



Somerset Hills School District
TEACHER TIMESHEET

Name: _____

Date: _____

WORK PERFORMED: *MUST check one

☐	Classroom Coverage \$50 / Period
☐	IEP Meeting \$50 / Period
☐	Media Center \$26.75 / Hour
☐	Art Club / Digital Photography \$46.22 / Hour
☐	Math Club / Math Tutor (non GRANT only) \$63.26 / Hour
☐	Other: _____ Rate: _____

SCHOOL: *MUST check one

☐	Bedwell Elementary School
☐	Bernardsville Middle School
☐	Bernards High School

***PLEASE COMPLETE ONE TIME SHEET FOR EACH TYPE OF WORK COMPLETED**

Date(s)	Time-In	Time-Out	Total Hours	Rate	Total
					0
					0
					0
					0
					0
					0
					0
TOTALS			0		0

Please sign and submit the completed timesheet to your Supervisor for signature within 30 days of completing the work. Once signed, the timesheet will be forwarded to Payroll for processing.

Employee's Signature

Supervisor's Signature