

The American School in London

Artificial Intelligence (AI) Policy - students

The current version of any policy, procedure, protocol or guideline is the version held on the ASL website. It is the responsibility of all employees to ensure that they are following the most up-to-date version.

Responsible party	Director of Technology
Approved by	Educational Experience Committee
To be ratified by the Educational Experience Committee:	23 October 2026

Introduction and purpose

Artificial intelligence (AI) is when computers can do tasks that usually need human thinking, like learning from information, finding patterns, and adjusting to new situations. AI tools use special computer programs to help with different tasks, including schoolwork and organization.

The American School in London (ASL) sees how AI can improve teaching, learning, and school operations. This AI policy gives rules for using AI in a responsible way and follows ASL's Core Values: Respect, Responsibility, Kindness, Integrity, and the Courage to Act. AI should be used in an ethical and responsible way, protecting academic honesty, student privacy, and legal rules.

This policy works alongside other school rules about technology, data protection, and academic honesty.

Privacy and ethical Use of AI

Users should be careful when using AI tools, especially when it comes to privacy and keeping data secure.

No private or personal information should be entered into AI tools that:

- Use the data to improve their systems,
- Allow people to review that user activity, or
- Do not follow UK data protection laws.

AI tools must not be used to train systems using student work unless the student and/or their parents have given clear permission, following UK Government rules.

When in doubt about whether an AI tool does any of the above, check with your teacher or divisional technology coordinator.

This policy applies to all school activities, no matter if the AI tool is used on a school device, a personal device, or an outside platform.

Bias in AI

AI-generated content can sometimes be unfair or one-sided because it learns from the data it was trained on. This can lead to stereotypes or missing different viewpoints. Bias can happen because of:

- Unbalanced or limited training data.
- Human choices made during AI development.
- The way AI systems decide which information is most important.

Students should carefully review AI results. Ways to reduce bias in AI include:

- Checking AI-generated content for fairness, inclusion, and accuracy.
- Comparing AI results with different sources to spot possible bias.

Learning with AI

- [AI-Assessment Scale](#)
- [How to cite or acknowledge use of AI](#)
- *AI + ASL Core Values*
 - **Respect:** Acknowledge the work of both humans and AI. Consider the impact of AI use on others.
 - **Responsibility:** Protect privacy and data rights. Explore AI's potential thoughtfully.
 - **Kindness:** Use AI to support and help others. Value human creativity and uniqueness.
 - **Integrity:** Be transparent about AI use. Use AI ethically and responsibly.
 - **Courage to Act:** Question AI outputs critically. Address AI-related ethical concerns.

Academic integrity and AI misuse

Using AI-generated content without saying it's from AI is considered academic dishonesty and goes against ASL's Student Code of Conduct. Misusing AI includes, but is not limited to:

- Turning in AI-generated writing, images, music, or other media as if it were your own work.

- Using AI to make up fake citations or misleading references.
- Applying AI to complete coursework or assignments that are outside the scope of the course's AI statement, AI Assessment Scale, or without teacher approval.

Students who break this rule will face consequences based on Level II Behavioral Infractions in the school's discipline policy.

Prohibited AI uses

AI tools must not be used for the following purposes:

- **Bullying, Harassment, and Deepfakes:** The use of AI tools to create, manipulate, or distribute deceptive or harmful media (e.g., deepfakes, voice cloning, fake images or videos) to mislead, intimidate, or harass individuals is strictly prohibited.
- **Plagiarism and Cheating:** AI-generated work that is submitted as a student's own is considered academic dishonesty and will be treated as a violation of ASL's Student Code of Conduct.
- **Misleading or Fraudulent Communications:** AI-generated emails, messages, or documents impersonating staff, students, or school authorities are strictly prohibited.
- **Intellectual Property Violations:** AI-generated content must comply with copyright laws.
- **Relationship Building:** AI tools that are designed to develop romantic relationships with users (e.g., 'romantic companion' chatbots).

Enforcement: Violations of these rules will be subject to ASL's disciplinary processes, as outlined in the relevant student conduct policies.

Future Adaptation

AI technology is changing quickly, with new tools, risks, and opportunities appearing all the time. Because of this, this policy needs to be flexible so it can adapt to new developments in AI. ASL may update this policy as needed to follow the latest advice from experts in education, safety, technology, and data privacy. This helps our community use AI in a way that is safe, fair, and responsible.

This policy will be updated regularly to reflect:

- Changes in UK Government rules.
- New technology and possible risks.
- Best practices from other schools and education groups.

AI should be used responsibly to support learning, improve school operations, and maintain ASL's high academic standards.