Young Women's College Prep. Academy

Shared Decision-Making Committee (SDMC) Meeting Minutes

Date: 10/5/2026

Call to order: 4:21 p.m.

Location: TEAMS

Meeting Facilitator: Dr. Tabitha Davis, Principal

1. Campus Improvement Plan

The committee reviewed the Campus Improvement Plan and discussed the school's academic goals and priorities for the 2026–2027 school year. The discussion focused on improving student achievement, increasing college and career readiness, and strengthening instructional practices.

Key areas discussed:

- **Algebra I: Increase the percentage of students performing at the High and High Average levels on the NWEA MAP assessment by 5% from Middle of Year (MOY) to End of Year (EOY) 2027.**
- **College, Career, and Military Readiness (CCMR): Ensure that 100% of seniors in the Class of 2027 achieve at least one CCMR indicator through TSI, SAT, AP, OnRamps, or Dual Credit by June 2027.**
- **Reading: Increase the percentage of students performing at the High and High Average levels on the NWEA MAP Reading assessment by 5% from MOY to EOY 2027.**
- **Quality of Instruction: Strengthen classroom instruction through daily instructional coaching, ongoing professional development, and a focus on student engagement, particularly listening and speaking skills. The goal is for 85% or more of teachers to earn full points on the SPOT form.**

The importance of monitoring student progress, providing instructional support, and maintaining high academic expectations was emphasized.

2. Annual Student Update

The committee discussed the importance of ensuring that all student enrollment information is accurate and updated annually.

Key points discussed:

- **Accurate student enrollment information is essential to maintaining reliable campus records.**
- **Student enrollment directly impacts the funding the campus receives.**
- **Campus funding plays an important role in determining staffing needs, instructional materials, and available resources.**
- **Families should be encouraged to complete the Annual Student Update and verify that all required information is current.**

The committee emphasized the importance of communicating with parents and guardians to ensure that student information is submitted accurately and in a timely manner.

3. School Choice and Student Recruitment

The committee reviewed ways to promote Young Women's College Preparatory Academy and encourage families to consider the school through the School Choice process.

Recruitment strategies discussed:

- **Encourage current families and staff to refer friends and other families who may be interested in attending YWCPA.**
- **Share the School Choice application link with prospective families.**
- **Invite interested families to participate in YWCPA school tours to learn more about the campus and its academic opportunities.**
- **Promote participation in upcoming recruitment activities, including 5th Grade Day, GT Expo, Fall Festival, Mother-Daughter Tea, and other campus events and celebrations.**

The committee discussed the importance of building positive relationships with families, increasing community awareness, and encouraging current families to share their experiences with prospective students.

4. Next Steps and Follow-Up

The following priorities were identified based on the agenda topics:

1. **Continue monitoring progress toward Campus Improvement Plan academic goals.**
2. **Encourage families to complete the Annual Student Update.**
3. **Maintain accurate student enrollment records to support campus funding and staffing.**
4. **Continue promoting School Choice opportunities and upcoming recruitment events.**
5. **Encourage staff, students, and families to support campus recruitment efforts.**

The meeting agenda concluded with an emphasis on continued collaboration among campus leadership, staff, parents, and community members to support student success, strengthen enrollment, and achieve campus improvement goals.

The meeting was adjourned at 5:00 pm.