

Robertson County Board of Education
Special Board Meeting Minutes
July 22, 2026
6:00 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Darlene Gifford, Brandy Sutton, Superintendent – Dr. Sanford Holbrook, Incoming Superintendent—Dr. Sean Bailey, Principal—Stacey McClure Treasurer – Tracy Teegarden, DPP/Instructional Supervisor—Shanda Gay

Others-Billie Jo Gifford, Kaci Mitchell

Meeting was called to order by John Burns at 6:00 pm. All board members were present except Wendell Haag.

ADOPT AGENDA
BOARD ITEM 72226-1

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve agenda.

VOTE: 4-0

REPORTS

PRINCIPAL- Stacey McClure

Ms. McClure, Principal, presented to the board what the school theme and moto is going to be. They are working towards having a positive culture for students and have been working to get vacant positions filled. There is a possibility of adding a business pathway and a teaching and learning pathway for students. She has met with almost all staff members.

FINANCE OFFICER'S REPORT- Tracy Teegarden

Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of June 30, 2026, and the general fund 1 ending cash balance as of June 30, 2026. The finance department has been working to get annual reports submitted after year end close.

INCOMING SUPERINTENDENT'S REPORT- Dr. Sean Bailey

Dr. Bailey, new Superintendent effective 8/1/26, has been working with Dr. Holbrook during the month of July for a transition month. He has toured bus routes to get familiar with the county. He introduced Dr. Melton from Bath County School, who will be his mentor this year.

SUPERINTENDENT'S REPORT- Dr. Sanford Holbrook

Dr. Holbrook, Superintendent, let Mrs. Gay speak stating that current enrollment is at 392 and there are currently 30 seniors enrolled. Dr. Holbrook thanked everyone who has been a part of his journey as RCS Superintendent.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 72226-2

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve the following regular board meeting minutes of June 18, 2026.

VOTE: 4-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 72226-3

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve all bills and claims.

VOTE: 4-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS

BOARD ITEM 72226-4

Motion was made by Mrs. Sutton and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 4-0

Travel Request

None.

School Related Student Trip Requests

7/16/26- Summer History Camp to Mammoth Cave in Mammoth Cave, KY

7/27/26- Summer History Camp to Belle of Louisville in Louisville, KY

9/17/26- FCCLA to fall regional executive council in Flemingsburg, KY

10/23/26- FCCLA to a fall regional meeting in Maysville, KY

3/19/27- FCCLA to spring regional officer meeting in Maysville, KY

4/16/27- FCCLA to chapter meeting in Maysville, KY

Out of State Trip Requests

7/29/26- Summer History Camp to Rankin House in Ripley, OH

School Fundraisers

7/19/26- FCCLA to do a "Volleyball Tournament" in Lexington, KY

1/25/27-2/15/27- Class of 2029 to do a "Valentine's Day Basket" fundraiser.

2026/2027- FFA to do a “Greenhouse” fundraiser.

2026/2027- FFA to do a “Sheep” fundraiser.

2026/2027- FFA to do a “Honey” fundraiser.

2026/2027- FFA to do a “Mums” fundraiser.

2026/2027- FFA to do a “Hogs” fundraiser.

2026/2027- FFA to do a “Poultry” fundraiser.

2026/2027- FFA to do a “Vinyl Signs & Banners” fundraiser.

2026/2027- FFA to do a “Shop Projects” fundraiser.

Building Use Request

None.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

John Pilosky- Head Varsity Girls Basketball Coach

John Pilosky- MS Girls Basketball Coach

Robert C. Belcher- Bus Driver

Retirement:

Dr. Sanford Holbrook- Superintendent/Acting Principal

Resignation:

Brian Dufesne- Head Varsity Girls Basketball Coach

Brian Dufresne- MS Girls Basketball Coach

Sindole Gifford- Sub

Stephanie Holbrook- Sub

Alisha Brockman- Certified Teacher

New Hire: (pending all board requirements)

Certified Substitute Teacher List (2026-2027)

Carol Mitchell

Cody Hughes

Lora Unthank

Rodney Massey

Kim Bryant

Haley Flack

Kristen Myers

Dominique Case

Angela Knarr

Lee Ashcraft

Hailey Sutton

Julia Jones

Amanda Gray

Virginia Gail Chain

Lillian Monroe

Georganna Carpenter

Amber Irwin

Frederick Ahrens

Brandon Hinson

Erin Smith

Jessica Denkins

Emma Adamson

Classified Substitute List (2026-2027)

Patti Insko	Sub Nurse
Vicki Morgan	Sub Nurse
Kelly Case	Sub Custodian
Mattie Flack	Sub Bus Monitor
Hailey Sutton	Sub
Haley Flack	Sub
Angela Knarr	Sub
Julia Jones	Sub
Lillian Monroe	Sub
Ashley Massey	Sub
Jacob Turner	Sub Maintenance
Brandon Hinson	Sub
Jessica Denkins	Sub
Shanda Gay	Sub Maintenance
Gary Steven Tuel	Sub Maintenance
Madalynn Emmons	Sub

Sub Bus Drivers (2026-2027)

Frank Gifford

Sanford Holbrook

Thomas Mitchell, Jr.

Darrin Martin

Kenny Jason Hughes

Gary Steven Tuel

Harley Flack

Tom Mitchell

DISCUSS/CONSIDER APPROVING CONTRACT WITH BATH COUNTY SCHOOL DISTRICT FOR MONTH OF JULY 2026

BOARD ITEM 72226-5

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve contract with Bath County School District for the month of July.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING PGP (PROFESSIONAL GROWTH PLAN) FOR DR. BAILEY FOR NEW SUPERINTENDENT ON BOARDING

BOARD ITEM 72226-6

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve PGP (Professional Growth Plan) for Dr. Bailey for new Superintendent on boarding.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING BOARD RESOLUTION TO ADOPT KASA 5 STANDARDS OF SUPERINTENDENT EFFECTIVENESS FRAMEWORK

BOARD ITEM 72226-7

Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve a board resolution to adopt KASA 5 standards of Superintendent effectiveness framework.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING 2ND READING OF KSBA POLICIES AND PROCEDURES UPDATES

BOARD ITEM 72226-8

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve 2nd reading of KSBA policies and procedures updates.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING FULL TIME VIRTUAL LEARNING CONTRACT AGREEMENT FOR 26/27

BOARD ITEM 72226-9

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve full-time virtual learning contract agreement for 26/27.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING ESS WAIVER 26-27

BOARD ITEM 72226-10

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve ESS waiver 26-27.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING 1ST READING OF POLICY AND PROCEDURES 03.6, 03.2233, 03.1233, AND 03.123 AP.2.

BOARD ITEM 72226-11

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the 1st reading of policy and procedures 03.6, 03.2233, 03.1233, and 03.123 AP.2.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING ANNUAL CYBER SECURITY UPDATES INCLUDING DATA SECURITY AND CIPA

BOARD ITEM 72226-12

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve the annual cyber security updates including data security and CIPA.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING COMMUNITY EDUCATION GRANT CONTRACT FOR 26-27

BOARD ITEM 72226-13

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the community education grant contract for 26-27.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING BACKGROUND CHECKS INCIDENT HANDLING AND RESPONSE PLAN

BOARD ITEM 72226-14

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the background checks incident handling and response plan.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING CAPITAL FUND REQUEST (CFR).

BOARD ITEM 72226-15

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve capital fund request (CFR) for 2026-2027.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING THE CHECK SIGNERS FOR ROBERTSON
COUNTY SCHOOL DISTRICT
BOARD ITEM 72226-16**

Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve the following check signers for the Robertson County Board of Education account: Dr. Sean Bailey, Tracy Teegarden, Stacey McClure, and Sandra Dischar.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING AMENDED SALARY SCHEDULE FOR 26/27
BOARD ITEM 72226-17**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the amended salary schedule for 26/27.

VOTE: 4-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS
61.810(1) (b). EXECUTIVE SESSION IS NECESSARY DUE TO DISCUSSION OF
PERSONNEL.**

BOARD ITEM 72226-18

Time Entered: 6:55 pm

Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to consider motion to enter executive session pursuant to KRS 61.810(1) (b). Executive session is necessary due to discussion of personnel.

VOTE: 4-0

RETURN TO OPEN SESSION

BOARD ITEM 72226-19

Time Out: 7:42 pm

Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to return to open session.

VOTE: 4-0

**CONSIDER MOTION (IF ANY) TO ACT ON MATTERS DISCUSSED IN THE
EXECUTIVE SESSION**

BOARD ITEM 72226-20

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to amend the Superintendent contract.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING RCS SUPERINTENDENT ANNUAL
EVALUATION FOR 25-26**

BOARD ITEM 72226-21

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve RCS Superintendent contract evaluation for 25-26.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING SURPLUS DESKTOP COMPUTER
BOARD ITEM 72226-22**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve to surplus a desktop computer.

VOTE: 4-0

**COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 72226-23**

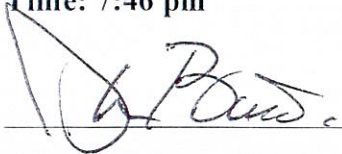
None.

**ADJOURNMENT
BOARD ITEM 72226-24**

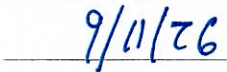
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.

Time: 7:46 pm

VOTE: 4-0


_____ Board Chair


_____ Secretary


_____ Date