School Site Council (SSC)

Agenda/Minutes 2026-27
Encina High School

Principal: Greta Scholtes ***SSC Chair: Lawrence Doney***

Date:	9/15/2026	**Location:**	B1	**Start:**	3:45 PM	**End:**	5:15 PM

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1)		**Principal**
2. Roll Call (1)	Introductions around table. Sign-in sheet includes names of members and guests	**Secretary**
3. Approval of (Additions/Changes) Agenda (2)		**Principal**
4. Reading/Approval of Minutes (5)		**Secretary**
5. Reports (0)		**Principal**
6. Public Comment (0-5)		**Principal**
7. Unfinished Business (0)		**Principal**
8. New Business (80)	**1. Approval of last meeting minutes, 5/29/26 (5)** **2. Voting: Chair, Vice-Chair, and Secretary (10)** **3. Review: Regular mtg. dates/times (10)** **4. SSC Training (25)** **5. Review/Revision/Approval of SSC Bylaws for 2026-27 (40)**	**1. All** **2. All** **3. All** **4. G. Scholtes** **5. All**
9. Adjournment (1)		**Chair**

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

Prepared by	Signature	Date

Members

Principal	Greta Scholtes	**Other School Staff**	Larisa Peterson (F25-S27)	**Student**	Marjan Ahmadi (F26-S28)
Teacher	Antonio Contreras (F25-S28)	**Parent/Community Member**	Natalie Bell (F26-S28)	**Student**	Ilyas Bahari (F26-S28)
Teacher	Lawrence Doney (F24-S27)	**Parent/Community Member**	Anthony Brooks (F26-S28)	**Student**	Ojehi Benito-Oserogho (F26-S28)
Teacher	Maren Elliott (F24-S27)	**Parent/Community Member**	Yasmin Calderon (F26-S28)		
Teacher	Kim Arrington (F26-S28)				

Sign-in Attached
Send completed Agenda/Minutes and sign-in sheet to the Office of Student Learning Assistance
Questions: crista.koch@sanjuan.edu

Legal Requirements and Recommendations

Date Accomplished:	LEGAL REQUIREMENTS
	• **Selection/Election of SSC Council** *(At the beginning or end of school year, keep all election and ballot materials at school site)*
	• **Professional Development and Training for SSC-Roles and Responsibilities**
	• **Develop Meeting Calendar for current school year** *(Post calendar on school website and bulletin board visible to the public)*
Ongoing	• **Review Student Achievement Data** *(Data: CST, curriculum embedded data, attendance, and or behavior, etc.)*
Ongoing	• **Monitor the Implementation of the Single Plan for Student Achievement (SPSA)** *(Agendized at each SSC meeting)*
	• **Annually review and revise the plan and proposed expenditure of funds**
Ongoing	• **Evaluate the effectiveness of the Single Plan for Student Achievement (SPSA)** *(Agendized at least at mid-year and end of year meetings)*
Ongoing	• **For Sites who have ELAC -Coordinate with ELAC to review programs for English learners**
N/A	• **For newly identified PI year 1 schools only: Revision of the Single Plan for Student Achievement (SPSA)**
N/A	• **For identified PI schools: Ensure that at least 10% of the Title I fund is set aside for Professional Development**
Ongoing	• **Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the Single Plan for Student Achievement (SPSA)**
	• **Develop the Single Plan for Student Achievement (SPSA)**
	• **Develop and annually review the school level Parent Involvement Plan and School Parent Compact** *(Post Parent Involvement Plan/Policy on school website and bulletin board visible to public)*

Date Accomplished:	RECOMMENDATIONS
	• Development of SSC Bylaws
	• Coordinate with the Safety Committee regarding the Safe School Plan-Recommended

San Juan Unified
SCHOOL DISTRICT