Cash & Funds Turn-In Form

To be completed any time money is turned in to the Booster Club within 72 hours.

Required: Two people must verify the amount. Both must sign.

TURN-IN INFORMATION

Sport / Team: _____

Date of Turn-In: _____

Where did this money come from? (e.g. concessions, fundraiser, donation):

_____

What account should this be applied to?: _____

TOTAL AMOUNT TURNED IN	$ _____

TWO-PERSON VERIFICATION

Name of Person Turning In Funds:_____

Signature:_____

Date / Time: _____

Name of Second Verifier:_____

Signature:_____

Date / Time: _____

FOR TREASURER USE ONLY

Completed by Sport Treasurer or Executive Treasurer upon receipt and deposit.

Amount Received: _____

Amount Deposited: _____

Date Deposited: _____

Account Credited: _____

Treasurer Signature: _____

Date: _____