder, 8th grade representative: Conferences coming up. Thank you for organizing the conference meal. Conferences focusing on life ready dispositions. Remind students to check Infinite campus and canvas for grades. Remind students to charge devices.

5. Principal's Comments (Adam Keeton): Excited to try something new with conferences this fall, including students leading the conversation and how they think things are going, life ready dispositions, goal setting. Plan to meet with student's polar time teacher for this rather than each teacher. End of Term 1 will not have a grading report on standards, just on life ready dispositions from each teacher. Picture retakes on October 22nd. 8th grade starting to discuss Guthrie - Planned for December 2nd. Teaching and Learning owns this - does not get funded by FTC. The first polar party went well and was well attended. The volunteer process includes state mandated grooming information. Please plan to complete early as this takes extra time. Attendance is up this year.

6. Old business:

PTSA dissolution process update (including transitioning Raise Right, box tops, etc). - Check was sent to Wisconsin PTA for outstanding PTSA dues balance of \$12.50 (as mentioned in treasurer report and requested by Wisconsin PTA president, Rita). Kasie will send screen shots of the emails sent to WI DFI and WI DOR, per Rita's request. Patrick will watch for the Raise Right deposit for the month. Has not been deposited yet. Box tops will mail 2 checks per year to the school. Audit complete and approved. Julia received the final statements for the closure of the bank accounts for PTSA.

Insurance update - FTC has bonding plus insurance for the year. No need for officer or director insurance because we do not have a paid membership.

Fundraiser update - So far, raised about \$780. Will send another parent square and have a visual with venmo code available for conferences.

Restaurant fundraiser update - Kasie will work on this in the future. DQ fundraiser still going on. Meg will complete form for Panda Express for this. Meg also has a connection at Culver's Brackett. Julia will check to verify DQ nights and see if there is a sign at DQ. Meg entered request for Chipotle fundraiser for November.

Volunteer process update - Grooming education takes about 20-30 min of time. Background check needs to be done annually. Do not need background check for dropping food off, but will need a background check if staying in the school to help.

Fall parent teacher conference meal update - Kasie has sign up genius form set up and will be sent out by Ashley for food and volunteers.

Merchandise sales update - \$1500 given, \$311 received - difference of \$1189. Apparel order closed recently. Looking for clarification for what the loan was for.

Mile run update - process for approving expenses, etc - FTC will reimburse Marcie S. for gatorade and apples for the fall mile run. Kasie will send receipts to Patrick for reimbursement. FTC will discuss in the future the process for requesting. Will then need to communicate this with staff. Will need to discuss further prior to spring mile run.

7. New business:

Moving some of savings into a CD (\$7,000) - Would still have a year's worth of expenses available. Leaves a little cushion. Would be able to gain faster interest than leaving it in savings. Unanimous agreement to transfer \$7000 to a 9-12 month CD.

Mini-grant requests - Jeremy Hardy - glow in the dark dodge balls \$440 for 5 sets of balls for special days in the gym for all students. FTC denying due to safety concerns and overall cost/percentage of total mini grant budget for the year.

Request for STEM items for 20 students for \$300 by Jordan Jacobsen. Will discuss with Adam Keeton to see if there is a budget for the Tier 2 students that would cover this. If not able to be covered by budget, FTC may be requesting for connection to curriculum and standards as well as link to item and is there a cheaper or reusable item via presentation at meeting. Further discussion needed.

Discussion of whether staff requesting should attend meeting to discuss.

Communicating expectations for support - Defer to future meeting

8. Family Advisory Committee (FAC) Report: No Representative Present

9. Adjourn -

Crate of PTSA information from previous board members

Future concessions (DeLong - club)

Show FTC board the area/shelves by kitchen

Process for requesting funding from FTC (example mile run)

Outstanding balance of \$1189 for merchandise sales

How to create more volunteers/involvement for FTC

Discuss if we have representatives go to elementary school meeting toward end of year to gather more interest.

Discuss meeting dates/day of week