Cambridge AICE Diploma Program Handbook

A Guide for Parents & Students

Cambridge International School

What is AICE?

- **A**dvanced **I**nternational **C**ertificate of **E**ducation
- Advanced studies program affiliated with the University of Cambridge - Cambridge International Education in the United Kingdom.
- C.I.E. (Cambridge International Education) is the largest program like this in the world.
- 10,000+ participating schools in over 160 countries

Why AICE?

- Highly academically motivated students explore areas of strength and interest while taking college-level courses in high school
- Rigorous, international curriculum
- Heavily writing-based
- Strong emphasis on critical thinking, analysis, problem solving and interpretation skills
- Flexible curriculum
- Future predictor of college success
- GPA points
- College credit
- Bright Futures Scholarship

Benefits

- AICE courses and examinations are equivalent to first year college and university courses (See Course Equivalents for more detail).
- Students who pass the battery of seven examinations may be awarded the AICE Diploma directly by the University of Cambridge. Students who do not earn the AICE Diploma may receive college credit through exams passed.
- AICE and Pre-AICE teachers at Mainland High School are trained directly by Cambridge. Each course strictly follows a course syllabus that is designed by Cambridge professors.
- AICE students who receive the Diploma are automatically eligible for the Florida Bright Futures Scholarship (FAS).
- Rigorous college preparatory program

Characteristics of an AICE Student

- Self-motivated
- Self-disciplined
- Excellent expressive writer
- Good time manager
- Organized
- Possesses leadership qualities
- Passionate about learning

Terminology

- **AICE** - stands for the Advanced International Certificate of Education and is a rigorous credential. If a student takes and receives qualifying scores in Cambridge International AS Level Global Perspectives, a Science and Math, Humanities and Languages among other electives, they will be awarded the Cambridge AICE Diploma (group award).
- **Candidate** - A student or person who has been entered for a Cambridge assessment.
- **Component** - A component is part of or a section of the subject exam. An individual syllabus usually has several components. A component is sometimes referred to as a paper. Typically, several components make up the assessments for an examination.
- **Paper** - Sometimes referred to as a component, a paper is a part or section of the subject exam. An individual syllabus usually has several papers. Can also be referred to as a question paper.
- **Marks** - The total score or individual points given by an examiner on a specific component. Marks are totaled and ultimately converted to a grade.
- **AS level** - One of the set of courses we offer as part of the Cambridge Advanced program. Cambridge AS Level courses and exams are one-year college-level courses and examinations and are granted college credit or advanced placement with qualifying scores. Passing grades range from A* to E.
- **A level** - A Level or our full Advanced Level course is a two-year course of study with examinations that can be taken both at the end of year one and two and are our most rigorous courses that go into great depth within a given subject area.
- **Access Arrangements** - A pre-exam arrangement made on behalf of a candidate with needs, for example, the use of a scribe, modified papers or extra time.

Cambridge AICE Diploma Qualification

To achieve the Cambridge AICE Diploma, learners must earn a minimum of seven credits (including Cambridge International AS Level Global Perspectives & Research) from subject groups 1, 2, and 3 (and optionally Group 4). Learners must achieve at least one credit from each of Groups 1, 2 and 3.

The remaining credits can come from any of the groups. A Cambridge International AS Level is awarded one credit, and a Cambridge International A Level is awarded two credits.

A learner can accumulate results to be used towards the Cambridge AICE Diploma over more than one exam series. They can use up to five exam series to take the equivalent of seven full credit examinations as long as they are taken within a 25-month period. For example, a candidate entering for the Cambridge AICE Diploma in June 2024 may only use previous results gained in the June 2022 through June 2024.

Learners who meet the requirements of the group award will receive a Cambridge AICE Diploma at one of three levels: Pass, Merit or Distinction. The level awarded is based on the overall Cambridge AICE Diploma score.

Cambridge AICE Diploma with Distinction: awarded to students with a score of 360 points or above. The maximum Diploma score is 420 points.
Cambridge AICE Diploma with Merit: awarded to students with between 250 and 359 points.
Cambridge AICE Diploma at Pass level: awarded to students with between 140 and 249 points.

Curriculum

- The Cambridge AICE Diploma is made up of individual Cambridge International AS & A Levels, which have widespread international standing as educational qualifications.
- By demanding knowledge from three different subject groups, plus the core compulsory subject, Cambridge International AS Level Global Perspectives & Research, the Cambridge AICE Diploma provides a broad curriculum with a balance of math and science, languages, arts and humanities, and interdisciplinary subjects. It maintains flexibility and choice by allowing students to choose subjects at different levels.



Subjects offered at Mainland High School ***(subject to change with the growth of our program)***

- **Group 1 -> Mathematics & Sciences:** Physics, Psychology*, Biology, Chemistry (COMING SOON)
- **Group 2 -> Languages:** English Language
- **Group 3 -> Arts & Humanities:** U.S. History, Psychology*, Sociology
- **Group 4 ->** Interdisciplinary Studies: TBA

Core - Global Perspectives

*Only counts as one group completion, may not be used as both groups

Cambridge AICE Diploma Award

- *Must* ***Pass*** seven (7) AS/A Level Exams
- Minimum of 1 exam passed in Groups 1-3.
- 25-month time-period for award calculation
- Automatically qualified for Florida Academic Bright Futures Scholarship (FAS)
- Must still complete 100 hours Community Service within the four years

- GPA *and* ACT/SAT requirement waived for Bright Futures Scholarship, however still expected for college acceptance.
- English required all 4 years.
- Global Perspectives required 10th grade year.

Guidelines to Remember

- The Advanced International Certificate of Education (AICE) Program offers a rigorous international pre-university curriculum and examination system which emphasizes the value of broad and balanced study for academically advanced students.
- Students following the AICE Curriculum for graduation purposes have different requirements than the standard 24-credit diploma requirements.
- Satisfying the AICE Curriculum for graduation requires that students complete a minimum number of 7 AICE (college) level courses across a range of subjects AND sit for 7 AICE exams.
- Completing the AICE Curriculum exempts students from having to take Physical Education, Personal Fitness, Performing Arts, and Personal Finance courses as part of the 24 credit graduation requirements.
- If, at any point during their high school career, a student is unwilling or unable to complete the AICE Curriculum, the previously exempted courses would then be required to graduate.

Cambridge Exams

We hold Cambridge International AS & A Level examination series twice a year, in June and November. Results are issued in August and January respectively. These exam dates and start times are determined by Cambridge International and may seem unusual.

- Some Cambridge exams are held once school has been dismissed for the summer. Students are still required to come in and sit for these exams.
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- The 25-month timeline to receive an AICE Diploma begins sophomore year after taking the first set of exams. This extends to the exam session of the student's senior year. There is no requirement to complete the Diploma until then.
- **EXAMS ARE NOT OPTIONAL** – students and parents need to plan for the student to be present at EVERY component of EVERY exam.
    - Exams may go into the second week of June so please plan vacations accordingly.
- **THERE ARE NO MAKE-UPS FOR CAMBRIDGE EXAMS!**
    - Students who miss one or more components of an exam will more than likely not pass/earn their AICE diploma.
    - Students who miss one or more components of an exam will be financially responsible for the cost of the exam.
        - An obligation will be placed on their school account and must be paid prior to graduation. Extenuating circumstances will be reviewed by the Principal and Guidance Team.
- Exam re-takes will be offered on a case-by-case basis and discussed with the AICE Coordinator and AICE Guidance Counselor.
- Exams offered during the November series are reserved EXCLUSIVELY for seniors who need to pass an exam to receive their diploma by graduation

Course AICE Example Progression Plan

9th Grade	10th Grade	11th Grade	12th Grade
• Pre-AICE English Language • Pre-AICE Biology	• AICE Global Perspectives • AICE General Paper • AICE Science	• AICE English Language • AICE US History • AICE Elective	• AICE English Literature • AICE Elective

*AICE Elective options- AICE Sociology, AICE Psychology, AICE Art & Design, AICE International History
**AICE Science- AICE Environmental Management, AICE Physics, AICE Biology, AICE Psychology^ AICE Chemistry (requires Pre-AICE Chemistry as a pre-requisite)

^AICE Psychology may only be used as a Math/Science OR Arts/Humanities, not both.

- Students are encouraged to take Dual Enrollment classes during or after their sophomore year.
- Certain courses are required for progression through the AICE program. The AICE coordinator and guidance counselor will help students decide best options.

Bright Futures Scholarship Program

- Students who have earned an AICE Diploma and completed an approved 100 hours of community service automatically qualify for the Florida Academic Scholars Award (100%) from the Florida Bright Futures Scholarship Program.
- Students who have completed the AICE curriculum and 75 hours of community service will qualify for the Florida Medallion Scholars Award from the Florida Bright Futures Scholarship Program

FORMS

Please sign and return the following forms to AICE Guidance Counselor by _____.

Mainland High School AICE Honor Code

I. Academic Expectations
II. Cheating and Plagiarism Expectations
III. Behavioral Expectations
IV. Technology Expectations
V. Film and Literature Expectations
VI. Schedule Expectations
VII. Financial Responsibility
VIII. Media Release
IX. Mainland High School Cambridge AICE Diploma Contract

MAINLAND HIGH SCHOOL AICE ACADEMIC HONOR CODE

STATEMENT OF COMMITTMENT

The AICE Honor Code exists to hold students to the highest academic and ethical standards of honesty, integrity, and perseverance while enrolled in the AICE program at Mainland High School. As we strive to reinforce the mission statement of Cambridge University and the Volusia County School District, AICE students must follow all Honor Code policies listed below to uphold the integrity of the program. Failure to meet the following standards will result in removal from the program and non-districted students may be returned to their zoned high school.

Our AICE Review Committee reserves the right to make exceptions on any disciplinary action on a case-by-case basis. The committee consists of the AICE Coordinator, School Administrators, a Guidance counselor, and select teachers.

I. ACADEMIC EXPECTATIONS

Academic Expectations	
Expectation	**I understand, and will maintain, the minimum weighted GPA of 3.0 each quarter to maintain my eligibility in the AICE program.**
Details	Students who do not meet this standard will be placed on probation. Probation is an opportunity for students to improve their overall academic performance in the AICE program as well as all other courses. Following one semester probationary period, if the expectation is not met, students will subsequently be removed from the AICE cohort. Seniors may run the risk of losing Bright Futures and AICE Diploma eligibility if they enter probationary status and fail to meet expectations. Receiving a grade of 'D' or 'F' in an AICE course any semester will result in the cancellation of AICE exams for that course and the AICE diploma application delayed. Students must maintain a "C" or higher in a course to have their exam ordered. ALL classes are cumulatively included in the grade requirement. Grades will be reviewed at both quarter and semester changes. NOTE: Students are encouraged to take between three to four AICE courses per academic year. The school sets the progression of many of the required courses.
OFFENSE LEVELS	

First Offense	At the end of each academic quarter, all student grades will be checked. If a student's GPA falls below a 3.0 weighted, the student will be put on ACADEMIC WARNING. The student will have 1 subsequent quarter to bring the GPA to 3.0. Action Plan for Quarter 1: The student will be issued a verbal warning. Parents will receive an email at the end of the quarter acknowledging grades are below the required standard and that the student is being given an ACADEMIC WARNING. AICE Coordinator, Guidance Counselor and teachers will monitor progress and performance throughout the quarter. Supports will be provided, and expectations set to satisfy probationary requirements.
Second Offense	If after 2 consecutive quarters, the GPA is still under the required 3.0 GPA, the student will be placed on ACADEMIC PROBATION. Action Plan: 1. The student will be presented to the AICE Review Committee. 2. Parents will receive an email after the second quarter if GPA is still under the required 3.0 threshold and a parent conference will be mandatory. The email will state the placement of the student on probation in the AICE program. The conference will require parent and student signature that states their understanding of the AICE Action Plan. 3. **AICE classes**: If the second offense occurs at the end of: • Quarter 2: If the student is earning a C or above in their current AICE classes, they may remain in that AICE class until the end of the year. If the student is earning below a C in their AICE class(es), the student will be moved into a non-AICE class or equivalent, pending there are classes available at the Semester 1 change. • Quarter 3: The student may remain in their AICE classes until the end of the year. The student will not be scheduled for AICE classes the following school year. The student may take an AICE class as a non-AICE in the future. • Quarter 4: The student will not be scheduled for AICE classes the following school year. The student and parent will complete a Withdrawal Form or an email notification of removal will be sent.
Notes	• Seniors run the risk of losing the opportunity to earn the Bright Futures Scholarship and AICE diploma as AICE exams will be cancelled for the next testing session.

	• Their school counselor will be changed to the cohort counselor. • A Withdrawal Letter will require a signature of both student and parent and will be signed by the AICE Coordinator and guidance counselor. • The AICE Committee will review and make determinations for appeals of any of the above items.

I _____ understand the Academic Expectations of the Mainland High School AICE Program. I accept the consequences should I not adhere to the above statements. I understand that should the need arise; the AICE Review Committee will have the final say in the disciplinary outcome of any relevant cases.

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

CHEATING AND PLAGIARISM

Cheating and Plagiarism Expectations	
Expectation	**As a student of Mainland High School's AICE program, ethical conduct is expected of me at all times. I will not lie, cheat, nor will I tolerate other students doing so. All submitted work will be of my own ideas or properly cited in accordance with the rules. If I suspect anyone of malpractice that would compromise the integrity of the program, I will report it to administration.**
Details	Cheating and plagiarism is defined by Cambridge University as "malpractice". Cheating/Malpractice includes, but is not limited to: 1. Obtaining or giving copies of exam, test, or quiz materials prior to the test date 2. Receiving or giving unauthorized answers on exams, tests, quizzes, research/projects, essays, & homework 3. Unauthorized copying and/or submission of other students work without permission 4. Allowing another student to copy your work and submit it 5. Using a 'cheat sheet', pre-programmed calculators, cell phones or any other electronic devices during exams 6. Working with another student when deemed prohibited 7. Using any unapproved form of AI, ChatGPT or any other chat bots to create/complete any assignment. Plagiarism/Malpractice includes, but is not limited to: 1. Submitting another person's original ideas, theories, or paperwork without properly documenting sources and representing them as your own. This includes internet sources as well. 2. Failure to acknowledge or falsifying sources and citated materials Unauthorized Collaboration includes, but is not limited to: 1. Working with others without teacher approval 2. Working with another student when an assignment is designed as "individual work." 3. Providing unauthorized assistance on homework, labs, quizzes, tests, or projects Theft includes, but is not limited to: 1. Possession of material not belonging to you or not authorized to be in your possession 2. Taking papers out of class bins or removal of collected papers 3. Duplicating secure items such as test questions (copying by hand, taking pictures, etc) 4. Going through another student's possessions to retrieve an item

	5. Unauthorized removal of class materials from classroom 6. Taking materials from a teacher's desk or teacher's possessions Malpractice, whether in the classroom, or during AICE exams, is prohibited. Consequences will follow the same protocol for ALL student courses – AICE and Non-AICE alike.
First Offense	The first violation of this policy will lead to an automatic ZERO for the given assignment. <u>Action Plan:</u> 1. The classroom teacher will email the AICE Coordinator and AICE school counselor of the violation. 2. The student may be presented to the AICE Review Committee where status in the program will be reviewed.
Second Offense	Follow-up violations may result in automatic behavioral probation or revocation. <u>Action Plan:</u> 1. The student will be presented to the AICE Committee. 2. If probation is decided upon, the student will remain on behavioral probation throughout the rest of their time at Mainland High School. The behavioral probation carries over to all subsequent years in high school, including if the student withdraws and returns to MHS. 3. If the student receives another behavioral violation, the student will be dismissed from the AICE program at Mainland High School immediately. Subsequent behavioral violations include, but are not limited to, cheating, plagiarism, any breaches of the Code of Conduct, or any violation of expectations outlined in the AICE Honor Code. The AICE Review committee has the authority to decide if other incidences are deemed severe enough to be categorized as a behavior probation violation. 4. An email will be sent to the parent email on file. A phone call to the parent will be made. The email will state the removal of the student from the AICE program. 5. Student and parent must sign a Behavioral Violation Form. 6. The student will be removed from AICE classes, effective immediately, pending course availability.
AICE Exams administered by Cambridge	Any malpractice that takes place during an AICE exam must be reported to Cambridge University immediately, and students' exams will be rendered invalid. Such exams will not be allowed to be retaken, and if such class is a required course, may result in loss of AICE Diploma eligibility and Bright Futures award.
Notes	It is possible that if the student is removed from the program entirely and is not in the district, that the student will be returned to their zoned high school, if attending MHS on school variance, for the next term. As a student in the Mainland Cambridge AICE Program, you are expected to always maintain the highest level of academic integrity. If at any time you are aware of any violation, it is your responsibility to notify a teacher,

	the AICE coordinator, or administrator immediately. If you are ever in doubt of what is allowed or appropriate on any given assignment, it is your responsibility to check with your teacher.

I _____ accept the Cheating and Plagiarism consequences should I not adhere to the above statements. I understand that should the need arise; the AICE Review Committee will have the final say in the disciplinary outcome of any relevant cases.

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

BEHAVIOR EXPECTATIONS

Behavior Expectations	
Expectation	**As an AICE student, I am expected to uphold a higher standard, not only in the classroom, but at both on-campus and off-campus events. As an AICE student I will convey respect to teachers, fellow students, and property alike.**
Details	**Level 1**: Behavior infractions include offenses that would result in a classroom referral such as, but not limited to insubordination, disrespect, attendance incidents, dress code violations, failure to comply with class/school rules, disruptive behavior, disrespectful language, verbal confrontation, misuse of electronic devices, incidences that involve inappropriate/offensive references to race, religion, gender, culture, ethnicity, sexual orientation or life choices. **Level 2**: Behavior infractions include, but are not limited to, cheating, plagiarism, drug related incidences, weapons, physical altercations/fighting and sexual assault.
First Offense	**Level 1**: Students who earn a referral may receive a verbal warning or be referred directly to the AICE Review Committee based upon the infraction. If deemed appropriate, behavior probation carries forward throughout the student's time at Mainland High School, including if the student withdraws and returns to MHS. <u>Action Plan:</u> 1. The student will be issued a verbal warning and/or presented to the AICE Review committee for further review. 2. Parent contact will be made. An email will be sent home stating the student is on behavioral probation for the remainder of his/her time at Mainland High School, including if the student withdraws and returns to MHS. 3. If the student receives a second behavior infraction, the student will be removed from the AICE program. **Level 2**: Students who accumulate a single Level 2 infraction will automatically be referred to the AICE Review Committee. Any subsequent behavior violation will result in removal from the AICE program. Behavior probation carries forward throughout the student's time at Mainland High School, including if the student withdraws and returns to MHS. <u>Action Plan:</u> 1. The student will be presented to the AICE Review Committee. 2. An email will be sent home stating the AICE Committee's decision for the remainder of their time at Mainland High School, including if the student withdraws and returns to MHS. 3. If the student receives a second behavior infraction, the student will be removed from the AICE program.

Second Offense	**Level 1 and Level 2**: If the student receives another behavior referral, the student will be dismissed from the AICE program. This behavior referral is cumulative over the *entire* span of time the student is at Mainland High School. The student does not start with a fresh record each year. Action Plan: 1. The student will be presented to the AICE Review Committee. 2. An email and a phone call will be issued stating the student is being dismissed from the AICE program. 3. Student and Parent must sign an Exit Form. 4. The student will be removed from AICE classes, effective immediately, pending course availability.
Notes	The AICE Review Committee has the authority to determine if a violation is a Level 1 or Level 2 incidence. Cambridge is a Global program giving ALL learners the opportunity to thrive and make a positive impact in a changing world. **All incidences and their consequences are at the discretion of the AICE Review Committee.**

I _____, accept the Behavior Expectation consequences should I not adhere to the above statements. I understand that should the need arise; the AICE Review Committee will have the final say in the disciplinary outcome of any relevant cases.

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

TECHNOLOGY EXPECATIONS

Technology Expectations	
Expectation	**I will adhere to the rules associated with the appropriate use of technology while enrolled in the AICE program.**
Details	Cambridge University prohibits the use of the use of electronic devices in testing centers. Use of any cell phone, watches, headphones/airpods, and any other electronic devices are unauthorized and will result in the cancellation of exam results. Students will then be reported to Cambridge University for malpractice and can be removed from the program because of such behavior. Volusia County states that "any student who uses an electronic device to threaten or intimidate another student or district staff member through email, social network posting, or other electronic messages will be subject to disciplinary action as determined by the school administration." Additionally, the AICE program expects students to be respectful of fellow students and staff. Any unauthorized recording or posting of students or faculty is prohibited on social media. Any posting that violates the integrity of the program and character of participants will be deemed conduct unbecoming of an AICE program participant. Technology use is a privilege in some instances. We expect students to honor the integrity of the AICE program and adhere to all technology rules.
First Offense	The classroom teacher/AICE Coordinator will apply consequences to misuse of technology as appropriate for the infraction. This could include losing technology privileges for the class, a school referral or a verbal warning. The AICE Committee has the authority to escalate any offenses to automatic behavioral probation. <u>Action Plan:</u> 1. The classroom teacher will email the AICE Coordinator and AICE school counselor of the violation. 2. The student will be presented to the AICE Review Committee.
Second Offense	Students who violate appropriate use of technology for a second offense will be presented to AICE Review Committee to determine if the student will be placed on behavioral probation or removed from the program.

I _____ accept the Technology Expectations consequences should I not adhere to the above statements. I understand that should the need arise; the AICE Review Committee will have the final say in the disciplinary outcome of any relevant cases.

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

FILM AND LITERATURE

Film and Literature Expectations	
Expectation	**I understand that I may be required to view or read materials that are mature or sensitive in nature and will recognize that these materials are integral to the syllabus for which I am enrolled.**
Details	Mainland High School does not make the novel and film selections associated with Cambridge University courses. The syllabus for each course has its own set of required reading and/or viewing materials that students will then be tested on for a particular class. These books and films are not optional. Films may not be rated PG and at times, the material may be intellectually mature in topic. Please understand that by signing this form you are agreeing to read/view the required materials for the course.

I _____ accept the Film and Literature expectations. Should I not adhere to the above statements, I understand that the AICE Review committee will have the final say in the outcome of any relevant cases.

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

SCHEDULE EXPECTATIONS

Schedule Expectations	
Expectation	**Students are expected to take between three and four AICE classes per academic year.**
Details	Schedule changes are allowed during the first two weeks of the school year. AICE test scores come out in mid-August. This is enough time for student to evaluate the classes they are registered for and make changes during that 2-week window. If a schedule change request is made outside of that 2-week window, the student must get approval from the teacher and administration to get removed from the class. The student may not switch into another AICE class at this point. If another class is available in the master schedule, the student may be able to switch to something open, but they will not be put into another AICE class to replace the one they want to drop. Students need to consider their academic load, AICE requirement needs, and their personal threshold for workload when signing up for classes in the Spring. If the student needs a specific AICE credit for the diploma, the student will need to sign up for that class in the next school year cycle. If the student is a senior, they will need to make that determination to switch into another AICE class during the first 2 weeks of school.
Notes	Students will not be permitted to drop courses for reasons such as: • Not getting the grade they desire in the class. • Difference of opinion of the teacher • Lack of a personably favorable relationship with the teacher. If a student is enrolled in an AICE full-credit course, the student may only drop the course **within the first ten class meetings**, or they may NOT drop the course until the end of the semester and **only if** the following conditions exist: • A grade of D or F • Completion of a parent conference • Regular and consistent attendance • Demonstration of the student seeking consistent academic assistance, and/or • Principal or designee permission A written appeal may be taken into consideration by the school principal. The final decision regarding the dropping of courses beyond the deadline is granted only by the school principal.

I _____ accept the Schedule Expectations. Should I not adhere to the above statements, I understand that the AICE Review committee will have the final say in the outcome of any relevant cases.

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

FINANCIAL RESPONSIBILITY

As a student in the University of Cambridge International Examinations – Advanced International Certificate of Education Program, I realize that I may be required to sit for examinations during or at the end of my 10th, 11th and 12th grade years. I further realize that some of the examination dates fall in April, May, June, October, and November and that the dates of these examinations are set by the University of Cambridge and **cannot** be changed or modified by Mainland High School.

I understand that I will be held financially responsible for the cost incurred in any University of Cambridge International Examinations to which I commit but fail to take for any reason or request to take a second time.

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

MEDIA RELEASE

The undersigned hereby authorizes the AICE Program of Mainland High School to permit their child, named below, to be interviewed, photographed, videotaped and/or sound recorded by members of the Mainland High School organization and media, with the understanding that the results of these interviews, and such photographs, videos or other recordings may be used by the school/program in any school or community publication and/or newscast, including but not limited to printed publications, school affiliated social media, and television broadcasts.

Valid for the duration of membership in the Mainland High School Cambridge AICE Program.

_____ Consent _____Do Not Consent

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

Cambridge Assessment International Education

Cambridge International School

Mainland High School
Cambridge AICE Diploma Program Contract

The Mainland High School Cambridge AICE (Advanced International Certificate of Education) diploma program is a challenging, college preparatory program created for highly motivated students that want to achieve the highest possible education in a high school setting. The courses are designed to develop the individual talents of young people and teach them to relate the experience of the classroom to the realities of the world. Cambridge International Education prepares school students for life, helping them develop an informed curiosity and a lasting passion for learning. We foster students to become life-long learners, critical and compassionate thinkers, and informed participants in local and world affairs who are conscious of the shared humanity that binds all people together in a global society while respecting a variety of cultures and attitudes.
To maintain a Cambridge AICE Diploma Program at Mainland High School that is academically challenging and balanced, the following minimum standards for achievement and conduct have been established.

The Pre-AICE/AICE Student:

- Will adhere to ALL expectations outlined in the Mainland High School AICE Academic Honor Code
- Will maintain a satisfactory grade (3.0 GPA) for each quarter. Averages resulting below a 3.0 GPA average will be evaluated on a case-by-case basis and the student may be placed on probation or removed from the program.
- Will take advantage of lunch, after-school tutorials, teacher assistance and counseling when having academic problems.
- Will take ALL AICE examinations aligned with the courses in which their diploma plan requires.
- Will earn passing scores on Florida mandated tests (currently PM, FAST and EOC) applicable for courses and grade levels as required by the state of Florida.
- Will not engage in ANY form of academic dishonesty/malpractice. *(Please see signed Honor Code)*
- Understands that pre-AICE/AICE curriculum content cannot be modified.
- Will maintain a conduct grade of 1 for all courses.
- Will exhibit positive and productive behavior as outlined in the Volusia County Schools Code of Student Conduct and NOT receive a suspension of any kind from school *(both in-school and out-of-school)*
- Will maintain good attendance in compliance with the VCS attendance policy.
- Will promptly and aggressively respond to any decline in academic or behavioral performance.

- Will attend meetings as required with the AICE Coordinator to discuss current academic progress, behavior modifications, progress toward AICE exams and other AICE requirements.
- Will complete all components of the AICE Diploma program including exam sessions.
- If a student fails to meet the minimum standards outlined above, the following actions will ensue determined by the severity of the violation:
    - A verbal warning
    - A written warning/probation
    - A committee of AICE faculty and MHS administrators will review the contract violation decides upon the student's AICE Diploma candidate status which includes possible revocation of candidacy.

The parent (s) or guardian(s) of the pre-AICE/AICE student will:

- Assure that the expectations outlined in the Honor Code are followed.
- Be diligent in monitoring his/her student's progress in Pre-AICE/AICE classes through the district provided Gradebook.
- Contact the teacher/coordinator as soon as possible if there is a question or concern regarding the student's progress in classes, AFTER the student has first conferenced with the teacher of the course
- Be supportive of student due dates and school obligations including summer AICE exams at the end of the year.
- Be supportive of Mainland High School teachers and their expectations of the highly motivated students in the AICE program.
- Be supportive and help with AICE activities.
- Be understanding and supportive of the challenges of a high school student in an advanced level of study.
- *Reimburse the school/district for exam costs if the student does not complete the diploma components by the due dates established by the school as required by Cambridge International Education.*

Mainland High School will:

- Provide a quality education aimed at preparing students for AICE examinations as well as college admission.
- Communicate with parents through updates, progress reports, emails, and various communications issued from the school.
- Provide a supportive and instructional environment to guide, mentor, and assist AICE candidates through the successful completion of the AICE Diploma components.

Student Name_____(*Print)*

Student Signature_____Date_____

Parent Name_____(*Print)*

Parent Signature_____Date_____

Appendix

- Cambridge Grade Equivalencies

Cambridge exam grade equivalencies

AACRAO Edge + College Board AP College Course Grade Equivalent			
Cambridge International A Level	Cambridge International AS Level	US Grade Equivalent	AP College Course Grade Equivalent
A*		A+	5
A	a	A	5
B	b	B+	4
C	c	B	4
D	d	C+	3
E	e	C	3
Ungraded	Ungraded	F	1-2

For additional information, check out:

- AACRAO Edge's UK/US grade comparisons at http://edge.aacrao.org/
- College Board's comparability studies of AP Exam scores associated with college course grades at https://aphighered.collegeboard.org/courses-exams/scoring.

Cambridge Assessment International Education