

CAIU BOARD HIGHLIGHTS

*The following actions were taken at the **September 24, 2026** meeting, held in the Board Room of the Capital Area Intermediate Unit.*

Click [HERE](#) for the 9/24/26 Board Meeting agenda & Attachments

***Our Mission:** Provides innovative support and services in partnership with schools, families, and communities to build capacity and model courageous leadership to help them be great. #BeGreat*

***Our Vision:** Recognized as a trusted and influential partner in achieving life-changing outcomes in the Capital Area. #ChangingLives*

EXECUTIVE SESSION ITEMS

- An Executive Session was held to discuss Personnel Matters.

WORK SESSION ITEMS

- **Board Presentation – CAIU Strategic Plan** - Dr. Kevin Roberts and CAIU Cabinet Members provided a Strategic Plan overview and update. Dr. Roberts provided an overview of the CAIU Comprehensive plan, vision, mission, values, and goals. Cabinet members provided an update and final report on the 25-26 Strategic Plan goals. Dr. Saia provided an overview of the 2026-27 CAIU Strategic Plan and our Portrait of a Leader.
- **Sharing of Information.**
 - Marianne Moore shared that Middletown Area School District recently opened a new elementary building. Three primary buildings were combined into this one primary building. The Open House is this Monday. The new building was intentionally designed to create an environment of learning.
 - Gabrielle Brandt, West Perry School District, made the Board aware of the Pennsylvania Department of Health Regulation #10-242, proposed regulatory

package titled [Communicable and Noncommunicable Diseases](#). The proposed changes will affect your districts.

- Rick Rovegno shared that South Middleton School District will hold a curriculum meeting in November to discuss the inclusion of AI development into the curriculum.
- Dr. Kevin Roberts shared that the PA Governor's Office of Homeland Security will be holding a free in-person training with Special guest, General Dave Sunday on Dec 3, 2026, 9-3pm at the Best Western Hotel in Harrisburg. The topic is *Protecting Our Kids from Online Dangers*.

APPROVED ACTION ITEMS

➤ **Approval of Board Meeting Minutes – August 27, 2026**

➤ **Treasurer's Report**

- Treasurer's Report - August 2026 a total of \$12,193,239.36 in receipts and \$12,746,255.74 in expenses
- Payment of Bills - August 2026
- Summary of Operations - June 2026 as of 9.11.26 showing revenues of \$141,272,108.11 and \$140,033,924.32 in expenses
- Summary of Operations - August 2026 showing revenues of \$13,851,354.38 and \$16,331,285.47 in expenses

➤ **Other Business Items**

- Contracts – August 2026
- 2027 PSBA Officer Candidates
 - **2027 President-elect (one-year term) - Matt Vannoy**, Sharon City School District
 - **2027 Vice President (one-year term) - Kristy Bolte**, Northwestern School District
 - **2027-2029 Treasurer (three-year term) - David Hein**, Parkland School District
 - **PSBA Insurance Trustees (three-year term) (Choose two) - Marianne L. Neel, Dr. Michael Faccinetto**

➤ **Job Descriptions**

- Second Reading, Revised Position Descriptions – Creative Services Specialist

➤ **Personnel Items**

- **Personnel Report and Addendum** - See attached Personnel report.

- **Retainment/Re-Appointment of Assistant Executive Director** - The Board of Directors of the Intermediate Unit approved to retain and re-appointment Dr. Kevin Roberts as CAIU Assistant Executive Director for an additional term beginning on January 30, 2027 and ending on January 29, 2031.
- **Assistant Executive Director's Contract of Employment Agreement** - Approval of the written contract of employment agreement between Dr. Kevin Roberts and the Capital Area Intermediate Unit for the period commencing on January 30, 2027 and ending on January 29, 2031.

EXECUTIVE DIRECTOR'S REPORT

- [Click this link to read the September 2026 All-in! Newsletter/Executive Director's Report](#)
 - Dr. Andria Saia reported that the *All-in! Newsletter* was available for the Board's review. She highlighted the *Hill Top Pride – Creating a Positive and Engaging School Environment* article written by to Jason Derr, Principal. A team of dedicated staff inspired by a desire to make Hill Top Academy an even more welcoming and inviting place for students, transformed the hallways with artwork and PBIS-inspired messages to create a space that reminds the students that they belong, are valued, and can succeed. Also, Dr. Saia extended the invitation to the CAIU Annual Fall Fest on October 24. This is a free community event.

CAIU BOARD MEETINGS UPCOMING:

- **Thursday, October 22, 2026, 8:00 a.m., Board Room – CAIU Regular Board Meeting**
- A 26-27 Board Meeting Dates and Upcoming CAIU Events calendar was shared with the Board Members.

2026-2027 Board Meeting Dates - CAIU Enola Office, 55 Miller Street, Enola, PA, 17025 and posted on our website, at www.caiu.org. Time of Meetings: 8:00 a.m.

~~July 23, 2026~~ – REGULAR MEETING

CANCELLED

August 27, 2026

September 24, 2026

October 22, 2026

November 19, 2026

December 17, 2026

January 28, 2027

February 25, 2027

March 25, 2027

April 22, 2027

May 27, 2027

June 24, 2027 *Reorganization Meeting*

SEPTEMBER 24, 2026, APPROVED PERSONNEL ITEMS:

RESIGNATIONS

- **LISA BRITTINGHAM**, Speech and Language Pathologist, Early Intervention Program effective February 1, 2027. Reason: Retirement after more than 37 years of continuous CAIU service.
- **JOY FORRY**, Account Manager, Technology Team effective January 19, 2027. Reason: Retirement after more than 14 years of continuous CAIU service.
- **VANESSA JIMENEZ-DIAZ**, Educational Paraprofessional, Autism Support Program, effective December 4, 2026. Reason: Personal.
- **ROCCO MATRICCINO**, Educational Paraprofessional, Emotional Support Program, effective September 16, 2026. Reason: Personal.
- **GABRIELLE PETERSON**, Personal Care Assistant, Autism Support Program, effective September 15, 2026. Reason: Employee accepted a position with another school district.
- **MICHELLE STRAW**, Service Coordinator, Early Intervention Program effective October 2, 2027. Reason: Retirement after more than 23 years of continuous CAIU service.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **JOSHUA BAUGHER**, Professional, effective date to be determined. Assignment: Sign Language Interpreter, Deaf/Hard of Hearing Program with base salary of Bachelors, Step 15, \$79,291 for 190 days of service will be prorated based on the number of days worked with additional new hire days as required. This is a new position funded through Deaf/Hard of Hearing budget.
- **VANESSA EVANS**, Paraeducator, effective date to be determined. Assignment: Personal Care Assistant, Autism Support Program with base salary of Tier 1, \$28,880 for 190 days of service will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- **MICHELLE MARTINEZ**, Paraeducator, effective October 1, 2026. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of Tier 2, \$31,160 for 190 days of service and will be prorated for a total of 146 days with

additional new hire days as required. This is a replacement position funded through the Early Intervention budgets.

- **ABAGAIL MOYER**, Paraeducator, effective September 23, 2026. Assignment: Personal Care Assistant, Autism Support Program with base salary of Tier 2, \$31,160 for 190 days of service and will be prorated for a total of 167 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- **COREY PARSONS**, Maintenance/Facilities Technician, Administrative Team - Operations, effective date to be determined. Base salary of \$45,100 for 260 days of service will be prorated based on the number of days worked through June 30, 2027. This is a replacement position funded through the General Operating – Maintenance budget. Experience: 14 years of similar or related experience.
- **AMY UNGEMACH-MOORE**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of Tier 2, \$31,160 for 190 days of service will be prorated based on the number of days worked with additional new hire days as required. This is a new position funded through the Early Intervention budgets.

CHANGE OF STATUS:

- **BRITTANY ENSIGN** from Program Supervisor on the Student Services Team to Teacher in the ELD Program, effective October 13, 2026. Change of status results in a change of salary to \$85,007 which is based on a Masters + 30, Step 15 placement on the current salary scale. This is for 190 days of service and will be prorated for a total of 150 days in the current school year.