College Academy Basic Expectations

Work ethic: You are upperclassmen in a college level course. Much is expected of you academically and behaviorally. Like any college level class, you will get out of your courses what you put into them. There will be days you are given time to work on assignments or study. Use that time! You will see your grades and understanding improve ONLY if *you* are challenging *yourself* to apply the concepts you read and discuss. Do not rely on your instructor to improve for you. (*Some studies suggest for every class period you have, you should spend 2-3 hours outside class studying. Most of your courses are 3 credits, so for 1 class you might spend 6-9 hours outside class studying and completing classwork each week. 4 credit courses= about 8-12 hours per week outside class.)

Attendance: As with any class, be on time. You have a more flexible schedule as a CA student, but your classes have start times and your attendance is required. See the attendance policy in each individual syllabus. (For example, the University of Akron English department allows only 3 absences before your letter grade drops one letter per absence.) You should give your parents/guardians a copy of your schedule with times of classes and ask that they help you schedule regular medical visits around classes.

Participate in class discussions. Sometimes it may benefit you to take notes even during informal discussions to further your understanding of a subject. This is not required, but *strongly recommended*. In some classes, discussions require active participation for points.

Late work: NO LATE WORK ACCEPTED in English, history, political science, math, and music courses (other courses offer limited late work for large percentages deducted). Keep in mind that college work comes quickly, and getting behind not only impacts your grade but also your understanding of course material. Some of your instructors may make extreme exceptions only (severe personal illness or family tragedy not including death of pets). Technology problems are NOT an excuse.

Classroom behavior: Please be sure to read and understand the school rules- they will apply in the classroom. You are not above reproach as a CA student. See other behavior expectations in the syllabus. If you are dismissed from a CA class due to behavior, you may be unable to make up assigned work and may be counted with an absence. Proper behavior in hallways and common areas during "down" time is also expected.

Online Etiquette: Please review and observe a few guidelines for online classes:

1. Be prepared & ready to learn.
2. Be prompt – punctuality is of utmost importance for an online meeting.
3. Wear proper school attire – no PJ's please!
4. Choose a good location – sit at a table, desk, etc. Please choose an area that is neat and tidy with no distractions.
5. Mute yourself – when you arrive to class, please be sure to mute yourself. You can unmute to answer a teacher/professor.
6. Be respectful and participate in your online class.

Technology: You will be using Chromebooks on a regular basis and will need full access to Internet, often unsupervised. When using computers in class, instructors expect you to be on task and not have other tabs open which do not apply to the topic at hand. AI use is a serious offense at the college level. Most programs require a zero grade and the college's Department of Student Conduct must be notified.

College grading: In college courses, the bulk of your grade is often from assessments.
Composition courses- 70% of the grade is essays
History and Political Science courses- 50% tests; 50% additional graded assignments
Math courses- 75%-90% tests

If you feel you may be unable to meet these expectations, please see Mrs. Humes to rework your schedule and take courses that best fit your work ethic and abilities to ensure success as a student.